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Ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
3	01.111.511104.0	REG PAY CLERICAL P T	4,176.00	4,260.00	2,436.00	4,260.00	4,260.00
3	01.111.534300.0	POSTAGE	.00	.00	.00	.00	.00
3	01.111.542100.0	OFFICE & STATIONERY	.00	50.00	.00	50.00	50.00
3	01.111.542400.0	PRINTING	.00	215.00	.00	215.00	215.00
3	01.111.542900.0	SUNDRY EXPENSES	.00	.00	.00	.00	.00
3	01.111.571000.0	IN STATE TRAVEL	100.00	100.00	.00	100.00	100.00
3	01.111.573100.0	DUES	273.00	265.00	.00	265.00	265.00
3	01.111.585200.0	RECORDER & CASSETTES	.00	.00	.00	.00	.00
	<b>2/3/2016</b>	<b>Finance Committee</b>	<b>4,549.00</b>	<b>4,890.00</b>	<b>2,436.00</b>	<b>4,890.00</b>	<b>4,890.00</b>

Ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
3	01.122.015720.0 .0	OUT OF STATE TRAVEL	.00	.00	.00	.00	.00
3	01.122.025783.0 .0	TOWN COMMITTEES	.00	.00	.00	.00	.00
3	01.122.511101.0 .0	REG PAY CLERICAL F T	59,410.70	61,713.64	35,801.29	81,768.98	62,947.64
3	01.122.511148.0 .0	REG.PAY LABOR COA	.00	.00	.00	.00	.00
3	01.122.511178.0 .0	REG PAY - VACATION	.00	.00	.00	.00	.00
3	01.122.511179.0 .0	REG PAY - SICK	.00	.00	.00	.00	.00
3	01.122.511180.0 .0	REG - PAY PERSONAL DAYS	.00	.00	.00	.00	.00
3	01.122.512700.0 .0	TEMPORARY CLERICAL	.00	.00	.00	.00	.00
3	01.122.514600.0 .0	LONGEVITY	.00	.00	.00	.00	.00
3	01.122.521500.0 .0	BLDG HEAT & GAS	.00	.00	.00	.00	.00
3	01.122.524100.0 .0	BLDG. & GROUND MTCE.	.00	.00	.00	.00	.00
3	01.122.524600.0 .0	MACHINE MTCE.	.00	.00	.00	.00	.00
3	01.122.529000.0 .0	S.E.M.A.S.S.	.00	.00	.00	.00	.00
3	01.122.529900.0 .0	BUILDING DEMOLITION	.00	.00	.00	.00	.00
3	01.122.530500.0 .0	ENGINEERING & CONSULTING	.00	.00	.00	.00	.00
3	01.122.530700.0 .0	PROFESSIONAL NEGOTIATOR	.00	.00	.00	.00	.00
3	01.122.534300.0 .0	POSTAGE	127.60	502.00	61.18	502.00	502.00
3	01.122.534600.0 .0	CARE OF GUIDOBONI FARM	.00	.00	.00	.00	.00
3	01.122.534800.0 .0	UNION NEGOTIATOR-CONTRACTS	.00	.00	.00	.00	.00
3	01.122.538300.0 .0	TOWN COMMITTEES	.00	.00	.00	.00	.00
3	01.122.539900.0 .0	APPRAISALS	.00	.00	.00	.00	.00
3	01.122.542000.0 .0	TOWN REPORTS	.00	.00	.00	.00	.00
3	01.122.542100.0 .0	OFFICE & STATIONERY	41.45	1,000.00	197.19	1,000.00	1,000.00
3	01.122.542400.0 .0	PRINTING	.00	200.00	.00	200.00	200.00
3	01.122.542900.0 .0	SUNDRY OFFICE	.00	.00	.00	.00	.00
3	01.122.571000.0 .0	IN STATE TRAVEL	.00	.00	.00	.00	.00
3	01.122.573100.0 .0	DUES	2,764.00	2,800.00	2,849.00	3,000.00	3,000.00
3	01.122.573200.0 .0	SUBSCRIPTIONS	.00	1,000.00	.00	1,000.00	1,000.00
3	01.122.573300.0 .0	LICENSES	.00	.00	.00	.00	.00
3	01.122.573500.0 .0	RENT FOR STORAGE	.00	.00	.00	.00	.00

Ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
3	01.122.578300.0 .0	TOWN COMMITTEES	.00	.00	.00	.00	.00
3	01.122.585200.0 .0	FILING CABINETS	.00	.00	.00	.00	.00
3	01.122.585201.0 .0	NEW EQUIPMENT	.00	.00	.00	.00	.00
3	01.122.585202.0 .0	CARE OF GUIDABONI FARM	.00	.00	.00	.00	.00
3	01.122.624100.0 .0	BLDG/GROUND MTCE CARRY-OVER	.00	.00	.00	.00	.00
3	01.122.630500.0 .0	ENG. CONSULT CARRY OVER	.00	.00	.00	.00	.00
3	01.122.630700.0 .0	PROFESSIONAL NEGOTIATOR C/O	.00	.00	.00	.00	.00
3	01.122.634300.0 .0	POSTAGE CARRY-OVER	.00	.00	.00	.00	.00
3	01.122.634800.0 .0	PROFESSIONAL NEGOTIATOR C/O	.00	.00	.00	.00	.00
3	01.122.638300.0 .0	TOWN COMMITTEES CARRY-OVER	.00	.00	.00	.00	.00
3	01.122.678300.0 .0	TOWN COMMITTEES CARRYOVER	.00	.00	.00	.00	.00
3	01.122.682000.0 .0	LEONARD HOUSE CARRY OVER	.00	.00	.00	.00	.00
	<b>2/3/2016</b>	<b>Selectmen</b>	<b>62,343.75</b>	<b>67,215.64</b>	<b>38,908.66</b>	<b>87,470.98</b>	<b>68,649.64</b>



Edgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
3	01.123.511102.0 .0	REG PAY TOWN MANAGER	137,737.52	139,936.00	81,390.62	140,467.26	140,467.26
3	01.123.511103.0 .0	REG PAY ASST TWN MANAGER	53,459.28	56,264.96	37,469.69	68,570.11	68,570.11
3	01.123.511120.0 .0	CUSTODIAL	.00	.00	.00	.00	.00
3	01.123.511178.0 .0	REG PAY - VACATION	.00	.00	.00	.00	.00
3	01.123.511179.0 .0	REG PAY - SICK	.00	.00	.00	.00	.00
3	01.123.511180.0 .0	REG - PAY PERSONAL DAYS	.00	.00	.00	.00	.00
3	01.123.512700.0 .0	TEMPORARY PERSONNEL	.00	.00	.00	5,616.00	.00
3	01.123.514600.0 .0	LONGEVITY	.00	.00	.00	.00	.00
3	01.123.519700.0 .0	SICK LEAVE BUY BACK	.00	.00	.00	.00	.00
3	01.123.520700.0 .0	TEMPORARY SERVICES	.00	.00	.00	.00	.00
3	01.123.524600.0 .0	MACHINE MTCE.	125.00	.00	.00	.00	.00
3	01.123.531500.0 .0	TEMP. SECRETARIAL SERVICES	.00	.00	.00	.00	.00
3	01.123.532200.0 .0	TRAINING	355.00	.00	350.00	.00	.00
3	01.123.534300.0 .0	POSTAGE	359.28	300.00	15.32	300.00	300.00
3	01.123.538500.0 .0	DUMPSTERS	.00	.00	.00	.00	.00
3	01.123.541100.0 .0	GASOLINE	.00	.00	.00	.00	.00
3	01.123.542100.0 .0	OFFICE & STATIONERY	477.01	400.00	13.61	400.00	400.00
3	01.123.542200.0 .0	PHOTO COPY SUPPLIES	.00	.00	.00	.00	.00
3	01.123.542400.0 .0	PRINTING	59.95	150.00	.00	2,900.00	2,900.00
3	01.123.542900.0 .0	SUNDRY EXPENSES	.00	.00	.00	.00	.00
3	01.123.548900.0 .0	SUNDRY VEHICLES	603.03	150.00	.00	150.00	150.00
3	01.123.571000.0 .0	IN STATE TRAVEL	945.42	200.00	.00	500.00	500.00
3	01.123.573100.0 .0	DUES	2,038.51	4,200.00	3,669.68	4,200.00	4,200.00
3	01.123.575300.0 .0	BOND	100.00	130.00	100.00	130.00	130.00
3	01.123.582600.0 .0	PROGRAM CARS	.00	.00	.00	.00	.00
3	01.123.585200.0 .0	NEW EQUIPMENT OFFICE	.00	.00	.00	.00	.00
3	01.123.642400.0 .0	PRINTING CARRYOVER	.00	2,755.80	2,755.80	.00	.00
	<b>2/3/2016</b>	<b>Town Manager</b>	<b>196,260.00</b>	<b>204,486.76</b>	<b>125,764.72</b>	<b>223,233.37</b>	<b>217,617.37</b>



## FY17 Request For Additional Personnel Funding

Department Town Manager's

**Request:**

	Amount Requested
<b>Fund New Position</b>	
<i>Title of New Position(s):</i> <b>Graduate Fellowship</b>	<b>\$5,616</b>
<b>Fund Vacant Position</b>	
<i>Title of Vacant Position(s):</i>	
<b>Increase Staff Hours</b>	
<i>Title of Position(s):</i>	

**Brief Description of Need:**

The office is in need of additional personnel hours to provide support with bills, deposits, payroll, phones, and could also be available for projects. This would be a nine month (39 week) position paid at \$12/hr at straight pay, meaning no sick time, vacation time or other.

**Brief Justification:**

Local university Master's in Public Administration students provide an excellent source of competent help. Nine months of real world experience would also provide students with invaluable experience as future leaders, while also providing the Town with capable service.

Ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
3	01.135.511101.0 .0	REG PAY CLERICAL F.T.	45,791.20	50,789.19	29,434.16	50,820.00	50,820.00
3	01.135.511111.0 .0	REG PAY TOWN ACCOUNTANT	84,880.64	88,210.28	51,174.45	88,342.00	88,342.00
3	01.135.511121.0 .0	TEMPORARY LABOR C/O	.00	.00	.00	.00	.00
3	01.135.514600.0 .0	LONGEVITY	.00	.00	.00	.00	.00
3	01.135.519400.0 .0	SCHOOLS	.00	.00	.00	.00	.00
3	01.135.530400.0 .0	ACCOUNTANT CONSULTANT	.00	.00	.00	.00	.00
3	01.135.532200.0 .0	TOWN ACCT. TRAINING	.00	.00	.00	.00	.00
3	01.135.534300.0 .0	POSTAGE	98.00	.00	196.00	.00	.00
3	01.135.542100.0 .0	OFFICE & STATIONERY	599.96	300.00	19.67	500.00	500.00
3	01.135.542400.0 .0	PRINTING	.00	.00	.00	.00	.00
3	01.135.571000.0 .0	IN STATE TRAVEL	556.09	387.00	.00	750.00	750.00
3	01.135.573100.0 .0	DUES	110.00	.00	110.00	.00	.00
3	01.135.575300.0 .0	SUBSCRIPTIONS	.00	.00	.00	.00	.00
3	01.135.585200.0 .0	NEW EQUIPMENT	.00	.00	.00	.00	.00
3	01.135.611121.0 .0	C/O TEMP LABOR	-600.00	2,207.97	.00	.00	.00
	<b>2/3/2016</b>	<b>Accounting</b>	<b>131,435.89</b>	<b>141,894.44</b>	<b>80,934.28</b>	<b>140,412.00</b>	<b>140,412.00</b>



Ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
3	01.141.015113.0 .0	REG PAY ASSESSORS	.00	.00	.00	.00	.00
3	01.141.015720.0 .0	OUT OF STATE TRAVEL	.00	.00	.00	.00	.00
3	01.141.511101.0 .0	REG PAY CLERICAL F T	150,147.10	141,438.38	85,012.06	124,725.00	139,569.00
3	01.141.511104.0 .0	REG PAY CLERICAL P T	22,341.12	.00	.00	.00	.00
3	01.141.511114.0 .0	ASSESSOR/APPRaiser	93,554.24	96,784.00	56,403.12	98,118.00	98,118.00
3	01.141.511115.0 .0	ASST APPRAISER	.00	.00	.00	57,180.00	.00
3	01.141.511202.0 .0	REG. PAY ASSISTANT ASSESSOR	.00	.00	.00	.00	.00
3	01.141.512700.0 .0	TEMPORARY CLERICAL	.00	.00	.00	.00	.00
3	01.141.513100.0 .0	OVERTIME	.00	.00	.00	.00	.00
3	01.141.514600.0 .0	LONGEVITY	725.00	750.00	750.00	775.00	775.00
3	01.141.519400.0 .0	SCHOOLS	.00	725.00	.00	725.00	725.00
3	01.141.519700.0 .0	SICK LEAVE BUY BACK	.00	.00	.00	.00	.00
3	01.141.524200.0 .0	MAP MTCE.	1,000.00	1.00	.00	1.00	1.00
3	01.141.524500.0 .0	VEHICLE MTC.	41.48	50.00	4.20	50.00	50.00
3	01.141.524600.0 .0	MACHINE MTCE	.00	.00	.00	.00	.00
3	01.141.529400.0 .0	BINDING	375.00	400.00	375.00	400.00	400.00
3	01.141.530300.0 .0	LEGAL	.00	.00	.00	.00	.00
3	01.141.530400.0 .0	DATA PROCESSING	.00	.00	.00	.00	.00
3	01.141.530800.0 .0	REGISTRY FEES/PROBATE SER	333.75	550.00	215.50	550.00	550.00
3	01.141.531500.0 .0	CONTRACTED SERVICES	925.00	1,925.00	.00	1,925.00	1,925.00
3	01.141.534300.0 .0	POSTAGE	1,213.90	1,000.00	510.22	1,000.00	1,000.00
3	01.141.542100.0 .0	OFFICE & STATIONERY	1,219.17	1,000.00	125.57	1,000.00	1,000.00
3	01.141.542200.0 .0	PHOTO COPY SUPPLIES	.00	.00	.00	.00	.00
3	01.141.542300.0 .0	MAPS, CAMERAS ETC.	.00	.00	.00	.00	.00
3	01.141.542400.0 .0	PRINTING	441.00	280.00	.00	280.00	280.00
3	01.141.542900.0 .0	SUNDRY OFFICE	.00	50.00	.00	50.00	50.00
3	01.141.571000.0 .0	IN STATE TRAVEL	1,022.38	1,200.00	2,317.76	1,500.00	1,500.00
3	01.141.573100.0 .0	DUES	460.00	425.00	360.00	425.00	425.00
3	01.141.573200.0 .0	SUBSCRIPTIONS	309.95	463.00	339.95	463.00	463.00
3	01.141.574100.0 .0	MAP CONVERSION PROJECT	.00	.00	.00	.00	.00

Ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
3	01.141.580100.0 .0	REVALUATION UPDATE	.00	.00	.00	.00	.00
3	01.141.585200.0 .0	MAP MTCE.	.00	.00	.00	.00	.00
3	01.141.587202.0 .0	REPLACE TYPEWRITER	.00	.00	.00	.00	.00
3	01.141.587203.0 .0	NEW HARDWARE	.00	.00	.00	.00	.00
3	01.141.624200.0 .0	CONSULTING MAP MTCE. C/O	.00	.00	.00	.00	.00
3	01.141.629400.0 .0	BOOKBINDING C/O	.00	.00	.00	.00	.00
3	01.141.680100.0 .0	REVALUATION UPDATE CARRYOVER	.00	.00	.00	.00	.00
3	01.141.685200.0 .0	CAP OUT MAP MTCE CARRY-OVER	.00	.00	.00	.00	.00
	<b>2/3/2016</b>	<b>Assessors</b>	<b>274,109.09</b>	<b>247,041.38</b>	<b>146,413.38</b>	<b>289,167.00</b>	<b>246,831.00</b>



## FY17 Request For Additional Personnel Funding

**Department: ASSESSORS**

**Request:**

	Amount Requested
<b>Fund New Position</b>	
<i>Title of New Position(s):</i>	
<b>Fund Vacant Position</b>	
<i>Title of Vacant Position(s):</i> <b>Assistant Assessor/Appraiser</b>	6,381.00
<i>Title of New Position(s):</i> <b>Junior Clerk (Upgrade)</b>	3,590.00
<b>Brief Description of Need: Assistant Assessor/Appraiser</b>	
I am requesting additional funding so I may fill the Assistant's position that we previously had in the department. The Assistant's position is an integral part of the office because the person in that position is able to fill in for the Assessor/Appraiser when needed. In addition the person would also have the knowledge to assist with sales, calculating and adjusting land and building rates, running analysis reports, conduct sale inspections, help with recertification year requirements, along with the classification and setting of the tax rate annually.	
<b>Brief Justification: Assistant Assessor/Appraiser</b>	
By having an Assistant it allows the Assessor to concentrate on the issues of valuation and meeting other requirements of the position including budgeting, state certification and problem solving, etc.	
<b>Brief Justification: Upgrade to Junior Clerk</b>	
I would like to upgrade a clerk position to Junior Clerk classification. The person has taken on many of the duties of the Junior Clerk who recently left and continues training in data collection I feel that if someone is taking on additional responsibilities then that person should be compensated. This employee has been working in the office 8 years which is twice as long as the other employee taking on the additional duties, who recently was upgraded to a Junior Clerk classification.	

## FY17 Request For Additional Personnel Funding

**Department: ASSESSORS**

**Request:**

	Amount Requested
<b>Fund New Position</b>	
<b>Fund Vacant Position</b>	
<i>Title of Vacant Position(s): Clerk/Data Collector</i>	32,365.84
<b>Increase Staff Hours</b>	
<i>Title of Position(s):</i>	
<b>Brief Description of Need:</b>	
We started doing in-house data collection in 1996. Since then this office has always had either 1 staff member who only does data collection or 2 full-time employees who shared that duty along with working in the office. We are still in need of this position so that we can continue to maintain an appropriate level of inspections while effectively staffing our office.	
<b>Brief Justification:</b>	
Since we have had our own staff people doing our inspections, we have established a good rapport with the property owners here in Middleboro. If they have questions about the data we collect or about a specific visit that was made to their property, they can talk to the staff member who actually did the visit and have their questions answered by someone they know and recognize from our office. This staff member will be trained to do both office and field work so they are able to fulfill our data collection needs but also work in the office part time.	

ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	01.145.015116.0 .0	REG PAY TREAS & COLL	97,578.00	101,444.10	58,829.11	101,530.00	101,530.00
	01.145.511101.0 .0	REG PAY CLERICAL F T	218,442.90	249,838.80	127,603.54	220,323.00	220,323.00
	01.145.511104.0 .0	REG PAY CLERICAL P T	.00	.00	.00	.00	.00
	01.145.511117.0 .0	PEG PAY ASST TREAS & COLL	69,613.44	72,372.06	41,969.45	71,013.00	71,013.00
	01.145.512700.0 .0	TEMPORARY PERSONNEL	.00	.00	.00	.00	.00
	01.145.513100.0 .0	OVERTIME PAY	.00	.00	.00	.00	.00
	01.145.514600.0 .0	LONGEVITY	1,325.00	1,375.00	.00	1,425.00	1,425.00
	01.145.519400.0 .0	SCHOOLS/TRAINING	.00	.00	.00	.00	.00
	01.145.519700.0 .0	SICK LEAVE BUY BACK	.00	.00	.00	.00	.00
	01.145.524600.0 .0	MACHINE MTCE	1,110.00	1,300.00	1,170.00	1,450.00	1,450.00
	01.145.527200.0 .0	EQUIPMENT/SOFTWARE LEASE	.00	1,700.00	.00	1,800.00	1,800.00
	01.145.530400.0 .0	CONSULTANT SERVICES	1,854.15	.00	1,600.00	.00	.00
	01.145.530800.0 .0	LIENS & TAX TITLE	264.00	264.00	6,930.00	1,000.00	1,000.00
	01.145.531000.0 .0	TAX TITLE	45,869.45	26,050.00	.00	.00	.00
	01.145.531100.0 .0	TAX FORECLOSURES	-635.20	.00	5,367.67	.00	.00
	01.145.531500.0 .0	CONTRACTED SECRETARIAL SERV	.00	.00	.00	.00	.00
	01.145.534200.0 .0	BANK SERVICE CHARGES	6,797.50	6,000.00	3,283.51	7,000.00	7,000.00
	01.145.534300.0 .0	POSTAGE	34,740.72	25,000.00	1,623.04	25,000.00	25,000.00
	01.145.534500.0 .0	UNDERWRITING	.00	.00	.00	.00	.00
	01.145.542100.0 .0	OFFICE & STATIONERY	4,434.88	2,961.00	660.29	2,990.00	2,990.00
	01.145.542400.0 .0	PRINTING	11,058.80	12,500.00	348.00	13,000.00	13,000.00
	01.145.542900.0 .0	SUNDRY OFFICE	.00	.00	.00	.00	.00
	01.145.571000.0 .0	IN STATE TRAVEL	886.00	1,100.00	717.14	1,100.00	1,100.00
	01.145.573100.0 .0	DUES	220.00	200.00	100.00	200.00	200.00
	01.145.575300.0 .0	BONDS	1,325.00	1,808.00	.00	1,900.00	1,900.00
	01.145.585200.0 .0	EQUIPMENT/RELATED SERVICES	.00	.00	.00	.00	.00
	01.145.585201.0 .0	NEW TELEPHONE	.00	.00	.00	.00	.00
	01.145.585202.0 .0	NEW EQUIPMENT-OFFICE	.00	.00	.00	.00	.00
	01.145.585204.0 .0	OFFICE FURNISHINGS	.00	.00	.00	.00	.00
	01.145.585900.0 .0	NEW EQUIPMENT	.00	.00	.00	.00	.00

Ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
3	01.145.587200.0 .0	REPLACEMENT EQUIPMENT-OFFICE	.00	.00	.00	.00	.00
3	01.145.631100.0 .0	TAX FORECLOSURES CARRYOVER	.00	.00	.00	.00	.00
3	01.145.642100.0 .0	OFFICE & STATIONERY CARRYOVE	.00	.00	.00	.00	.00
3	01.145.685200.0 .0	T/C EQUIPMENT/RELATED SERVIC	.00	.00	.00	.00	.00
	<b>2/3/2016</b>	<b>Treasurer Collector</b>	<b>494,884.64</b>	<b>503,912.96</b>	<b>250,201.75</b>	<b>449,731.00</b>	<b>449,731.00</b>

# FY17 Compensation Worksheet

Department\_\_Treasurer/Collector\_\_\_\_\_

Employee Last Name	Classification Title	Grade	Weekly Pay	Salary 2017	Holiday Pay	Shift Diff	Educational Incentive	Longevity Pay	Annual Compensation
Mac Donald	36.25	Treas/ Collector		1952.5	<b>101530.06</b>			675	102205.06
Matrisciano	40.00	Asst. Trea/Coll	9	1365.63	<b>71,012.76</b>			750 <b>1425</b>	71,762.76
Blanton	16.25	Sr. Clerk	9	429.33	22,325.16				22,325.16
Powers	36.25	Sr. Clerk	9	957.75	49,803.00				49,803.00
Donahue	36.25	Jr. Clerk	9	824.11	42,853.72				42,853.72
Riley	36.25	Clerk	Step 6/7	698.45/ 719.38	36,591.49				36,591.49
Gonsalves	36.25	Clerk	Step 2/3	595.38 /626.82	31,997.28				31,997.28
Goodrich	40.00	Clerk	Step 1/2	680.08/ 714.78	36,752.16				36,752.16
									<b>220,322.81</b>
Jane Blanton is budgeted in the Treasurer/Collector for 16.25 hrs. and in the Water Dept. for 20 hours									
Maureen Riley will be paid 39 weeks @ 698.45 and 13 weeks @ 719.38									
Carolyn Gonsalves will be paid 19 weeks @ 595.38 and 33 weeks @ 626.82									
Nola Jean Goodrich will be paid 12 weeks @680.08 and 40 weeks @ 714.78									

Ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	01.151.511115.0 .0	LAW DEPT SALARIES	.00	60,000.00	.00	60,000.00	60,000.00
	01.151.511118.0 .0	LAW DEPT DRAWING ACCOUNT	63,032.16	.00	36,247.07	.00	.00
	01.151.530300.0 .0	LEGAL COSTS	.00	4,500.00	.00	4,500.00	4,500.00
	01.151.530400.0 .0	CONSULTANT SPEC COUNSEL	73,551.19	79,000.00	27,097.75	79,000.00	79,000.00
	01.151.611118.0 .0	LAW DRAWING ACCOUNT C/O	165.00	.00	.00	.00	.00
	01.151.630300.0 .0	LEGAL(HOLTON CASE) CARRYOVER	.00	.00	.00	.00	.00
	<b>2/3/2016</b>	<b>Law</b>	<b>136,748.35</b>	<b>143,500.00</b>	<b>63,344.82</b>	<b>143,500.00</b>	<b>143,500.00</b>



Ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
3	01.155.015720.0 .0	OUT OF STATE TRAVEL	.00	.00	.00	.00	.00
3	01.155.511115.0 .0	REG. PAY ADMINISTRATOR	71,701.76	73,081.00	7,084.66	.00	.00
3	01.155.511143.0 .0	REG PAY DIRECTOR	.00	1,506.00	37,423.88	79,149.00	79,149.00
3	01.155.511201.0 .0	ADMINISTRATIVE TECHN. ASSIST	41,968.50	47,640.00	27,579.58	49,110.00	49,110.00
3	01.155.512700.0 .0	TEMPORARY	.00	.00	.00	.00	.00
3	01.155.514600.0 .0	LONGEVITY	450.00	475.00	475.00	500.00	500.00
3	01.155.519400.0 .0	SCHOOLS & TRAINING	.00	.00	.00	.00	.00
3	01.155.519700.0 .0	SICK LEAVE BUY BACK	.00	.00	.00	.00	.00
3	01.155.519800.0 .0	SYSTEM OPERATOR STIPEND	.00	.00	.00	.00	.00
3	01.155.524600.0 .0	EQUIPMENT MTCE.	15,826.60	20,824.00	18,859.36	26,240.00	26,240.00
3	01.155.524601.0 .0	SOFTWARE MTCE.	62,443.71	165,143.00	69,755.89	155,167.00	155,167.00
3	01.155.524800.0 .0	EQUIP. MTC & LEASE	.00	.00	.00	.00	.00
3	01.155.525000.0 .0	SOFTWARE MTCE.	.00	.00	.00	.00	.00
3	01.155.526900.0 .0	OTHER EQUIPMENT MTCE	.00	.00	.00	.00	.00
3	01.155.527200.0 .0	EQUIP/SOFTWARE LEASE	.00	.00	.00	.00	.00
3	01.155.527400.0 .0	EQUIPMENT LEASE	.00	.00	.00	.00	.00
3	01.155.530400.0 .0	DATA PROCESSING CONSULT	27,407.50	25,000.00	11,772.50	25,000.00	25,000.00
3	01.155.530900.0 .0	ADVERTISING	.00	.00	.00	.00	.00
3	01.155.531400.0 .0	COMPUTER MIGRATION	.00	.00	.00	.00	.00
3	01.155.531401.0 .0	INTERNET/SHIPPING SUPPORT	.00	100.00	.00	100.00	100.00
3	01.155.531402.0 .0	ASSOCIATIONS	.00	175.00	.00	175.00	175.00
3	01.155.531500.0 .0	TEMP.SECRETARIAL SERVICES	.00	.00	.00	.00	.00
3	01.155.531600.0 .0	ASSOCIATIONS	.00	.00	.00	.00	.00
3	01.155.532200.0 .0	TRAINING PROGRAM	3,181.00	2,500.00	1,685.00	2,500.00	2,500.00
3	01.155.534300.0 .0	POSTAGE	.00	.00	.00	.00	.00
3	01.155.542100.0 .0	OFFICE & STATIONERY	.00	.00	.00	.00	.00
3	01.155.542500.0 .0	COMPUTER SUPPLIES	13,103.50	8,700.00	38,326.02	9,000.00	9,000.00
3	01.155.542700.0 .0	PRINTING	6,848.65	6,500.00	4,267.57	6,200.00	6,200.00
3	01.155.571000.0 .0	IN STATE TRAVEL	22.00	1.00	301.40	400.00	400.00
3	01.155.573200.0 .0	SUBSCRIPTIONS	.00	1.00	.00	1.00	1.00

dgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	01.155.585200.0 .0	NEW EQUIPMENT	.00	1.00	.00	1.00	1.00
	01.155.585201.0 .0	CARPET,WIRE,EQUIP. RELOCA	.00	.00	.00	.00	.00
	01.155.585202.0 .0	OUTSIDES CABLES	.00	.00	.00	.00	.00
	01.155.585203.0 .0	POLICE DEPT. SERVER	.00	.00	.00	.00	.00
	01.155.585900.0 .0	NEW SOFTWARE PROGRAMS	.00	1.00	.00	1.00	1.00
	01.155.588800.0 .0	NEW CABLES	.00	.00	.00	.00	.00
	01.155.624601.0 .0	SOFTWARE MTCE.C/O	.00	.00	.00	.00	.00
	01.155.624800.0 .0	EQUIP MTCE & LEASE CARRYOVER	.00	.00	.00	.00	.00
	01.155.626900.0 .0	OTHER EQUIPMENT MTCE C/O	.00	.00	.00	.00	.00
	01.155.630400.0 .0	CONSULTING CARRY-OVER	.00	.00	.00	.00	.00
	01.155.631400.0 .0	COMPUTER MIGRATION CARRYOVER	.00	.00	.00	.00	.00
	01.155.631500.0 .0	INTERNET SHIPP/SUPPORT C/O	.00	.00	.00	.00	.00
	01.155.632200.0 .0	TRAINING PROGRAM CARRYOVER	.00	.00	.00	.00	.00
	01.155.642100.0 .0	OFFICE & STATIONERY C/O	.00	.00	.00	.00	.00
	01.155.642500.0 .0	COMPUTER SUPPLIES CARRYOVER	.00	.00	.00	.00	.00
	01.155.642700.0 .0	PRINTING CARRYOVER	.00	.00	.00	.00	.00
	01.155.673200.0 .0	SUBSCRIPTIONS CARRYOVER	.00	.00	.00	.00	.00
	01.155.685200.0 .0	NEW EQUIPMENT CARRYOVER	.00	.00	.00	.00	.00
	01.155.685202.0 .0	OUTSIDE CABLES CARRYOVER	.00	.00	.00	.00	.00
	01.155.685900.0 .0	NEW SOFTWARE PROGRAMS C/O	.00	.00	.00	.00	.00
	01.155.688800.0 .0	NEW CABLES CARRYOVER	.00	.00	.00	.00	.00
	<b>2/3/2016</b>	<b>Information Technology</b>	<b>242,953.22</b>	<b>351,648.00</b>	<b>217,530.86</b>	<b>353,544.00</b>	<b>353,544.00</b>



Ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
3	01.161.511008.0 .0	STIPEND	.00	2,500.00	2,500.00	2,500.00	2,500.00
3	01.161.511101.0 .0	REG PAY CLERICAL F T	.00	.00	.00	41,185.00	41,185.00
3	01.161.511104.0 .0	REG PAY CLERICAL P T	23,318.52	39,954.00	23,071.04	.00	.00
3	01.161.511111.0 .0	REG PAY CLERK	80,840.04	86,610.00	50,113.44	89,237.00	89,237.00
3	01.161.511112.0 .0	REG PAY ASST CLERK	58,299.80	62,427.00	36,169.24	64,356.00	64,356.00
3	01.161.512700.0 .0	SECRETARIAL, TEMPORARY	.00	.00	.00	.00	.00
3	01.161.513100.0 .0	OVERTIME PAY	.00	.00	.00	.00	.00
3	01.161.514600.0 .0	LONGEVITY	325.00	375.00	375.00	450.00	450.00
3	01.161.519400.0 .0	SCHOOLS/TRAINING	569.00	775.00	654.00	1,075.00	1,075.00
3	01.161.519700.0 .0	SICK LEAVE BUY-BACK	.00	.00	.00	.00	.00
3	01.161.524600.0 .0	MACHINE MTCE	477.00	500.00	491.00	650.00	650.00
3	01.161.529400.0 .0	RECORD BINDING	943.77	950.00	.00	950.00	950.00
3	01.161.530400.0 .0	CONSULTANT SERVICES	.00	.00	.00	.00	.00
3	01.161.534300.0 .0	POSTAGE	22.45	369.00	.00	850.00	850.00
3	01.161.542100.0 .0	OFFICE & STATIONERY	951.18	800.00	-422.40	800.00	800.00
3	01.161.542400.0 .0	PRINTING	.00	1,500.00	478.71	1,500.00	1,500.00
3	01.161.571000.0 .0	IN STATE TRAVEL	271.26	500.00	457.75	500.00	500.00
3	01.161.573100.0 .0	DUES	385.00	400.00	320.00	400.00	400.00
3	01.161.573400.0 .0	LAW BOOKS	.00	.00	.00	.00	.00
3	01.161.575300.0 .0	BOND	105.00	175.00	105.00	175.00	175.00
3	01.161.585200.0 .0	NEW EQUIPMENT- OFFICE	.00	.00	.00	.00	.00
3	01.161.585201.0 .0	LAW BOOKS	.00	.00	.00	.00	.00
3	01.161.587201.0 .0	REPLACE EQUIPMENT TOWN SEAL	.00	.00	.00	.00	.00
3	01.161.673400.0 .0	LAW BOOKS C/O	.00	.00	.00	.00	.00
3	01.161.687200.0 .0	C/O REPLACE TOWN SEAL	.00	.00	.00	.00	.00
	<b>2/3/2016</b>	<b>Town Clerk</b>	<b>166,508.02</b>	<b>197,835.00</b>	<b>114,312.78</b>	<b>204,628.00</b>	<b>204,628.00</b>



dgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	01.162.511104.0 .0	CLERK	600.00	600.00	600.00	600.00	600.00
	01.162.511105.0 .0	REG PAY CLERICAL P.T.	.00	.00	.00	.00	.00
	01.162.511106.0 .0	CHAIRMAN & REGISTRARS	1,197.00	1,197.00	1,197.00	1,197.00	1,197.00
	01.162.511107.0 .0	REG PAY REGISTRARS	.00	.00	.00	.00	.00
	01.162.511108.0 .0	ELECTION OFFICERS	16,237.16	22,032.00	.00	35,000.00	35,000.00
	01.162.511109.0 .0	ELECTION POLICE OFFICERS	6,738.00	8,200.00	272.00	9,500.00	9,500.00
	01.162.511110.0 .0	ENUMERATORS/CENSUS	.00	.00	.00	.00	.00
	01.162.511111.0 .0	STM PERSONAL SERVICES	.00	.00	.00	.00	.00
	01.162.511163.0 .0	CUSTODIAL SERVICES	1,654.20	1,500.00	.00	2,500.00	2,500.00
	01.162.513100.0 .0	OVERTIME PAY	.00	.00	.00	.00	.00
	01.162.527100.0 .0	BLDG RENTAL	.00	.00	.00	.00	.00
	01.162.530400.0 .0	COMPUTER SERVICE	.00	4,000.00	.00	4,000.00	4,000.00
	01.162.534300.0 .0	POSTAGE	5,180.99	5,000.00	121.43	6,000.00	6,000.00
	01.162.534400.0 .0	ELECTION TABULATION/SUPPORT	14,635.82	6,000.00	255.00	8,000.00	8,000.00
	01.162.542400.0 .0	PRINTING	8,573.80	9,500.00	4,459.94	10,500.00	10,500.00
	01.162.542900.0 .0	SUNDRY EXPENSE	1,907.49	2,500.00	.00	3,500.00	3,500.00
	01.162.573200.0 .0	STM OTHER CHARGES & EXPENSES	.00	.00	.00	.00	.00
	01.162.585200.0 .0	BALLOT BOX	.00	.00	.00	.00	.00
	01.162.642400.0 .0	PRINTING CARRY-OVER	.00	.00	.00	.00	.00
	01.162.642900.0 .0	SUNDRY EXPENSE C/O	.00	.00	.00	.00	.00
	<b>2/3/2016</b>	<b>Clerk Elections</b>	<b>56,724.46</b>	<b>60,529.00</b>	<b>6,905.37</b>	<b>80,797.00</b>	<b>80,797.00</b>

## FY17 Request For Additional Personnel Funding

**Department:** Elections and Registration, Department #162

**Request:** Increase Election Officer Wages due to State Minimum Wage Requirements

	Amount Requested
<b>Fund New Position</b>	
<i>Title of New Position(s):</i>	
<b>Fund Vacant Position</b>	
<i>Title of Vacant Position(s):</i>	
<b>Increase Wages for Election Officers</b>	
<i>Title of Position(s):</i>	
<b>Wardens/Deputy Wardens/Clerks (15 positions)</b>	\$255
<b>Inspectors (48 positions)</b>	\$816
<b>TOTAL INCREASE FOR 2017 ANTICIPATED ELECTION (ANNUAL TOWN ELECTION 4/1/2017)</b>	<b>\$1,071</b>

**Brief Description of Need:**

In June 2014, Governor Patrick signed into law a measure which would incrementally increase the State's minimum wage to \$11.00 per hour by 2017. On January 1, 2017, the minimum wage will increase from \$10.00 to \$11.00 per hour.

**Brief Justification:**

The Election Officers line item (Account # 01.162.511108.0.0) reflects a change in wages from \$10.00 to \$11.00 per hour for Inspectors and \$11.00 to \$12.00 per hour for Wardens/Deputy Wardens/Clerks. This increase is in accordance with the State's minimum wage requirements.

Ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
3	01.171.015720.0 .0	OUT OF STATE TRAVEL	.00	.00	.00	.00	.00
3	01.171.511104.0 .0	REG PAY CLERICAL P.T.	30,303.00	38,313.78	22,555.94	50,798.89	38,537.09
3	01.171.511105.0 .0	REG. PAY RECORDING SECRETARY	.00	.00	.00	2,500.00	2,500.00
3	01.171.511155.0 .0	ADM AGENT REGULAR PAY	82,275.70	95,270.68	54,760.30	97,343.25	97,343.25
3	01.171.514600.0 .0	LONGEVITY	.00	540.00	.00	225.00	225.00
3	01.171.519400.0 .0	SCHOOLS	.00	.00	.00	2,400.00	2,400.00
3	01.171.519700.0 .0	SICK LEAVE BUY BACK	.00	.00	.00	.00	.00
3	01.171.524100.0 .0	BLDG. & GROUND MTCE.	.00	.00	.00	.00	.00
3	01.171.524600.0 .0	OFFICE EQUIPMENT MTC	79.00	79.00	.00	79.00	79.00
3	01.171.530500.0 .0	ENGINEERING & CONSULTING	.00	.00	.00	.00	.00
3	01.171.531600.0 .0	CONTRACTED SERVICES	.00	.00	.00	.00	.00
3	01.171.534300.0 .0	POSTAGE	411.00	500.00	.00	550.00	550.00
3	01.171.542100.0 .0	OFFICE & STATIONERY	173.87	200.00	75.00	200.00	200.00
3	01.171.542300.0 .0	MAPS,CAMERAS ETC.	.00	.00	.00	1.00	1.00
3	01.171.542400.0 .0	PRINTING	156.98	100.00	72.25	200.00	200.00
3	01.171.542900.0 .0	SUNDRY EXPENSES	831.74	1.00	.00	1.00	1.00
3	01.171.571000.0 .0	IN STATE TRAVEL	25.85	400.00	20.00	500.00	500.00
3	01.171.573100.0 .0	DUES	456.00	465.00	485.00	1.00	1.00
3	01.171.573200.0 .0	SUBSCRIPTIONS & PUBLICATI	.00	.00	.00	1.00	1.00
3	01.171.581000.0 .0	CARE OF CONSERVATION LAND	.00	.00	.00	1.00	1.00
3	01.171.582500.0 .0	DAMS & CULVERTS	.00	.00	.00	.00	.00
3	01.171.587200.0 .0	REPLACE EQUIPMENT OFFICE	.00	.00	.00	.00	.00
3	01.171.630500.0 .0	ENG. CONSULT CARRY OVER	.00	.00	.00	.00	.00
3	01.171.642100.0 .0	OFFICE STATIONARY C/O	.00	.00	.00	.00	.00
3	01.171.642400.0 .0	PRINTING CARRYOVER	.00	.00	.00	.00	.00
3	01.171.642900.0 .0	SUNDRY EXPENSE CARRYOVER	2,860.43	.00	.00	.00	.00
3	01.171.681000.0 .0	CARE OF CONSER LAND C/O	.00	.00	.00	.00	.00
3	01.171.682500.0 .0	DAMS/CULVERTS CARRYOVER	.00	.00	.00	.00	.00
	<b>2/3/2016</b>	<b>Conservation</b>	<b>117,573.57</b>	<b>135,869.46</b>	<b>77,968.49</b>	<b>154,801.14</b>	<b>142,539.34</b>



## FY17 Request For Additional Personnel Funding

**Department:** Conservation (171)

**Request:**

	Amount Requested
<b>Fund New Position</b>	
<i>Title of New Position(s):</i>	
<b>Line Item (511105) Reg. Pay Recording Secretary</b>	\$2,500.00
<b>Fund Vacant Position</b>	
<i>Title of Vacant Position(s):</i>	
<b>Increase Staff Hours</b>	
<i>Title of Position(s):</i>	
<b>Line Item (511104) Regular Pay Clerical</b>	\$12,261.80

**Brief Description of Need:**

Per the vote of the Conservation Commission at their January 7, 2016 meeting the Commission would like to see additional funding for the Senior Clerk Position in the Department. This would bring the position of Senior Clerk from 27.5 hours per week to 36.25 hours per week.

**Brief Justification:**

The additional hours for the Senior Clerk will create more coverage in the office to serve the public. This would allow the office to have coverage when the Agent attends site visits or other meetings outside the office during normal working hours. The Senior Clerk also has several duties per her job description that are difficult to accomplish within the current 27.5 hours per week budgeted.

## FY17 Request For Additional Contractual Services Funding

Department Conservation (171)

**Request:**

	Amount Requested
<b>Fund New Contractual Service(s)</b>	
<i>Type of Service(s):</i>	
N/A	
<b>Increase in Contractual Service(s)</b>	
<i>Name of Service(s)</i>	
N/A	
<b>Increase in the budget for the following:</b>	
1) Schools	\$2,400.00
2) Postage	\$50.00
3) Maps, Cameras, Etc.	\$1.00
4) Printing	\$100.00
5) In State Travel	\$100.00
<b>Brief Description of Need &amp; Justification:</b>	
1) The Commission would like \$2,400.00 for the 3 newest Commission members to become trained under the Massachusetts Association of Conservation Commissions Program. This is now a 10 unit program to become educated as a Commissioner. This amount would pay for less than 1/2 of the cost of this program for the 3 newest members.	
2) The Commission is asking for \$50.00 in postage because we have heard postage is increasing again soon.	
3) The Commission is looking to put Maps, Cameras, Etc. in the budget with a placeholder of \$1.00	
4) The Commission would like an additional \$100.00 for printing as we will be printing the final Open Space & Recreation Plan.	
5) The Commission would like to increase In State Travel by \$100.00 for the new Commissioners to be reimbursed for their travel to the MACC workshops mentioned above.	

Having these additional hours will provide better service to the town resident and outside individuals wanting to do business with the town. Because we work closely and deal with items that the Building Department and Planning Department have when land developments are proposed in town the coverage in the office to be open from 8-5 Monday through Friday gives the town the reputation that we work efficiently with others to complete the permitting process thus creating revenue for the town.

The Commission is also requesting the addition of a Recording Secretary to take minutes at Conservation Commission meetings. The Recording Secretary would also type up the minutes and send them to the Commission for review and vote.

Taking the minutes and finding the time to type them up has cut into valuable time during the day for the Senior Clerk to get her other duties completed. There are also more requirements for accounting procedures which takes more time to process.









Ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
3	01.175.511101.0 .0	REG PAY CLERICAL F T	.00	.00	.00	44,843.16	44,843.16
3	01.175.511103.0 .0	REG. PAY CONSTRUCTION ADMIN.	66,222.48	71,197.64	40,746.80	73,059.87	73,059.87
3	01.175.511104.0 .0	REG PAY CLERICAL PT	35,884.16	44,316.66	23,301.04	.00	.00
3	01.175.511105.0 .0	REG. PAY RECORDING SECRETARY	2,282.02	2,476.18	1,038.75	2,525.70	2,525.70
3	01.175.511119.0 .0	TOWN PLANNER	93,554.24	97,067.01	56,403.11	97,343.25	97,343.25
3	01.175.511121.0 .0	REG PAY TEMPORARY LABOR	.00	.00	.00	.00	.00
3	01.175.514600.0 .0	LONGEVITY	775.00	825.00	.00	875.00	875.00
3	01.175.519400.0 .0	SCHOOLS	.00	.00	.00	.00	.00
3	01.175.524600.0 .0	OFFICE EQUIPMENT MTC	1,417.13	1,572.00	1,405.00	1,650.00	1,650.00
3	01.175.530500.0 .0	ENGINEERING & CONSULTING	.00	.00	.00	.00	.00
3	01.175.530900.0 .0	ADVERTISING	.00	.00	.00	.00	.00
3	01.175.531500.0 .0	CONTRACTED SERVICES	.00	.00	.00	.00	.00
3	01.175.531600.0 .0	EMERGENCY CONTRACTED SERVICE	.00	.00	.00	.00	.00
3	01.175.534300.0 .0	POSTAGE	200.00	200.00	234.63	300.00	300.00
3	01.175.542100.0 .0	OFFICE STATIONERY	612.66	300.00	45.41	300.00	300.00
3	01.175.542200.0 .0	PHOTOCOPY SUPPLIES	162.00	400.00	162.00	600.00	600.00
3	01.175.542400.0 .0	PRINTING	.00	.00	.00	.00	.00
3	01.175.542900.0 .0	SUNDRY OFFICE	.00	.00	.00	.00	.00
3	01.175.571000.0 .0	INSTATE TRAVEL	612.13	700.00	294.45	700.00	700.00
3	01.175.573100.0 .0	DUES	570.00	460.00	.00	600.00	600.00
3	01.175.573200.0 .0	SUBSCRIPTIONS	.00	.00	.00	.00	.00
3	01.175.573300.0 .0	LICENSES	.00	.00	.00	.00	.00
3	01.175.585200.0 .0	NEW EQUIPMENT	.00	.00	.00	.00	.00
3	01.175.611105.0 .0	REG.PAY RECORDING SEC. C/O	.00	.00	.00	.00	.00
3	01.175.619400.0 .0	SCHOOLS CARRYOVER	.00	.00	.00	.00	.00
3	01.175.630100.0 .0	MASTER PLAN UPDATE CARRYOVER	.00	.00	.00	.00	.00
3	01.175.642100.0 .0	OFFICE & STATIONERY CARRYOVE	.00	.00	.00	.00	.00
3	01.175.642900.0 .0	COMSUM. SUPPLIES CARRYOVER	.00	.00	.00	.00	.00
3	01.175.685200.0 .0	OFFICE EQUIPMENT CARRYOVER	.00	.00	.00	.00	.00
	<b>2/3/2016</b>	<b>Planning</b>	<b>202,291.82</b>	<b>219,514.49</b>	<b>123,631.19</b>	<b>222,796.98</b>	<b>222,796.98</b>



<b>FY17 Request For Additional Personnel Funding</b>	
<b>Department</b> <u>PLANNING DEPARTMENT</u>	
<b>Request:</b> Increase Senior Clerk hours to full time (36.25 hrs)	
	Amount Requested
<b>Fund New Position</b>	
<i>Title of New Position(s):</i>	
<b>Fund Vacant Position</b>	
<i>Title of Vacant Position(s):</i>	
<b>Increase Staff Hours</b>	
<i>Title of Position(s):</i> Senior Clerk	\$ 5,955.73
<b>Brief Description of Need:</b>	
<p>The lack of full time clerical coverage in the Planning Department has resulted in the Planning Director and Construction Administrator acting as Clerk instead of being able to do own work as well as having no one to assist on the larger planning projects. The Department has become extremely busy during 2015 and as we enter 2016 there are 16 large projects under the jurisdiction of the Planning Board being managed by the Planning Department. Planning Staff must devote their time to these projects rather than performing clerical duties. The Senior Clerk must also be available to support Planning Staff.</p>	
<b>Brief Justification:</b>	
<p>The Planning Department requested an increase in our Senior Clerk hours last year and we were granted an increase to 35 hours (although the position has always been full time), which has helped the Department greatly. When the Department hired the new Sr. Clerk it was an existing employee who was hired before 5/16/05, so the available money only allowed the Planning Department to bring the position up to 32 hours. As a result the department remains deficient in clerical staffing .</p>	



Ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
3	01.176.511104.0 .0	REG PAY CLERICAL P T	31,313.36	32,541.54	18,878.44	32,581.34	32,581.34
3	01.176.514600.0 .0	LONGEVITY	.00	.00	.00	.00	.00
3	01.176.519700.0 .0	SICK LEAVE BUY BACK	.00	.00	.00	.00	.00
3	01.176.524600.0 .0	OFFICE EQUIPMENT MTCE.	40.30	.00	.00	.00	.00
3	01.176.530500.0 .0	ENGINEERING & CONSULTING	.00	.00	.00	.00	.00
3	01.176.530900.0 .0	ADVERTISING	.00	.00	.00	.00	.00
3	01.176.534300.0 .0	POSTAGE	200.00	200.00	200.00	200.00	200.00
3	01.176.542100.0 .0	OFFICE & STATIONERY	157.17	200.00	97.82	200.00	200.00
3	01.176.542400.0 .0	PRINTING	.00	.00	.00	.00	.00
3	01.176.542900.0 .0	SUNDRY OFFICE	.00	.00	.00	.00	.00
	<b>2/3/2016</b>	<b>Zoning</b>	<b>31,710.83</b>	<b>32,941.54</b>	<b>19,176.26</b>	<b>32,981.34</b>	<b>32,981.34</b>



Ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
3	01.185.511101.0 .0	REG PAY CLERICAL	.00	8,109.00	4,282.50	8,117.20	8,117.20
3	01.185.511143.0 .0	REG PAY DIRECTOR	.00	52,983.64	30,096.00	66,289.60	53,031.68
3	01.185.530400.0 .0	CONSULTANT SERVICES	.00	12,000.00	5,000.00	12,000.00	12,000.00
3	01.185.534300.0 .0	POSTAGE	.00	500.00	47.63	500.00	500.00
3	01.185.542100.0 .0	OFFICE & STATIONERY	.00	1,500.00	139.01	500.00	500.00
3	01.185.571000.0 .0	IN STATE TRAVEL	.00	70.00	30.00	100.00	100.00
3	01.185.573100.0 .0	DUES	.00	390.00	.00	300.00	300.00
	<b>2/3/2016</b>	<b>OECD</b>	<b>.00</b>	<b>75,552.64</b>	<b>39,595.14</b>	<b>87,806.80</b>	<b>74,548.88</b>



## FY17 Request For Additional Personnel Funding

Department 185 OECD

**Request:**

	Amount Requested
<b>Fund New Position</b>	
<i>Title of New Position(s):</i>	
<b>Fund Vacant Position</b>	
<i>Title of Vacant Position(s):</i>	
<b>Increase Staff Hours</b>	
<i>Title of Position(s): Director 8 hours, from 32 hours/week to 40 hours/week</i>	13257.92

**Brief Description of Need:**  
 The OECD Director currently is scheduled to work Mon - Thursday and is requesting to increase hours from 32 - 40 in order to be able to keep the office open 5 days/week to accommodate meeting schedules and to accomplish the office goals.

**Brief Justification:**  
 The OECD Director often works many additional hours/week without compensation in order to ensure that economic development goals are achieved along with new responsibilities such as the Oliver House, TA Connect and Community Compact for downtown development.

## FY17 Special Fund Revenue and Expenditure Worksheet

Department 185 Name of Fund \_\_\_\_\_ Program Income \_\_\_\_\_

FY16 Latest Balance \$26,043.32 as of 12/31/2015

Please list any accounts with with a balance in excess of \$5,000

REVENUES		EXPENDITURES	
SOURCE	AMOUNT	EXPENDITURE	AMOUNT
Beginning Balance	\$ 8,504.12		
CDBG Housing Rehab Loan Repayment	23873.2	J. Saari Rehab Specialist Project Oversight	1000
Interest		1 Specialized Heating & A/C Project Cost	4400
		Bob Jackson Plumbing Project Cost	935
Total	23874.2		6335
Ending Balance	\$ 26,043.32		

## FY17 Special Fund Revenue and Expenditure Worksheet

Department 185 Name of Fund Tourism Donation

FY16 Latest Balance \$ 15,330.36 as of 12/31/2015

Please list any accounts with with a balance in excess of \$5,000

REVENUES		EXPENDITURES	
SOURCE	AMOUNT	EXPENDITURE	AMOUNT
Beginning Balance	\$ 6,217.74		
Receipts - Brochure Ads	\$ 3,550.00	Brochure	\$ (3,500.00)
Herring Festival	\$ 100.00	Herring Festival	\$ (1,050.00)
Octoberfest	\$ 1,122.83	Octoberfest	\$ (1,090.15)
Ghost Tours	\$ 1,747.00	Ghost Tours	\$ (72.33)
Festival of Lights	\$ 10,512.00	Festival of Lights	\$ (2,232.43)
Misc	\$ 51.00	Misc. Admin	\$ (25.00)
<b>Total</b>	<b>\$ 17,082.83</b>		<b>\$ (7,969.91)</b>
Ending Balance	\$ 15,330.66		

Ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
3	01.193.511120.0 .0	REG. PAY CUSTODIAL F.T.	.00	27,444.95	.00	25,866.57	25,866.57
3	01.193.511121.0 .0	REG. PAY TEMPORARY	24,685.68	.00	15,191.79	.00	.00
3	01.193.514600.0 .0	LONGEVITY	.00	.00	.00	.00	.00
3	01.193.519100.0 .0	UNIFORMS	.00	100.00	.00	100.00	100.00
3	01.193.521300.0 .0	BLDG. ELECTRICITY	51,397.81	50,000.00	34,481.04	50,000.00	50,000.00
3	01.193.521500.0 .0	BLDG. HEAT & GAS	26,162.85	35,791.00	7,060.09	35,791.00	35,791.00
3	01.193.523100.0 .0	WATER & SEWER	3,926.76	2,500.00	2,113.30	2,500.00	2,500.00
3	01.193.524100.0 .0	BLDG. & GROUNDS MTCE.	2,612.12	10,991.97	1,623.62	10,991.00	10,991.00
3	01.193.529100.0 .0	CUSTODIAL & SERVICE CONT.	10,230.02	13,000.00	4,434.08	13,000.00	13,000.00
3	01.193.543000.0 .0	BLDG. REPAIRS & MTCE.	52,611.89	19,775.00	14,720.95	19,775.00	19,775.00
3	01.193.545000.0 .0	CUSTODIAL & HOUSEKEEPING	7,467.72	2,000.00	2,463.16	2,000.00	2,000.00
3	01.193.585200.0 .0	NEW EQUIPMENT	.00	.00	.00	.00	.00
3	01.193.621300.0 .0	BUILDING ELECTRICITY C/O	.00	.00	.00	.00	.00
3	01.193.623100.0 .0	WATER & SEWER C/O	.00	.00	.00	.00	.00
3	01.193.624100.0 .0	BLDG/GROUNDS MAINT C/O	73.25	.00	.00	.00	.00
3	01.193.629100.0 .0	CUSTODIAL/SERVICE CARRY-OVER	.00	.00	.00	.00	.00
3	01.193.643000.0 .0	BLDG. REPAIRS/MTCE CARRYOVER	.00	.00	.00	.00	.00
3	01.193.645000.0 .0	CUSTODIAL & HOUSEKEEPING C/O	.00	.00	.00	.00	.00
3	01.193.685200.0 .0	NEW EQUIPMENT CARRYOVER	.00	.00	.00	.00	.00
	<b>2/3/2016</b>	<b>Administration Office</b>	<b>179,168.10</b>	<b>161,602.92</b>	<b>82,088.03</b>	<b>160,023.57</b>	<b>160,023.57</b>



dgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	01.210.015720.0 .0	OUT OF STATE TRAVEL	.00	.00	.00	.00	.00
	01.210.511009.0 .0	E-911 COORDINATOR	9,403.20	15,342.00	.00	15,342.00	15,342.00
	01.210.511101.0 .0	REG PAY CLERICAL F T	88,469.85	92,304.00	54,028.64	101,289.00	92,712.00
	01.210.511103.0 .0	ADM. ASSISTANT	69,839.12	71,897.00	42,091.97	72,667.00	72,667.00
	01.210.511104.0 .0	REG PAY CLERICAL P T	.00	.00	.00	.00	.00
	01.210.511120.0 .0	CUSTODIAL F T	53,180.92	54,750.00	32,052.23	54,250.00	54,250.00
	01.210.511121.0 .0	REG TEMP SPEC MATRONS	6,388.64	5,250.00	2,700.38	6,750.00	6,750.00
	01.210.511122.0 .0	REG PAY CHIEF	147,529.48	141,996.00	83,488.80	140,467.00	140,467.00
	01.210.511123.0 .0	REG PAY LIEUTENANT	207,951.47	301,522.00	163,627.90	288,599.00	288,599.00
	01.210.511124.0 .0	REG PAY SERGEANTS	552,242.44	625,750.00	352,592.72	584,276.00	584,276.00
	01.210.511125.0 .0	REG PAY DETECTIVES	235,419.52	246,395.00	160,849.65	285,904.00	285,904.00
	01.210.511126.0 .0	REG PAY OFFICERS	1,294,522.75	1,482,906.00	798,212.25	1,366,865.00	1,366,865.00
	01.210.511127.0 .0	REG PAY DISPATCHERS	27,311.68	60,766.00	43,472.27	62,788.00	62,788.00
	01.210.511128.0 .0	REG PAY SEASONAL OFFICERS	.00	.00	.00	.00	.00
	01.210.511129.0 .0	REG PAY FISH WARDENS	.00	.00	.00	.00	.00
	01.210.511131.0 .0	REG PAY PROSECUTOR	.00	.00	.00	.00	.00
	01.210.511171.0 .0	CAPTAIN	.00	.00	.00	.00	.00
	01.210.512101.0 .0	TEMPORARY LABOR	13,132.50	16,800.00	6,343.50	16,800.00	16,800.00
	01.210.513100.0 .0	OVERTIME PAY	275,074.61	168,217.00	226,434.10	328,217.00	278,217.00
	01.210.513500.0 .0	COURT TIME	58,699.18	68,374.00	47,614.92	77,940.00	77,940.00
	01.210.514100.0 .0	NIGHT SHIFT DIFFERENTIAL	5,542.63	180,602.00	17,064.27	177,120.00	177,120.00
	01.210.514600.0 .0	LONGEVITY	325.00	350.00	.00	375.00	375.00
	01.210.515500.0 .0	HOLIDAY	90,363.70	125,258.00	69,977.94	125,258.00	125,258.00
	01.210.515600.0 .0	SICK INJURED & VACATION	.00	.00	.00	.00	.00
	01.210.519200.0 .0	BADGES, BUTTONS ETC.	8,449.47	3,000.00	239.90	3,000.00	3,000.00
	01.210.519300.0 .0	CLOTHING ALLOWANCE	63,406.11	67,000.00	48,355.80	67,000.00	67,000.00
	01.210.519400.0 .0	SCHOOL & TRAINING	30,140.35	22,620.00	19,106.77	27,620.00	27,620.00
	01.210.519500.0 .0	CAREER INCENTIVE	224,367.93	256,414.00	153,878.71	273,843.00	273,843.00
	01.210.519600.0 .0	SPECIALISTS PAY	2,122.72	41,404.00	166.64	50,944.00	50,944.00
	01.210.519700.0 .0	SICK LEAVE BUY BACK	33,850.00	18,819.00	19,653.04	.00	.00

ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	01.210.519800.0 .0	CLEANING ALLOWANCE	.00	.00	.00	.00	.00
	01.210.521100.0 .0	BLDG LIGHTING	16,040.58	14,300.00	9,432.96	14,300.00	14,300.00
	01.210.521500.0 .0	BLDG HEAT GAS	8,536.61	12,978.00	1,643.95	12,978.00	12,978.00
	01.210.523100.0 .0	WATER & SEWER	790.42	1,000.00	199.00	1,000.00	1,000.00
	01.210.524001.0 .0	ASBESTOS REMOVAL	.00	.00	.00	.00	.00
	01.210.524100.0 .0	BLDG & GROUND MTCE	10,944.61	4,400.00	11,359.00	4,400.00	4,400.00
	01.210.524500.0 .0	VEHICLE MTCE	33,072.34	24,110.00	12,842.61	24,110.00	24,110.00
	01.210.524800.0 .0	COMMUNICATION EQUIPMENT MTC.	56,509.61	4,000.00	5,467.83	4,000.00	4,000.00
	01.210.524900.0 .0	I.T.	.00	30,000.00	16,714.00	30,000.00	30,000.00
	01.210.525000.0 .0	K-9	.00	500.00	36.99	500.00	500.00
	01.210.525100.0 .0	TELETYPE USER FEE	.00	.00	.00	.00	.00
	01.210.526900.0 .0	OTHER EQUIPMENT MTCE	39,466.14	14,668.00	13,168.77	14,668.00	14,668.00
	01.210.530900.0 .0	ADVERTISING	.00	.00	.00	.00	.00
	01.210.534300.0 .0	POSTAGE	1,332.07	1,500.00	935.72	1,500.00	1,500.00
	01.210.538100.0 .0	ANIMAL & PEST CONTROL	26.80	200.00	.00	200.00	200.00
	01.210.538400.0 .0	SAFETY PROGRAM	.00	.00	.00	.00	.00
	01.210.539800.0 .0	SPECIAL INVESTIGATIONS	1,759.09	1,500.00	.00	1,500.00	1,500.00
	01.210.541100.0 .0	GASOLINE	.00	.00	.00	.00	.00
	01.210.542100.0 .0	OFFICE & STATIONERY	9,340.30	4,000.00	6,638.72	8,000.00	6,020.00
	01.210.542200.0 .0	PHOTO COPY SUPPLIES	1,250.00	1,250.00	516.91	1,250.00	1,250.00
	01.210.542400.0 .0	PRINTING	2,172.87	1,500.00	2,156.20	1,500.00	1,500.00
	01.210.542600.0 .0	TELETYPE SUPPLIES	.00	500.00	.00	500.00	500.00
	01.210.542900.0 .0	SUNDRY OFFICE	312.10	550.00	135.99	550.00	550.00
	01.210.543000.0 .0	BLDG & GROUNDS MTCE	255.00	500.00	130.00	500.00	500.00
	01.210.545000.0 .0	CUSTODIAL & HOUSEKEEPING	3,604.76	2,880.00	817.01	2,880.00	2,880.00
	01.210.548100.0 .0	OIL & FILTERS	898.00	2,291.00	.00	2,291.00	2,291.00
	01.210.548200.0 .0	TIRES	4,466.40	4,500.00	2,362.58	4,500.00	4,500.00
	01.210.548900.0 .0	SUNDRY VECHILES	.00	50.00	.00	50.00	50.00
	01.210.549400.0 .0	PRISONERS' EXPENSE	200.81	200.00	258.24	200.00	200.00
	01.210.550000.0 .0	MEDICAL SUPPLIES	2,128.98	5,000.00	2,474.29	7,000.00	7,000.00

dgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	01.210.558200.0 .0	PHOTO & FINGERPRINTING	.00	2,500.00	.00	2,500.00	2,500.00
	01.210.558300.0 .0	BREATHALIZER PARTS	328.00	500.00	.00	500.00	500.00
	01.210.558500.0 .0	AMMUNITION	15,761.27	15,000.00	6,818.34	15,000.00	15,000.00
	01.210.558600.0 .0	SAFTEY PROGRAM	.00	.00	.00	.00	.00
	01.210.571000.0 .0	IN STATE TRAVEL	65.00	500.00	.00	500.00	500.00
	01.210.573100.0 .0	DUES	3,673.00	3,734.00	4,589.00	11,434.00	11,434.00
	01.210.573200.0 .0	SUBSCRIPTIONS	.00	220.00	.00	220.00	220.00
	01.210.573300.0 .0	LICENSES	.00	.00	.00	.00	.00
	01.210.573400.0 .0	LAW BOOKS	2,767.62	3,000.00	1,631.97	3,000.00	3,000.00
	01.210.585201.0 .0	NEW LAMINATOR	.00	.00	.00	.00	.00
	01.210.585202.0 .0	PHOTOCOPIER REPLACEMENT	.00	.00	.00	.00	.00
	01.210.585203.0 .0	OFFICE CHAIRS REPLACE	.00	.00	.00	.00	.00
	01.210.585204.0 .0	NEW TAPES	.00	.00	.00	.00	.00
	01.210.585205.0 .0	CRUISERS	.00	.00	.00	.00	.00
	01.210.585800.0 .0	NEW EQUIPMENT	.00	.00	.00	.00	.00
	01.210.585900.0 .0	NEW EQUIPMENT MISCELLANEOUS	.00	.00	.00	.00	.00
	01.210.585901.0 .0	NEW EQUIP. SURVEIL/SECURITY	.00	.00	.00	.00	.00
	01.210.587200.0 .0	REPLACEMENT EQUIP.-OFFICE	.00	.00	.00	.00	.00
	01.210.587300.0 .0	FEASIBILTY STUDY POL STATION	.00	.00	.00	.00	.00
	01.210.587400.0 .0	RENOV/UPGRADES FOR E911 AREA	.00	.00	.00	.00	.00
	01.210.619200.0 .0	BADGE & BUTTONS CARRY OVER	.00	.00	.00	.00	.00
	01.210.619300.0 .0	CLOTHING ALLOWANCE C/O	.00	.00	.00	.00	.00
	01.210.619600.0 .0	C/O SPECIALIST PAY	8,500.00	.00	.00	.00	.00
	01.210.621100.0 .0	BLDG ELECTRIC C/O	.00	.00	.00	.00	.00
	01.210.621500.0 .0	BLDG GAS C/O	1,529.11	2,230.00	1,734.24	.00	.00
	01.210.623100.0 .0	WATER & SEWER C/O	184.15	.00	.00	.00	.00
	01.210.624100.0 .0	BLDG. & GRDS MTCE CARRYOVER	.00	.00	.00	.00	.00
	01.210.624500.0 .0	VEHICLE MTCE CARRY-OVER	.00	.00	.00	.00	.00
	01.210.624800.0 .0	COMMUNICATIONS EQUIP C/O	.00	.00	.00	.00	.00
	01.210.626900.0 .0	OTHER EQUIP MTCE. C/O	.00	.00	.00	.00	.00

Edgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	01.210.634500.0 .0	VEHICLE MTCE& OPER CARRYOVER	.00	.00	.00	.00	.00
	01.210.634800.0 .0	COMMUNICATION EQUIP C/O	.00	.00	.00	.00	.00
	01.210.638100.0 .0	ANIMAL, PEST CTRL. CARRYOVER	.00	.00	.00	.00	.00
	01.210.638400.0 .0	C/O POLICE SAFETY PROGRAM	.00	.00	.00	.00	.00
	01.210.639800.0 .0	SPEICAL INVEST CARRY OVER	.00	.00	.00	.00	.00
	01.210.641100.0 .0	C/O POLICE GASOLINE	.00	.00	.00	.00	.00
	01.210.642100.0 .0	OFFICE & STATIONERY CARRYOVE	.00	.00	.00	.00	.00
	01.210.642400.0 .0	PRINTING CARRYOVER	.00	.00	.00	.00	.00
	01.210.642600.0 .0	TELETYPE SUPPLIES CARRYOVER	.00	.00	.00	.00	.00
	01.210.642900.0 .0	SUNDRY OFFICE CARRY-OVER	.00	.00	.00	.00	.00
	01.210.643000.0 .0	BLDG SUPPLIES&MTCE CARRYOVER	.00	.00	.00	.00	.00
	01.210.645000.0 .0	CUSTODIAL & HOUSEKEEPING C/O	.00	.00	.00	.00	.00
	01.210.648200.0 .0	TIRES CARRYOVER	.00	.00	.00	.00	.00
	01.210.649400.0 .0	PRISONERS' MEALS CARRY-OVER	.00	.00	.00	.00	.00
	01.210.650000.0 .0	MEDICAL SUPPLIES CARRY-OVER	.00	.00	.00	.00	.00
	01.210.658200.0 .0	PHOTO/FINGERPRINT CARRY-OVER	.00	.00	.00	.00	.00
	01.210.658300.0 .0	BREATHALYZER CARRY-OVER	.00	.00	.00	.00	.00
	01.210.658500.0 .0	AMMUNITION CARRYOVER	.00	.00	.00	.00	.00
	01.210.673200.0 .0	SUBSCRIPTIONS C/O	.00	.00	.00	.00	.00
	01.210.673400.0 .0	LAW BOOKS CARRY-OVER	.00	.00	.00	.00	.00
	01.210.685250.0 .0	POLICE CRUISERS CARRYOVER	.00	.00	.00	.00	.00
	01.210.685800.0 .0	NEW EQUIPMENT CARRYOVER	.00	.00	.00	.00	.00
	01.210.687300.0 .0	REPLACE EQUIP COMMUN C/O	.00	.00	.00	.00	.00
	01.210.687400.0 .0	RENOVATIONS 911 C/O	.00	.00	.00	.00	.00
	<b>2/3/2016</b>	<b>Police</b>	<b>3,723,648.91</b>	<b>4,227,797.00</b>	<b>2,444,016.72</b>	<b>4,298,845.00</b>	<b>4,238,288.00</b>

## FY17 ANNUAL COMPENSATION WORKSHEET

**Department: 210 Police**

<b>52 Weeks</b>										
Employee Last Name	Classification Title	Grade	Weekly Pay	Salary 2016	Holiday Pay	Shift Diff @ 7%	Specialist Pay	Educational Incentive	Longevity Pay	Annual Compensation
Perkins	<b>Chief</b>		2,701	140,468	* See note					<b>140,468</b>
<b>Lieutenants</b>					last pg					
Andrade	Admin Lt	6	1,954	101,628	*	0	6,098	20,326		128,052
Det Div Supv										
20% CI										
Ferreira	Lt	3	1,842	47,897	*	0	0	11,974		59,872
25% CI	26 Weeks									
25% CI	26 Weeks	4	1,897	49,334	*	0	0	12,333		61,667
Bazarewsky	Lt	1	1,686	18,545	*	1,298	0	0		19,843
	11 Weeks									
	41 Weeks	2	1,736	71,194		4,984	0	0		76,178
<b>Total Lts</b>				<b>288,599</b>		<b>6,282</b>	<b>6,098</b>	<b>44,634</b>		<b>345,612</b>

Employee Last Name	Classification Title	Grade	Weekly Pay	Salary 2016	Holiday Pay	Shift Diff @ 7%	Specialist Pay	Educational Incentive	Longevity Pay	Annual Compensation
<b>Sergeants</b>										
Batista	Sergeant	6	1,466	76,230	*	6,670	0	19,058		101,958
	25% CI									
Beals	Sergeant	6	1,466	76,230	*	6,670	4,764	19,058		106,722
	OS-IT									
	25% CI									
Donahue	Sergeant	2	1,303	50,798	*	4,267	3,048	10,160		68,272
	K9									
	20% CI									
	Sergeant	3	1,342	17,441	*	1,465	1,046	3,488		23,440
	13 Weeks									
Ferbert	Sergeant	1	1,265	37,937	*	3,187	0	7,587		48,711
	20% CI									
	Sergeant	2	1,303	28,655	*	2,407	0	5,731		36,793
	22 Weeks									
Graham	Sergeant	5	1,423	39,852	*	3,487	0	9,963		53,302
	25% CI									
	24 Weeks	6	1,466	35,183	*	3,079	0	8,796		47,058
Mills	Sergeant	6	1,466	76,230	*	5,336	0	0		81,567
Pontes	Sergeant	6	1,466	76,230		5,870	0	7,623		89,723
	10% CI									
<b>Sub-tot Sgts</b>	<b>Pg 1</b>			<b>514,787</b>		<b>42,438</b>	<b>8,859</b>	<b>91,463</b>		<b>657,547</b>

Employee Last Name	Classification Title	Grade	Weekly Pay	Salary 2016	Holiday Pay	Shift Diff @ 7%	Specialist Pay	Educational Incentive	Longevity Pay	Annual Compensation
<b>Sergeants cont'd</b>										
Trask	Sergeant	2	1,303	9,118	*	702	501	912		11,233
SRO	7 Weeks									
10% CI										
	45 Weeks	3	1,342	60,371	*	4,649	3,320	6,037		74,377
<b>Sug-Tot Sgts</b>	<b>Pg 2</b>			<b>69,489</b>		<b>5,351</b>	<b>3,822</b>	<b>6,949</b>		<b>85,610</b>
<b>Total Sgts</b>				<b>584,276</b>		<b>47,789</b>	<b>12,681</b>	<b>98,412</b>		<b>743,157</b>

Employee Last Name	Classification Title	Grade	Weekly Pay	Salary 2016	Holiday Pay	Shift Diff @ 7%	Specialist Pay	Educational Incentive	Longevity Pay	Annual Compensation
<b>Detectives</b>										
Cunningham	Detective	6	1,100	57,181	*	4,003	2,859	0		64,042
Dees	Detective	6	1,100	57,181	*	5,003	3,574	14,295		80,053
25% CI										
Lake	Detective	6	1,100	57,181	*	4,403	3,145	5,718		70,447
10% CI										
Needham	Detective	6	1,100	57,181	*	4,403	3,145	5,718		70,447
10% CI										
Ryder	Detective	6	1,100	57,181	*	5,003	3,574	14,295		80,053
25% CI										
<b>Total Detectives</b>				<b>285,904</b>		<b>22,815</b>	<b>16,297</b>	<b>40,026</b>		<b>365,042</b>

Employee Last Name	Classification Title	Grade	Weekly Pay	Salary 2016	Holiday Pay	Shift Diff @ 7%	Specialist Pay	Educational Incentive	Longevity Pay	Annual Compensation
<b>Officers</b>										
Amaral	Officer	6	1,133	58,896	*	4,123	0	0		63,019
3% Sr Offier										
Avelino	Officer 4w	4	1,036	4,146	*	290	0	0		4,436
	Officer 48w	5	1,068	51,244	*	3,587	0	0		54,831
Botta	Officer	6	1,100	57,181	*	4,003	2,859	0		64,042
Range O										
Brown	Officer 18w	4	1,036	18,657	*	1,437	0	1,866		21,959
10% CI										
	Officer 34w	5	1,068	36,298	*	2,795	0	3,630		42,722
Frazier	Officer 39w	3	1,006	39,245	*	2,147	0	0		41,392
	Officer 13w	4	1,036	13,474	*	943	0	0		14,418
Harvey	Officer	6	1,100	57,181	*	4,403	3,145	5,718		70,447
CT Pros										
10% CI										
Howard	Officer 39w	3	1,006	39,245	*	2,147	0	0		41,392
	Officer 13w	4	1,036	13,474	*	943	0	0		14,418
Lapanna	Officer	6	1,100	57,181	*	5,003	3,574	14,295		80,053
Range O										
25% CI										
<b>Sub-tot Off's</b>	<b>Pg 1</b>			<b>446,222</b>		<b>31,821</b>	<b>9,578</b>	<b>25,509</b>		<b>513,130</b>

Employee Last Name	Classification Title	Grade	Weekly Pay	Salary 2016	Holiday Pay	Shift Diff @ 7%	Specialist Pay	Educational Incentive	Longevity Pay	Annual Compensation
<b>Officers Cont'd</b>										
Lonergan	Officer 2w	5	1,068	2,135	*	149	0	0		3,352
	Officer 50w	6	1,100	54,982	*	3,849	0	0		58,830
Mansir	Officer 39w	3	1,006	39,245	*	2,147	0	0		41,392
	Officer 13w	4	1,036	13,474	*	943	0	0		14,418
McMahon	Officer 39w	3	1,006	39,245	*	3,022	0	3,925		46,192
10% CI	Officer 13w	4	1,036	13,474	*	1,038	0	1,347		15,860
Meaney	Officer	6	1,100	57,181	*	4,803	0	11,436		73,420
20% CI										
Meleski	Officer	6	1,100	57,181	*	4,003	2,859	0		64,042
Range O										
Nardi	Officer 36w	5	1,068	38,433	*	2,825	0	1,922		43,179
5% CI	Officer 16w	6	1,100	17,594	*	1,293	0	880		19,767
Nelson	Officer	6	1,133	58,896	*	4,947	0	11,779		75,623
20% CI										
3% Sr Officer										
Phillips	Officer 36w	5	1,068	38,433	*	2,959	0	3,843		45,236
10% CI	Officer 16w	6	1,100	17,594	*	1,355	0	1,759		20,708
<b>Sub-Tot Off's</b>	<b>Pg 2</b>			<b>447,868</b>		<b>33,333</b>	<b>2,859</b>	<b>36,891</b>		<b>522,019</b>

Employee Last Name	Classification Title	Grade	Weekly Pay	Salary 2016	Holiday Pay	Shift Diff @ 7%	Specialist Pay	Educational Incentive	Longevity Pay	Annual Compensation
<b>Officers cont'd</b>										
Porter	Officer 17w	4	1,036	17,620	*	1,357	0	1,762		20,739
10% CI										
	Officer 35w	5	1,068	37,365	*	2,877	0	3,737		43,979
Rullo	Officer	6	1,100	57,181	*	4,003	0	0		61,183
Savage	Officer	6	1,010	57,181	*	4,803	0	11,436		73,420
20% CI										
Valerio	Officer	6	1,100	57,181	*	4,003	0	0		61,183
Vannasse	Officer	6	1,010	57,181	*	4,803	3,431	11,436		76,851
Range O										
20% CI										
Irr	Officer 40w	1	896	35,852	*	2,510	0	0		38,362
	Officer 12w	2	951	11,414	*	799	0	0		12,213
Nelson	Officer 40w	1	896	35,852	*	2,510	0	0		38,362
	Officer 12w	2	951	11,414	*	799	0	0		12,213
Robbins	Officer 40w	1	896	35,852	*	2,510	0	0		38,362
	Officer 12w	2	951	11,414	*	799	0	0		12,213
Whiteside	Officer 40w	1	896	35,852	*	2,510	0	0		38,362
	Officer 12w	2	951	11,414	*	799	0	0		12,213
<b>Sub-Tot Off's</b>	<b>Pg 3</b>			<b>472,775</b>		<b>35,080</b>	<b>3,431</b>	<b>28,371</b>		<b>539,657</b>
<b>Total Off's</b>	<b>Pgs 1 - 3</b>			<b>1,366,865</b>		<b>100,234</b>	<b>15,868</b>	<b>90,771</b>		<b>1,573,738</b>

Employee Last Name	Classification Title	Grade	Weekly Pay	Salary 2016	Holiday Pay	Shift Diff @ 7%	Specialist Pay	Educational Incentive	Longevity Pay	Annual Compensation
<b>Civilians</b>										
Hudson	Admin. Asst.		1,397	72,667						72,667
Gunning	Sr. Clerk		958	54,955						54,955
Henault	Build Maint & Mechanic		1,043	54,250					375	54,625
Sousa	Clerk 1w	8	802	866						866
	Clerk 51w	9	826	45,468						45,468
Dowler	Disp Coor 44w	5	926	40,785						40,785
	Disp Coor 8w	6	955	7,638						7,638
Silva	Disp 33w	1	565	18,648						18,648
	Disp 19w	2	582	11,059						11,059
<b>Tot Civilians</b>				<b>306,337</b>					<b>375</b>	<b>306,712</b>
<b>*Holiday Pay</b>	The amount expended each year for holiday pay varies based on who works the holiday (ranking officers, reg officers, with or without shift differential, specialist pay, etc). If they work the day they're paid x 1/2, if not they can choose 8 hours pay or not. Also those scheduled to work varies each holiday.									
	For the 2nd year in a row the requested amount has remained the same due to retirements									

## FY17 Request For Additional Personnel Funding

### Department 210 POLICE

#### Request:

	Amount Requested
<b>Fund New Position</b>	
1. Clerk to Jr Clerk 01.210.511101.0.0	3,425
<b>Increase Staff Hours</b>	
2. Senior Clerk to 40 hours 01.210.511101.0.0	5,152
<b>Fund Annual Shortage</b>	
3. Overtime 01.210.513100.0.0	150,000
<b>Brief Description of Need:</b>	
<ol style="list-style-type: none"> <li>1. The Clerk should be compensated properly.</li> <li>2. Not enough clerical staff to keep up w/ the work, a 3.75 hour increase is necessary.</li> <li>3. Increase Overtime to eliminate the drain on the PD budget.</li> </ol>	
<b>Brief Justification:</b> Lost a FT Clerk & 4 FT Dispatchers in 2006 & the E911 Coordinator's hours were reduced 40%.	
The Clerical position is yet unfilled & the PD only has one FT Dispatcher, who also does the E911 Coordinator's work, & one PT Dispatcher. The Sr Clerk & Clerk have tried to do all the extra plus their own but can't keep up w/ the volume.	
<ol style="list-style-type: none"> <li>1. Of necessity, the Clerk (hired in 2008), has been doing the work of a Jr Clerk for a number of years.</li> <li>2. Giving the Sr Clerk the additional 3.75 hours will help the situation a little.</li> <li>3. Overtime has been underfunded for years, the shortage funded from other line items. It must be rectified for the PD to operate in the most efficient manner.</li> </ol>	

## FY17 Request For Additional Contractual Services Funding

**Department 210 POLICE**

**Request:**

	Amount Requested
<b>Fund New Contractual Service(s)</b>	
<b>Increase in Contractual Service(s)</b>	
1. Office & Stationery    01.210.542100.0.0	\$4,000
2. Medical                    01.210.550000.0.0	\$2,000
3. Dues                        01.210.573100.0.0	\$7,700

**Brief Description of Need:**

1. All supply needs & costs have increased. No increase in line item for last 11 years.
2. Must purchase more Narcan - essential in reversing overdose symptoms.
3. Dues - new & increased

**Brief Justification:**

1. Avg deficit of \$3427 per yr past 7 yrs. FY16 is already \$2,500 in the red. FY16 deficit will surpass the avg.
2. Spending \$302 per month on Narcan even with discount. Will amount to \$3,627 in FY16. \$5,000 Medical line item already pays for medical supplies & kits in cruisers, AED batteries & replacement pads, medical & psych evaluations for new recruits, etc. Not enough to also fund the purchase of the lifesaver Narcan (Naloxone).
3. SEMLEC, Mass. Accreditation, "I Am Responding" & Lexipol totaling \$7,700.



dgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	01.220.511000.0 .0	COORDINATOR STIPEND	650.00	650.00	.00	650.00	650.00
	01.220.511101.0 .0	REG PAY CLERICAL F T	.00	.00	.00	.00	.00
	01.220.511104.0 .0	REG PAY CLERICAL P T	.00	.00	.00	.00	.00
	01.220.511110.0 .0	REG PAY ADMINISTRATIVE ASST	69,613.44	72,509.00	41,966.45	72,933.00	72,933.00
	01.220.511122.0 .0	REG PAY CHIEF	121,303.54	133,493.00	77,773.02	134,225.00	134,225.00
	01.220.511127.0 .0	REG. PAY DISPATCH	.00	.00	.00	.00	.00
	01.220.511132.0 .0	DEPUTY CHIEF	.00	1.00	.00	76,844.00	.00
	01.220.511133.0 .0	CAPTAIN	469,943.26	486,429.00	284,790.35	493,178.00	493,178.00
	01.220.511134.0 .0	REG PAY FIRE FIGHTERS	1,045,717.99	1,133,707.00	624,251.87	1,636,105.00	1,146,539.00
	01.220.511135.0 .0	REG PAY CALLMEN	2,038.14	31,054.00	2,339.76	31,675.00	31,675.00
	01.220.511143.0 .0	DIRECTOR'S STIPEND	620.00	620.00	.00	620.00	620.00
	01.220.511500.0 .0	REG PAY LIEUTENANTS	297,413.48	357,704.00	200,438.11	361,843.00	361,843.00
	01.220.512500.0 .0	FOREST FIRE WAGES	.00	1.00	.00	1.00	1.00
	01.220.512700.0 .0	TEMPORARY	.00	.00	.00	.00	.00
	01.220.513000.0 .0	OVERTIME FIRE ALARM	.00	.00	.00	.00	.00
	01.220.513100.0 .0	OVERTIME PAY	158,651.60	105,600.00	97,026.28	205,600.00	170,600.00
	01.220.514100.0 .0	NIGHT SHIFT DIFFERENTIAL	71,968.31	79,267.00	43,440.14	80,062.00	80,062.00
	01.220.514600.0 .0	LONGEVITY	450.00	475.00	475.00	500.00	500.00
	01.220.515500.0 .0	HOLIDAY	66,807.48	121,630.88	41,753.60	124,532.00	124,532.00
	01.220.518800.0 .0	PROTECTIVE CLOTHING	7,931.83	5,750.00	1,032.00	5,750.00	5,750.00
	01.220.519100.0 .0	UNIFORMS	58,608.19	42,107.00	41,613.67	42,107.00	42,107.00
	01.220.519400.0 .0	SCHOOLS	13,767.72	15,326.00	6,768.57	15,326.00	15,326.00
	01.220.519500.0 .0	CAREER INCENTIVE	124,237.97	140,979.00	83,052.43	152,356.00	152,356.00
	01.220.519700.0 .0	SICK LEAVE BUY BACK	43,075.36	39,888.00	39,888.00	.00	.00
	01.220.521100.0 .0	BLDG LIGHTING	19,344.56	19,765.00	11,290.90	19,765.00	19,765.00
	01.220.521300.0 .0	BLDG HEAT GAS	15,928.94	16,833.00	4,393.08	16,833.00	16,833.00
	01.220.521500.0 .0	BLDG HEAT OIL	.00	.00	.00	.00	.00
	01.220.523100.0 .0	WATER & SEWER	3,179.74	2,200.00	1,467.34	2,200.00	2,200.00
	01.220.524100.0 .0	BLDG & GROUND MTCE	16,844.09	10,000.00	12,332.15	10,000.00	10,000.00
	01.220.524400.0 .0	BEEPER TELEPHONE PAGING	1,040.80	1,250.00	326.22	1,250.00	1,250.00

Ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
3	01.220.524500.0 .0	VEHICLE MTCE	16,894.47	35,000.00	10,546.87	35,000.00	35,000.00
3	01.220.524600.0 .0	OFFICE EQUIPMENT MTC	.00	750.00	.00	750.00	750.00
3	01.220.524700.0 .0	COMMUNICATION EQUIPMENT	10,783.31	4,000.00	2,074.70	4,000.00	4,000.00
3	01.220.524800.0 .0	OTHER EQUIPMENT MTCE & LEASE	15,833.46	6,000.00	5,906.05	6,000.00	6,000.00
3	01.220.529600.0 .0	LAUNDRY SERVICE	.00	200.00	.00	200.00	200.00
3	01.220.530100.0 .0	MEDICAL EXAMS	946.49	2,000.00	3,230.00	2,000.00	2,000.00
3	01.220.530500.0 .0	ENGINEERING	.00	.00	.00	.00	.00
3	01.220.530900.0 .0	ADVERTISING	.00	.00	.00	.00	.00
3	01.220.531600.0 .0	EMERGENCY CONTRACTED SERVICE	780.00	2,500.00	1,645.00	2,500.00	2,500.00
3	01.220.534300.0 .0	POSTAGE	196.00	275.00	375.00	275.00	275.00
3	01.220.538200.0 .0	FIRE EXT SERVICE	1,038.50	200.00	300.00	200.00	200.00
3	01.220.539700.0 .0	CONSTABLE SERVICE	.00	1.00	.00	1.00	1.00
3	01.220.541100.0 .0	GASOLINE	.00	.00	.00	.00	.00
3	01.220.541200.0 .0	DIESEL	.00	.00	.00	.00	.00
3	01.220.542100.0 .0	OFFICE & STATIONERY	6,219.04	1,500.00	562.06	1,500.00	1,500.00
3	01.220.542200.0 .0	PHOTO COPY SUPPLIES	.00	50.00	.00	50.00	50.00
3	01.220.542300.0 .0	CAMERA SUPPLIES	.00	250.00	.00	250.00	250.00
3	01.220.542400.0 .0	PRINTING	719.37	450.00	171.00	450.00	450.00
3	01.220.542900.0 .0	SUNDRY OFFICE	1,067.67	500.00	806.19	500.00	500.00
3	01.220.543000.0 .0	BLDG REPAIRS & MTCE	6,925.08	3,000.00	1,211.35	3,000.00	3,000.00
3	01.220.545000.0 .0	CUSTODIAL & HOUSEKEEPING	6,635.64	3,000.00	1,621.46	3,000.00	3,000.00
3	01.220.546000.0 .0	GROUNDSKEEPING SUPPLIES	160.47	500.00	424.06	500.00	500.00
3	01.220.548200.0 .0	TIRES	2,426.85	2,100.00	1,501.22	2,100.00	2,100.00
3	01.220.548500.0 .0	FIRE ALARM MATERIAL	.00	50.00	.00	50.00	50.00
3	01.220.548501.0 .0	HOSE REPLACEMENT/EQUIP	4,449.90	3,500.00	719.14	3,500.00	3,500.00
3	01.220.548900.0 .0	SUNDRY VEHICLES	8,318.04	12,000.00	5,887.89	12,000.00	12,000.00
3	01.220.558400.0 .0	FIRE PREVENTION MATERIAL	2,000.00	1,725.00	863.25	2,000.00	2,000.00
3	01.220.571000.0 .0	IN STATE TRAVEL	530.00	300.00	3,555.00	300.00	300.00
3	01.220.573100.0 .0	DUES	1,704.00	1,200.00	1,389.00	2,000.00	2,000.00
3	01.220.573200.0 .0	SUBSCRIPTIONS	3,501.76	500.00	229.71	500.00	500.00

Ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
3	01.220.573900.0 .0	S.A.R.A.	.00	1,200.00	.00	1,200.00	1,200.00
3	01.220.585201.0 .0	NEW EQUIP TOOL SET & BOX	.00	.00	.00	.00	.00
3	01.220.585202.0 .0	NEW EQUIP. FIRST AID KITS	.00	.00	.00	.00	.00
3	01.220.585203.0 .0	REPLACEMENT HOSE	.00	.00	.00	.00	.00
3	01.220.585204.0 .0	FILE CABINET	.00	.00	.00	.00	.00
3	01.220.585206.0 .0	PATROL CAR	.00	.00	.00	.00	.00
3	01.220.585900.0 .0	NEW EQUIPMENT/HOSE REPLACE	.00	.00	.00	.00	.00
3	01.220.587200.0 .0	REPLACE EQUIPMENT-OFFICE	.00	.00	.00	.00	.00
3	01.220.587201.0 .0	REPLACEMENT VEHICLE	.00	.00	.00	.00	.00
3	01.220.587300.0 .0	REPLACE EQUIP.-COMMUNICATION	.00	.00	.00	.00	.00
3	01.220.587900.0 .0	REPLACE EQUIP. MISCELLANEOUS	.00	.00	.00	.00	.00
3	01.220.589100.0 .0	RIGHT TO KNOW	.00	.00	.00	.00	.00
3	01.220.597300.0 .0	REPLACEMENT EQUIP-COMMUNI	.00	.00	.00	.00	.00
3	01.220.619700.0 .0	SICK LEAVE BUY BACK C/O	.00	.00	.00	.00	.00
3	01.220.621100.0 .0	BLDG LIGHTING C/O	.00	.00	.00	.00	.00
3	01.220.623100.0 .0	WATER & SEWER C/O	.00	.00	.00	.00	.00
3	01.220.624800.0 .0	OTHER EQUIP C/O	.00	.00	.00	.00	.00
3	01.220.629600.0 .0	LAUNDRY SERVICE CARRYOVER	.00	.00	.00	.00	.00
	<b>2/3/2016</b>	<b>Fire</b>	<b>2,700,266.49</b>	<b>2,899,989.88</b>	<b>1,659,437.89</b>	<b>3,568,181.00</b>	<b>2,966,771.00</b>

Compensation Worksheet		Fire Department					FY 2017	Pg. 1	
EMPLOYEE LAST NAME	CLASSIF TITLE	GRADE	WEEKLY PAY	SALARY FY 2017	HOLIDAY PAY	SHIFT DIFF	EDUCATION ANNUAL	LONGEVITY PAY	ANNUAL COMPENSATION
Benjamin, Lance	Chief	N/A	\$2,581	\$134,225	N/A	N/A	N/A	N/A	\$134,225
Benault, Diane	Admin. Asst.	9	\$1,393	\$72,433	N/A	N/A	N/A	\$500.00	\$72,933
				<b>\$206,658</b>					
Burnings	Capt	6	\$2,030	\$105,548	\$6,634	\$4,222	\$9,683	\$0.00	\$126,088
Fontaine	Capt	4	\$1,913	\$99,490	\$6,254	\$3,980	\$9,127	\$0.00	\$118,850
Lebell	Capt	6	\$1,770	\$92,058	\$5,787	\$3,682	\$8,604	\$0.00	\$110,130
Reed	Capt	4	\$1,913	\$99,490	\$5,732	\$3,980	\$18,255	\$0.00	\$127,457
Saylor	Capt	3	\$1,858	\$96,592	\$6,072	\$3,864	\$17,723	\$0.00	\$124,251
				<b>\$493,178</b>					
Emord	Lt	4	\$1,435	\$74,627	\$4,691	\$2,985	\$2,340	\$0.00	\$84,643
Fahey	Lt	3	\$1,393	\$72,453	\$4,175	\$2,898	\$9,971	\$0.00	\$89,497
Funnison	Lt	3	\$1,393	\$72,453	\$4,175	\$2,898	\$6,647	\$0.00	\$86,173
McGrath	Lt	4	\$1,409	\$73,257	\$4,605	\$2,930	\$2,340	\$0.00	\$83,133
Silva	Lt	2	\$1,328	\$69,052	\$4,340	\$2,762	\$780	\$0.00	\$76,935
				<b>\$361,843</b>					
Thompson (FY 16)	FF	2	\$1,015	\$52,763	\$3,317	\$2,111	\$4,841	\$0.00	\$63,031
Wallie	FF	6	\$1,142	\$59,386	\$3,733	\$2,375	\$5,448	\$0.00	\$70,943
Andrews	FF	6	\$1,142	\$59,386	\$3,733	\$2,375	\$1,300	\$0.00	\$66,794
Braga	FF	2	\$996	\$51,799	\$3,256	\$2,072	\$4,841	\$0.00	\$61,967
Julie Bryant	FF	6	\$1,142	\$59,386	\$3,733	\$2,375	\$2,600	\$0.00	\$68,094
Deane	FF	6	\$1,121	\$58,297	\$3,664	\$2,332	\$5,448	\$0.00	\$69,741
Delaney	FF	3	\$1,026	\$53,349	\$3,353	\$2,134	\$7,479	\$0.00	\$66,315
Depaolo	FF	6	\$1,121	\$58,297	\$3,664	\$2,332	\$1,300	\$0.00	\$65,593
Desroches	FF	6	\$1,142	\$59,386	\$3,733	\$2,375	\$5,448	\$0.00	\$70,943
Diamond	FF	6	\$1,142	\$59,386	\$3,733	\$2,375	\$5,448	\$0.00	\$70,943
Gallant	FF	6	\$1,142	\$59,386	\$3,733	\$2,375	\$2,600	\$0.00	\$68,094
Herrick	FF	6	\$1,142	\$59,386	\$3,733	\$2,375	\$1,300	\$0.00	\$66,794
Kenney	FF	6	\$1,142	\$59,386	\$3,733	\$2,375	\$1,040	\$0.00	\$66,534
Healey	FF	6	\$1,079	\$56,117	\$3,527	\$2,245	\$1,300	\$0.00	\$63,189
Lieb	FF	4	\$1,057	\$54,950	\$3,454	\$2,198	\$1,300	\$0.00	\$61,901
Melucci	FF	4	\$1,057	\$54,950	\$3,454	\$2,198	\$1,300	\$0.00	\$61,901
Murphy	FF	6	\$1,121	\$58,297	\$3,664	\$2,332	\$2,080	\$0.00	\$66,373
Myers	FF	4	\$1,057	\$54,950	\$3,454	\$2,198	\$1,300	\$0.00	\$61,901
Reed III	FF	6	\$1,121	\$58,297	\$3,664	\$2,332	\$8,172	\$0.00	\$72,465
Souza	FF	6	\$1,142	\$59,386	\$3,733	\$2,375	\$2,340	\$0.00	\$67,834
				<b>\$1,146,539</b>					
				<b>\$2,208,218</b>	<b>\$124,532</b>	<b>\$80,062</b>	<b>\$152,356</b>	<b>\$500.00</b>	<b>\$2,565,668</b>

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Ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
3	01.241.511101.0 .0	REG PAY CLERICAL F T	48,821.76	50,759.64	29,434.16	50,804.00	50,804.00
3	01.241.511104.0 .0	REG PAY CLERICAL P T	17,508.40	25,338.44	10,555.72	33,034.00	18,252.00
3	01.241.511137.0 .0	BUILDING COMMISSIONER	93,554.24	97,264.36	56,403.12	97,344.00	97,344.00
3	01.241.511138.0 .0	REG PAY ASST BLDG INSPECTOR	1,959.12	28,960.21	15,963.07	30,017.00	30,017.00
3	01.241.511139.0 .0	REG PAY PLUMBING & GAS INSP	71,701.76	74,544.64	43,228.52	74,620.00	74,620.00
3	01.241.511140.0 .0	REG PAY WIRING INSPECTOR	71,701.76	74,544.64	43,228.52	74,620.00	74,620.00
3	01.241.511141.0 .0	REG PAY ALTERNATES	125.00	1,800.00	100.00	1,800.00	1,800.00
3	01.241.511203.0 .0	REG. PAY ADMINISTRATIVE ASST	.00	.00	.00	.00	.00
3	01.241.511204.0 .0	REG PAY LOCAL INSPECTOR #2	.00	.00	.00	.00	.00
3	01.241.513100.0 .0	OVERTIME PAY	4,248.87	.00	.00	.00	.00
3	01.241.514600.0 .0	LONGEVITY	1,025.00	1,100.00	1,100.00	1,175.00	1,175.00
3	01.241.519700.0 .0	SICK LEAVE BUY-BACK	.00	.00	.00	.00	.00
3	01.241.524500.0 .0	VEHICLE MTCE	1,958.97	200.00	2,020.00	200.00	200.00
3	01.241.524600.0 .0	OFFICE EQUIPMENT MTCE	2,758.00	2,569.00	1,969.00	2,569.00	2,569.00
3	01.241.524800.0 .0	COMMUNICATION EQUIPMENT MTC.	.00	.00	.00	.00	.00
3	01.241.530900.0 .0	ADVERTISING	.00	.00	.00	.00	.00
3	01.241.534100.0 .0	TELEPHONE	.00	.00	.00	.00	.00
3	01.241.534300.0 .0	POSTAGE	352.00	300.00	.00	300.00	300.00
3	01.241.539700.0 .0	CONSTABLE SERVICE	.00	1.00	.00	1.00	1.00
3	01.241.541100.0 .0	GASOLINE	.00	.00	.00	.00	.00
3	01.241.542100.0 .0	OFFICE & STATIONERY	3,426.38	500.00	251.21	500.00	500.00
3	01.241.542300.0 .0	MAPS & CAMERA SUPPLIES	.00	.00	.00	.00	.00
3	01.241.542400.0 .0	PRINTING	2,646.83	500.00	.00	500.00	500.00
3	01.241.542900.0 .0	SUNDRY OFFICE	.00	.00	.00	.00	.00
3	01.241.548200.0 .0	TIRES	1,464.88	300.00	10.00	300.00	300.00
3	01.241.548900.0 .0	SUNDRY VECHILES	.00	.00	.00	.00	.00
3	01.241.571000.0 .0	IN STATE TRAVEL	795.00	800.00	700.00	800.00	800.00
3	01.241.573100.0 .0	DUES	297.00	450.00	210.00	450.00	450.00
3	01.241.573200.0 .0	SUBSCRIPTIONS	.00	.00	.00	.00	.00
3	01.241.573300.0 .0	LICENSES	.00	.00	.00	.00	.00

dgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	01.241.580900.0 .0	ASSESSORS MAPS	.00	.00	.00	.00	.00
	01.241.585200.0 .0	NEW EQUIPMENT-OFFICE	.00	.00	.00	.00	.00
	01.241.585201.0 .0	NEW TELEPHONE	.00	.00	.00	.00	.00
	01.241.585202.0 .0	NEW RADIOS	.00	.00	.00	.00	.00
	01.241.685200.0 .0	OFFICE EQUIP CARRYOVER	.00	.00	.00	.00	.00
	01.241.685202.0 .0	C/O BLDG DEPT NEW RADIOS	.00	.00	.00	.00	.00
	<b>2/3/2016</b>	<b>Building</b>	<b>324,344.97</b>	<b>359,931.93</b>	<b>205,173.32</b>	<b>369,034.00</b>	<b>354,252.00</b>



# FY17 Compensation Worksheet

Department Sealer of Weights and Measures

Employee Last Name	Classification Title	Grade	Weekly Pay	Salary 2017	Holiday Pay	Shift Diff	Educational Incentive	Longevity Pay	Annual Compensation
Norvish	Sealer Weights			\$6,311.13					\$6,311.13
<b>Total</b>				<b>\$6,311.13</b>					<b>\$6,311.13</b>

Ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
3	01.244.511142.0 .0	REG PAY SEALER	6,126.12	6,260.84	3,611.35	6,311.13	6,311.13
3	01.244.534300.0 .0	POSTAGE	.00	10.00	.00	10.00	10.00
3	01.244.542900.0 .0	SUNDRY OFFICE	.00	500.00	.00	600.00	600.00
3	01.244.571000.0 .0	IN STATE TRAVEL	85.00	100.00	.00	300.00	300.00
3	01.244.585200.0 .0	NEW EQUIPMENT OFFICE	.00	.00	.00	.00	.00
3	01.244.642900.0 .0	SUNDRY OFFICE CARRY OVER	.00	.00	.00	.00	.00
3	01.244.685200.0 .0	OFFICE EQUIPMENT CARRYOVER	.00	.00	.00	.00	.00
	<b>2/3/2016</b>	<b>Sealers &amp; Weights</b>	<b>6,211.12</b>	<b>6,870.84</b>	<b>3,611.35</b>	<b>7,221.13</b>	<b>7,221.13</b>

dgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	01.292.511130.0 .0	REG PAY DOG/ANIMAL INSPEC	53,111.13	66,862.00	40,645.81	57,287.00	57,287.00
	01.292.512100.0 .0	REG PAY P T DOG OFFICER	33,594.77	32,182.00	13,741.79	44,171.00	44,171.00
	01.292.513100.0 .0	OVERTIME PAY	.00	.00	.00	.00	.00
	01.292.514600.0 .0	LONGEVITY	150.00	175.00	.00	.00	.00
	01.292.519100.0 .0	UNIFORMS	.00	600.00	385.40	600.00	600.00
	01.292.521100.0 .0	BLDG LIGHTING	971.67	1,000.00	557.00	1,000.00	1,000.00
	01.292.521500.0 .0	BLDG HEAT GAS	2,327.02	3,490.00	435.09	3,490.00	3,490.00
	01.292.523100.0 .0	WATER & SEWER	514.75	680.00	214.48	680.00	680.00
	01.292.524500.0 .0	VEHICLE MTCE	922.05	1,000.00	36.10	1,000.00	1,000.00
	01.292.526900.0 .0	OTHER MAINTENANCE	.00	.00	.00	.00	.00
	01.292.527900.0 .0	UNIFORM RENTAL	.00	.00	.00	.00	.00
	01.292.530900.0 .0	ADVERTISING	.00	.00	.00	.00	.00
	01.292.534300.0 .0	POSTAGE	.00	.00	.00	.00	.00
	01.292.541100.0 .0	GASOLINE	.00	.00	.00	.00	.00
	01.292.542400.0 .0	PRINTING	.00	.00	.00	.00	.00
	01.292.542900.0 .0	SUNDRY OFFICE	328.85	.00	.00	.00	.00
	01.292.543000.0 .0	BLDG REPAIR & MTCE	833.96	1,600.00	249.99	1,600.00	1,600.00
	01.292.545000.0 .0	CUSTODIAL & HOUSEKEEPING	264.92	200.00	90.65	200.00	200.00
	01.292.548900.0 .0	SUNDRY VEHICLES	.00	.00	.00	.00	.00
	01.292.558800.0 .0	DISPOSAL & CARE OF DOGS	1,948.68	4,550.00	829.10	3,050.00	3,050.00
	01.292.571000.0 .0	IN STATE TRAVEL	.00	.00	.00	.00	.00
	01.292.573000.0 .0	SUBSCRIPTIONS	560.00	.00	105.09	.00	.00
	01.292.582000.0 .0	BUILDING REPAIRS	.00	.00	.00	.00	.00
	01.292.587900.0 .0	NEW EQUIPMENT	.00	.00	.00	.00	.00
	01.292.623100.0 .0	WATER & SEWER C/O	.00	.00	.00	.00	.00
	01.292.624500.0 .0	VEHICLE MTCE CARRYOVER	.00	.00	.00	.00	.00
	01.292.626900.0 .0	OTHER EQUIPMENT MTCE. C/O	.00	.00	.00	.00	.00
	01.292.640100.0 .0	CARE OF DOGS CARRY OVER 87	.00	.00	.00	.00	.00
	01.292.642900.0 .0	SUNDRY OFFICE CARRYOVER	.00	.00	.00	.00	.00
	01.292.643000.0 .0	BLG REPAIRS/MTCE CARRY-OVER	.00	.00	.00	.00	.00
	01.292.645000.0 .0	CUSTODIAL & HOUSEKEEPING C/O	.00	.00	.00	.00	.00
	<b>2/3/2016</b>	<b>Animal</b>	<b>95,527.80</b>	<b>112,339.00</b>	<b>57,290.50</b>	<b>113,078.00</b>	<b>113,078.00</b>



## FY17 Request For Additional Personnel Funding

Department Animal Control

**Request:**

	Amount Requested
<b>Fund New Position</b>	
<i>Title of New Position(s): Animal Inspector</i>	\$9,413.93
<b>Fund Vacant Position</b>	
<i>Title of Vacant Position(s):</i>	
<b>Increase Staff Hours</b>	
<i>Title of Position(s):</i>	

**Brief Description of Need:**

The need to Fund the position of Animal Inspector as it exists arises from the fact that our current Animal Inspector is being paid incorrectly, according to the agreement between the Town of Middleborough and the General Municipal Employees Group. It is the Health Officer's intention to function according to this agreement as best as possible in order to work with a reliable sounding board upon which actions are taken and decisions are made.

**Brief Justification:**

The Animal Control Department was not functioning as well as it could have been as of February, 2015. As of January, 2016, the Animal Control Department is a department the Town can be proud of. This turnaround is the result of having the department properly staffed and in accordance with the

aforementioned agreement, with the exception of having the Animal Inspector in the correct pay grade. Also, after figuring out the difference between the numbers of call out hours in the budget and correcting the Animal Inspector's pay grade, the budget is reduced by roughly one thousand dollars from what it would have been presented otherwise.

Account Description	FY16 Approved	FY17 Requested	TM Recommends
Salaries	24,781,865.00	25,675,732.00	25,481,865.00
Requested Personnel	.00	330,868.00	.00
Contracted Services	852,485.00	891,429.00	852,485.00
Supplies & Materials	666,782.00	679,272.00	666,782.00
Other Expenses	418,281.00	426,847.00	418,281.00
Utilities	1,313,206.00	2,157,994.00	1,313,206.00
Utilities	862,024.00	900,066.00	862,024.00
2/3/16 - Schools	28,894,643.00	31,062,208.00	29,594,643.00

gr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	01.421.015720.0 .0	OUT OF STATE TRAVEL	.00	.00	.00	.00	.00
	01.421.521100.0 .0	BLDG LIGHTING	3,985.66	3,750.00	3,962.75	3,750.00	3,750.00
	01.421.521500.0 .0	BLDG HEAT GAS	4,651.43	7,173.00	3,840.44	7,175.00	7,175.00
	01.421.523100.0 .0	WATER & SEWER	267.69	150.00	110.88	150.00	150.00
	01.421.524100.0 .0	BLDG & GROUND MTCE	1,514.00	1,000.00	755.72	1,000.00	1,000.00
	01.421.524500.0 .0	VEHICLE INSPECTIONS	.00	.00	.00	.00	.00
	01.421.525600.0 .0	CUSTODIAL SERVICE	972.00	2,000.00	662.84	2,000.00	2,000.00
	01.421.527900.0 .0	ALARM SYSTEM RENTAL	.00	.00	.00	.00	.00
	01.421.530100.0 .0	MEDICAL EXPENSE	.00	.00	.00	.00	.00
	01.421.530900.0 .0	ADVERTISING	.00	.00	.00	.00	.00
	01.421.534300.0 .0	POSTAGE	196.00	200.00	.00	200.00	200.00
	01.421.542100.0 .0	OFFICE & STATIONERY	758.73	500.00	437.91	500.00	500.00
	01.421.542400.0 .0	PRINTING	.00	500.00	.00	500.00	500.00
	01.421.542900.0 .0	SUNDRY OFFICE	.00	.00	.00	.00	.00
	01.421.543000.0 .0	BLDG & GROUNDS MTCE	107.96	2,000.00	623.11	2,000.00	2,000.00
	01.421.545000.0 .0	CUSTODIAL & HOUSEKEEPING	344.00	600.00	303.50	600.00	600.00
	01.421.571000.0 .0	IN STATE TRAVEL	.00	.00	.00	.00	.00
	01.421.585200.0 .0	NEW OFFICE EQUIPMENT	.00	.00	.00	.00	.00
	01.421.623100.0 .0	WATER & SEWER C/O	.00	.00	.00	.00	.00
	01.421.642400.0 .0	PRINTING CARRYOVER	.00	.00	.00	.00	.00
	<b>2/3/2016</b>	<b>DPW Admin</b>	<b>12,797.47</b>	<b>17,873.00</b>	<b>10,697.15</b>	<b>17,875.00</b>	<b>17,875.00</b>

Ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
3	01.422.015293.0 .0	SNOW REMOVAL	693,590.45	80,000.00	147,514.39	115,000.00	110,000.00
3	01.422.015301.0 .0	SNOW REMOVAL - GASOLINE	1,895.63	1,000.00	.00	1,000.00	1,000.00
3	01.422.015302.0 .0	SNOW REMOVAL - DIESEL	11,761.22	4,000.00	.00	4,000.00	4,000.00
3	01.422.511101.0 .0	REG PAY CLERICAL F T	24,806.52	25,553.04	20,088.27	25,575.00	25,575.00
3	01.422.511146.0 .0	REG PAY SUPERINTENDENT	70,319.53	75,347.40	43,542.18	77,633.00	77,633.00
3	01.422.511147.0 .0	REG PAY SUPERVISION	128,977.83	136,547.40	79,452.11	140,658.00	140,658.00
3	01.422.511148.0 .0	REG PAY LABOR F T	342,973.85	445,866.32	237,884.44	506,499.00	499,736.00
3	01.422.511149.0 .0	POLICE/FLAGMEN	39,174.00	38,800.00	35,466.00	55,000.00	38,799.62
3	01.422.511150.0 .0	TEMPORARY LABOR	.00	.00	.00	.00	.00
3	01.422.511178.0 .0	REG PAY - VACATION	.00	.00	.00	.00	.00
3	01.422.511179.0 .0	REG PAY - SICK	.00	.00	.00	.00	.00
3	01.422.511180.0 .0	REG - PAY PERSONAL DAYS	.00	.00	.00	.00	.00
3	01.422.513100.0 .0	OVERTIME PAY	16,536.18	21,000.00	10,937.29	21,000.00	21,000.00
3	01.422.514500.0 .0	STANDBY	11,703.65	12,200.00	8,818.09	15,860.00	15,860.00
3	01.422.514600.0 .0	LONGEVITY	.00	2.00	.00	2.00	2.00
3	01.422.518900.0 .0	FOUL WEATHER GEAR	1,241.05	2,000.00	532.14	3,200.00	3,200.00
3	01.422.519100.0 .0	UNIFORMS & SHOES	10,266.40	10,000.00	5,780.11	10,000.00	10,000.00
3	01.422.519400.0 .0	SCHOOLS	734.84	800.00	175.00	800.00	800.00
3	01.422.519700.0 .0	SICK LEAVE BUY BACK	.00	4,037.06	.00	.00	.00
3	01.422.524400.0 .0	ROAD MACHINERY MTCE	663.80	15,000.00	5,403.61	15,000.00	15,000.00
3	01.422.524500.0 .0	VEHICLE INSPECTIONS	.00	.00	.00	.00	.00
3	01.422.524600.0 .0	VEHICLE INSPECTIONS	2,415.00	3,600.00	2,595.00	3,600.00	3,600.00
3	01.422.524700.0 .0	COMMUNICATION EQUIPMENT	319.17	2,000.00	.00	2,000.00	2,000.00
3	01.422.524800.0 .0	BEEPERS	.00	.00	.00	.00	.00
3	01.422.524900.0 .0	TRAFFIC CONTROL EQUIPMENT	1,520.71	2,000.00	1,908.78	2,000.00	2,000.00
3	01.422.525000.0 .0	HEAVY EQUIPMENT EXCAVATOR	328.08	2,500.00	675.78	2,500.00	2,500.00
3	01.422.525400.0 .0	HOT TOP MATERIALS	52,220.85	46,000.00	41,056.74	50,000.00	46,000.00
3	01.422.525500.0 .0	TRAFFIC MARKING & PAINT	24,851.89	25,424.00	29,616.81	50,000.00	25,424.00
3	01.422.525600.0 .0	NEMASKET DAM SAFETY INSPECT	.00	.00	.00	.00	.00
3	01.422.527900.0 .0	ALARM SYSTEM RENTAL	.00	.00	.00	.00	.00

Ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
3	01.422.529300.0 .0	SNOW REMOVAL	.00	.00	.00	.00	.00
3	01.422.529802.0 .0	ENGINEERING	.00	.00	.00	.00	.00
3	01.422.541100.0 .0	GASOLINE	.00	.00	.00	.00	.00
3	01.422.541200.0 .0	DIESEL	.00	.00	.00	.00	.00
3	01.422.543400.0 .0	SMALL TOOL REPLACEMENT	865.73	2,000.00	1,696.25	2,000.00	2,000.00
3	01.422.548100.0 .0	OIL/GREASE	8,509.29	10,000.00	5,657.20	10,000.00	10,000.00
3	01.422.548200.0 .0	TIRES	3,664.80	7,500.00	3,918.71	7,500.00	7,500.00
3	01.422.548300.0 .0	ROAD MACHINERY SUPPLIES	41,934.62	40,000.00	11,192.10	40,000.00	40,000.00
3	01.422.549400.0 .0	PRISONERS' MEALS	.00	.00	.00	.00	.00
3	01.422.553100.0 .0	ROAD OILS	.00	.00	.00	.00	.00
3	01.422.553200.0 .0	GENERAL MATERIALS	21,906.52	21,900.00	21,870.11	22,000.00	22,000.00
3	01.422.553300.0 .0	SURFACE DRAINS	300.98	15,000.00	1,824.15	15,000.00	15,000.00
3	01.422.553400.0 .0	TRAFFIC & STREET SIGNS	3,833.11	5,000.00	1,995.40	5,000.00	5,000.00
3	01.422.553500.0 .0	SIDEWALK & CURBING	.00	.00	.00	.00	.00
3	01.422.573100.0 .0	DUES PROF. ORGANIZATIONS	838.75	1,000.00	165.00	1,000.00	1,000.00
3	01.422.573300.0 .0	LICENSES	1,520.00	1,300.00	80.00	1,300.00	1,300.00
3	01.422.588200.0 .0	PICK UP TRUCK	.00	.00	.00	.00	.00
3	01.422.625400.0 .0	HOT MIX MATERIALS C/O	.00	.00	.00	.00	.00
3	01.422.648300.0 .0	ROAD MACHINERY SUPPLIES C/O	.00	.00	.00	.00	.00
3	01.422.653200.0 .0	GENERAL MATERIALS C/O	.00	.00	.00	.00	.00
3	01.422.653300.0 .0	SURFACE DRAINS CARRYOVER	.00	.00	.00	.00	.00
	<b>2/3/2016</b>	<b>Highway</b>	<b>1,519,674.45</b>	<b>1,057,377.22</b>	<b>719,845.66</b>	<b>1,205,127.00</b>	<b>1,148,587.62</b>

## FY17 Compensation Worksheet

Department: Highway

Employee Last Name	Classification Title	Grade	Step	Weekly Pay	Salary 2017	Annual Compensation
Peck, Christopher	Director, DPW		4	1,489.50	71,495.86	
			5	1,534.18	6,136.72	<b>77,632.57</b>
<b>FOREMAN</b>						
Blanton, David	Asst Highway Super.	2	7	984.73	25,603.03	
			8	1,014.27	26,371.10	<b>51,974.13</b>
Capalbo, Kenneth	Mechanic/Foreman	3	6	870.33	45,257.00	<b>45,257.00</b>
Butler, Justin	Foreman	3	4	820.46	17,229.56	
			5	845.04	26,196.33	<b>43,425.89</b>
<b>CLERICAL</b>						
Jolin, Donna	Sr. Clerk		9	491.82	25,574.60	<b>25,574.60</b>
<b>LABORERS</b>						
Raymond, Richard	Mechanic/Hvy Equip	3	6	580.22	30,171.34	<b>30,171.34</b>
Cannon, Peter	Hvy. Equip	4	6	1,099.94	57,197.09	<b>57,197.09</b>
Bradley, Mike	Hvy. Equip	4	6	1,099.94	57,197.09	<b>57,197.09</b>
Muse, David	Trck Dr./Laborer	7	6	941.09	48,936.78	<b>48,936.78</b>
Pooler, John	Trck Dr./Laborer	7	6	941.09	23,968.19	<b>48,936.78</b>
Jenness, Jeffrey	Hvy. Equip	7	4	1,036.22	23,208.77	
			5	1,068.08	29,906.35	<b>54,775.54</b>
Flood, Richard	Trck Dr./Laborer	7	4	887.07	7,449.16	
			5	913.85	37,511.58	<b>47,279.25</b>
Gately, Eric	Trck Dr./Laborer	7	3	861.21	36,170.90	
			4	887.07	8,870.68	<b>45,041.58</b>
Craig, Taylor	Hvy. Equip	4	1	948.02	17,064.43	
			2	977.10	32,244.17	<b>49,308.60</b>
Andrade, Steven	Trck Dr./Laborer	7	1	405.90	3,653.10	

			2	418.14	17,979.85	<b>21,632.95</b>
Sargood, Andrew	Trck Dr./Laborer	7	2	418.14	1,672.54	
			3	430.61	20,669.09	<b>22,341.63</b>
Ames, Stacey	Trck Dr./Laborer	7	6	941.09	48,936.78	<b>48,936.78</b>
Lemmo, Richard	laborer (Part Time)	9	1	147.58	11,954.17	<b>11,954.17</b>
Lawson, Neil	Cust./Maint.			130.06	6,763.38	<b>6,763.38</b>
<i>Total Base Payroll</i>				<b>\$ 14,297.75</b>		<b>794,337.15</b>
	Police Detail					55,000.00
	Overtime Pay					21,000.00
	Standby					15,860.00
	Uniforms/Shoes					10,000.00
	Schools					800.00
	Foul Weather Gear					3,200.00
						<b>900,197.15</b>

## FY17 Request For Additional Personnel Funding

**Department Highway**

**Request: Custodian/Maintenance Worker at 10 Hours/week**

	Amount Requested
<b>Fund New Position</b>	
<i>Title of New Position(s):</i> Custodian/Maintenance Worker at 10 Hours/week	6763.38
<b>Fund Vacant Position</b>	
<i>Title of Vacant Position(s):</i>	
<b>Increase Staff Hours</b>	
<i>Title of Position(s):</i>	

**Brief Description of Need:**

This is request is to add the position of custodian/maintenace worker to provide cleaning and maintenance services at the DPW facility.

**Brief Justification:**

Currently there are no custodial or maintenance services for DPW.

dgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	01.423.529100.0 .0	DUTCH ELM DISEASE	.00	903.00	.00	900.00	900.00
	01.423.529200.0 .0	INSECT PEST CONTROL	.00	.00	.00	.00	.00
	01.423.529400.0 .0	TOWN SPRAYING	.00	.00	.00	.00	.00
	01.423.529500.0 .0	REMOVE & TRIM TREES	9,178.00	10,000.00	8,195.00	15,000.00	10,000.00
	01.423.529700.0 .0	STUMP REMOVAL	.00	1,684.00	.00	1,700.00	1,700.00
	01.423.529800.0 .0	MISCELLANEOUS	.00	500.00	.00	.00	.00
	01.423.529900.0 .0	ROADSIDE TREE TRIMMING	.00	.00	.00	.00	.00
	01.423.629100.0 .0	C/O DUTCH ELM DISEASE	.00	.00	.00	.00	.00
	01.423.629500.0 .0	REMOVE/TRIM TREES C/O	12,812.00	.00	.00	.00	.00
	01.423.629700.0 .0	C/O STUMP REMOVAL	.00	.00	.00	.00	.00
	01.423.629800.0 .0	MISC C/O	272.00	.00	.00	.00	.00
	<b>2/3/2016</b>	<b>DPW Trees</b>	<b>22,262.00</b>	<b>13,087.00</b>	<b>8,195.00</b>	<b>17,600.00</b>	<b>12,600.00</b>

lgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	01.521.511101.0 .0	REG PAY CLERICAL	46,911.19	50,226.00	29,693.82	57,179.00	50,799.00
	01.521.511104.0 .0	REG PAY CLERICAL PT	.00	.00	.00	.00	.00
	01.521.511110.0 .0	REG PAY ADMINISTRATIVE ASST.	.00	.00	.00	.00	.00
	01.521.511121.0 .0	REG PAY TEMPORARY	.00	.00	.00	.00	.00
	01.521.511130.0 .0	REG PAY ANIMAL CTRL OFFICER	.00	.00	.00	.00	.00
	01.521.511145.0 .0	ANIMAL HEALTH INSPECTOR	.00	.00	.00	.00	.00
	01.521.511156.0 .0	REG PAY HEALTH OFF/INSPECTOR	96,392.48	77,734.00	44,521.84	80,108.00	80,108.00
	01.521.511157.0 .0	REG PAY NURSES' AIDE	32,584.50	31,614.00	19,378.50	31,916.00	31,641.00
	01.521.511158.0 .0	REG PAY NURSES	59,967.50	80,019.00	25,358.83	47,004.00	47,280.00
	01.521.511200.0 .0	REG. PAY HEALTH INSPECTOR	71,998.40	74,542.00	52,928.39	104,699.00	104,699.00
	01.521.513100.0 .0	OVERTIME PAY	.00	.00	.00	.00	.00
	01.521.514600.0 .0	LONGEVITY	1,175.00	850.00	600.00	950.00	950.00
	01.521.519700.0 .0	SICK LEAVE BUY BACK	26,987.00	.00	.00	.00	.00
	01.521.524600.0 .0	OFFICE EQUIPMENT MTCE.	.00	1,200.00	900.00	1,200.00	1,200.00
	01.521.529000.0 .0	HAZARDOUS WASTE REMOVAL	.00	75.00	.00	75.00	75.00
	01.521.529900.0 .0	PERCULATION TESTING	.00	.00	.00	.00	.00
	01.521.530100.0 .0	MEDICAL EXAMS	.00	.00	.00	.00	.00
	01.521.530200.0 .0	RESTAURANT SANITATION	.00	.00	.00	.00	.00
	01.521.530600.0 .0	LABORATORY TESTING	295.00	400.00	360.00	400.00	400.00
	01.521.530900.0 .0	ADVERTISING	.00	.00	.00	.00	.00
	01.521.534300.0 .0	POSTAGE	783.37	800.00	409.17	800.00	800.00
	01.521.539700.0 .0	CONSTABLE SERVICE	.00	.00	.00	.00	.00
	01.521.541100.0 .0	GASOLINE	.00	.00	.00	.00	.00
	01.521.542100.0 .0	OFFICE & STATIONERY	894.95	300.00	418.84	500.00	500.00
	01.521.542300.0 .0	CAMERA SUPPLIES	.00	.00	.00	.00	.00
	01.521.542400.0 .0	PRINTING	.00	.00	.00	.00	.00
	01.521.542900.0 .0	SUNDRY OFFICE	.00	.00	.00	.00	.00
	01.521.548900.0 .0	SUNDRY VEHICLES	690.14	1,000.00	426.75	1,000.00	1,000.00
	01.521.550100.0 .0	NURSES' SUPPLIES & CLINIC	204.35	200.00	143.92	200.00	200.00
	01.521.571000.0 .0	IN STATE TRAVEL	260.00	600.00	500.00	600.00	600.00

Ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
3	01.521.573000.0 .0	SUBSCRIPTIONS	225.00	.00	.00	.00	.00
3	01.521.573100.0 .0	DUES PROF. ORGANIZATIONS	.00	.00	.00	.00	.00
3	01.521.573200.0 .0	SUBSCRIPTIONS	350.95	600.00	1,081.00	800.00	800.00
3	01.521.585200.0 .0	NEW EQUIPMENT	.00	.00	.00	.00	.00
3	01.521.587200.0 .0	FILING CABINET	.00	.00	.00	.00	.00
	<b>2/3/2016</b>	<b>Health</b>	<b>339,719.83</b>	<b>320,160.00</b>	<b>176,721.06</b>	<b>327,431.00</b>	<b>321,052.00</b>



## FY17 Request For Additional Personnel Funding

Department Health Department

Request: Senior clerk position to Administrative Assistant

	Amount Requested
<b>Fund New Position</b>	
<i>Title of New Position(s):</i> <b>Administrative Assistant</b>	<b>\$6,379.00</b>
<b>Fund Vacant Position</b>	
<i>Title of Vacant Position(s):</i>	
<b>Increase Staff Hours</b>	
<i>Title of Position(s):</i>	

**Brief Description of Need:**

The Responsibilities of a Municipal Health Department are vast. The need within the Middleborough Health Department to transition the Senior Clerk Position to that of an Administrative Assistant becomes evident in aligning the functionality of the Department with its ability to operate successfully at all times. The goal for this Department is to function as a well trained team. Specifically in this instance, it is the ability for each position to be filled by at least one other individual on staff in the event of emergencies, and/or to operate in the most efficient manner throughout the year.

**Brief Justification:**

The position of Administrative Assistant is one that existed already in the Health Department. The current Senior Clerk position initially began as a clerical assistant to that of the original Administrative Assistant. This speaks to the level of duties inherent to the position as it exists now. By Re-establishing the position of Administrative Assistant within the Health Department, the duties of the Health Officer, Health Inspectors, Nurses and Administrative Assistant could be made more fluid with each other, enabling the

**Department to function in its entirety.**

**Examples of new roles for the Administrative Assistant are conducting food, housing, nuisance and other Health Department related inspections**

## FY17 Request For Additional Contractual Services Funding

Department Health Department

**Request: Protective Clothing Allowance**

	Amount Requested
<b>Fund New Contractual Service(s) Protective Clothing Allowance</b>	<b>\$900.00</b>
<i>Type of Service(s):</i>	
<b>Increase in Contractual Service(s)</b>	
<i>Name of Service(s)</i>	

**Brief Description of Need:**

Currently, at least three members of the Health Department staff are required to spend greater than 30% of time in the field, outdoors or in hazardous environments.

**Brief Justification:**

This protective clothing reimbursement is included in the agreement between the Town of Middleborough and the General Municipal Employees Group.

lgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	01.541.511101.0 .0	ASSISTANT TO DIRECTOR	65,597.28	72,372.16	41,969.44	72,433.09	72,433.09
	01.541.511120.0 .0	CUSTODIAL F T	40,341.30	44,810.23	26,354.42	45,509.69	45,509.69
	01.541.511130.0 .0	REG PAY DRIVER F T	113,327.39	127,034.04	74,336.20	136,756.81	136,756.81
	01.541.511131.0 .0	INTERDEPARTMENTAL DRIVER	.00	.00	.00	.00	.00
	01.541.511143.0 .0	REG PAY DIRECTOR	87,965.39	95,576.15	55,292.79	97,343.17	97,343.17
	01.541.511159.0 .0	REG PAY ACTIVITIES PLANNER	14,653.70	16,002.11	9,291.43	32,353.98	16,176.99
	01.541.511160.0 .0	REG PAY PHYSICAL ACT PLANNER	.00	.00	.00	.00	.00
	01.541.511163.0 .0	CUSTODIAL SERVICES PT	.00	.00	.00	.00	.00
	01.541.511164.0 .0	REG PAY DISPATCHERS P T	18,000.34	22,396.40	11,005.70	22,631.23	22,631.23
	01.541.511165.0 .0	REG PAY DRIVER/CUSTODIAN	.00	.00	.00	.00	.00
	01.541.511168.0 .0	COOK	24,920.08	25,877.17	15,007.07	25,899.64	25,899.64
	01.541.511169.0 .0	ASST. COOK	15,731.23	16,418.50	9,599.40	16,326.30	16,326.30
	01.541.511170.0 .0	REG. PAY KITCHEN AIDE	10,599.45	11,618.25	6,327.07	11,482.22	11,482.22
	01.541.511174.0 .0	AMERICORPS WORKER	.00	.00	.00	.00	.00
	01.541.511175.0 .0	BUS MONITORS	.00	.00	.00	.00	.00
	01.541.512700.0 .0	TEMP PERSONNEL	1,383.03	1,196.90	1,442.15	1,380.61	1,380.61
	01.541.512800.0 .0	DAY CARE SUPERVISOR P.T.	37,541.22	39,007.31	22,623.02	39,040.64	39,040.64
	01.541.512801.0 .0	REG. PAY DAY CARE ASSISTANT	11,268.87	13,711.43	6,888.01	12,201.38	12,201.38
	01.541.512802.0 .0	REG PAY DIRECT CARE ASSIST.	9,385.88	12,434.95	7,195.23	12,445.37	12,445.37
	01.541.512900.0 .0	DAY CARE HEALTH COORD. P.T.	19,419.59	20,605.16	11,960.05	41,245.56	20,622.78
	01.541.513000.0 .0	DAY CARE RECREATION PLAN.P.T	23,152.84	24,303.82	13,337.98	23,900.50	23,900.50
	01.541.513100.0 .0	OVERTIME PAY	8,550.93	1.00	5,097.01	1.00	1.00
	01.541.514600.0 .0	LONGEVITY	850.00	900.00	450.00	950.00	950.00
	01.541.519100.0 .0	UNIFORMS	468.83	1,500.00	.00	1,500.00	1,500.00
	01.541.519400.0 .0	STAFF DEVELOPMENT	640.08	1.00	200.00	1.00	1.00
	01.541.519700.0 .0	SICK LEAVE BUY BACK	.00	1.00	.00	1.00	1.00
	01.541.521100.0 .0	BLDG LIGHTING	15,893.25	19,817.44	7,287.04	17,917.44	17,917.44
	01.541.521500.0 .0	GAS & HEAT	14,408.69	17,500.00	3,777.36	15,800.00	15,800.00
	01.541.523000.0 .0	WATER & SEWER	6,452.72	3,000.00	3,123.00	6,400.00	6,400.00
	01.541.523100.0 .0	WATER & SEWER	.00	.00	.00	.00	.00

ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	01.541.524100.0 .0	BLDG & GROUNDS MTCE	4,766.12	9,985.00	7,097.25	9,985.00	9,985.00
	01.541.524500.0 .0	VEHICLE MTCE	1,122.25	1,500.00	901.00	1,500.00	1,500.00
	01.541.524600.0 .0	OFFICE EQUIPMENT MTCE	169.97	1,000.00	220.00	1,000.00	1,000.00
	01.541.524700.0 .0	EQUIPMENT MTCE	2,143.54	7,500.00	2,282.67	7,500.00	7,500.00
	01.541.527100.0 .0	BUILDING RENTAL	.00	.00	.00	.00	.00
	01.541.527400.0 .0	LEASING	.00	.00	.00	.00	.00
	01.541.530600.0 .0	ASSISTANT DIRECTOR	.00	.00	.00	.00	.00
	01.541.530900.0 .0	ADVERTISING	.00	.00	.00	.00	.00
	01.541.531500.0 .0	TEMP. SECRETARIAL SERVICES	.00	.00	.00	.00	.00
	01.541.534100.0 .0	TELEPHONE MTCE.	.00	.00	.00	.00	.00
	01.541.534300.0 .0	POSTAGE	516.97	776.89	278.76	776.89	776.89
	01.541.538100.0 .0	ANIMAL & PEST CONTROL	440.00	460.00	308.00	460.00	460.00
	01.541.538200.0 .0	FIRE EXT SERVICE	674.50	500.00	398.75	700.00	700.00
	01.541.538500.0 .0	DUMPSTER	761.08	825.00	660.13	825.00	825.00
	01.541.541100.0 .0	GASOLINE	.00	.00	.00	.00	.00
	01.541.542100.0 .0	OFFICE & STATIONERY	1,007.39	1,000.00	1,469.96	1,000.00	1,000.00
	01.541.542400.0 .0	PRINTING-NEWS LETTER	.00	1.00	.00	1.00	1.00
	01.541.542500.0 .0	SUPPLIES	9,941.91	7,000.00	6,248.09	9,500.00	7,000.00
	01.541.542900.0 .0	SUNDRY OFFICE	40.00	100.00	20.00	100.00	100.00
	01.541.543000.0 .0	BLDG & GROUNDS MTCE.	3,908.16	750.00	101.83	750.00	750.00
	01.541.545000.0 .0	CUSTODIAL & HOUSEKEEPING	1,292.42	2,000.00	992.19	2,000.00	2,000.00
	01.541.548100.0 .0	MOTOR OIL	.00	.00	.00	.00	.00
	01.541.548900.0 .0	SUNDRY VEHICLES SUPPLIE	193.74	300.00	40.00	300.00	300.00
	01.541.549000.0 .0	FREEZER STORAGE	.00	.00	.00	.00	.00
	01.541.549100.0 .0	PERISHABLES	61,656.93	43,000.00	32,831.55	52,000.00	48,000.00
	01.541.549300.0 .0	SERVING UTENSILS	.00	.00	.00	.00	.00
	01.541.558000.0 .0	PROGRAMS SUPPLIES	.00	200.00	.00	200.00	200.00
	01.541.571000.0 .0	IN STATE TRAVEL	35.00	1.00	522.77	1.00	1.00
	01.541.571300.0 .0	STAFF DEVELOPMENT	.00	.00	290.00	1.00	1.00
	01.541.573100.0 .0	DUES	.00	.00	.00	1.00	1.00

Ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
3	01.541.587200.0 .0	REPLACEMENT EQUIPMENT-OFFICE	.00	.00	.00	.00	.00
3	01.541.619100.0 .0	UNIFORMS CARRYOVER	.00	.00	.00	.00	.00
3	01.541.621500.0 .0	GAS & HEAT CARRY-OVER	.00	.00	.00	.00	.00
3	01.541.624100.0 .0	BLDG & GRDS MTCE CARRY-OVER	.00	.00	.00	.00	.00
3	01.541.624600.0 .0	OFFICE EQUIP.MTCE CARRYOVER	.00	.00	.00	.00	.00
3	01.541.634300.0 .0	POSTAGE C/O	.00	.00	.00	.00	.00
3	01.541.649100.0 .0	PERISHABLES CARRY-OVER	.00	.00	.00	.00	.00
3	01.541.677300.0 .0	EMERGENCY AID CARRYOVER	.00	.00	.00	.00	.00
	<b>2/3/2016</b>	<b>COA</b>	<b>629,222.07</b>	<b>662,983.91</b>	<b>387,227.32</b>	<b>722,121.52</b>	<b>678,821.75</b>

## FY17 Compensation Worksheet

Department            Council on Aging           

Employee Last Name	Classification Title	Grade	Weekly Pay	Salary 2017	Longevity Pay	Annual Compensation
Linda Eatherton	Assistant to the Director		\$1,392.94	\$72,433.09	\$475.00	\$72,908.09
Kenneth McKee	Custodian/Maintenance FT		\$875.19	\$45,509.69	\$0.00	\$45,509.69
						\$0.00
Richard Gilli	Driver		\$550.82	\$28,642.69		\$28,642.69
Kenneth Lagerblade	Driver		\$587.54	\$30,552.20	\$0.00	\$30,552.20
Kwong Szeto	Driver		\$486.19	\$25,281.83	\$0.00	\$25,281.83
Tobin, Kathleen	Driver		\$609.78	\$31,708.67	\$0.00	\$31,708.67
Robert Doulette	Driver		\$395.60	\$20,571.41		\$20,571.41
Andrea Priest	Executive Director Hire Date 12/3/07		\$1,871.98	\$97,343.17	\$475.00	\$97,818.17
Susan Land-Hotchkiss	Activity Planner/Vol Coord		\$311.10	\$16,176.99	\$0.00	\$16,176.99
Bissonnette, Regina	Dispatcher		\$217.61	\$11,315.62	\$0.00	\$11,315.62
Smith, Carol	Dispatcher		\$217.61	\$11,315.62	\$0.00	\$11,315.62
Shirley Ruberto	Cook		\$498.07	\$25,899.64	\$0.00	\$25,899.64
Laura Ibbitson	Assistant Cook		\$313.97	\$16,326.30	\$0.00	\$16,326.30
Maureen Phillips	Kitchen Aide		\$220.81	\$11,482.22	\$0.00	\$11,482.22
Ed Stack	Temporary		\$26.55	\$1,380.61	\$0.00	\$1,380.61
Susan Adams	Day Care Supervisor		\$750.78	\$39,040.64	\$0.00	\$39,040.64
McClellan, Michelle	Day Care Assistant		\$234.64	\$12,201.38	\$0.00	\$12,201.38
Barbara Fontaine	Day Care Direct Care Assistant		\$239.33	\$12,445.37	\$0.00	\$12,445.37
Diana Ambrose	Health Coordinator/Outreach		\$396.59	\$20,622.78	\$0.00	\$20,622.78

Valerie Morse	Day Care Rec Plan		\$459.63	\$23,900.50	\$0.00	\$23,900.50
Longevity	longevity				\$950.00	
						\$1,500.00
<b>Total</b>						<b>\$556,600.42</b>

Teresa Bradford-Wager	Administrative Assistant	Grant	\$535.50			\$28,381.50
Diana Ambrose	Outreach Coordinator		\$99.15			\$5,254.84
Bjorkman, Noreen	Kitchen Aide	Grant	\$98.10			
<b>SHINE</b>						
Mary Bessey	SHINE Director	Grant	\$873.60			\$46,300.80
Tracy Benson	Assistant Director	Grant	\$636.65			\$33,742.45
<b>SERVICE INCENTIVE</b>						
	Driver	Grant	\$215.45			\$11,418.74
	<b>PERSONNEL GRANT FUNDING</b>					<b>\$113,679.59</b>



## FY17 Request For Additional Personnel Funding

**Department: Council on Aging**

**Request: Additional 20 hours for 2 positions-Health Coordinator/Outreach and Activities Planner/Vol Coordinator**

	Amount Requested
<b>Fund New Position</b>	
<i>Title of New Position(s):</i>	
<b>Fund Vacant Position</b>	
<i>Title of Vacant Position(s):</i>	
<b>Increase Staff Hours</b>	
<b>Health Coordinator/Health Outreach - from 20 hours per week to 40 hours per week</b>	<b>20,622.78</b>
<b>Activities Planner/Volunteer Coordinator- from 20 hours per week to 40 hours per week</b>	<b>16,176.99</b>
<b>Health Outreach Coordinator-</b> The existing 20 hour position is insufficient for the required workload which requires outreach to new clients, case management, fuel assistance as well as health education and wellness, intake and referral.	
<b>Activities Planner/Volunteer Coordinator-</b> the existing 20 hour position is insufficient for the required workload which requires volunteer management of over 130 volunteers (who provided over 17,000 hours of service last fiscal year), as well as event planning, and management, coordination and implementation of social, educational and enrichment events and classes.	

**Brief Justification:** The Town of Middleborough's population is 1/4 residents who are age 60 and over (#4,935). The number of baby boomers who are aging and those who are living longer are placing a great demand on the services of the COA. We need more hours of staffing to recruit, train and supervise those who are looking for meaningful volunteer opportunities. The younger range of residents are looking for enriching activities and learning opportunities through their COAs. Meanwhile those who are aging and trying to age in place in their homes have more needs as well as their caregivers. We receive over 40 calls per month that go unmet in a timely manner, because there are no trained personnel in the building to respond. Home visits are delayed over 2 weeks due to the demand. Wellness programs also must be expanded.

dgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	01.543.511101.0 .0	REG PAY CLERICAL FT	.00	7,925.94	.00	32,364.80	.00
	01.543.511121.0 .0	REG PAY TEMPORARY	.00	.00	.00	.00	.00
	01.543.511166.0 .0	REG PAY AGENT	55,007.74	59,002.82	34,112.34	60,673.60	60,673.60
	01.543.514600.0 .0	LONGEVITY	.00	300.00	.00	300.00	300.00
	01.543.519700.0 .0	SICK LEAVE BUY-BACK	.00	.00	.00	.00	.00
	01.543.524500.0 .0	VEHICLE MTCE.	.00	.00	.00	.00	.00
	01.543.524600.0 .0	OFFICE MACHINE MTCE	.00	100.00	.00	100.00	100.00
	01.543.529000.0 .0	CARE OF GRAVES	196.00	520.00	.00	520.00	520.00
	01.543.534300.0 .0	POSTAGE	.00	300.00	12.65	300.00	300.00
	01.543.542100.0 .0	OFFICE & STATIONERY	722.68	150.00	64.19	150.00	150.00
	01.543.542200.0 .0	PHOTO COPY SUPPLIES	.00	.00	.00	.00	.00
	01.543.542400.0 .0	PRINTING	.00	.00	.00	.00	.00
	01.543.558700.0 .0	FLAG/GRAVE MARKERS	4,059.85	1,200.00	2,480.00	1,200.00	1,200.00
	01.543.571000.0 .0	IN STATE TRAVEL	1,248.36	120.00	214.00	120.00	120.00
	01.543.573100.0 .0	DUES	70.00	75.00	70.00	.00	.00
	01.543.577000.0 .0	MEDICAL & CASH AID	604,905.56	525,320.00	403,602.63	75.00	525,075.00
	01.543.577100.0 .0	MEDICAL AID	.00	.00	.00	625,000.00	.00
	01.543.577200.0 .0	CASH AID	.00	.00	.00	.00	.00
	01.543.577300.0 .0	EMERGENCY AID	500.00	500.00	348.38	500.00	500.00
	01.543.585201.0 .0	NEW TELEPHONE	.00	.00	.00	.00	.00
	01.543.587200.0 .0	REPLACEMENT TYPEWRITER	.00	.00	.00	.00	.00
	01.543.677300.0 .0	EMERGENCY AID CARRYOVER	.00	.00	.00	.00	.00
	<b>2/3/2016</b>	<b>Veterans</b>	<b>666,710.19</b>	<b>595,513.76</b>	<b>440,904.19</b>	<b>721,303.40</b>	<b>588,938.60</b>



## FY17 Request For Additional Personnel Funding

**Department: Veterans**

**Request: additional hours for the clerk position**

	Amount Requested
<b>Fund New Position</b>	
<i>Title of New Position(s):</i>	
<b>Fund Vacant Position</b>	
<i>Title of Vacant Position(s):</i>	
<b>Increase Staff Hours</b>	
01 543 511101 Reg. Pay Clerk	24439.06

**Brief Description of Need:**

Full-time clerk for the dept. to handle day to day clerical and administrative duties

**Brief Justification:**

This department has had at least 70 active cases monthly under the state chapter 115 program for at least the last 2 years. These cases require daily interaction from this office in order to manage them and keep the accounting of monies balanced between the town and the state.

On top of that there are at least 100 active cases ongoing at any given time with the Federal VA. These also require almost daily interaction from this department.

Add to this the normal flow of walk-in traffic with veteran related questions and the deluge of phone calls that take place daily and you have a department that has not been even close to being at a manageable backlog of work for well over 5 years.

Additionally it is the intent of the department head, at this time, to retire in February of 2017. That will leave the department in total disarray since he has been putting in the additional hours needed weekly, since almost day 1, to try and stay as caught up as possible. If he could lock the office door, not have any new cases come, and not answer the phones, it would take months for the office to even come close to being caught up.

The employees of this department are no longer able to keep up workflow and the population that they service are not getting the service that they deserve.

ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
3	01.610.511101.0 .0	REG PAY CLERICAL F T	.00	.00	.00	90,565.53	90,565.53
3	01.610.511104.0 .0	REG PAY CLERICAL P T	132,564.98	150,272.16	86,568.40	105,622.54	91,470.50
3	01.610.511163.0 .0	CUSTODIAL SERVICES P T	25,259.79	25,664.00	16,678.76	26,199.68	26,199.68
3	01.610.511165.0 .0	REG. PAY ASSISTANT DIRECTOR	42,950.01	44,862.00	28,374.89	66,944.08	66,944.08
3	01.610.511166.0 .0	STAFF LIBRARIAN	20,349.33	20,215.00	12,886.91	20,636.72	20,636.72
3	01.610.511167.0 .0	REG PAY DIRECTOR	85,190.25	93,353.00	60,083.38	79,077.96	79,077.96
3	01.610.511168.0 .0	YOUTH SERVICE LIB. P.T.	36,847.86	43,182.00	25,467.91	46,403.76	46,403.76
3	01.610.511169.0 .0	REFERENCE LIB. P.T	41,616.76	44,974.00	25,824.94	45,895.28	45,895.28
3	01.610.511176.0 .0	SYSTEMS LIBRARIAN	59,913.37	61,066.00	18,621.22	17,314.96	.00
3	01.610.511177.0 .0	SEC./BOOKKEEPER P.T.	11,701.81	10,202.00	10,145.61	11,644.19	11,644.19
3	01.610.511178.0 .0	REG PAY - VACATION	.00	.00	.00	.00	.00
3	01.610.511179.0 .0	REG PAY - SICK	.00	.00	.00	.00	.00
3	01.610.511180.0 .0	REG - PAY PERSONAL DAYS	.00	.00	.00	.00	.00
3	01.610.512700.0 .0	TEMPORARY	.00	.00	.00	.00	.00
3	01.610.514600.0 .0	LONGEVITY	.00	.00	.00	.00	.00
3	01.610.519500.0 .0	EDUCATIONAL INCENTIVE	2,400.00	1,000.00	750.00	3,750.00	3,750.00
3	01.610.519501.0 .0	EDUCATIONAL DEVELOPMENT	500.00	3,000.00	.00	1,000.00	1,000.00
3	01.610.519700.0 .0	SICK-LEAVE BUY BACK	.00	25,686.96	25,686.00	.00	.00
3	01.610.521100.0 .0	BLGD LIGHTING	32,116.49	40,000.00	19,836.51	40,000.00	40,000.00
3	01.610.521500.0 .0	BLGD HEAT GAS	11,102.64	8,000.00	2,023.70	8,000.00	8,000.00
3	01.610.523100.0 .0	WATER & SEWER	2,614.73	2,650.00	1,391.36	2,650.00	2,650.00
3	01.610.524100.0 .0	BLDG & GROUND MTCE.	8,164.15	8,737.00	5,532.70	8,737.00	8,737.00
3	01.610.527200.0 .0	MACHINE RENTAL	.00	.00	.00	.00	.00
3	01.610.530900.0 .0	ADVERTISING	.00	.00	.00	500.00	500.00
3	01.610.534300.0 .0	POSTAGE	415.99	800.00	367.81	800.00	800.00
3	01.610.534700.0 .0	ELEVATOR MTCE.	1,636.25	3,000.00	700.00	2,000.00	2,000.00
3	01.610.534900.0 .0	TELECOMM FEE COMPUTER	.00	.00	.00	.00	.00
3	01.610.535000.0 .0	EQUIPMENT MTCE.	828.00	1,000.00	390.00	1,000.00	1,000.00
3	01.610.542100.0 .0	OFFICE & STATIONERY	184.73	.00	303.61	800.00	800.00
3	01.610.542400.0 .0	PRINTING	.00	.00	.00	.00	.00

dgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	01.610.542500.0 .0	COMPUTER SERVICES	22,912.22	23,950.00	24,256.25	25,500.00	25,500.00
	01.610.542800.0 .0	LIBRARY SUPPLIES	1,207.13	800.00	1,229.85	800.00	800.00
	01.610.542900.0 .0	SUNDRY OFFICE	.00	.00	.00	.00	.00
	01.610.543000.0 .0	BLDG & GROUNDS MTCE.	1,582.82	800.00	215.97	800.00	800.00
	01.610.545000.0 .0	CUSTODIAL & HOUSEKEEPING	636.95	800.00	875.14	800.00	800.00
	01.610.558100.0 .0	BOOKS & PRINTED MATERIAL	38,999.13	29,866.00	29,996.98	35,000.00	30,000.00
	01.610.558900.0 .0	MATERIALS	500.05	500.00	497.07	500.00	500.00
	01.610.585200.0 .0	MULTIMEDIA PROJECTOR	.00	.00	.00	500.00	500.00
	01.610.587900.0 .0	AIR CONDITIONER	.00	.00	.00	.00	.00
	01.610.634700.0 .0	ELEVATOR MAINTENANCE C/O	.00	.00	.00	.00	.00
	01.610.643000.0 .0	BLDG. & GROUNDS MTCE. C/O	.00	.00	.00	.00	.00
	<b>2/3/2016</b>	<b>Library</b>	<b>582,195.44</b>	<b>644,380.12</b>	<b>398,704.97</b>	<b>643,441.70</b>	<b>606,974.70</b>

# FY17 Compensation Worksheet

Department Library 610

Employee Last Name	Classification Title	Grade	Weekly Pay	Salary 2017	Holiday Pay	Shift Diff	Ed. Incent.	Long. Pay	Annual Compensation
Davis	Lib Tech 12 Hrs	Gr 6 St 9	266.53	<b>13859.73</b>					13859.73
Duquette	Lib Tech 30 Hrs X 12 wks	Gr 6 St 4	528.97	<b>6347.64</b>					
"	Lib Tech 30 Hrs X 40 wks	Gr 6 St 5	548.94	<b>21957.48</b>					28305.12
Martin	Lib Tech 18 Hrs X 27 wks	Gr 6 St 1	272.15	<b>7348.17</b>			750		
"	Lib Tech 18 Hrs X 25 wks	Gr 6 St 2	286.12	<b>7152.89</b>					15251.06
Rezendes	Lib Tech 16 Hrs X 45 weeks	Gr 6 St 2	254.32	<b>11444.62</b>					
"	Lib Tech 16 Hrs X 7 weeks	Gr 6 St 3	266.15	<b>1863.03</b>					13307.65
Smiley	Lib Tech 6 Hrs X 48 weeks	Gr 6 St 2	190.74	<b>9155.69</b>					
"	Lib Tech 6 Hrs X 4 weeks	Gr 6 St 3	199.61	<b>798.44</b>					9954.13
Thayer	Lib Tech 12 Hrs X 38 weeks	Gr 6 St 2	190.74	<b>7248.26</b>			750		
"	Lib Tech 12 Hrs X 14 weeks	Gr 6 St 3	199.61	<b>2794.55</b>					10792.81
Total Part Time				<b>89970.49</b>			<b>1500</b>		<b>91470.49</b>
Choquette	Custodian 25 hrs	Cust/St 9	503.84	<b>26199.68</b>					26199.68
Guimont	Lib. Tech. Supervisor 36.25 Hrs. X 3	Gr 7 St 8	842.08	<b>25262.41</b>					
"	36.25 Hrs. X 22 wks	Gr 7 St 9	884.18	<b>19452.06</b>					44714.47
Salotto	Lib. Tech. Supervisor 36.25 Hrs. X 3	Gr 7 St 8	842.08	<b>2526.24</b>					
"	36.25 Hrs. X 49 wks	Gr 7 St 9	884.18	<b>43324.82</b>					45851.06
Irving	Asst. Director 36.25 hrsX26 wks	Gr10 St 8	1255.94	<b>32654.33</b>			750		
"	34 hrsx26 wks	Gr10 St 9	1318.84	<b>34289.75</b>					66944.08

Bloom	Director 40 hrs		1,520.73	<b>79077.96</b>					79077.96
Meyer	Child Lib 36.25 hrs	Gr 9 St 3	892.38	<b>46403.76</b>					46403.76
Dargelis	YA Lib 12 hrs	Gr 9 St 9	396.86	<b>20636.72</b>			750		21386.72
Fox	Ref/Adult Lib 30hrs X 21 wks	Gr 9 St 6	857.06	<b>17998.16</b>					
"	" 30hrs X 31 wks	Gr 9 St 7	899.91	<b>27897.12</b>			750		46645.27
	Info Sys Lib. 0.00 hrs	Gr 9 St 9		<b>0.00</b>					0.00
Rezendes	Sec/Bkpr 14 hrs x 45 wks	Gr 6 St 2	222.53	<b>10014.04</b>					
	14 hrs X 7 wks	Gr 6 St 3	232.88	<b>1630.15</b>					<b>11644.19</b>
				<b>387367.19</b>					<b>388867.19</b>
				<b>477337.68</b>			2250		<b>480337.69</b>

## FY17 Request For Additional Personnel Funding

Department LIBRARY 610

**Request:**

	Amount Requested
<b>Fund New Position</b>	
<i>Title of New Position(s):</i>	
LIBRARIAN TECHNICIAN (x18 hrs)	<b>\$14,152.04</b>
<b>Fund Vacant Position</b>	
<i>Title of Vacant Position(s):</i>	
INFORMATION SYSTEMS LIBRARIAN (x 20 hrs)	<b>\$17,314.96</b>
<b>Increase Staff Hours</b>	
<i>Title of Position(s):</i>	

**Brief Description of Need:**  
 The Library is still struggling to past years' deficiencies; additional a Librarian Technician would correct the Circulation Dept., which is overburdened & overbusy, directly serving hundreds of patrons each week. This, in turn, will allow higher level staffers to move away from the Main Desk in order to work on more involved projects. Replacing the Info. Systems Librarian is also needed, as the current Asst. Director is doing BOTH jobs currently, and technology needs/demands have increased exponentially and are impossible to manage without a replacement for this position.

**Brief Justification:**  
 Adequate Main Desk coverage is a continual struggle, forcing ALL levels (incl. Director) to cover hours, which is leading towards decreased productivity. Hiring entry-level staffers to cover is optimal. Overburdening the Asst. Director position is leading to decreased efficiency in area of Technology. Vacancy fill required to correct.

Ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
3	01.650.511104.0 .0	REG PAY CLERICAL P T	8,235.00	6,750.00	4,387.50	6,750.00	6,750.00
3	01.650.511146.0 .0	REG PAY SUPERINTENDENT	66,760.71	72,772.00	41,938.76	74,995.00	74,995.00
3	01.650.511147.0 .0	REG PAY SUPERVISION	86,575.24	76,000.00	89,565.39	80,000.00	80,000.00
3	01.650.511167.0 .0	REG PAY POLICE	.00	.00	.00	.00	.00
3	01.650.511168.0 .0	PARK GROUNDS PERSONNEL	100,374.89	104,165.00	92,565.84	104,250.00	104,250.00
3	01.650.511170.0 .0	REG PAY SPEC NEEDS SUPERVIS	.00	.00	.00	.00	.00
3	01.650.514600.0 .0	LONGEVITY	1,475.00	1,525.00	.00	1,600.00	1,600.00
3	01.650.519700.0 .0	SICK LEAVE BUY BACK	.00	.00	.00	.00	.00
3	01.650.521100.0 .0	BUILDING LIGHTING	8,363.83	6,000.00	7,757.65	6,000.00	6,000.00
3	01.650.521500.0 .0	BUILDING HEAT GAS	1,619.92	5,000.00	800.95	5,000.00	5,000.00
3	01.650.523100.0 .0	WATER & SEWER	3,058.57	3,000.00	2,138.57	3,000.00	3,000.00
3	01.650.523900.0 .0	POOL MTCE	3,150.00	4,000.00	250.00	4,000.00	4,000.00
3	01.650.524100.0 .0	BLDG & GROUND MTCE	.00	1.00	.00	1.00	1.00
3	01.650.524500.0 .0	VEHICLE MTCE	.00	1.00	.00	1.00	1.00
3	01.650.524600.0 .0	OFFICE EQUIPMENT MTCE	.00	1.00	.00	1.00	1.00
3	01.650.527300.0 .0	PLAYGROUND LEASE	1.00	1.00	.00	1.00	1.00
3	01.650.527900.0 .0	ALARM SYSTEM RENTAL	250.00	410.00	125.00	410.00	410.00
3	01.650.530500.0 .0	ENGINEERING & CONSULTING	.00	.00	.00	.00	.00
3	01.650.530900.0 .0	ADVERTISING	.00	.00	.00	.00	.00
3	01.650.541100.0 .0	GASOLINE	.00	.00	.00	.00	.00
3	01.650.542100.0 .0	OFFICE & STATIONERY	.00	1.00	.00	1.00	1.00
3	01.650.542400.0 .0	PRINTING	.00	1.00	.00	1.00	1.00
3	01.650.543000.0 .0	BLD & GROUNDS MTCE	.00	1.00	.00	1.00	1.00
3	01.650.545000.0 .0	CUSTODIAL & HOUSEKEEPING	.00	1.00	.00	1.00	1.00
3	01.650.546000.0 .0	GROUNDSKEEPING SUPPLIES	.00	1.00	.00	1.00	1.00
3	01.650.548900.0 .0	SUNDRY VEHICLES	.00	362.00	.00	362.00	362.00
3	01.650.557100.0 .0	POOL CHEMICALS	3,922.75	4,000.00	4,095.00	4,000.00	4,000.00
3	01.650.557200.0 .0	ACTIVITIES EQUIPMENT	.00	1.00	.00	1.00	1.00
3	01.650.557800.0 .0	SUNDRY RECREATIONAL	.00	1.00	.00	1.00	1.00
3	01.650.571000.0 .0	SUPT.-IN STATE TRAVEL	.00	.00	.00	.00	.00

dgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	01.650.580300.0 .0	TRACTOR	.00	.00	.00	.00	.00
	01.650.580301.0 .0	HANDICAP BUBBLER	.00	.00	.00	.00	.00
	01.650.580302.0 .0	ASPHALT WALK	.00	.00	.00	.00	.00
	01.650.581900.0 .0	CARE OF OLIVER MILL PARK	.00	.00	.00	.00	.00
	01.650.582000.0 .0	REPAIR/ENG BLDGS	.00	.00	.00	.00	.00
	01.650.582100.0 .0	REPAIR POOL SIDEWALK & JE	.00	.00	.00	.00	.00
	01.650.582200.0 .0	OLIVER MILL DREDGING	.00	.00	.00	.00	.00
	01.650.582300.0 .0	OLIVER MILL SPILLWAY REPAIRS	.00	.00	.00	.00	.00
	01.650.582400.0 .0	CAPITAL PROJECTS	.00	.00	.00	.00	.00
	01.650.585200.0 .0	WEST SIDE PLAYGROUND	.00	.00	.00	.00	.00
	01.650.621100.0 .0	BLDG LIGHTING CARRY-OVER	.00	.00	.00	.00	.00
	01.650.621500.0 .0	HEAT & GAS CARRYOVER	.00	.00	.00	.00	.00
	01.650.623900.0 .0	POOL MTCE. CARRY-OVER	.00	.00	.00	.00	.00
	01.650.667200.0 .0	ACTIVITIES EQUIP CARRY-OVER	.00	.00	.00	.00	.00
	01.650.680300.0 .0	TRACTOR C/O	5,414.89	.00	.00	.00	.00
	01.650.680301.0 .0	HANDICAP BUBBLER CARRY-OVER	.00	.00	.00	.00	.00
	01.650.680302.0 .0	WALKWAY CARRY-OVER	.00	.00	.00	.00	.00
	01.650.681900.0 .0	C/O CARE OF OLIVER MILL PARK	.00	.00	.00	.00	.00
	01.650.682000.0 .0	C/O REPAIR BLDGS/EQUIP	.00	.00	.00	.00	.00
	01.650.684900.0 .0	HANDICAP ACCESS PY C/O 87	.00	.00	.00	.00	.00
	<b>2/3/2016</b>	<b>Park and Recreation</b>	<b>289,201.80</b>	<b>283,995.00</b>	<b>243,624.66</b>	<b>290,378.00</b>	<b>290,378.00</b>

# FY17 Compensation Worksheet

Department 650 Park

Employee Last Name	Classification Title	Grade	Weekly Pay	Salary 2017	Holiday Pay	Shift Diff	Educational Incentive	Longevity Pay	Annual Compensation
01.650.511104.0.0	Reg Pay cler pt			6750					6750
Cass	Dept. Head	7	1,433.68	60,228					
01.650.511146.0.0		8	1,476.69	14,767				650	75,645.00
				74,995.00					
01.650.511147.0.0	Reg Pay Superv.			76,000.00					76,000.00
01.650.511168.0.0									
T. Estey	Support Serv	9	973.56	50,625				475	51,100.00
J. Mendonca	Support Serv	9	973.56	50,625.00				475	51,100.00
PT Temp Grounds	Seasonal			3,000					3,000.00
				<b>104250</b>				<b>950</b>	<b>105200</b>
				<b>261,995</b>				<b>1,600.00</b>	<b>263,595.00</b>

dgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	01.710.534500.0 .0	UNDERWRITING	7,100.00	5,000.00	700.00	5,000.00	5,000.00
	01.710.591000.0 .0	MATURING PRINCIPAL	2,383,796.64	2,349,771.00	1,124,549.68	2,533,035.00	2,533,035.00
	01.710.591001.0 .0	MIDDLE SCHOOL MATURING PRIN.	1,203,743.00	1,199,779.00	1,555,000.00	1,191,853.00	1,191,853.00
	01.710.591002.0 .0	WPAT MATURING PRINCIPAL	121,710.16	142,755.00	142,733.13	142,755.00	142,755.00
	01.710.591500.0 .0	INTEREST ON DEBT	888,345.29	813,653.00	437,132.58	659,186.00	659,186.00
	01.710.591501.0 .0	MIDDLE SCHOOL INTEREST	318,444.00	258,357.00	129,178.50	198,566.00	198,566.00
	01.710.591502.0 .0	INTEREST ON WPAT	.00	.00	.00	.00	.00
	01.710.592500.0 .0	INTEREST ON TEMPORARY NOTES	22,296.80	35,000.00	32,239.88	100,000.00	100,000.00
	01.710.592600.0 .0	TEMP NOTES MIDDLE SCHOOL	.00	.00	.00	.00	.00
	01.710.620100.0 .0	HEALTH INS CARRY OVER 87	.00	.00	.00	.00	.00
	<b>2/3/2016</b>	<b>Debt</b>	<b>4,945,435.89</b>	<b>4,804,315.00</b>	<b>3,421,533.77</b>	<b>4,830,395.00</b>	<b>4,830,395.00</b>

ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	01.899.511120.0 .0	CROSSING GUARDS	34,700.00	45,000.00	18,088.50	45,000.00	45,000.00
	01.899.511163.0 .0	OCC ED MINI BUS DRIVERS	11,344.68	25,000.00	11,438.74	25,000.00	25,000.00
	01.899.511165.0 .0	MINI BUS DRIVERS	427,582.15	547,360.00	251,057.76	553,581.00	553,581.00
	01.899.556900.0 .0	MINI BUS EXPENSE	157,251.22	175,000.00	64,148.93	175,000.00	175,000.00
	01.899.557100.0 .0	OCC ED MISC EXP	31,839.54	25,000.00	2,630.76	25,000.00	25,000.00
	01.899.573200.0 .0	MINI BUS OTHER EXPENSE	4,524.56	15,000.00	3,201.21	15,000.00	15,000.00
	01.899.611165.0 .0	MINI BUS DRIVERS C/O	.00	.00	.00	.00	.00
	01.899.656900.0 .0	MINI BUS EXPENSE C/O	.00	.00	.00	.00	.00
	01.899.673200.0 .0	MINI BUS OTHER EXPENSE C/O	.00	.00	.00	.00	.00
	<b>2/3/2016</b>	<b>School Transportation Misc</b>	<b>667,242.15</b>	<b>832,360.00</b>	<b>350,565.90</b>	<b>838,581.00</b>	<b>838,581.00</b>

dgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	01.900.511120.0 .0	CROSSING GUARDS	.00	.00	.00	.00	.00
	01.900.511165.0 .0	OCC ED MINI BUS SALARY	.00	.00	.00	.00	.00
	01.900.530401.0 .0	SPECIAL NEEDS TRANSPORTATION	46,052.04	37,943.00	41,170.51	50,000.00	50,000.00
	01.900.530402.0 .0	OCC ED TRANSPORTATION	.00	.00	.00	.00	.00
	01.900.530403.0 .0	KINDERGARDEN CONTR. SERVICES	167,408.88	176,782.00	71,620.76	181,068.00	181,068.00
	01.900.530404.0 .0	ELEMENTARY CONTR. SERVICES	669,635.59	699,373.00	286,483.00	716,769.00	716,769.00
	01.900.530405.0 .0	JUNIOR HIGH CONTR. SERVICES	427,052.16	447,725.00	182,799.12	458,796.00	458,796.00
	01.900.530406.0 .0	HIGH SCHOOL CONTR. SERVICES	427,052.16	447,725.00	182,799.12	458,796.00	458,796.00
	01.900.530407.0 .0	HOMELESS CONTR. SERVICES	83,854.41	120,000.00	11,258.31	120,000.00	120,000.00
	01.900.556900.0 .0	OCC ED MINI BUS EXPENSE	.00	.00	.00	.00	.00
	01.900.573200.0 .0	MINI BUS OTHER EXPENSES	.00	.00	.00	.00	.00
	01.900.630401.0 .0	SPECIAL NEEDS TRANSP. C/O	.00	.00	.00	.00	.00
	<b>2/3/2016</b>	<b>School Transportation Contract</b>	<b>1,821,055.24</b>	<b>1,929,548.00</b>	<b>776,130.82</b>	<b>1,985,429.00</b>	<b>1,985,429.00</b>

Ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
3	01.919.517100.0 .0	WORKMENS COMPENSATION	312,772.10	370,000.00	355,230.73	370,000.00	365,000.00
3	01.919.517300.0 .0	UNEMPLOYMENT	60,024.99	165,000.00	44,664.67	165,000.00	160,000.00
3	01.919.517400.0 .0	HEALTH & LIFE INSURANCE	8,249,158.55	9,329,199.09	5,072,218.22	9,329,199.00	9,216,204.00
3	01.919.517500.0 .0	TOWN MANAGER LIFE INSURANCE	.00	.00	.00	.00	.00
3	01.919.517600.0 .0	FICA	558,896.30	569,000.00	330,397.77	586,070.00	586,070.00
3	01.919.517700.0 .0	RETIREMENT	5,229,214.80	5,660,784.00	5,660,784.00	5,976,786.00	5,976,786.00
3	01.919.517800.0 .0	TOWN MNGR DISABILITY	.00	.00	.00	.00	.00
3	01.919.517900.0 .0	TOWN MNGR DEFER COMPENSATION	.00	.00	.00	.00	.00
3	01.919.518000.0 .0	MITIGATION EMPLOYEE BENEFITS	.00	.00	.00	.00	.00
3	01.919.518100.0 .0	WELLNESS	4,198.95	5,000.00	2,531.34	.00	.00
3	01.919.617400.0 .0	HEALTH & LIFE INS CARRYOVER	.00	.00	.00	.00	.00
	<b>2/3/2016</b>	<b>Employee Benefits</b>	<b>14,414,265.69</b>	<b>16,098,983.09</b>	<b>11,465,826.73</b>	<b>16,427,055.00</b>	<b>16,304,060.00</b>

Ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
3	01.950.005781.0 .0	RESERVE FUND	.00	100,000.00	.00	100,000.00	100,000.00
3	01.950.005782.0 .0	MOLD REMEDIATION	.00	.00	.00	.00	.00
3	01.950.015201.0 .0	COUNTY ASSESS/SRPEDD	3,827.32	3,900.00	3,923.02	3,900.00	3,900.00
3	01.950.015780.0 .0	INTEREST ON TAX ABATEMENT	3,897.50	4,000.00	.00	4,000.00	4,000.00
3	01.950.025301.0 .0	MEDICAL EXP FIRE/POLICE	1,363.00	5,000.00	886.30	5,000.00	5,000.00
3	01.950.025783.0 .0	HISTORICAL COMMITTEE EXPENSE	.00	.00	.00	.00	.00
3	01.950.026301.0 .0	UNCLASSIFIED MEDICAL EXP C/O	.00	.00	.00	.00	.00
3	01.950.035302.0 .0	AUDIT	34,753.00	45,000.00	40,029.00	57,000.00	57,000.00
3	01.950.035309.0 .0	ADVERTISING	14,632.39	25,500.00	15,096.98	25,500.00	25,500.00
3	01.950.035784.0 .0	REAL ESTATE TAX	1,326.89	1,700.00	1,366.33	1,700.00	1,700.00
3	01.950.036302.0 .0	UNCLASSIFIED AUDIT C/O	600.00	14,275.00	6,000.00	.00	.00
3	01.950.045321.0 .0	BRISTOL/PLYMOUTH ASSESS	2,163,424.00	2,378,026.00	1,926,588.00	2,359,117.00	2,472,112.00
3	01.950.045322.0 .0	TOWN MANAGER SEARCH ADVISOR	8,000.00	.00	.00	.00	.00
3	01.950.045323.0 .0	COMMUNICATION BLDG OP & MAIN	.00	.00	.00	.00	.00
3	01.950.055380.0 .0	AMBULANCE CONTRACT	199,999.92	178,000.00	81,041.69	177,500.00	177,500.00
3	01.950.065770.0 .0	TORT CLAIMS	.00	.00	.00	.00	.00
3	01.950.085771.0 .0	D.O.T. DRUG/ALCOHOL TESTING	3,053.00	3,500.00	1,445.00	3,500.00	3,500.00
3	01.950.086771.0 .0	DRUG/ALCOHOL TESTING C/O	.00	.00	.00	.00	.00
3	01.950.087771.0 .0	LANDFILL CIVIL ADMIN PENALTY	.00	.00	.00	.00	.00
3	01.950.095771.0 .0	FIRE MEDICAL TESTING	.00	.00	.00	.00	.00
3	01.950.519700.0 .0	SICK LEAVE BUYBACK	.00	.00	.00	.00	.00
3	01.950.521200.0 .0	STREET LIGHTING	64,915.01	72,000.00	41,313.89	72,000.00	72,000.00
3	01.950.529100.0 .0	PUBLIC FIRE PROTECTION	.00	.00	.00	.00	.00
3	01.950.530500.0 .0	ENGINEERING & CONSULTING	.00	.00	.00	.00	.00
3	01.950.532200.0 .0	TRAINING /PROF DEVELOP	1,153.00	2,000.00	340.00	2,000.00	2,000.00
3	01.950.532300.0 .0	CLOTHING	.00	300.00	.00	300.00	300.00
3	01.950.532500.0 .0	OTHER BLDG'S MAINT	5,301.93	3,500.00	1,517.54	3,500.00	3,500.00
3	01.950.534100.0 .0	PURCHASING DEPT-TELEPHONE	60,225.65	62,500.00	41,471.75	62,500.00	62,500.00
3	01.950.535500.0 .0	ENGINEERING SERVICES	.00	.00	.00	.00	.00
3	01.950.541100.0 .0	PURCHASING DEPT-GASOLINE	122,075.41	125,000.00	43,407.84	125,000.00	125,000.00

Ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
3	01.950.541200.0 .0	PURCHASING DEPT-DIESEL	40,441.69	90,000.00	14,740.57	90,000.00	90,000.00
3	01.950.549400.0 .0	PRISONERS' MEALS	.00	.00	.00	.00	.00
3	01.950.574000.0 .0	PROPERTY & LIABILITY INSUR	453,409.72	511,547.00	472,970.58	537,124.00	511,547.00
3	01.950.574001.0 .0	INSURANCE DEDUCTIBLES	.00	.00	.00	.00	.00
3	01.950.574100.0 .0	REEDY'S LEASE	.00	.00	.00	.00	.00
3	01.950.621200.0 .0	UNCLASSIFIED ST LIGHTING C/O	.00	.00	.00	.00	.00
3	01.950.635309.0 .0	ADVERTISING CARRY-OVER	.00	.00	.00	.00	.00
3	01.950.641100.0 .0	PURCHASING DEPT GASOLINE C/O	.00	.00	.00	.00	.00
3	01.950.641200.0 .0	PURCHASING DEPT DIESEL C/O	.00	.00	.00	.00	.00
3	01.950.674100.0 .0	MAP CONVERSION CARRY-OVER	.00	.00	.00	.00	.00
3	01.950.685771.0 .0	C/O D.O.T.TESTING	.00	.00	.00	.00	.00
3	01.950.695771.0 .0	FIRE MEDICAL TESTING C/O	.00	.00	.00	.00	.00
	<b>2/3/2016</b>	<b>Unclassified</b>	<b>3,182,399.43</b>	<b>3,625,748.00</b>	<b>2,692,138.49</b>	<b>3,629,641.00</b>	<b>3,717,059.00</b>

Dgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	64.433.511101.0 .0	REG PAY CLERICAL F T	24,482.52	25,202.16	19,912.09	25,225.00	25,225.00
	64.433.511146.0 .0	REG PAY SUPERINTENDENT	23,429.03	25,115.46	14,553.19	25,878.00	25,878.00
	64.433.511147.0 .0	REG PAY SUPERVISION	43,032.94	45,515.56	25,905.55	46,886.00	46,886.00
	64.433.511148.0 .0	REG PAY LABOR F T	299,176.83	257,352.23	160,053.76	157,856.00	157,856.00
	64.433.511178.0 .0	REG PAY - VACATION	.00	.00	.00	.00	.00
	64.433.511179.0 .0	REG PAY - SICK	.00	.00	.00	.00	.00
	64.433.511180.0 .0	REG - PAY PERSONAL DAYS	.00	.00	.00	.00	.00
	64.433.511300.0 .0	LANDFILL ATTENDANT	.00	.00	.00	.00	.00
	64.433.513100.0 .0	OVERTIME PAY	15,625.11	16,000.00	11,622.24	10,000.00	10,000.00
	64.433.514500.0 .0	STANDBY	.00	.00	.00	.00	.00
	64.433.514600.0 .0	LONGEVITY	.00	.00	.00	.00	.00
	64.433.518900.0 .0	FOUL WEATHER GEAR	465.04	500.00	.00	500.00	500.00
	64.433.519100.0 .0	UNIFORMS & SHOES	3,467.57	4,800.00	3,298.64	4,800.00	4,800.00
	64.433.519700.0 .0	SICK LEAVE BUY BACK	.00	4,037.06	.00	.00	.00
	64.433.521100.0 .0	BLDG LIGHTING	.00	1,250.00	.00	1,250.00	1,250.00
	64.433.521500.0 .0	BLDG HEAT & GAS	.00	2,390.00	.00	2,390.00	2,390.00
	64.433.523100.0 .0	WATER & SEWER	.00	50.00	.00	50.00	50.00
	64.433.524000.0 .0	TIRE DISPOSAL	.00	.00	.00	.00	.00
	64.433.524100.0 .0	BLDG & GROUND MTCE	.00	185.00	.00	185.00	185.00
	64.433.524500.0 .0	VEHICLE MTCE	9,033.57	8,000.00	4,420.46	8,000.00	8,000.00
	64.433.524600.0 .0	VEHICLE INSPECTIONS	880.00	750.00	770.00	750.00	750.00
	64.433.524800.0 .0	EQUIP. MTC & LEASE	319.16	200.00	.00	200.00	200.00
	64.433.525600.0 .0	CUSTODIAL SERVICES	159.00	275.00	.00	275.00	275.00
	64.433.526800.0 .0	WASTE OIL/ANTIFREEZE REMOVAL	.00	.00	.00	.00	.00
	64.433.527200.0 .0	HVY EQUIP RENTAL	.00	.00	.00	.00	.00
	64.433.527500.0 .0	LANDFILL MONITORING	.00	.00	.00	.00	.00
	64.433.527600.0 .0	LEACHATE TRANSPORTATION	.00	.00	.00	.00	.00
	64.433.529000.0 .0	WASTE DISPOSAL	108,224.79	108,000.00	38,529.16	108,000.00	108,000.00
	64.433.530500.0 .0	ENGINEERING & CONSULTING	.00	.00	.00	.00	.00
	64.433.534100.0 .0	TELEPHONE	.00	1,200.00	.00	500.00	500.00

dgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	64.433.534200.0 .0	BANK SERVICE CHARGES	1,676.30	1,300.00	1,070.95	1,300.00	1,300.00
	64.433.534300.0 .0	POSTAGE	3,791.32	2,500.00	1,903.86	2,500.00	2,500.00
	64.433.541100.0 .0	GASOLINE	535.98	1,000.00	178.36	1,000.00	1,000.00
	64.433.541200.0 .0	DIESEL	48,698.61	40,000.00	20,402.85	40,000.00	40,000.00
	64.433.542100.0 .0	OFFICE & STATIONERY	.00	125.00	82.32	125.00	125.00
	64.433.542400.0 .0	PRINTING	2,278.39	50.00	999.40	50.00	50.00
	64.433.543000.0 .0	BLDG & EQUIP REPAIRS/MAINTE	.00	550.00	481.75	550.00	550.00
	64.433.543400.0 .0	TOOLS	.00	.00	.00	.00	.00
	64.433.545000.0 .0	CUSTODIAL & HOUSEKEEPING	28.50	.00	.00	.00	.00
	64.433.546100.0 .0	SITE DEVELOPMENT	.00	.00	.00	.00	.00
	64.433.548200.0 .0	TIRES	12,410.45	10,000.00	1,738.25	10,000.00	10,000.00
	64.433.548300.0 .0	ROAD MACHINERY SUPPLIES	6,675.67	5,000.00	586.15	5,000.00	5,000.00
	64.433.548900.0 .0	SUNDRY VEHICLES	9,932.42	8,000.00	2.00	8,000.00	8,000.00
	64.433.550200.0 .0	TRASH/RECYCLING PROG EXPENSE	75,202.51	25,000.00	13,125.59	25,000.00	25,000.00
	64.433.573300.0 .0	LICENSES	75.00	500.00	.00	250.00	250.00
	64.433.585700.0 .0	NEW EQUIPMENT	.00	.00	.00	.00	.00
	64.433.589000.0 .0	CAPITAL PROJECT EXPENSES	.00	.00	.00	.00	.00
	64.433.619100.0 .0	UNIFORMS CARRYOVER	.00	.00	.00	.00	.00
	64.433.624100.0 .0	BLDG & GRDS MTCE CARRYOVER	.00	.00	.00	.00	.00
	64.433.627500.0 .0	LANDFILL MONITORING C/O	.00	.00	.00	.00	.00
	64.433.629000.0 .0	SLUDGE DISPOSAL C/O	.00	.00	.00	.00	.00
	64.433.630500.0 .0	CONSULTANT C/O	.00	.00	.00	.00	.00
	64.433.650200.0 .0	TRASH/RECYCLE EXP C/O	.00	1,196.69	1,196.69	.00	.00
	64.710.534500.0 .0	UNDERWRITING	.00	2,000.00	.00	2,000.00	2,000.00
	64.710.591000.0 .0	MATURING PRINCIPAL	.00	.00	.00	.00	.00
	64.710.591500.0 .0	INTEREST ON DEBT	.00	.00	.00	30,000.00	30,000.00
	64.710.592500.0 .0	INTEREST ON TEMPORARY NOTES	.00	22,000.00	.00	7,000.00	7,000.00
	64.840.569000.0 .0	INDIRECT COST	136,443.00	135,737.00	135,737.00	138,451.74	138,451.74
	64.919.517100.0 .0	WORKMENS COMPENSATION	29,924.00	31,420.00	31,420.00	34,248.00	34,248.00
	64.919.517300.0 .0	UNEMPLOYMENT	.00	.00	.00	.00	.00

Mgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	64.919.517400.0 .0	HEALTH & LIFE INSURANCE	100,535.31	105,866.00	30,780.82	114,335.00	114,335.00
	64.919.517600.0 .0	FICA	5,425.52	5,665.00	1,944.82	7,100.00	7,100.00
	64.919.517700.0 .0	RETIREMENT	94,208.00	113,216.00	113,216.00	84,870.00	84,870.00
	64.919.518000.0 .0	MITIGATION EMPLOYEE BENEFITS	3,144.00	.00	.00	.00	.00
	64.930.589000.0 .0	A/23/06ATM POLICE CRUSIERS 3	.00	.00	.00	.00	.00
	64.950.035302.0 .0	AUDIT	4,920.00	4,920.00	4,920.00	6,360.00	6,360.00
	64.950.574000.0 .0	PROPERTY & LIABILITY INSUR	32,024.00	33,625.00	33,625.00	35,306.00	35,306.00
	64.951.520100.0 .0	A/6/10S ELIMINATE SURPLUS	.00	.00	.00	.00	.00
	2/3/2016	Sanitation	1,096,224.54	1,050,493.16	672,476.90	946,190.74	946,190.74

## FY17 Compensation Worksheet

Department: Sanitation

Employee Last Name	Classification Title	Grade	Step	Weekly Pay	Salary 2016	Annual Compensation
Peck, Christopher	Director, DPW		4	496.50	23,831.95	
			5	511.39	2,045.57	<b>25,877.52</b>
<b><u>FOREMAN</u></b>						
Blanton, David	Asst Highway Super.	2	7	328.24	8,534.34	
			8	338.09	8,790.37	<b>17,324.71</b>
Capalbo, Kenneth	Mechanic/Foreman	3	6	290.11	15,085.67	<b>15,085.67</b>
Butler, Justin	Foreman	3	4	273.48	5,743.19	
			5	281.68	8,732.11	<b>14,475.30</b>
<b><u>CLERICAL</u></b>						
Jolin, Donna	Sr. Clerk		9	466.20	24,242.40	<b>24,242.40</b>
<b><u>LABORERS</u></b>						
Peirce, Michael	Trck. Dr./Laborer	7	2	836.27	32,614.61	
			3	861.21	11,195.76	<b>43,810.36</b>
Devito, Michael	Trck. Dr./Laborer	7	2	836.27	13,380.35	
			3	861.21	31,003.63	<b>44,383.98</b>
Andrade, Steven	Trck. Dr./Laborer	7	1	405.90	3,653.10	
			2	418.14	17,979.85	<b>21,632.95</b>
Sargood, Andrew	Trck. Dr./Laborer	7	2	418.14	1,672.54	
			3	430.61	20,669.09	<b>22,341.63</b>
Raymond, Richard	Mechanic/Hvy. Equip	3	6	582.18	30,171.34	<b>30,171.34</b>
<i>Total Base Payroll</i>				<b>\$ 5,015.88</b>		<b>259,345.86</b>
	Overtime					10,000.00
	Uniforms/Shoes					3,600.00
	Foul Weather Gear					500.00

						273,445.86
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dgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	61.450.015720.0 .0	OUT OF STATE TRAVEL	.00	.00	.00	.00	.00
	61.450.015781.0 .0	WATER RESERVE FUND	.00	.00	.00	.00	.00
	61.450.035302.0 .0	AUDIT	.00	.00	.00	.00	.00
	61.450.511101.0 .0	REG PAY CLERICAL F T	94,260.55	98,001.07	52,387.48	98,086.00	98,086.00
	61.450.511104.0 .0	REG PAY CLERICAL PT	26,936.00	28,003.00	16,156.63	28,027.00	28,027.00
	61.450.511121.0 .0	REG PAY TEMPORARY SERVICES	.00	.00	.00	.00	.00
	61.450.511146.0 .0	REG PAY SUPERINTENDENT	91,713.38	97,257.00	56,403.09	97,344.00	97,344.00
	61.450.511148.0 .0	REG PAY LABOR F T	344,404.85	410,068.00	211,277.30	421,682.00	421,682.00
	61.450.511149.0 .0	POLICE/FLAGMEN	21,326.00	35,000.00	15,242.00	35,000.00	35,000.00
	61.450.511153.0 .0	REG PAY ASST ENGINEER	.00	.00	.00	.00	.00
	61.450.511154.0 .0	REG PAY FOREMAN	115,791.52	120,582.00	69,928.12	120,685.00	120,685.00
	61.450.511178.0 .0	REG PAY - VACATION	.00	.00	.00	.00	.00
	61.450.511179.0 .0	REG PAY - SICK	.00	.00	.00	.00	.00
	61.450.511180.0 .0	REG - PAY PERSONAL DAYS	.00	.00	.00	.00	.00
	61.450.513100.0 .0	OVERTIME PAY	94,742.03	128,035.00	66,570.67	130,595.00	130,595.00
	61.450.514500.0 .0	STANDBY	21,710.61	24,088.00	15,910.24	30,000.00	30,000.00
	61.450.514600.0 .0	LONGEVITY	125.00	150.00	.00	175.00	175.00
	61.450.518800.0 .0	SAFETY GEAR	1,478.13	2,500.00	1,061.75	4,500.00	4,500.00
	61.450.518900.0 .0	FOUL WEATHER GEAR	1,053.27	1,000.00	56.98	1,000.00	1,000.00
	61.450.519100.0 .0	UNIFORMS & SHOES	7,618.41	7,500.00	4,510.38	9,284.00	9,284.00
	61.450.519400.0 .0	SCHOOLS	4,247.00	4,000.00	2,555.00	4,000.00	4,000.00
	61.450.519700.0 .0	SICK LEAVE BUY BACK	.00	.00	.00	.00	.00
	61.450.521100.0 .0	BLDG LIGHTING	166,259.91	220,000.00	97,292.25	220,000.00	220,000.00
	61.450.521500.0 .0	BLDG HEAT GAS	52,346.60	50,000.00	13,882.18	53,000.00	53,000.00
	61.450.521600.0 .0	BUILDING HEAT AND OIL	.00	.00	.00	.00	.00
	61.450.524100.0 .0	BLDG & GROUND MTCE	20,148.24	31,000.00	7,054.47	31,000.00	31,000.00
	61.450.524300.0 .0	WATER PUMP STATION MTCE	34,462.35	45,000.00	20,189.13	45,000.00	45,000.00
	61.450.524600.0 .0	OFFICE EQUIPMENT MTCE	1,990.00	3,000.00	1,393.00	3,000.00	3,000.00
	61.450.524800.0 .0	COMMUNICATION EQUIP MTCE	144.00	2,000.00	.00	2,000.00	2,000.00
	61.450.525400.0 .0	HOT TOP MATERIALS	.00	.00	.00	.00	.00

dgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	61.450.525600.0 .0	CUSTODIAL SERVICES	.00	.00	.00	.00	.00
	61.450.527900.0 .0	ALARM SYSTEM RENTAL	5,121.59	4,700.00	2,465.70	5,000.00	5,000.00
	61.450.530100.0 .0	MEDICAL EXPENSE	220.00	674.00	80.00	674.00	674.00
	61.450.530300.0 .0	ENGINEERING	21,617.40	25,000.00	.00	25,000.00	25,000.00
	61.450.530500.0 .0	ENTERPRISE CONSULTANT	3,900.00	6,000.00	2,500.00	6,000.00	6,000.00
	61.450.530900.0 .0	ADVERTISING	1,631.80	2,000.00	1,244.50	2,000.00	2,000.00
	61.450.534100.0 .0	TELEPHONE	4,055.45	4,000.00	1,906.52	4,000.00	4,000.00
	61.450.534200.0 .0	BANK SERVICE CHARGES	1,676.33	2,000.00	1,070.95	2,000.00	2,000.00
	61.450.534300.0 .0	POSTAGE	7,513.39	10,000.00	2,340.50	10,000.00	10,000.00
	61.450.534400.0 .0	TELEMETERING	2,019.87	7,000.00	934.51	7,000.00	7,000.00
	61.450.538200.0 .0	FIRE EXT SERVICE	.00	.00	.00	.00	.00
	61.450.538300.0 .0	WATER EXP & TESTING	.00	.00	.00	.00	.00
	61.450.538600.0 .0	METER TESTING	2,710.00	4,000.00	2,890.00	4,000.00	4,000.00
	61.450.538700.0 .0	WATER EXPLORATION	.00	.00	.00	.00	.00
	61.450.538800.0 .0	WATER TESTING	36,537.50	45,000.00	11,180.00	45,000.00	45,000.00
	61.450.541100.0 .0	GASOLINE	9,348.15	13,500.00	3,778.46	13,500.00	13,500.00
	61.450.541200.0 .0	DIESEL	14,132.59	20,000.00	4,133.97	20,000.00	20,000.00
	61.450.542100.0 .0	OFFICE & STATIONERY	809.93	1,000.00	724.15	1,000.00	1,000.00
	61.450.542400.0 .0	PRINTING	2,278.39	5,000.00	999.41	5,000.00	5,000.00
	61.450.543000.0 .0	BLDG & GROUNDS MTCE	.00	.00	.00	.00	.00
	61.450.543400.0 .0	SMALL TOOLS REPLACEMENT	3,521.83	5,000.00	1,449.62	5,000.00	5,000.00
	61.450.545000.0 .0	CUSTODIAL & HOUSEKEEPING	2,527.65	2,500.00	783.25	2,500.00	2,500.00
	61.450.546000.0 .0	GROUNDSKEEPING SUPPLIES	.00	.00	.00	.00	.00
	61.450.548100.0 .0	OIL & GREASE	.00	.00	.00	.00	.00
	61.450.548200.0 .0	TIRES	.00	.00	.00	.00	.00
	61.450.548900.0 .0	SUNDRY VEHICLES	24,649.86	20,000.00	16,891.59	28,000.00	28,000.00
	61.450.553200.0 .0	GENERAL MATERIALS	27,208.84	18,000.00	10,893.65	18,000.00	18,000.00
	61.450.553600.0 .0	LABORATORY SUPPLIES	4,892.46	5,000.00	1,808.37	5,000.00	5,000.00
	61.450.554000.0 .0	GATES & VALVES	.00	.00	.00	.00	.00
	61.450.554100.0 .0	METERS & PARTS	40,640.03	45,000.00	15,220.10	50,000.00	50,000.00

dgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	61.450.554200.0 .0	HYDRANTS & PARTS	10,665.29	15,000.00	2,054.22	15,000.00	15,000.00
	61.450.554300.0 .0	PIPES & FITTINGS	30,173.36	35,000.00	22,137.75	35,000.00	35,000.00
	61.450.554400.0 .0	OTHER WATER MTCE SUPPLIES	.00	.00	.00	.00	.00
	61.450.554500.0 .0	TREATMENT OF WELLS	193,046.30	266,200.00	98,659.37	249,000.00	249,000.00
	61.450.557700.0 .0	TORT CLAIMS	.00	.00	.00	.00	.00
	61.450.569100.0 .0	LANDFILL OFFSET	.00	.00	.00	.00	.00
	61.450.571000.0 .0	IN STATE TRAVEL	.00	.00	.00	.00	.00
	61.450.573300.0 .0	LICENSES	195.00	1,058.00	461.00	1,058.00	1,058.00
	61.450.573500.0 .0	PROFESSIONAL FEES	50.00	500.00	155.00	500.00	500.00
	61.450.573900.0 .0	REGISTRATION & PERMIT FEES	.00	100.00	.00	100.00	100.00
	61.450.574100.0 .0	SAFE DRINKING WTR ACT ASSESS	4,748.91	6,000.00	4,876.44	6,000.00	6,000.00
	61.450.577000.0 .0	TORT CLAIMS	.00	.00	.00	.00	.00
	61.450.577001.0 .0	CCR PREPARATION	7,422.95	10,000.00	.00	10,000.00	10,000.00
	61.450.582000.0 .0	CAPITAL REPAIRS	.00	.00	.00	.00	.00
	61.450.585201.0 .0	PH & CLORINATION PARTS	.00	.00	.00	.00	.00
	61.450.585202.0 .0	WATER MGMT. ACCT	.00	.00	.00	.00	.00
	61.450.585203.0 .0	CROSS CONNECTION	2,000.00	2,000.00	1,038.49	2,000.00	2,000.00
	61.450.585204.0 .0	CAPITAL REPAIRS	.00	.00	.00	.00	.00
	61.450.585205.0 .0	WATER MAIN CROSS ST BRIDGE	.00	.00	.00	.00	.00
	61.450.585207.0 .0	ZONE 11 DELINEATION	.00	.00	.00	.00	.00
	61.450.585700.0 .0	NEW EQUIPMENT	3,629.35	10,000.00	6,379.25	10,000.00	10,000.00
	61.450.587200.0 .0	REPLACEMENT EQUIPMENT DPW	.00	.00	.00	.00	.00
	61.450.587500.0 .0	WATER CONSERV GRNT MATCH	.00	.00	.00	.00	.00
	61.450.587501.0 .0	DISTRIBUTION SYS IMPROVEMENT	.00	.00	.00	.00	.00
	61.450.587502.0 .0	AUTOMATED METER READING SYS	.00	.00	.00	.00	.00
	61.450.587503.0 .0	MOBILE AIR COMPRESSOR	.00	.00	.00	.00	.00
	61.450.587504.0 .0	PLAIN ST CURB/MAIN PROJECT	.00	.00	.00	.00	.00
	61.450.587505.0 .0	WELL CLEANING & REDEVELOPMNT	6,680.00	40,000.00	.00	40,000.00	40,000.00
	61.450.587506.0 .0	MTCE. AUTOMETER READ SYSTEM	4,441.61	5,000.00	.00	5,000.00	5,000.00
	61.450.587507.0 .0	MTCE. PROGRAMS COMPUTER SYS	5,947.50	6,500.00	4,382.56	6,500.00	6,500.00

Ingr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	61.450.587508.0 .0	FOREST STREET BLDG REPAIRS	.00	.00	.00	.00	.00
	61.450.587509.0 .0	WATER TOWER MTCE	7,500.00	5,000.00	.00	5,000.00	5,000.00
	61.450.587600.0 .0	EQUIPMENT E.GROVE ST. PUMP	.00	.00	.00	.00	.00
	61.450.587700.0 .0	CENTRAL FUEL DEPOT	.00	.00	.00	.00	.00
	61.450.587800.0 .0	CROSS ST LAND PURCHASE	105,790.23	.00	18,400.00	18,400.00	18,400.00
	61.450.587900.0 .0	DISTRIBUTION SYSTEM	.00	.00	.00	.00	.00
	61.450.588000.0 .0	REPLACE WATER SER BANK BLDG.	.00	.00	.00	.00	.00
	61.450.588100.0 .0	TISPAQUIN II WELL CLEANING	.00	.00	.00	.00	.00
	61.450.588200.0 .0	PICKUP TRUCK	.00	.00	.00	.00	.00
	61.450.588400.0 .0	HYDRANTS	24,640.00	50,000.00	3,989.42	50,000.00	50,000.00
	61.450.588500.0 .0	NEW EMERGENCY REPAIR	.00	.00	.00	.00	.00
	61.450.619400.0 .0	SCHOOLS CARRYOVER	.00	.00	.00	.00	.00
	61.450.624300.0 .0	WATER PUMP STAT MTC C/O	.00	.00	.00	.00	.00
	61.450.630500.0 .0	WATER CONSULTANT C/O	.00	.00	.00	.00	.00
	61.450.638300.0 .0	WATER EXP. & TESTING C/O	.00	.00	.00	.00	.00
	61.450.638700.0 .0	WATER EXPLORATION CARRY-OVER	.00	.00	.00	.00	.00
	61.450.641100.0 .0	GASOLINE C/O	.00	.00	.00	.00	.00
	61.450.641200.0 .0	DIESEL C/O	.00	.00	.00	.00	.00
	61.450.645000.0 .0	CUSTODIAL & HOUSEKEEPING C/O	.00	.00	.00	.00	.00
	61.450.654500.0 .0	WATER, TREATMENT OF WELLS C/O	.00	.00	.00	.00	.00
	61.450.685205.0 .0	WTR MAIN CROSS ST BRIDGE C/O	.00	.00	.00	.00	.00
	61.450.685207.0 .0	ZONE II DELINEATION C/O	.00	.00	.00	.00	.00
	61.450.685700.0 .0	NEW EQUIPMENT CARRYOVER	.00	.00	.00	.00	.00
	61.450.687200.0 .0	REPLACEMENT EQUIPMENT C/O	.00	.00	.00	.00	.00
	61.450.687500.0 .0	VEHICLE REPLACEMENT C/O	.00	.00	.00	.00	.00
	61.450.687501.0 .0	WTR ENTERP DISTR SYS IMP C/O	.00	.00	.00	.00	.00
	61.450.687505.0 .0	WELL CLEAN & REDEVELOP C/O	.00	.00	.00	.00	.00
	61.450.687600.0 .0	EQUIPMENT E GROVE ST C/O	.00	.00	.00	.00	.00
	61.450.687900.0 .0	DISTRIBUTION SYSTEM C/O	.00	.00	.00	.00	.00
	61.450.688100.0 .0	TISPAQUIN WELL CLEANING C/O	.00	.00	.00	.00	.00

dgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	61.450.688200.0 .0	SURVEY LAND WILBUR WELL C/O	.00	.00	.00	.00	.00
	61.450.688400.0 .0	HYDRANTS C/O	.00	.00	.00	.00	.00
	61.710.534500.0 .0	UNDERWRITING	.00	2,000.00	.00	2,000.00	2,000.00
	61.710.591000.0 .0	MATURING PRINCIPAL	801,281.00	1,117,590.35	1,111,804.81	616,307.00	616,307.00
	61.710.591500.0 .0	INTEREST ON DEBT	336,500.41	254,141.00	254,141.00	206,685.00	206,685.00
	61.710.592500.0 .0	INTEREST ON TEMPORARY NOTES	.00	60,000.00	.00	60,000.00	60,000.00
	61.840.569000.0 .0	INDIRECT COST	158,238.00	155,833.00	155,833.00	158,950.00	158,950.00
	61.919.517100.0 .0	WORKMENS COMPENSATION	23,286.00	24,450.00	24,450.00	26,650.00	26,650.00
	61.919.517300.0 .0	UNEMPLOYMENT	.00	.00	.00	.00	.00
	61.919.517400.0 .0	HEALTH & LIFE INSURANCE	222,949.83	238,422.00	76,056.90	246,240.00	246,240.00
	61.919.517600.0 .0	FICA	10,748.20	10,700.00	2,728.22	12,200.00	12,200.00
	61.919.517700.0 .0	RETIREMENT	166,435.00	169,823.00	169,823.00	172,131.00	172,131.00
	61.919.518000.0 .0	MITIGATION EMPLOYEE BENEFITS	5,616.00	.00	.00	.00	.00
	61.919.617700.0 .0	RETIREMENT CARRYOVER	.00	.00	.00	.00	.00
	61.950.035302.0 .0	AUDIT	4,920.00	4,920.00	4,920.00	6,360.00	6,360.00
	61.950.557700.0 .0	TORT CLAIMS	.00	.00	.00	.00	.00
	61.950.574000.0 .0	PROPERTY & LIABILITY INSUR	53,835.00	56,527.00	56,527.00	59,353.00	59,353.00
	61.951.015952.0 .0	A/3/02 S PUBLIC FIRE PROTECT	.00	.00	.00	.00	.00
	61.951.025201.0 .0	A/38/08 WATER ENG/DES SYSTEM	.00	.00	.00	.00	.00
	61.951.026201.0 .0		.00	.00	.00	.00	.00
	61.951.520100.0 .0	S/3/08 STM UNPAID BILLS	.00	.00	.00	.00	.00
	61.951.520101.0 .0	A/19/05 STM UNPAID SALARIES	.00	.00	.00	.00	.00
	61.951.520102.0 .0	A/12/13 ATM UTILITY TRUCK	.00	.00	.00	.00	.00
	61.951.520103.0 .0	A/35/05 STM RT.44 WELL SITE	.00	.00	.00	.00	.00
	61.951.520104.0 .0	S/14/FY15 MIZARAS WELL CONST	.00	1,750,000.00	35,000.00	.00	.00
	61.951.520105.0 .0	JET VACCUM TRCK A/14/FY16	.00	187,500.00	.00	.00	.00
	61.951.520106.0 .0	A/27/FY14 PLY ST PROP WELL	.00	.00	.00	.00	.00
	61.951.520107.0 .0	STREET ROLLER A/13/FY16	.00	30,000.00	32,900.00	.00	.00
	61.951.520108.0 .0	A/17/06STM COURT SETTLEMENT	.00	.00	.00	.00	.00
	61.951.520109.0 .0	UTILITY TRUCK PLOW A/13/FY16	.00	55,000.00	54,953.00	.00	.00

dgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	61.951.520110.0 .0	A/2/06STM WATER UNPAID BILL	.00	.00	.00	.00	.00
	61.951.520111.0 .0	S/23/08 TREAT FACILITY DOME	13,670.50	38,329.50	38,329.50	.00	.00
	61.951.520112.0 .0	A/5/97STM BARDEN HILL TOWER	.00	.00	.00	.00	.00
	61.951.520113.0 .0	A/12/12 WATER VAN	.00	.00	.00	.00	.00
	61.951.520114.0 .0	A/2/01S HYDRAULICS/ENG.STUDY	.00	.00	.00	.00	.00
	61.951.520115.0 .0	A/5/09 STM UNPAID BILLS FY09	.00	.00	.00	.00	.00
	61.951.595202.0 .0	A/17/04STM PUB. SUPPLY WELL	.00	.00	.00	.00	.00
	61.951.595203.0 .0	A/26/10 STM BACKHOE	.00	.00	.00	.00	.00
	61.951.595204.0 .0	A/10/FY14 HYDRANTS	.00	.00	.00	.00	.00
	61.951.595205.0 .0	A/34/98A MAIN FOR MID SCHOOL	.00	.00	.00	.00	.00
	61.951.595206.0 .0	A/35/98A E.MAIN PUMP	.00	.00	.00	.00	.00
	61.951.595207.0 .0	A/36/98A IMPROVE WATER MAINS	.00	.00	.00	.00	.00
	61.951.595208.0 .0	A/5/98STM REIM.SEWER BACKUP	.00	.00	.00	.00	.00
	61.951.595209.0 .0	A/3/99STM WASHER/SANDBLASTER	.00	.00	.00	.00	.00
	61.951.620100.0 .0	C/O A/32/88 WATER LAKEVILL H	.00	.00	.00	.00	.00
	61.951.620101.0 .0	A/9/STM MILLER ST BRIDGE C/O	.00	.00	.00	.00	.00
	61.951.620102.0 .0	A/34/5S FUTURE WELL SITE C/O	.00	.00	.00	.00	.00
	61.951.620103.0 .0	A/35/05S RT.44 WELL SITE C/O	15,000.00	26,657.50	.00	.00	.00
	61.951.620104.0 .0	A/25/95S LAND WELL SITE C/O	.00	.00	.00	.00	.00
	61.951.620105.0 .0	A/7/05S FOREST ST.BLDG C/O	.00	.00	.00	.00	.00
	61.951.620106.0 .0	A/33/06A CROSS ST. PROP. C/O	30,000.00	.00	.00	.00	.00
	61.951.620107.0 .0	A/34/06A CROSS ST PIPE C/O	.00	.00	.00	.00	.00
	61.951.620108.0 .0	A/6/96S PURCHASE LAND C/O	.00	.00	.00	.00	.00
	61.951.620109.0 .0	A/5/96S PILOT STUDY WELL C/O	.00	.00	.00	.00	.00
	61.951.620110.0 .0	A/15/96S PAUL RD/LAKE SH C/O	.00	.00	.00	.00	.00
	61.951.620111.0 .0	A/10/97STM ACQUI PROFILE C/O	.00	.00	.00	.00	.00
	61.951.620112.0 .0	A/5/97STM BARDEN HILLTOW C/O	.00	.00	.00	.00	.00
	61.951.620113.0 .0	A/6/97STM LAB METERS C/O	.00	.00	.00	.00	.00
	61.951.620114.0 .0	A/2/01S HYDRAULICS/ENG C/O	.00	.00	.00	.00	.00
	61.951.620115.0 .0	A/3/01S WELL CLEAN/REDEV C/O	.00	.00	.00	.00	.00

Obj	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	61.951.642900.0 .0	C/O A/16 PLYMPTON	.00	.00	.00	.00	.00
	61.951.695202.0 .0	A/17/04S PUB SUPPLY WELL C/O	.00	3,105.63	.00	.00	.00
	61.951.695203.0 .0	A/19/97STM BACKHOE/LOADER CO	.00	.00	.00	.00	.00
	61.951.695204.0 .0	A/20/97SENG.CARVER TOWER C/O	.00	.00	.00	.00	.00
	61.951.695207.0 .0	A/36/98A IMPROVE MAINS C/O	.00	.00	.00	.00	.00
	61.951.695209.0 .0	A/3/99S WASHER/SANDBLASTER	.00	.00	.00	.00	.00
	2/3/2016	Water	3,567,181.35	6,189,915.05	2,915,165.85	3,613,486.00	3,613,486.00

## Compensation Worksheet FY 2017

**DEPARTMENT : WATER 450**

EMPLOYEE LAST NAME	CLASSIF TITLE	GRADE / STEP	WEEKLY PAY	SALARY FY2017	HOLIDAY PAY	SCHED OT	STAND BY	EDUCATION ANNUAL	LONGEVITY PAY	ANNUAL COMPENSATION
Gorich, Karen	Sr. Clerk	9	976.90	50,798.87						50,798.87
Levesque, Brenda	Jr. Clerk	9	909.36	47,286.72						47,286.72
	<b>FULL TIME CLERICAL</b>			<b>98,085.59</b>						
Blanton, Jane	Sr. Clerk	9	538.98	28,026.96						28,026.96
	<b>PART TIME CLERICAL</b>			<b>28,026.96</b>						
Silva, Joseph	Dept Head	9	1,871.98	97,343.17					175.00	97,518.17
	<b>REG PAY SUPT</b>			<b>97,343.17</b>						
Bumpus, Michael	Oper	5 / 6	1,041.30	54,147.60	1,666.08	10,621.27	4,425.53			70,860.48
Cameron, Jason	Mech	5 / 6	1,041.30	54,147.60	208.26		2,342.93			56,698.79
Mandeville, James	Oper	5 / 3	952.18	31,421.94						
		5 / 4	981.72	18,652.76						
				<b>50,074.70</b>	1,178.07	10,013.57	4,172.33			65,438.67
Millette, Jeffrey	Mech	5 / 6	1,041.30	54,147.60	208.26		2,342.93			56,698.79
Sanderson, Jason	Mech	5 / 4	981.72	2,945.17						
		5 / 5	1,010.82	49,530.38						
				<b>52,475.55</b>	202.16		2,021.65			54,699.36
Shaw, Craig	Mech	5 / 2	924.48	13,867.14						
		5 / 3	952.18	35,230.66						
				<b>49,097.80</b>	95.22		1,904.36			51,097.38
St Onge, Arthur	Mech	6	1,041.30	54,147.60	208.26		2,342.93			56,698.79
New Hire	Custodial		130.06	6,763.22						6,763.22
New Hire	Oper	5 / 1	897.69	46,679.78						46,679.78
	<b>REG PAY LABOR</b>			<b>421,681.45</b>						
Ponte, Lou	Foreman	3 / 6	1,160.44	60,342.67	1,856.70	12,532.72	5,221.96			79,954.05
Wager, William	Foreman	3 / 6	1,160.44	60,342.67	232.09		2,610.98			63,185.74
	<b>REG PAY FOREMAN</b>			<b>120,685.34</b>						
					<b>5,855.10</b>	<b>33,167.56</b>	<b>27,385.60</b>			<b>\$ 832,405.77</b>
<b>TOTAL BASE PAYROLL</b>				<b>765,822.51</b>				Police / Flagmen		\$ 35,000.00
<b>HOLIDAY/ STANDBY/OVERTIME</b>				<b>66,408.26</b>				Overtime balance		\$ 93,902.00
				<b>832,230.77</b>				Standby balance		\$ 285.00
								Gear, Uniforms & Boots		\$ 14,784.00
								Schools		\$ 4,000.00
<b>TOTAL PERSONAL SERVICES</b>										<b>\$ 980,376.77</b>

## FY17 Request For Additional Personnel Funding

Department - Water Dept # 450

Request: Custodian/Maintenance Worker at 10 Hours/week

	Amount Requested
<b>Fund New Position</b>	
<i>Title of New Position(s):</i> Custodian/Maintenance Worker at 10 Hours/week	\$ 6,763.22
<b>Fund Vacant Position</b>	
<i>Title of Vacant Position(s):</i>	
<b>Increase Staff Hours</b>	
<i>Title of Position(s):</i>	

**Brief Description of Need:**

This is request is to add the position of custodian/maintenace worker to provide cleaning and maintenance services at the Water Dept / DPW facility.

**Brief Justification:**

Currently there are no custodial or maintenance services for Water Dept /D P W.



ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
3	60.440.015720.0 .0	OUT OF STATE TRAVEL	.00	.00	.00	.00	.00
3	60.440.015781.0 .0	WASTEWATER RESRVE FUND	.00	.00	.00	.00	.00
3	60.440.065770.0 .0	TORT CLAIMS	.00	.00	.00	.00	.00
3	60.440.511146.0 .0	REG PAY SUPERINTENDENT	88,167.34	94,427.93	54,790.70	97,344.00	97,344.00
3	60.440.511148.0 .0	REG PAY LABOR F T	150,630.86	159,730.00	92,359.56	209,728.00	209,728.00
3	60.440.511149.0 .0	POLICE/FLAGMEN	3,576.00	1,500.00	560.00	5,500.00	5,500.00
3	60.440.511151.0 .0	REG PAY SENIOR OPERATOR	66,558.27	71,270.00	40,905.96	73,519.00	73,519.00
3	60.440.511152.0 .0	REG PAY LAB TECHINICIAN	53,176.90	55,288.00	32,062.30	55,335.00	55,335.00
3	60.440.511178.0 .0	REG PAY - VACATION	.00	.00	.00	.00	.00
3	60.440.511179.0 .0	REG PAY - SICK	.00	.00	.00	.00	.00
3	60.440.511180.0 .0	REG - PAY PERSONAL DAYS	.00	.00	.00	.00	.00
3	60.440.513100.0 .0	OVERTIME PAY	34,550.01	44,294.00	18,413.35	45,180.00	45,180.00
3	60.440.514500.0 .0	STANDBY	11,254.82	13,729.00	8,718.65	16,500.00	16,500.00
3	60.440.514600.0 .0	LONGEVITY	1,275.00	1,350.00	.00	1,425.00	1,425.00
3	60.440.515203.0 .0	ACCRUED VACATION	.00	.00	.00	.00	.00
3	60.440.518900.0 .0	FOUL WEATHER GEAR	234.83	250.00	.00	1,650.00	1,650.00
3	60.440.519100.0 .0	UNIFORMS & SHOES	3,845.67	3,850.00	2,940.53	5,000.00	5,000.00
3	60.440.519400.0 .0	SCHOOLS	747.78	750.00	.00	750.00	750.00
3	60.440.519700.0 .0	SICK LEAVE BUY BACK	.00	.00	.00	.00	.00
3	60.440.521100.0 .0	BLDG LIGHTING	158,739.54	207,000.00	97,450.60	207,000.00	207,000.00
3	60.440.521500.0 .0	BLDG HEAT & GAS	26,873.43	40,000.00	6,951.24	40,000.00	40,000.00
3	60.440.523100.0 .0	WATER & SEWER	11,921.32	10,000.00	5,531.30	10,000.00	10,000.00
3	60.440.524100.0 .0	BLDG & LIFT STAT REPAIR	10,913.84	20,000.00	5,653.32	20,000.00	20,000.00
3	60.440.524400.0 .0	BEEPERS	2,864.08	2,000.00	1,197.66	3,600.00	3,600.00
3	60.440.524600.0 .0	OFFICE EQUIPMENT MTCE	.00	100.00	.00	100.00	100.00
3	60.440.524800.0 .0	COMMUNICATIN EQUIP MTCE	.00	450.00	.00	450.00	450.00
3	60.440.525400.0 .0	HOT TOP MATERIALS	.00	100.00	.00	100.00	100.00
3	60.440.525600.0 .0	CUSTODIAL SERVICES	.00	.00	.00	.00	.00
3	60.440.526900.0 .0	MTCE CONTRACTS OTHERS	4,846.84	5,150.00	4,033.92	5,150.00	5,150.00
3	60.440.527900.0 .0	ALARM SYSTEM RENTAL	445.50	250.00	153.38	250.00	250.00

ldgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	60.440.528000.0 .0	LABORATORY ANALYSIS	16,478.31	25,000.00	7,216.62	25,000.00	25,000.00
	60.440.528100.0 .0	INDUSTRIAL WASTE ANALYSIS	.00	2,000.00	.00	2,000.00	2,000.00
	60.440.529000.0 .0	SLUDGE DISPOSAL	.00	.00	.00	.00	.00
	60.440.530100.0 .0	MEDICAL EXAMS	80.00	200.00	.00	200.00	200.00
	60.440.530300.0 .0	LEGAL	.00	500.00	.00	500.00	500.00
	60.440.530500.0 .0	ENTERPRISE CONSULTANT	40,150.49	12,500.00	15,614.47	12,500.00	12,500.00
	60.440.530900.0 .0	ADVERTISING	.00	500.00	.00	500.00	500.00
	60.440.534100.0 .0	TELEPHONE	.00	3,800.00	.00	3,800.00	3,800.00
	60.440.534200.0 .0	BANK SERVICE CHARGES	1,833.85	2,750.00	1,070.98	2,750.00	2,750.00
	60.440.534300.0 .0	POSTAGE	3,923.83	3,800.00	1,903.86	3,800.00	3,800.00
	60.440.534400.0 .0	TELEMETERING	620.69	1,800.00	271.51	1,800.00	1,800.00
	60.440.535500.0 .0	ENGINEERING SERVICES	.00	5,000.00	8,271.00	5,000.00	5,000.00
	60.440.541100.0 .0	GASOLINE	4,322.69	6,000.00	1,222.32	6,000.00	6,000.00
	60.440.541200.0 .0	DIESEL	4,278.75	6,500.00	1,922.04	6,500.00	6,500.00
	60.440.542100.0 .0	OFFICE & STATIONERY	376.14	750.00	431.74	750.00	750.00
	60.440.542400.0 .0	PRINTING	2,278.42	3,500.00	999.39	3,500.00	3,500.00
	60.440.543000.0 .0	BLDG & GROUNDS MTCE	33,699.20	30,000.00	8,568.53	30,000.00	30,000.00
	60.440.543400.0 .0	SMALL TOOLS REPLACEMENT	528.36	2,000.00	929.49	2,000.00	2,000.00
	60.440.545000.0 .0	CUSTODIAL & HOUSEKEEPING	2,870.42	4,000.00	1,728.16	4,000.00	4,000.00
	60.440.548100.0 .0	OIL & GREASE	198.91	750.00	577.08	750.00	750.00
	60.440.548200.0 .0	TIRES	49.00	400.00	750.60	750.00	750.00
	60.440.548900.0 .0	SUNDRY VEHICLES	2,538.48	2,870.00	1,015.86	2,870.00	2,870.00
	60.440.553200.0 .0	GENERAL MATERIALS	385.45	400.00	55.96	400.00	400.00
	60.440.553600.0 .0	LABORATORY SUPPLIES	10,251.04	10,900.00	4,738.19	10,900.00	10,900.00
	60.440.554300.0 .0	PIPES & FITTINGS	290.66	1,000.00	219.66	1,000.00	1,000.00
	60.440.555000.0 .0	SEWER MTCE SUPPLIES	273.30	3,000.00	889.69	3,000.00	3,000.00
	60.440.556900.0 .0	MISC SUPPLIES	.00	250.00	.00	250.00	250.00
	60.440.557100.0 .0	CHOLRINE POLYMER OTHER CHEM	89,963.93	128,000.00	41,047.31	128,000.00	128,000.00
	60.440.557300.0 .0	INDUSTRIAL PRETREAT SUPPLIES	.00	200.00	.00	200.00	200.00
	60.440.557700.0 .0	TORT CLAIMS	.00	.00	.00	.00	.00

dgr	Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
	60.440.571000.0 .0	IN STATE TRAVEL	.00	.00	.00	.00	.00
	60.440.573300.0 .0	LICENSES	60.00	420.00	450.00	420.00	420.00
	60.440.577000.0 .0	TORT CLAIMS	.00	500.00	.00	500.00	500.00
	60.440.580100.0 .0	EMERGENCY SEWER LINE REPAIRS	12,048.19	15,000.00	2,190.00	15,000.00	15,000.00
	60.440.580200.0 .0	RPLC MOTOR PUMP ST	45,539.53	50,000.00	4,186.79	50,000.00	50,000.00
	60.440.580300.0 .0	NEW EQUIPMENT	23,120.64	25,000.00	3,808.44	25,000.00	25,000.00
	60.440.580400.0 .0	NEMASKET RIVER INTERCEPTOR	.00	.00	.00	.00	.00
	60.440.580500.0 .0	CHEMICAL FEED EQUIPMENT	.00	.00	.00	.00	.00
	60.440.587500.0 .0	PICK-UP TRUCK/PLOW	.00	.00	.00	.00	.00
	60.440.587600.0 .0	6 WHEEL TRUCK	.00	.00	.00	.00	.00
	60.440.587700.0 .0	CENTRAL FUEL DEPOT	.00	.00	.00	.00	.00
	60.440.623100.0 .0	WATER & SEWER C/O	.00	.00	.00	.00	.00
	60.440.628000.0 .0	LABORATORY ANALYSIS C/O	.00	.00	.00	.00	.00
	60.440.629000.0 .0	WWTR ENTERP SLUDGE DISP C/O	.00	.00	.00	.00	.00
	60.440.630500.0 .0	WASTEWATER CONSULTANT C/O	.00	.00	.00	.00	.00
	60.440.635500.0 .0	ENGINEERING SERVICES C/O	.00	.00	.00	.00	.00
	60.440.641100.0 .0	GASOLINE C/O	.00	.00	.00	.00	.00
	60.440.643000.0 .0	BLDG SUPPLIES&MTCE CARRYOVER	.00	.00	.00	.00	.00
	60.440.653600.0 .0	WWTR ENTERP LAB SUPPLIES C/O	69.10	.00	.00	.00	.00
	60.440.654300.0 .0	WWTR ENTERP PIPES & FITT C/O	.00	.00	.00	.00	.00
	60.440.657100.0 .0	WWTR ENTERP CHEMICALS C/O	.00	.00	.00	.00	.00
	60.440.680100.0 .0	EMERGENCY SEWER LINE REP C/O	.00	.00	.00	.00	.00
	60.440.680300.0 .0	NEW EQUIPMENT C/O	.00	.00	.00	.00	.00
	60.440.680400.0 .0	A/8/93 STM NEMASKET RIV C/O	.00	.00	.00	.00	.00
	60.710.534500.0 .0	UNDERWRITING	.00	22,000.00	5,612.50	22,000.00	22,000.00
	60.710.591000.0 .0	MATURING PRINCIPAL	596,240.00	195,834.00	195,834.00	184,396.00	184,396.00
	60.710.591500.0 .0	INTEREST ON DEBT	135,295.00	79,925.00	79,925.00	60,112.00	60,112.00
	60.710.592500.0 .0	INTEREST ON TEMPORARY NOTES	4,256.89	20,000.00	.00	190,000.00	190,000.00
	60.840.569000.0 .0	INDIRECT COST	152,230.00	149,825.00	149,825.00	152,820.00	152,820.00
	60.840.569100.0 .0	LANDFILL OFFSET	.00	.00	.00	.00	.00

Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
60.840.569200.0 .0	CLERICAL OFFSET	62,265.00	64,732.00	64,732.00	64,732.00	64,732.00
60.919.517100.0 .0	WORKMENS COMPENSATION	9,975.00	10,475.00	10,475.00	11,500.00	11,500.00
60.919.517300.0 .0	UNEMPLOYMENT	.00	.00	.00	.00	.00
60.919.517400.0 .0	HEALTH & LIFE INSURANCE	72,218.29	75,000.00	26,698.88	87,500.00	87,500.00
60.919.517600.0 .0	FICA	5,506.76	8,000.00	1,922.67	8,000.00	8,000.00
60.919.517700.0 .0	RETIREMENT	94,732.00	113,216.00	113,216.00	106,440.00	106,440.00
60.919.518000.0 .0	MITIGATION EMPLOYEE BENEFITS	1,848.00	.00	.00	.00	.00
60.919.617700.0 .0	RETIREMENT CARRYOVER	.00	.00	.00	.00	.00
60.940.673300.0 .0	LICENSES CARRYOVER	.00	.00	.00	.00	.00
60.950.035302.0 .0	AUDIT	4,920.00	4,920.00	4,920.00	6,360.00	6,360.00
60.950.065770.0 .0	TORT CLAIMS	.00	.00	.00	.00	.00
60.950.574000.0 .0	PROPERTY & LIABILITY INSUR	21,811.00	22,944.00	22,944.00	24,091.00	24,091.00
60.951.005210.0 .0	A/10/FY14 6 WHEEL TRUCK	.00	.00	.00	.00	.00
60.951.015201.0 .0	FORK LIFT A/13/FY16	.00	30,000.00	22,625.00	.00	.00
60.951.016201.0 .0	A/6/3SCENTER AV SWR MAIN C/O	.00	.00	.00	.00	.00
60.951.175201.0 .0	A/04/06STM SLUDGE DISPOSAL	.00	.00	.00	.00	.00
60.951.176201.0 .0	A/4/06S SLUDGE DISPOSAL C/O	.00	.00	.00	.00	.00
60.951.520100.0 .0	S/10/FY16 WOOD ST SEWER PROJ	.00	160,000.00	.00	.00	.00
60.951.520101.0 .0	A/11/05STM EXPEN E GROVE ST	.00	.00	.00	.00	.00
60.951.520102.0 .0	JET VACCUM TRCK A/14/FY16	.00	187,500.00	.00	.00	.00
60.951.520103.0 .0	A/18/06ATM SLUDGE DISPOSAL	.00	.00	.00	.00	.00
60.951.520104.0 .0	A/12/12 2 W.W. UTILITY TRKS	.00	.00	.00	.00	.00
60.951.520105.0 .0	A/8/12 STM GENERATOR	.00	.00	.00	.00	.00
60.951.520106.0 .0	A/11/07S PUMP REPLACEMENT	.00	.00	.00	.00	.00
60.951.595202.0 .0	A/2/96 STM UNPAID BILLS	.00	.00	.00	.00	.00
60.951.595203.0 .0	A/2/10 STM ACCRU VAKAY PAY	.00	.00	.00	.00	.00
60.951.595204.0 .0	A/27/10 STM SEWER JETTER	.00	.00	.00	.00	.00
60.951.595205.0 .0	A/28/10 STM ENGINER PREDESGN	.00	.00	.00	.00	.00
60.951.595206.0 .0	A/33/08 W.W. 4 WHL TRCK	.00	.00	.00	.00	.00
60.951.595207.0 .0	S/8/FY15 WOOD ST SEWER MN	.00	240,000.00	34,132.74	.00	.00

Fund & Account	Account Description	FY15	FY16 Approved	FY16 Actual	FY17 Requested	TM Recommends
60.951.595208.0 .0	S/13/FY15 DSGN/FINC WW TREAT	1,374,754.00	125,246.00	77,586.04	.00	.00
60.951.595209.0 .0	A/16/03S US EPA REQUIREMENT	.00	.00	.00	.00	.00
60.951.620100.0 .0	A/10/05 STM EX MONTELLO C/O	.00	.00	.00	.00	.00
60.951.620102.0 .0	A/14/05 TIF OCEAN SPRAY C/O	.00	.00	.00	.00	.00
60.951.620103.0 .0	A/10/07S SLUDGE DISPOSAL	4,936.49	83,851.39	.00	.00	.00
60.951.620104.0 .0	A/12/95STM OCEAN SPRAY PUMP	.00	.00	.00	.00	.00
60.951.620105.0 .0	A/8/12 STM GENERATOR C/O	.00	.00	.00	.00	.00
60.951.620106.0 .0	A/11/07S PUMP REPLACE. C/O	.00	.00	.00	.00	.00
60.951.642900.0 .0	C/O A/21/87 ANALY SLUDGE DEW	.00	.00	.00	.00	.00
60.951.695203.0 .0	A/26/97S E.MAIN ST. LOOP C/O	.00	.00	.00	.00	.00
60.951.695204.0 .0	A/13/98S CENTER AVE SWR C/O	.00	.00	.00	.00	.00
60.951.695205.0 .0	A/14/98S E MAIN ST LOOP C/O	.00	.00	.00	.00	.00
60.951.695206.0 .0	A/4/99S PURCHASE 4-WHEEL C/O	.00	.00	.00	.00	.00
60.951.695207.0 .0	A/11/00S SEWERMAIN EXTEN C/O	.00	.00	.00	.00	.00
60.951.695208.0 .0	A/9/01S FERRIC CHLORIDE C/O	.00	.00	.00	.00	.00
60.951.695209.0 .0	A/16/03S US EPA REQUIRE C/O	.00	.00	.00	.00	.00
2/3/2016	Wastewater	3,467,839.84	2,674,247.32	1,292,250.99	2,066,172.00	2,066,172.00

## Compensation Worksheet FY 2017

**DEPARTMENT : WASTEWATER 440**

EMPLOYEE LAST NAME	CLASSIF TITLE	GRADE / STEP	WEEKLY PAY	SALARY FY2017	HOLIDAY PAY	SCHED OT	STAND BY	EDUCATION ANNUAL	LONGEVITY PAY	ANNUAL COMPENSATION	
Goldman, T	Dept Head	9	1,871.98	97,343.17					575.00	97,918.17	
Pittsley, W	Skld Srvc	9	1,064.14	55,335.07	851.31	6,384.82	2,660.34		225.00	65,456.54	
Smail, C	Tchnl Srvc	8	1,392.94	36,216.54							
		9	1,434.72	37,302.82							
				<b>73,519.36</b>	1,721.67	9,469.19	3,945.49		625.00	89,280.71	
Milch, J	Reg Labor	5 / 6	1,041.30	54,147.60	833.04	6,872.59	2,863.58			64,716.81	
Rizel, P	Reg Labor	3 / 5	1,126.72	58,589.65	901.38	6,760.35	2,816.81			69,068.19	
Johnson, W	Reg Labor	5 / 3	952.18	23,804.50							
		5 / 4	981.72	26,506.55							
				<b>50,311.05</b>	785.38	5,890.35	2,454.31			59,441.09	
New Hire	Reg Labor	5 / 1	897.69	46,679.78						46,679.78	
		<b>Total Reg Labor</b>		<b>209,728.08</b>					<b>\$ 1,425.00</b>		
					<b>5,092.78</b>	<b>35,377.30</b>	<b>14,740.53</b>			<b>\$ 492,561.29</b>	
<b>TOTAL BASE PAYROLL</b>				<b>435,925.68</b>				Police / Flagmen	\$	5,500.00	
<b>HOLIDAY/ STANDBY/OVERTIME</b>				<b>55,210.61</b>				Overtime balance	\$	5,984.00	
				<b>491,136.29</b>				Standby balance	\$	487.00	
								Gear, Uniforms & Boots	\$	6,650.00	
								Schools	\$	750.00	
				<b>TOTAL PERSONAL SERVICES</b>						<b>\$</b>	<b>511,932.29</b>

## FY17 Request For Additional Personnel Funding

Department \_\_\_\_\_ Wastewater Dept 440 \_\_\_\_\_

**Request: Wastewater Treatment Operator / Mechanic**

	Amount Requested
<b>Fund New Position</b>	
<i>Title of New Position(s):</i>	
<b>Fund Vacant Position</b>	
<i>Title of Vacant Position(s):</i>	\$ 46,679.78
<b>Increase Staff Hours</b>	
<i>Title of Position(s):</i>	

**Brief Description of Need:**

  
  
  
  
  
  
  
  
  
  

**Brief Justification:**

The Department staffing plan required by the Massachusetts D E P is seven (7). This Department has run with six employees for over ten (10) years to save the Town money. With the mandated collection system cleaning plan this position needs to be filled.

