

# **NEW BUSINESS**

**6-1-09**



# MAKEPEACE NEIGHBORHOOD FUND

May 6, 2009

Patricia Cassady  
Middleborough Conservation Commission  
20 Center Street  
Middleborough, MA 02346

Dear Ms Cassady:

On behalf of the Board of Trustees of the Makepeace Neighborhood Fund, I am pleased to inform you that Middleborough Conservation Commission has been awarded a grant in the amount of \$1,551 for "Stuart Morgan Conservation Area Signs."

Your proposal was among 82 received, and among 33 that were selected for funding. The Trustees and the members of the Makepeace staff who participated in the review process were impressed by the important and creative work being done by the non-profit and municipal organizations which submitted proposals.

We hope you are able to attend an informal reception for grant recipients, scheduled for

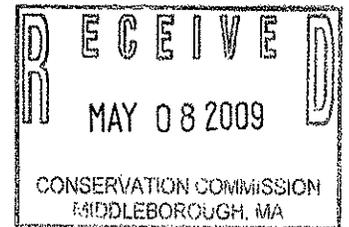
**WEDNESDAY, MAY 13 AT 4 P.M.**

The reception will be at the Makepeace campus in Tihonet Village, Wareham. Please RSVP to Linda Burke by e-mail at [lburke@admakepeace.com](mailto:lburke@admakepeace.com) to let her know how many people from your organization will attend. Linda can give you directions if you need them, and let you know about any special conditions which will be reflected in your grant agreement.

Congratulations on your grant, and thank you for the work that your organization does.

Sincerely,

Michael P. Hogan  
PRESIDENT/CEO  
A.D. Makepeace Company



P.S. In these challenging times, most applicants did not receive the full amount of their request. If you require additional funding for your program to be successful, please be in touch with Linda so she can help you identify other grant sources.

FILE



## MAKEPEACE NEIGHBORHOOD FUND

May 13, 2009

Dear Grantee,

Congratulations on the receipt of your grant from the Makepeace Neighborhood Fund.

Enclosed please find a copy of your grant agreement, signed by Michael Hogan, the president and CEO of the A.D. Makepeace Company and a member of the Makepeace Neighborhood Fund Board of Trustees. Please have this agreement signed by the person who signed your original application and return it to me.

Your check will be issued after we receive your signed grant agreement. Standard timing is check issuance in the first or second week of June, or two weeks after you return your agreement. If you need a check sooner, please let me know. If your proposal suggested that you do not require funding right away, I will be in touch to discuss timing.

We are prepared to assist you in other grantwriting efforts. We're happy to write letters to other funding sources documenting our support for your project if you wish to seek matching funds – which we always encourage – and will watch for other sources that may fit your project.

In late summer, I will e-mail you an electronic reporting form you can use to let us know how your project went. That report is due by October 30 this year. If your project is not complete by October 30, let us know that, and keep us posted until the project is completed.

In addition to the grant agreement, this package contains two documents:

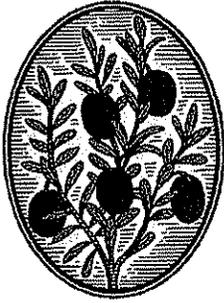
- A list of other funded projects and grantee contact information. We hope that the reception gives some of you an opportunity to make connections with other organizations, and this list will facilitate that.
- A letter from Kim Houdlette, our Manager of Agricultural Diversification, inviting your organization to participate in our annual Cranberry Harvest Celebration next Columbus Day weekend (Saturday and Sunday). With 12,000-plus attendees expected, this event is a great opportunity for your group to raise money and awareness. Plus, it's fun.

Please don't hesitate to contact me if we can help you with anything. The best way to reach me is e-mail, [lburke@admakepeace.com](mailto:lburke@admakepeace.com), or my direct line, 508-322-4103.

Again, congratulations, and I look forward to working with you!

Sincerely,

Linda M. Burke  
Director of Marketing and Communication  
A.D. Makepeace Company



# MAKEPEACE NEIGHBORHOOD FUND

## Grant Agreement

The Makepeace Neighborhood Fund hereby awards a grant to the Middleborough Conservation Commission ("Grantee") in the amount of **\$ 1551**, for "Stuart Morgan Conservation Area Signs" subject to the following terms and conditions:

- (a) Grantee is an organization that is either exempt from tax under section 501 (c)(3) of the Internal Revenue Code (IRC) and an organization described in IRC §509(a)(1), (2), or (3) which statuses have been duly confirmed by one or more operative IRS rulings or determination letters, copies of which Grantee has filed with the Makepeace Neighborhood Fund; or it is an agency of public government whose *chief elected official* shall be the signatory to this document.
- (b) Grantee will utilize the grant's proceeds only for activities consistent with its tax-exempt status described above. Without limiting the generality of the preceding sentence, Grantee will not intervene in any election or support or oppose any political party or candidate for public office, or engage in any lobbying not permitted by IRC §501 (c)(3) or, if applicable, IRC §§501(h) and 4911.
- (c) Grantee will inform the Makepeace Neighborhood Fund immediately of any change in its tax status described above.
- (d) Grantee will report in writing to the Makepeace Neighborhood Fund on or before **October 30, 2009**, as to the uses it has put Grant, on a form to be provided to grantees electronically, and will provide promptly such additional information, reports and documents as Makepeace Neighborhood Fund may request. In the event that the project is not completed by October 30, 2009, Grantee shall submit additional reports annually by the first Monday in November until the project is completed.
- (e) This grant is earmarked for the project described by the Grantee in the Grantee's proposal, and may not be used for other purposes without written authorization from the Makepeace Neighborhood Fund:
- (f) Grantee accepts and will discharge full control of the grant and its disposition and responsibility for complying with this agreement's terms and condition.
- (g) Grantee hereby reaffirms that the project's current budget, as previously submitted to the Makepeace Neighborhood Fund, accurately reflects Grantee's present intentions to expend at least the amount of this grant on project activities.
- (h) This Grant Agreement should be reviewed and signed where indicated by an authorized officer of Grantee and returned to the Makepeace Neighborhood Fund. Upon receipt of the executed agreement, the Fund shall forward a check to the grantee's designated contact, along with a copy of the Grant Agreement.
- (i) Grantee agrees to acknowledge support of the Makepeace Neighborhood Fund in any report, program, advertisement, correspondence, or other document pertaining to the funded project, in a statement substantially similar to the following: "This program is supported in part by the Makepeace Neighborhood Fund."

**For the Grantee**

On behalf of Grantee, I understand and agree to the foregoing terms and conditions of Foundation's grant and hereby certify my authority to execute this agreement on Grantee's behalf.

Signature: \_\_\_\_\_

Name/Title: \_\_\_\_\_

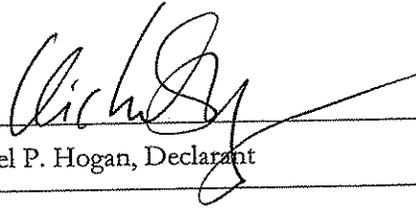
Date: \_\_\_\_\_

**For the Makepeace Neighborhood Fund**

Signature: \_\_\_\_\_

Name/Title: \_\_\_\_\_

Date: \_\_\_\_\_



Michael P. Hogan, Declarant



May 12, 2009

Dear Makepeace Neighborhood Fund Recipient;

We would like to invite your organization to join the A.D. Makepeace Company and the Cape Cod Cranberry Growers' Association to participate at the Sixth Annual Cranberry Harvest Celebration during Columbus Day weekend, October 10 and 11, 2009.

Each year our event has grown in attendance, last year's Celebration attracted approximately 12,000 visitors. We anticipate the same success this year as this event attracts many local families, as well as tourists who enjoy the early autumn on the South Coast.

We have a great interest in incorporating local non-profit organizations in this event. Historically, non-profit groups have been sponsors, volunteers, held activities, had exhibitor spaces, offered food concessions, and have had the opportunity to get their group's information out to a wide audience.

We have several options for you to participate in our event to raise funds and exposure for your worthy cause.

- **Volunteers Needed** ~ your organization can help us fill vital roll in assisting our guests while you raise funds for your group. This is a great opportunity for students to gain volunteer hours, build their resume or even to achieve a badge for scouts!
  - 6-11 volunteers, 9:30 a.m. - 4:30 p.m. will receive a \$300 donation per day.
  - 12 or more volunteers, 9:30 a.m. - 4:30 p.m. will receive a \$600 donation per day.
  - Please note: children under 14 years old, must be accompanied by an adult. A limited number of volunteers are needed each day and will be accepted on a first-come first-serve basis.
  
- **Plan and manage an Activity** ~ many of our nonprofit groups have held child friendly activities and educational displays which are fun ways to raise

awareness and raise some funds for your organization. Groups have offered such enjoyable activities as scavenger hunts, face painting, mini golf, pie eating contests, bobbing for apples – the options are endless!!

- \$50.00 fee for two days for non-profit exhibitors
  - Fee will be **waived** in exchange for promotion of the event through your connections (website, email blasts, mailings). All advertising must be approved by the Cranberry Harvest Celebration Committee.
  - A food concession application must be completed and may be downloaded from our website, [www.admakepeace.com](http://www.admakepeace.com).
- **Be one of our Exhibitors** ~ an exhibitor space allows you to be creative in getting your message out to thousands of people and allows for fundraising.
    - \$50.00 fee for two days for non-profit exhibitors
    - Fee will be **waived** in exchange for promotion of the event through your connections (website, email blasts, mailings). All advertising must be approved by the Cranberry Harvest Celebration Committee.
    - An exhibitor application must be completed and may be downloaded from our website at [www.admakepeace.com](http://www.admakepeace.com)
- **Be one of our Food Vendors** ~ a food vendor space allows you to be maximize your fundraising capabilities while getting your message to thousands.
    - \$100.00 fee for two days for non-profit exhibitors
    - Fee will be **waived** in exchange for promotion of the event through your connections (website, email blasts, mailings). All advertising must be approved by the Cranberry Harvest Celebration Committee.
    - An food concession application must be completed and may be downloaded from our website at [www.admakepeace.com](http://www.admakepeace.com)

All volunteers, vendors and exhibitors are listed in our program book. Additional advertising space is available at a reduced rate for non-profit organizations.

If your group is interested in participating in the Cranberry Harvest Celebration please contact Kim Houdlette at [khoudlette@admakepeace.com](mailto:khoudlette@admakepeace.com) or call 508-322-4028.

In addition to this event, the A.D. Makepeace Company welcomes non-profit organizations to utilize our grounds for their own events and fundraising activities. If you would be interested in such an opportunity please us the contact information above to contact Kim Houdlette.

Sincerely,

Kim Houdlette  
Cranberry Harvest Celebration Committee

# Makepeace Neighborhood Fund 2009 Grantees

| ORGANIZATION NAME                                 | PROJECT TITLE                                  | PROJECT LOCATION | REQUESTED AMOUNT | INVESTMENT DIVISION | Contact             | Phone          | E-mail                           |
|---|--|------------------|------------------|---------------------|---------------------|----------------|----------------------------------|
| Alzheimer's Association MA/NH Chapter             | Education & Care for Patients and Families     | Carver           | 5,641.00         | 2,500.00            | Ruth Crocker        | (617) 868-6718 | ruth.crocker@alz.org             |
| Boys & Girls Club of Greater New Bedford/Wareham  | Summer Fun at Camp Victory                     | Wareham          | 10,000.00        | 5,000.00            | Barbara Sullivan    | (508) 295-5400 | bsullivanbgc@comcast.net         |
| Boys Scouts of America, Old Colony Council        | Bldg Character for our Future Capital Campaign | Plymouth         | 10,000.00        | 5,000.00            | Richard Stritzinger | (781) 828-8360 | rstritzi@bsaamail.org            |
| Carver Office of Planning & Community Development | Pilot Project: Tapping the Artistic Skills     | Carver           | 9,500.00         | 9,500.00            | Jack Hunter         | (508) 866-3450 | jack.hunter@carverma.org         |
| Carver Public Schools                             | Assistive Technology                           | Carver           | 7,580.00         | 5,000.00            | Elizabeth Sorrell   | (508) 866-6160 | sorrell@mail.carver.org          |
| Church of the Pilgrimage                          | Window Replacement                             | Plymouth         | 7,000.00         | 4,000.00            | R. Lim Peterson     | (508) 586-7415 | dusteryip@hotmail.com            |
| Community Nurse & Hospice Care, Inc               | Home Care Services                             | Rochester        | 7,500.00         | 5,000.00            | Jane Stanekiewicz   | (508) 992-6278 | jstanekiewicz@communitynurs.com  |
| Good Shepherd's Table                             | Health and Well-Being Forum                    | Wareham          | 2,350.00         | 2,000.00            | Patricia Probert    | (508) 291-3364 |                                  |
| Habitat for Humanity of Greater Plymouth, Inc     | Carver Site Acquisition                        | Carver           | 8,000.00         | 3,000.00            | Claudia Stroud      | (508) 224-2841 | ckstroud@well.com                |
| Habitat for Humanity, Buzzards Bay Area           | Rochester Land Acquisition                     | Rochester        | 5,000.00         | 5,000.00            | Cynthia Parola      | (508) 758-4517 | buzzardsbayareahabitat@yahoo.com |
| How On Earth                                      | Farm to Table                                  | Wareham          | 5,000.00         | 5,000.00            | Margie Baldwin      | (508) 748-2080 | margiebaldwin@comcast.net        |
| Jenney Grist Mill Inc                             | John Jenney Scholarship Fund                   | Plymouth         | 10,000.00        | 5,000.00            | Nancy Martin        | (508) 747-4544 | info@jenneygristmill.org         |

|  |   |               |           |          |                       |                |                                  |
|--|---|---------------|-----------|----------|-----------------------|----------------|----------------------------------|
| Jordan Hospital dba Cranberry Hospice & Palliative | Integrating Palliative Arts & Complementary Therapy | Plymouth      | 10,000.00 | 5,000.00 | Deborah Dolaway       | (508) 746-0215 | ddolaway@jordanhospital.org      |
| Junior Achievement of Southern MA                  | "Seeds of Success: Growing Hope in Wareham & Roche  | Wareham       | 5,000.00  | 4,000.00 | Joseph Parisi         | (509) 997-6536 | joe.parisi@ja.org                |
| Middleborough Conservation Commission              | Smart Morgan Conservation Area Signs                | Middleborough | 1,551.00  | 1,551.00 | Patricia Cassidy      | (508) 946-2406 | pcassidy@middleborough.com       |
| My TURN, Inc                                       | School-To-Work Program at Plymouth North HS         | Plymouth      | 9,500.00  | 7,500.00 | Alison Cullen         | (508) 580-2659 | acullen@my-turn.org              |
| New Directions Southcoast, Inc                     | Wareham Career Center Classroom                     | Wareham       | 12,768.00 | 7,000.00 | Tim Nelson            | (508) 291-7062 | tnelson@detma.org                |
| Plimoth Plantation                                 | Equipment Foundation for Kids                       | Plymouth      | 7,500.00  | 2,500.00 | Naralie Kanellopoulos | (508) 746-1622 | nkanellopoulos@plimoth.org       |
| Plymouth Community Intermediate School             | Camp Bounedale                                      | Plymouth      | 7,720.00  | 7,720.00 | Laura Haggood         | (508) 830-4450 | lhaggood@plymouth.k12.ma.us      |
| Plymouth DPW Environmental Management Division     | River Restoration Projects                          | Plymouth      | 2,958.00  | 2,958.00 | Kim Michalis          | (508) 747-1620 | kmichalis@townhallplymouth.ma.us |
| Robbins Museum of Archaeology/MAS                  | Clues in Content: Connecting Culture, Context & Cur | Middleborough | 10,000.00 | 4,000.00 | Mary Corcoran         | (508) 947-9005 | education@massarchaeology.org    |
| Rochester Memorial School                          | Get SMART in Rochester                              | Rochester     | 7,905.00  | 7,905.00 | Jay Ryan              | (508) 763-2049 | jryan@orr.mec.edu                |
| South Shore Community Actional Council, Inc.       | Healthy Harvests                                    | Plymouth      | 7,500.00  | 4,000.00 | Beth Thompson         | (508) 747-7575 | bthompson@sscas.org              |
| Upper Cape Cod Regional Technical School           | Engines for Education                               | Wareham       | 6,783.85  | 5,000.00 | Richard Giannelli     | (508) 759-7711 | rgiannelli@uppercapetech.org     |

| ORGANIZATION NAME                               | PROJECT TITLE                                | PROJECT LOCATION | PROJECTED AMOUNT | REQUESTED DECISION | CONTACT             | PHONE          | E-MAIL                       |
|---|--|------------------|------------------|--------------------|---------------------|----------------|------------------------------|
| Wareham Area Committee for the Homeless, Inc.   | Baby Point Program                           | Wareham          | 10,000.00        | 5,000.00           | Barbara DaSilva     | (508) 748-2263 | runningpointrc@aol.com       |
| Wareham Early Childhood Education & Development | Enrichment Program To Enhance Skills         | Wareham          | 13,545.00        | 7,000.00           | Carol Couture       | (508) 295-1734 | carol@warehamchildcare.org   |
| Wareham Land Trust, Inc.                        | Agawam River Conservation Project            | Wareham          | 10,000.00        | 6,000.00           | Heidi Blythe        | (508) 291-0211 | blythe@savebuzzardsbay.org   |
| Wareham High School                             | Summer Program to Assist At Risk HS Students | Wareham          | 8,670.00         | 8,670.00           | Amy Dion            | (508) 291-3510 | adion@wareham.k12.ma.us      |
| Wareham High School                             | Cameras, Scanners and Printers, Oh My!       | Wareham          | 1,742.00         | 1,742.00           | Christine Facchetti | (508) 291-3510 | cfacchetti@wareham.k12.ma.us |
| Wareham High School/English Department          | Core/Advisory Initiative                     | Wareham          | 8,353.44         | 5,000.00           | Michael Murray      | (508) 291-3510 | mmurray@wareham.k12.ma.us    |
| Wareham Middle School                           | Project Team                                 | Wareham          | 7,750.00         | 5,000.00           | Bonnie Lasorsa      | (508) 291-3550 | blasorsa@wareham.k12.ma.us   |
| YMCA Old Colony Plymouth Branch                 | Plymouth YMCA Teen Center                    | Plymouth         | 5,000.00         | 5,000.00           | Lance Kennedy       | (508) 888-2290 | lkennedy@oldcolonyymca.org   |

Tanya V. April-Trzeciak  
117 Old Center Street  
Middleboro, MA 02346  
508-947-0525  
May 18, 2009

Board of Selectman  
Town of Middleboro  
Nickerson Avenue  
Middleboro, MA 02346

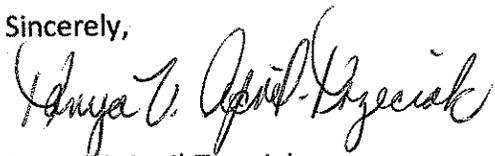
Dear Selectmen:

I have been informed of a vacancy on the Middleboro Cultural Council and was asked to submit my name to fill that vacancy.

My qualifications for this position include the following: Was an active member of the HerringRun Arts Festival Steering committee; am an exhibited artist; have appeared in several plays and dramatic readings throughout Middleboro and Lakeville, have been a member of the board of the Friends of the Middleboro Library for over ten years and actively scheduled cultural programs at the library for the community; and have participated in Arts and Music Festivals throughout the area.

I think that I could contribute much to the group and hope that I would continue to be an asset to the community.

Sincerely,



Tanya V. April-Trzeciak

APPLICATION AND UTILIZATION AGREEMENT  
TOWN HALL  
MIDDLEBOROUGH, MASSACHUSETTS

\*PLEASE SUBMIT PAYMENT WITH APPLICATION\*

DATE OF APPLICATION \_\_\_\_\_

ORGANIZATION/INDIVIDUAL The Burt Wood School of Performing Arts

ADDRESS 63 ANDERSON AVE

CITY, STATE, ZIP MIDDLEBORO TEL # \_\_\_\_\_

CO-APPLICANT (BARTENDING SERVICE) \_\_\_\_\_

OWNER NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_ TEL. # \_\_\_\_\_

DATE(S) OF EVENT Fri June 12, 2009 APPROXIMATE NUMBER OF PARTICIPANTS 100

(ATTACH SEPARATE SHEET IF NECESSARY)

TIME OF DAY(S) REQUIRED 2:00 TO 10:00

*Be sure to include any set-up or dismantling day(s)/time requirements.*

BRIEFLY DESCRIBE TYPE OF ACTIVITY recital

ASSIGNED SPACE \_\_\_\_\_ MEETING ROOM  GRAND BALLROOM \_\_\_\_\_ GROUNDS If using grounds, will building access be required for sanitary facilities? \_\_\_\_\_

\*Note - There is no air conditioning available in the Grand Ballroom

Are you requesting a one-day alcoholic beverage license? NO Licensing fee of \$ \_\_\_\_\_ plus \$100.00 required at time of application. This will be refunded if license denied prior to event or activity.

Food will be served NO Name of Caterer \_\_\_\_\_ Telephone # \_\_\_\_\_

\*If food is to be served, please contact the Health Department for the appropriate permits.

We expect to bring in the following additional equipment/furnishings Ø

Any required insurance policy/indemnification agreement must be attached to application.

Rental Deposit (Bond) \$100.00 Check # \_\_\_\_\_ (must be tendered with application and will be returned within two-weeks if no damage to building, grounds or equipment has been reported).

Rental Cost \_\_\_\_\_ One-day alcoholic beverage license fee \_\_\_\_\_ Personnel Cost \_\_\_\_\_ Total Cost \_\_\_\_\_

Name of Designated Town Official volunteering to perform security service \_\_\_\_\_

Signature of Volunteer \_\_\_\_\_

Application Approved by Board of Selectmen (date) \_\_\_\_\_ Fees Waived \_\_\_\_\_ Fees Due \_\_\_\_\_

I/we \_\_\_\_\_ hereby acknowledge return of our \$100.00 bond payment.

APPLICATION AND UTILIZATION AGREEMENT  
TOWN HALL  
MIDDLEBOROUGH, MASSACHUSETTS

\*PLEASE SUBMIT PAYMENT WITH APPLICATION\*

DATE OF APPLICATION May 26, 2009  
ORGANIZATION/INDIVIDUAL Tara Pirraglia  
ADDRESS 79 Elk Run Drive  
CITY, STATE, ZIP Middleboro, MA 0346 TEL # (617) 921-1111  
CO-APPLICANT (BARTENDING SERVICE) \_\_\_\_\_  
OWNER NAME \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY, STATE, ZIP \_\_\_\_\_ TEL. # \_\_\_\_\_

DATE(S) OF EVENT June 26, 2009 APPROXIMATE NUMBER OF PARTICIPANTS 150  
(ATTACH SEPARATE SHEET IF NECESSARY)  
TIME OF DAY(S) REQUIRED 5 pm TO 9 pm

Be sure to include any set-up or dismantling day(s)/time requirements.

BRIEFLY DESCRIBE TYPE OF ACTIVITY Pre-K Ceremony Party

ASSIGNED SPACE \_\_\_\_\_ MEETING ROOM  GRAND BALLROOM \_\_\_\_\_ GROUNDS If using grounds, will building access be required for sanitary facilities? \_\_\_\_\_

\*Note -- There is no air conditioning available in the Grand Ballroom

Are you requesting a one-day alcoholic beverage license? NO Licensing fee of \$ \_\_\_\_\_ plus \$100.00 required at time of application. This will be refunded if license denied prior to event or activity.

Food will be served NO Name of Caterer \_\_\_\_\_ Telephone # \_\_\_\_\_  
\*If food is to be served, please contact the Health Department for the appropriate permits.

We expect to bring in the following additional equipment/furnishings \_\_\_\_\_

Any required insurance policy/indemnification agreement must be attached to application.

Rental Deposit (Bond) \$100.00 Check # \_\_\_\_\_ (must be tendered with application and will be returned within two-weeks if no damage to building, grounds or equipment has been reported).

Rental Cost \_\_\_\_\_ One-day alcoholic beverage license fee \_\_\_\_\_ Personnel Cost \_\_\_\_\_ Total Cost \_\_\_\_\_

Name of Designated Town Official volunteering to perform security service Marsha Brunelle

Signature of Volunteer Marsha Brunelle

Application Approved by Board of Selectmen (date) \_\_\_\_\_ Fees Waived \_\_\_\_\_ Fees Due \_\_\_\_\_

I/we \_\_\_\_\_ hereby acknowledge return of our \$100.00 bond payment.

