

**HEARINGS, MEETINGS, LICENSES**  
**7-28-08**

CRANBERRY CAPITAL  
OF THE WORLD



Phone: 508-946-2405  
Fax: 508-946-0058

**Town of Middleborough**  
**Massachusetts**

BOARD OF SELECTMEN

Marsha L. Brunelle  
Adam M. Bond  
Patrick E. Rogers  
Wayne C. Perkins  
Steven P. Spataro

July 9, 2008

Mr. Gerard Martin, Section Chief  
Department of Environmental Protection  
Southeast Region  
Bureau of Waste Site Clean Up  
20 Riverside Drive  
Lakeville, MA 02347

Dear Mr. Martin:

The Middleborough Board of Selectmen looks forward to the MassDEP's attendance at Town Hall, 10 Nickerson Ave., Middleborough to discuss the Rockland Industries site located on Plymouth Street here in Middleborough.

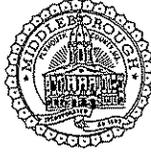
The Board has placed MassDEP on the agenda at a regularly scheduled meeting on Monday, July 28, 2008 at 7:05 pm.

On behalf of the Board, we look forward to meeting with you to discuss this important project.

Sincerely,

Adam Bond, Chairman  
BOARD OF SELECTMEN

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OF THE WORLD



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**Town of Middleborough**  
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July 8, 2008

Charles Jeans, President  
Edgeway Homeowners Association  
46 Lyn Lane  
Middleboro, MA 02346

Cory Farcas, Trustee  
Edgeway Park Realty Trust  
17 Wesley Circle  
Middleboro, MA 02346

Dear Sirs:

The Board of Selectmen would like to meet with the members of the Edgeway Homeowners Association and the owners of Edgeway Park on **Monday, July 28, 2008 at 7:40 PM** here at Town Hall, 10 Nickerson Ave., in the Selectmen's hearing room.

The purpose of the meeting is to discuss the ongoing correspondence and to provide the Board with information so that it has a better understanding of what the issues are. The meeting will not be for any decision-making purpose. Each group may provide documentation up to 10 pages in length for the Board of Selectmen and must submit this material by **Wednesday, July 23, 2008 by 12 Noon.**

Please be advised that each group should designate one person to speak on its behalf. Each speaker will be given precisely 15 minutes to speak.

Very truly yours

Jackie Shanley, Confidential Secretary  
BOARD OF SELECTMEN

cc: Board of Selectmen  
Town Counsel

Middleborough Animal Control  
20 Center Street  
Middleborough MA



May 30,2008

Att: Selectmen's Office  
Re: Vicious Dog Complaint

I am sending this letter, Hearing Request Form, Animal Control Incident Report, Recommendation and a Veterinary note concerning the Vicious Disposition of a dog owned by Terri Werner, 45 Soule Street. The petition for a hearing is being requested by the Animal Control Department and Mr. Grace, 12 Brook Street. Any other information or paperwork will be provided upon request.

Jayson Tracy  
Middleborough Animal Control  
508 946 2455



RECEIVED  
MAY 27 2008  
TOWN OF  
MIDDLEBORO  
MA

ANIMAL CONTROL OFFICER

TOWN OF MIDDLEBOROUGH  
Animal Complaint Form

MIDDLEBOROUGH POLICE DEPARTMENT  
99 NORTH MAIN STREET  
MIDDLEBOROUGH, MA 02346-2493



FAX (508) 947-1009

COMPLAINT OF VICIOUS OR BARKING DOGS  
(Massachusetts General Laws Chapter 140, Section 157)

To: Animal Control Officer  
Board of Selectmen

Date: 05-15-08

I hereby make complaint hereon, that an animal(s) CANINE / GERMAN SHEPHERD  
Type of Animal  
owned or harbored by: TERRY WERNER & MARK CHARKE  
Name & Address  
residing in my vicinity on or near 45 SPRUE ST.  
Street or Locality  
is a nuisance by reason of: UNPROVOKED VICIOUS ATTACK  
Pick from List Below

1.) Vicious Disposition: UNPROVOKED VICIOUS ATTACK ON/OF PERSON  
(State Facts) AND TWO DOGS BY UNLEASHED GERMAN SHEPHERD  
ON TOWN STREET AT 7:30 AM ON 05-15-08  
SAID DOG HAS BEEN REPORTED LOOSE PREVIOUSLY BY  
NEIGHBORS.

2.) Excessive Barking: \_\_\_\_\_  
(State Facts)  
\_\_\_\_\_  
\_\_\_\_\_

3.) Other Disturbance: PRIOR INCIDENT APPROXIMATELY 4 YEARS  
(State Facts) AGO INVOLVING ANOTHER GERMAN SHEPHERD  
OWNED BY SAME PEOPLE INVOLVING UNLEASHED  
CANINE ATTACKING OUR DOG.

4.) Source of Annoyance to a Sick Person Residing in the Vicinity: \_\_\_\_\_  
(State Facts)  
\_\_\_\_\_  
\_\_\_\_\_

This complaint is made under the penalties of perjury.

Paul [Signature]  
Complainant's Signature

05-15-08  
Date

## Animal Control Incident Report

Incident Log					
Last Name	First Name	Number	Address	Home Phone	Breed
Wemer	Terri	45	Soule	(508) 946-8652	G shep

Incidents
<p>5/15/08 Loose Dog. ACO was dispatched to 12 Brook Street for a report of some dogs being attacked by German Shepherd. ACO arrived to 12 Brook and spoke to Paul Grace who owns two small terrier dogs. Mr. Grace reports that he was walking his two dogs up Soule Street not far from the intersection of Brook and Soule where he encountered the German Shepherd running loose. He claims the Shepherd followed him for a short distance and then started to attack his two small dogs. Mr. Grace reports he yelled and tried to fend the dog off to protect himself and the two small dogs. After yelling and kicking at the Shepherd, he claims the owners pulled up in their vehicle and collected the dog from the scene. The ACO looked the two dogs over and did not see any signs of attack or wounds. Mr. Grace is seeking to have a vicious dog hearing about the dog. ACO will verify the German Shepherds License and rabies status and speak to the owners of the dog.</p> <p>5/15/08 ACO verified through the Clerks Office that the dog is current.</p> <p>5/15/08 ACO spoke to the dog's owner about the incident. The owner admitted the dog was loose and they are currently working on better confinement solutions. ACO advised of the victims current desire to have a hearing and possible mitigation steps to help secure the dog.</p>

**PART I. ADMINISTRATION OF THE GOVERNMENT**

**TITLE XX. PUBLIC SAFETY AND GOOD ORDER**

**CHAPTER 140. LICENSES**

**DOGS**

Go To:
<a href="#">Next Section</a>
<a href="#">Previous Section</a>
<a href="#">Chapter Table of Contents</a>
<a href="#">MGL Search Page</a>
<a href="#">General Court Home</a>
<a href="#">Mass.gov</a>

**Chapter 140: Section 157. Vicious dogs; nuisance; barking or other disturbance; annoyance to sick person; attacks on other dogs**

Section 157. If any person shall make complaint in writing to the selectmen of a town, the officer in charge of the animal commission or person charged with the responsibility of handling dog complaints of a city, or the county commissioners, that any dog owned or harbored within his or their jurisdiction is a nuisance by reason of vicious disposition or excessive barking or other disturbance, or that any such dog by such barking or other disturbance is a source of annoyance to any sick person residing in the vicinity such selectmen, officer in charge of the animal commission or person charged with the responsibility of handling dog complaints or county commissioners shall investigate or cause to be investigated such complaint, including an examination on oath of the complainant, and may make such order concerning the restraint or disposal of such dog as may be deemed necessary. Within ten days after such order the owner or keeper of such dog may bring a petition in the district court within the judicial district of which the dog is owned or kept, addressed to the justice of the court, praying that the order may be reviewed by the court, or magistrate thereof, and after such notice to the officer or officers involved as the magistrate deem necessary the magistrate shall review such action, hear the witnesses and affirm such order unless it shall appear that it was made without proper cause or in bad faith, in which case such order shall be reversed. Any party shall have the right to request a de novo hearing on the petition before a justice of the court. The decision of the court shall be final and conclusive upon the parties. Any person owning or harboring such dog who shall fail to comply with any order of the selectmen, officer in charge of the animal commission or person charged with the responsibility of handling dog complaints, county commissioners or district court, as the case may be shall be punished by a fine of not more than twenty-five dollars for the first offense and not more than one hundred dollars for a second or subsequent offense, or by imprisonment for not more than thirty days, for the first offense and not more than sixty days for a second or subsequent offense, or both.

The act of a dog in attacking or biting another dog or other animal may be made the subject of a complaint under the provisions of this section.

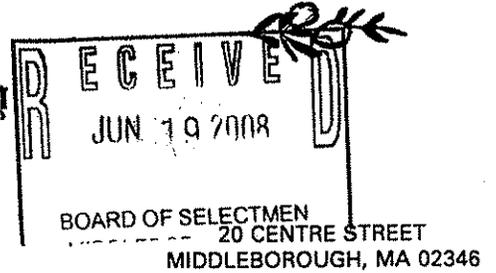
Magistrates shall exercise their authority hereunder subject to the limitations of section sixty-two C of chapter two hundred and twenty-one.

Incorporated 1669



CRANBERRY CAPITAL  
OF THE WORLD

**Town of Middleborough**  
**Massachusetts**



HEALTH DEPARTMENT  
508-946-2408

*BSH*

To: Board of Selectmen/Health  
From: Health Department  
Date: 6/17/2008  
Re: MHOA Tobacco Control Mini-Grant Sales Compliance Inspections.

This memo is to inform The Board of Health that inspections have been conducted of tobacco retailers in regards to youth access compliance in accordance with the mini-grant requirements.

The following retailers sold tobacco products to a minor during compliance checks:

	<u>Retailer:</u>	<u>Address:</u>	<u>Sale Date:</u>
1.	Gas Depot	5 Station St.	5/28/2008
2.	North Main Street Market (Quick-Stop)	21 North Main St.	5/28/2008
3.	Shellmart	63 Bedford St.	5/28/2008
4.	Stop and Shop Supermarket	438 West Grove St.	5/28/2008

In order to complete the requirements of the mini-grant, a summary report must be submitted to MHOA following all enforcement actions.

In February of 2005, tobacco sales to minors were observed by five (5) retailers in Middleborough. We are pleased to report that none of those retailers sold to minors in this round of compliance checks.

It is the Health Departments recommendation at this time, that North Main Street Market (Quick-Stop), Shellmart, and Stop and Shop Supermarket:

1. have a hearing with the Board of Health to address the violation,
2. receive a written warning stating that any further violations will result in a suspension of their tobacco sales permit for a period of up to seven (7) days,
3. provide the Board of Health with a written mitigation plan to avoid and address future violations.

In addition to the sale to a minor on 5/28/2008, the Health Department received a report from the Middleborough Police stating minors were observed purchasing tobacco products from the Gas Depot on 5/29/2008.

It is the Health Departments recommendation at this time, that Gas Depot:

1. have a hearing with the Board of Health to address the violation,
2. receive a suspension of their tobacco sales permit for a period of up to seven (7) days,
3. receive a written warning stating that any further violations will result in a suspension of their tobacco sales permit for a period of up to fourteen (14) days,
4. provide the Board of Health with a written mitigation plan to avoid and address future violations.

Attached with this memo is a copy of The Middleborough Tobacco Regulations, section ten (10), on page three (3) deals with penalties for non-compliance.

Town of Middleboro  
Board of Health

Regulations Regarding the Sale, Vending and Distribution of Tobacco in the Town of Middleboro

The Board of Health of the Town of Middleboro, Massachusetts, acting under the authority of Chapter 111, Section 31 of the Massachusetts General Laws and such other authority as it possesses has enacted the following Regulations Affecting the Sale, Location, Vending and Distribution of Tobacco in the town of Middleboro in the interest and preservation of public health effective April 1, 2000, pursuant to a vote of the Board of Health.

Section 1: Sales to Minors

It is prohibited for any person, firm, corporation establishment or agency to sell or distribute any tobacco product without verifying the age of the purchaser. Each person, firm corporation, establishment or agency shall verify by means of photographic identification containing the bearer's date of birth that no person purchasing or receiving the tobacco product is younger than eighteen (18) years of age. Violations shall be punished in accordance with the penalties section of this regulation. No such verification is required for any purchaser twenty-seven (27) years of age or older.

Section 2: Tobacco Retail Sales and Location Permit

After April 1, 2000, the Middleboro Board of Health will issue a Tobacco Sales and Location Permit that will specify the name and address of each retailer selling tobacco products in the Town of Middleboro.

After April 1, 2000, all retailers who sell cigarettes or other tobacco products will be required to hold and maintain a valid Tobacco Sales and Location Permit issued by the Town of Middleboro for each location at which tobacco products are sold. No person, firm, corporation, establishment or agent shall sell or cause to be sold or distribute or cause to be distributed tobacco products within the Town of Middleboro without a Tobacco Sales and Location Permit.

After receiving the permit, the merchant will receive signage that states "Sale of cigarettes or any tobacco product to persons under age eighteen (18) is illegal, M.G.L. Chapter 270, Sections 6."

The term of the Tobacco Sales and Location Permit shall be one year and shall be renewable if the licensee complies with the provisions of this regulation. Tobacco permits shall renew each year on January 1.

The fee for a one-year Tobacco Sales and Location Permit will be determined by the Middleboro Board of Health.

A Tobacco Sales and Location Permit is non-transferable, except a new permit will be issued to a tobacco retailer who changes locations and has shown compliance pertaining to the provisions of this regulation.

Tobacco Sales and Location Permits must be posted conspicuously to the public.

### Section 3: Posting State Law

In conformance with Massachusetts General Laws, Chapter 270, Section 7, a copy of Massachusetts General Laws, Chapter 270, Section 6 shall be posted conspicuously by the owner or other person in charge thereof in the shop or other place used to sell cigarettes at retail.

The signage to be posted shall be provided by the Massachusetts Department of Public Health.

One sign shall be posted on the cash register, which receives the greatest volume of cigarette or tobacco sales, so that it may be readily seen by a person operating the cash register.

The second sign shall be posted on the wall or other suitable location, so that it may be readily seen by a person standing at or approaching the cash register. Any merchant not posting said signage will be in non-compliance of this regulation and subject to penalties per the Penalty Section of this regulation.

In accordance with Massachusetts General Law, Chapter 270, Section 22, no person shall smoke, nor shall any permit holder or other establishment allow smoking, in any retail food store or public restroom in the Town of Middleboro.

### Section 4: Identification Required

No retailer shall sell or permit to be sold cigarettes or other tobacco products to an individual without requesting and examining photographic identification establishing the purchaser's age as eighteen (18) years or greater.

### Section 5: Vending Machines

After April 1, 2000, tobacco shall be sold by means of direct, face-to-face exchange between retailer and the consumer. Cigarette vending machines or any other device used in the sale or distribution of tobacco products will be prohibited in all public locations within the Town of Middleboro to which minors are admitted, excluding the following private clubs, whose machines must be equipped with an automatic remote device:

- Mitchell Memorial Club
- Middleboro Hare & Rabbit Club
- Middleboro Lodge No.1274—Benevolent & Protective Order of Elks (Elks)
- Veterans of Foreign Wars (VFW)
- Christopher Building Association (Knights of Columbus)

### Section 6: Out-of-Package Sales Prohibited

It is contrary to public health to remove and commercially sell single cigarettes from the manufacturer's package, which states the federally required health warnings. Commercial sales and/or distribution of tobacco products in any form other than an original factory-wrapped package is prohibited.

### Section 7: Free Distribution/Free Samples Prohibited

No commercial entity shall distribute or furnish or cause to be furnished or distributed without charge, cigarettes, cigars or other tobacco products in any public place or any event

open to the public. A public place means public streets, sidewalks, buildings, parks, playgrounds and other public property or places of public assembly.

#### Section 8: Self-Service/Free-Standing Displays

Self-service displays and freestanding displays of tobacco products, from which tobacco products may be selected by the customer, are prohibited. Tobacco products must be kept in a location inaccessible to the customer.

#### Section 9: Sales by Employees

No commercial entity selling tobacco products in the Town of Middleboro shall allow any employee to sell cigarettes or other tobacco products until such employee reads the Middleboro Board of Health regulation and the Massachusetts General Laws regarding the sale to tobacco and signs a statement that he/she has read and will uphold the law and regulations. The original affidavit shall be maintained at the tobacco retail sales location and be available by the Board of Health or its agent(s).

#### Section 10: Penalties, Fines, Suspension and/or Revocation of Tobacco Sales and Location Permit

It shall be the responsibility of the permit holder, where a permit exists, to ensure compliance with all sections of this regulation. The permit holder or other person, firm, corporation or agency in charge of a location from which tobacco products are sold violating Section 1 of this regulation will receive:

- In the case of a first violation within three (3) years, the permit holder not in compliance with the provision of this regulation shall, after a hearing before the Middleboro Board of Health, have his/her Tobacco Sales and Location Permit suspended for a period not to exceed seven (7) consecutive days.
- In the case of a second violation within three (3) years, the permit holder not in compliance with the provisions of this regulation shall, after a hearing before the Middleboro Board of Health, have his/her Tobacco Sales and Location Permit suspended for a period not to exceed fourteen (14) consecutive days.
- In the case of a third or subsequent violation within three (3) years, the permit holder not in compliance with the provisions of this regulation shall, after a hearing before the Middleboro Board of Health, have his/her Tobacco Sales and Location Permit suspended for a period not to exceed thirty (30) consecutive days.
- A public hearing conducted by the Middleboro Board of Health will be held to determine the length of the suspension or revocation, as well as how long a violator must wait to re-apply for a renewal in the case of non-renewal.
- All penalties, as listed above, shall be applied to the holder of the Tobacco Sales and Location Permit.

Any person, firm, corporation, establishment or agency in charge of a location from which tobacco sales are made lacking a valid Tobacco Sales and Location Permit, violating sections other than Section 1 of this regulation during a three (3) year period, may be fined an amount not to exceed:

- One hundred dollars (\$100.00) for the first offense
- Two hundred dollars (\$200.00) for a second offense
- Three hundred dollars (300.00) for a third offense

- During such time that a Tobacco Sales and Location Permit has been suspended for violation of provisions of this regulation, all tobacco products must be removed from the premises.
- Failure to comply to any section of this regulation, other than Section 1, shall result in the permit holder or the person, firm, corporation, establishment or agency receiving a fine of \$50/day for each day of violation.
- All penalty fines enure to the Town of Middleboro.

**Section 11: Enforcement**

Enforcement of these regulations shall be implemented by the Town of Middleboro Board of Health and/or its designated agent(s).

Any citizen who desires to register a complaint of non-compliance under these regulations may do so in writing to the Town of Middleboro or its designated agent(s).

Any individual aggrieved by the willful failure or refusal of any person to comply with the provisions of these regulations may complain in writing to the Board of Health, at which time a compliance check will be made within 14 days and a response will be made to the aggrieved individual. Any permit holder shall respond in writing within fourteen (14) working days to the complainant that he/she has investigated the complaint and has enforced the provisions of this regulation as provided herein.

**Section 12: Severability**

If any provision, clause, sentence or paragraph of these regulations or the application thereof to any person or circumstances shall be held invalid, such invalidity shall not affect the other provisions of these regulations which can be given effect without the invalid provisions or applications, and to this end the provisions of these regulations are declared to be severable.

**Section 13: Effective Date:**

April 1, 2000- Except where otherwise noted.

Date: \_\_\_\_\_

Signed:

James Wiksten      Eric W. Grant Chris Palmer  
Mark R. Brusola



Sapphire Engineering, Inc.  
53 Portside Drive  
Pocasset, MA 02559

Phone: +1.508.563.5531  
Fax: +1.508.563.8908  
Web: [www.sapphireengineering.com](http://www.sapphireengineering.com)  
[www.idex-hs.com](http://www.idex-hs.com)  
[www.idexmedical.com](http://www.idexmedical.com)

July 10, 2008

Anna M. Nalevanko  
Director  
Town of Middleborough  
Office of Economic & Community Development  
20 Center Street 3<sup>rd</sup> Floor  
Middleborough, MA 02346

Dear Anna,

Thank you for your interest in attracting Sapphire Engineering, Inc. to Middleborough and for the opportunity to meet with you today to discuss Sapphire Engineering's proposed expansion plans.

Sapphire Engineering, Inc., a subsidiary of IDEX Corporation, is the leading U.S. supplier of custom precision analytical and diagnostic components for original equipment manufacturers. An innovative company with an extensive domestic and worldwide distribution base, it leads the field in alternative uses for sapphire and other ultrahard materials, providing precision components for diagnostic and biotech instruments and developing ground-breaking new products and solutions.

Currently, Sapphire Engineering's operations are based in Pocasset, Massachusetts with an additional location in Hopedale, Massachusetts. Due to its steady growth in the marketplace, the Company has outgrown its existing space and is seeking to relocate and consolidate its operations in a single facility. The Company is conducting a site search in the region and throughout New England and has identified a property located at the Campanelli Business Park. Sapphire Engineering plans to lease a newly constructed 80,000 square foot manufacturing facility with capacity for an on-site expansion. The project investment is estimated at \$8.3 million. The Company expects to retain 170 full-time jobs in Massachusetts and create 15 new full-time jobs.

It is our intent to apply as a Certified Project under the Commonwealth's Economic Development Incentive Program (EDIP) that includes a state 5% EOA Investment Tax Credit and local property tax relief in the form of Tax Increment Financing (TIF). The incentives offered under the EDIP would assist the Company in reducing its overall project costs and make the project economically feasible.

This proposed project would require a financial investment from the Company that would result in immediate and long-term economic benefits in Middleborough. The Company looks forward to establishing a partnership with the Town of Middleborough and working with the Town on this proposed project.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Nurnberg".

Steve Nurnberg  
President

cc: Middleborough Board of Selectmen  
Buddy Rocha, Regional Director, Massachusetts Office of Business Development  
Lynn Tokarczyk, Business Development Strategies, Inc.



*Town of Middleborough*  
*Office of Economic & Community Development*  
20 Centre Street  
Middleborough, MA 02346

*Tel: 508-946-2402, Fax: 508-946-2413*  
*Analevanko1@verizon.net*

May 8, 2008

**Memorandum**

**To:** Russell G. Dion, Project Executive, Campanelli Companies  
**From:** Anna M. Nalevanko, Director, Office of Economic & Community Development  
**RE:** Sapphire Engineering – Tax Increment Financing (TIF) Inquiry

I am following up on your request for information on TIFs offered to attract businesses to the Town of Middleborough into our economic target area.

The Town of Middleborough has an established TIF Committee that reviews all TIF applications. Typically the Committee reviews TIF applications and meets with a business interested in relocating to Middleborough to understand their operations before we can begin compiling an agreement. But at this time you requested that we forward some preliminary information to you on what Sapphire Engineering can expect in a TIF prior to beginning this process.

First, we would be pleased to have such a company as Sapphire Engineering relocate to Middleborough. From what I can tell from the information you provided and their website they are the type of manufacturing business we desire in Town.

For this size and type of business, they can expect a TIF term in the range of 10 to 15 years. They can realize an annual savings in property taxes of *minimally* \$10,000 over the course of 10 years. Again the Committee has established criteria that are used to determine the term of the TIF and TIF schedule such as:

- Total project value
- Financial benefits to Town (i.e., property tax, motor vehicle excise tax, mitigation fees)
- Secondary services (i.e., infrastructure improvements)

Again, keep in mind that each TIF is designed for a particular business and these details would need to be worked out with the business through the TIF application process. We would be pleased to arrange a meeting with Sapphire Engineering at their earliest convenience to learn more about the company and discuss the TIF process.

C: Steve Lombard, Town Manager  
TIF Committee Members



*Town of Middleborough*  
*Office of Economic & Community Development*  
20 Centre Street  
Middleborough, MA 02346

Tel: 508-946-2402, Fax: 508-946-2413  
[Analevanko1@verizon.net](mailto:Analevanko1@verizon.net)

**Memorandum**

July 9, 2008

**To:** Steve Lombard, Town Manager  
**From:** Anna Nalevanko, Office of Economic & Community Development  
**RE:** CGI Video Streaming

As I mentioned to you, I followed up with your request to learn more about CGI's offer to work with the Town of Middleborough to produce promotional videos for viewing on the Town's website. I had a conversation with CGI staff and also a demonstration of how these videos are being used by other communities.

CGI was founded in 1988. Their products and services for community image marketing have been used by over 1200 communities nationwide and their programs are offered at no cost to municipalities and are specially designed to streamline communication and strengthen communities. (refer to the company and website for more information: <http://www.elocallink.tv/web/main/index.php>, <http://www.elocallink.tv/web/main/mayors/mayors.php> )

The reason that these can be offered at no charge to a municipality is that CGI makes their revenues from producing promotional videos for local businesses for a charge. It is an expectation that there will be links to these business videos from the Town's website.

The company provides script writers and video production staff that work closely with Town staff in developing these products. They produce 4 standard videos for a community: Welcome, Education, Real Estate & Relocation, Quality of Life and 2 additional videos (topics determined by the Town). They also agree to update these every 3 years.

I talked with Kevin Shea, Economic Development Director with the City of Taunton, about their implementation of these videos. (Videos can be viewed on their website: <http://www.elocallink.tv/clients2/ma/taunton/main.php>, click on box that says online videos on right). He reports that they had a positive experience with CGI and the business community eagerly participated and was willing to pay for their own promotional videos. Another example of CGI work can be found on this South Carolina municipality website: <http://cityofeasley.net/>.

CGI has an opening to do taping in August/September and I would need to get back to them with a decision on the Town's interest soon, within the next weeks. The summer and fall is their busiest time for taping since the weather is most suitable. I think this could be a great opportunity for some sophisticated marketing materials for the Town and also for local businesses and developers. But I do understand that this project needs to fit also with the Town's policies and procedures for web use and advertisement. I did provide this information to our IT director, Roger Brunelle and am awaiting some feedback from him.

Since I will not be able to attend the next Board of Selectmen's meeting and then there is a two week gap between meetings due to summer schedule, I would appreciate it if you could bring this up in your Town Manager's report on the July 14<sup>th</sup> meeting. If the Board has additional questions I would be happy to present at their next meeting. I actually did provide some background to the Board Chair, Adam Bond. If the Board would like to delay considering this in the next weeks, we can always pursue for a spring taping schedule (taping would not be ideal between mid-October to mid-April due to weather).

Thank you.