

DM

Jered S

10/19 at 3:30

Robert G. Nunes

From: Jered Sasen <asasen7766@gmail.com>
Sent: Wednesday, October 19, 2016 9:57 AM
To: Robert G. Nunes
Subject: Veteran Agent Position
Attachments: DD-214 (1).pdf; Jered Sasen Resume.doc

Dear Robert,

I am very interested in the Veteran Agent position for the town of Middleborough. Attached is my Resume and DD-214 as requested. As a First Class Petty Officer in the United States Navy, It was a part of my daily duties to help my junior Sailors fill out numerous forms for many different reasons and because of that I had to be a well versed institutional expert. I really believe I could fit this position very well. Thank you for the opportunity.

--
Very Respectfully
Jered S. Sasen

November 12, 2016

Town Manager Robert G. Nunes
Town of Middleborough, Massachusetts

Re: Open Position Veterans Services Officer

Dear Robert,

I was excited to see your opening for Veterans Service Officer and I hope to be invited for an interview.

My background includes serving as a naval supervisor where I was in charge of the day to day administrative operations for the Repair Division onboard naval vessels, where my responsibilities included managing anywhere from four to forty personnel helping them by processing many request ranging from taking personal leave to attending school. As an institutional expert I was well versed in many different naval programs to ensure Sailors were receiving the absolute best care possible. In addition to my regular duties I also was selected to be the United States Military Apprenticeship Program coordinator where it was my responsibility to liaison with the Department of Labor to help Sailors achieve their apprenticeships to assist a smooth transition to civilian employment. I was also responsible for the finances for my division to include budgeting for cost of tools, parts and materials of all maintenance needs to ensure minimal loss of fire suppression services.

In addition to this experience, I have considerable customer service and public speaking skills which I gained during my time stationed on the USS Constitution in Boston, MA as an interpretive historian; where I would give numerous tours a day to the general public.

I also bring to the table strong leadership skills which I acquired while serving in the Navy for ten years having anywhere from four to forty personnel reporting to me at any one time in my career. I have computer proficiencies in MS Word, MS Excel and Powerpoint.

I am confident that I can offer you the customer service, communication and problem-solving skills you are seeking. Feel free to call me at 224-688-1541 (cell) to arrange an interview. Thank you for your time -- I look forward to learning more about this opportunity!

Sincerely,
Jered S. Sasen

Jered S. Sasen
1304 Elm ST, Apt. A-4
West Springfield, MA 01089
(224) 688-1541 - ~~1541~~
j.s.sasen98@gmail.com

PROFESSIONAL SUMMARY

Ten years of service in the US Navy earning rank of First Class Petty Officer. Skilled in the field of emergency management and disaster preparedness, to include instructing in proper firefighting and emergency procedures and establishing and managing emergency action plans and information with an understanding of career development. Impeccable integrity, priding self on strength in leadership, mentoring and development of team atmosphere.

STRENGTHS AND QUALIFICATIONS

- Hazardous Material Operations
 - Repair Assessment Coordination
 - Excellent Supervisory/Leadership skills
 - Advanced Knowledge of tools and machinery
 - Intermediate Microsoft Office skills
 - Fire Suppression Systems Technician
 - Experienced Public Speaker
 - Occupational Health and Safety skills
 - CPR/AED certified
 - Training Specialist
-

CERTIFICATIONS/CREDENTIALS/ENDORSEMENTS

QMED- Qualified Member of Engineering Department	EPA: Universal
QMED: Electrician/ Refrigerating Engineer	Occupational Health and Safety Technician-2011
QMED: Oiler- Fireman/Water tender	Pump Repairer (Any Industry) Journeyman-2013
QMED: Oiler- Steam/Motor	Fire Fighter (Any Industry) Journeyman-2008
QMED: Junior Engineer	Quality Assurance Inspector

PROFESSIONAL EXPERIENCE

Leading Petty Officer **Portsmouth, VA** **January-July 2016**

Regulated Medical Waste, Naval Medical Center Portsmouth

- Directly supervised seven personnel; providing, motivation, leadership and training.
- Directly assisted personnel with problems and issues in the work environment to include safety and quality standards.
- Schedule, supervised and reviewed all Medical Waste, Handling, Sorting, Packaging and Disposal.
- Managed Material Safety Data Sheet program for Naval Medical Center Portsmouth

Leading Petty Officer **Norfolk, VA** **2014-2016**

USS Cole (DDG-67)

- Directly Supervised 26 personnel in Conducted over 5000 hours of drills training the ship's crew in all facets of Damage Control and Engineering casualties onboard.
- Thoroughly practiced methods that minimized human error and procedural faults/inaccuracies
- Managed preventative maintenance programs and analyzed data creating installed measures to increase efficiency
- Developed new personnel protective equipment, damage control and safety standards/instructions.
- Composed numerous workforce evaluation reports and recognition awards
- Responsible for the safe and quality production of over 15,000 man-hours of preventive and corrective maintenance.
- Noted outstanding leader with the ability to effectively manage groups ranging from 8-30 personnel
- Acted as Ship's Fire Marshal overhauled ships process for In port Emergency Teams and other Damage control programs aboard.

Jered S. Sasen
1304 Elm ST, Apt. A-4
West Springfield, MA 01089
(224) 688-1541
j.s.sasen98@gmail.com

Fire Marshal/Leading Petty Officer
USS Constitution

Boston, MA

2011-2014

- Directly supervised nine personnel in the management, maintenance and repair of facilities.
- Created and updated diagrams, instructions and training curriculum for damage control and safety equipment
- Supervised seven safety representatives in conducting numerous Safety stand-downs and lectures prior to high-risk events
- Prepared and trained the command in all aspects of damage control. Created and updated diagrams, instructions and curriculum.
- Worked with NAVSEA Damage Control experts to meet all requirements which enabled USS Constitution to sail unassisted for just the 2nd time in 131 years.

Work Center Supervisor/ Training Specialist

Norfolk, VA

2006-2011

USS Harry S Truman (CVN-75)

- Supervised 40 personnel in successful completion of 100,000 man-hours of preventive and corrective maintenance of ship firefighting equipment and fire suppression systems.
- Trained over 5000 personnel in emergency equipment use and emergency procedures
- Managed and trained two supervisors and 22 craftsmen in the safe completion of 2,737 maintenance checks on 10 repair lockers, 20 Aqueous Film Forming Foam Stations, 12 HALON Systems, 9 Aqueous Potassium Carbonate Systems, 11 Sprinkler Systems and the Firemain System.
- Revitalized a ship wide basic Damage Control Indoctrination and Advanced Damage Control curriculum, training over 5000 personnel producing an average success rate of 95%.

AWARDS/ACCOMMODATIONS/ACHIEVEMENTS

- May, 2013- Military Outstanding Volunteer Service Medal, USS Constitution
 - January, 2013- Letter of Appreciation for Volunteer Service to US Naval Sea Cadet Corps
 - FY-2012- Sailor of the Year, USS Constitution
 - 4th Quarter, 2012- Sailor of the Quarter, USS Constitution
 - February 2008- Damage Controlman of the Month, USS Harry S Truman
 - (2) Good Conduct Medal
 - (3) Letter of Accommodation
 - (4) Navy/ MC Achievement Medal
 - (4) Navy "E" Ribbon
-

*Interview
- 15th 2PM*

Robert G. Nunes

From: Stephen Adelman <stephen_adelman@yahoo.com>
Sent: Thursday, October 20, 2016 10:27 AM
To: Robert G. Nunes
Subject: Veterans Agent Position
Attachments: Stephen Cover Veterans Agent1.pdf; Stephen AdelmanVet 1020.pdf; DD214 Adelman.pdf

Hi Mr. Nunes,

Please see my attached cover letter, resume and DD214 for you review for the Veterans Agent Position in Middleborough. I look forward to hearing back from you in near future.

Thank you for you time,

Stephen Adelman
50 Woodlawn Street
Middleborough, MA 02346
774-225-8438

50 Woodlawn Street ♦ Middleborough, MA 02346
774-225-8438 ♦ Stephen_adelman@yahoo.com

Stephen Adelman

Date, 10/20/2016

Dear Mr. Nunes,

Please accept this letter as an application for the position of Veterans Agent in the town of Middleborough. As you can see from the enclosed resume, I have many years of professional management experience, in both the private and military sectors. I also hold a degree in Education, which has enabled me to gain many transferrable skills that I have used in the workplace, especially in the areas of managing groups and organizational planning.

Since 1986, I have served as an active member of the US Army Reserves, performing progressive jobs/ duties. I was deployed to Iraq from 2004-2005, and spent the last nine years on Active Duty. I'm a transitioning Army Warrant Officer with a desire to work and assist Veterans in getting them the support and benefits they deserve.

As a Veterans Agent, I would bring many years of management experience, a strong work ethic, and dedication and passion to doing the best job that I possibly can to serve Veterans and their families. Please contact me in the very near future, so that we may set up a mutually convenient time to discuss my qualifications and compatibility for this employment opportunity.

Sincerely,
Stephen Adelman

Stephen Adelman

- Experienced and Effective Manager
- Team-oriented, Compassionate and Proactive
- Excellent Organizational, Analytical and Planning Skills
- Motivated, Professional, and Reliable
- Fiscally Responsible Budget Coordination and Oversight
- Effective Written and Oral Communication Skills
- Proficient in Microsoft Office (Word, Excel, Outlook and PowerPoint)

EDUCATION AND PROFESSIONAL DEVELOPMENT

- **BACHELOR OF SCIENCE: ELEMENTARY EDUCATION, Bridgewater State College, Bridgewater, MA**
- **MULTIPLE TRAININGS REGARDING MANAGEMENT OF PERSONNEL & ASSETS (List available upon request)**
- **IRAQ WAR VETERAN 2004-2005**

PROFESSIONAL EXPERIENCE

PROPERTY BOOK TECHNICIAN, Chief Warrant Officer, United States Army, Grand Prairie, TX 2015-2016

- Responsible for property accountability of 13 units with a total value of \$147 million dollars of equipment.
- Exercise responsible and prudent actions of government property and funds to ensure proper use and care so that adequate accountability, custody and safekeeping is provided.
- Supervise 2 Property Book Officers and 14 Non Commissioned Officers and ensure measures were standardized and conducted throughout the Brigade to facilitate 100% property accountability and prevent damage and loss to Army property.

SUPPLY TECHNICIAN GS07, Fort Devens, Ayer, MA 2014-2015

- Maintained accountability of Fort Devens Reserve Training Area Training Aids, Devices and Simulators with a property book total of over \$100 million dollars.
- Supported and Hand Receipted equipment to over 300 units/customers throughout New England with the use of over 10,000 items.
- Created and Maintained Fort Devens Reserve Training Area Catalog to make all the items offered more accessible for customers to request.

PROPERTY BOOK TECHNICIAN, Warrant Officer, United States Army, TTC Devens 2012-2014

- Managed the life cycle, receipt, inventory, and accountability of all equipment used by the Devens Training Center.
- Enforced Army regulations, implement systemic fixes, set policies, provide guidance and establish accountability procedures within the Devens Training Center.

SUPPLY SERGEANT, United States Army, TTC Devens Ayer, MA 2007-2011

- Managed the contract acquisition, receipt, inventory, and accountability of over \$4,000,000 worth of sensitive item equipment.
- Supervised and coordinated the logistical activities and transportation movements of military occupational training.
- Facilitated the training and graduation of 5,000 military students each training year.

ADMINISTRATOR/OPERATIONS, Boston Public Health Commission, Boston, MA 1999-2008

- Responsible for the operations of a 190 bed emergency shelter that served as an intake facility for 500+ individuals each day.
- Supervised 35 staff, including hiring, professional development, all performance evaluations and disciplinary procedures.
- Program development and oversight, including the monitoring and management of \$2,000,000 operating budget.
- Assisted the Director of Operations in the development and implementation of policies and procedures for the Boston Public Health Commission Homeless Services Bureau.
- Collaborated with administrators from other social, housing, and health service agencies to ensure comprehensive services.

PROGRAM UNIT SUPERVISOR, Social Services Division, Boston Public Health Commission 1997-1999

- Provided operational oversight of a 70 bed transitional housing program, including supervision of 13 staff.
- Created and implemented policies to improve program services, coordinated social outings for residents, and maintained a positive, professional environment to aid clients in transitioning to community living.
- Worked collaboratively with other managers and staff to resolve identified operational problems by analyzing problems, identifying significant factors, gathering pertinent data, and recognizing and implementing solutions.

PROGRAM COORDINATOR, Social Services Division, Boston Public Health Commission 1993-1997

- Responsible for the daily operation, supervision and development of the work experience and vocational rehabilitation program.
- Supervised 2 staff and 20 program participants.
- Oversaw client files, inventory control, work schedules, linen distribution and serving meals for 300+ shelter guests.

Robert G. Nunes

Interview 15th at 3/14

From: Jason Cox <j.coxusmc@outlook.com>
Sent: Thursday, October 27, 2016 7:47 AM
To: Robert G. Nunes
Subject: Veterans Agent Position
Attachments: Jason_Cox_Resume.pdf; Jason_Cox_DD214.pdf

Good morning Robert,
Please accept the attached for consideration for the position of Veterans Agent for the town of Middleboro. I look forward in hearing from you soon.

In Comradeship,

Jason A Cox
Veterans of Foreign Wars Post 2125
Service Officer
40 Orange St
Bridgewater, MA 02324
myvfw.org/ma/post2125/
(339) 832-8712

Jason A Cox
101 Thomas St
Brockton, MA 02302
(339) 832-8712
j.coxusmc@outlook.com

Education:

02/07 – 06/08 Scottsdale Culinary Institute – Scottsdale, Arizona
Associate Degree of Occupational Studies

Volunteering:

07/09 – Present Veterans of Foreign Wars Post 2125: Bridgewater, Ma

Commander/Service Officer

- Assist any Veteran to file his or her claim with Veteran Affairs.
- Run committee meetings, oversee elections, complete paperwork and supervise management of the Post.
- Achieved 100% membership, recognized by Department of Mass VFW with All-State award, recognized by National VFW with All-American award.
- Interacted with Bridgewater Town Counsel to improve services for veterans and their families, ensure VFW Post is working within State and Federal regulations for a non-profit organization.
- Stay current with State and Federal regulations to provide precise and accurate guidance for Veterans and their families, regarding benefits, entitlements and services.
- Provide mentoring to Veterans in need, to seek help with VA or other agencies.
- Worked with Veterans to help change their discharge status.
- Networking with neighboring VFW's and other Veteran service organizations.
- Supervise and work with the Treasurer to make sure Post funds are properly used and distributed.
- Review and sign quarterly financial audits that are send to district administration.
- Prepared and passed three annual inspections that include, but not limited to, Community Service reports, Scholarship reports, Police, Fire and Teacher award notifications.
- Organized monthly fundraisers where members of the Post can honor a service member's sacrifice to service.
- Organized a series of open forums to discuss the phenomenon of Veteran suicide and how to reverse it.

Work History:

07/13 – Present F. W. Webb Co.: Brockton, Ma

Inventory Control

- Provide excellent customer service.
- Conduct daily inventory to assure count accuracy.
- Process warranties of defective product.
- Process credits as customers return unused material.
- Fulfill customer orders at a full service counter.

01/10 – 07/13 F. W. Webb Co.: Dedham, Ma

Warehouse Supervisor

- Provide training to new employees.
- Plan out daily delivery routes, keeping time and fuel efficiency in mind.
- Work with other stores to assure product is delivered to the customer in a timely fashion.
- Organize warehouse space so order picking can be done as efficiently as possible.

07/08 – 01/10 Meineke Car Care Center: Norwood, Ma

Automotive Technician

- Diagnose, repair and replace hydraulic brake components of cars and light trucks.
- Trained to operate transmission and engine coolant flush machines.
- Perform two wheel and four wheel alignments on cars and light trucks.
- Proficient in the use of an oxy/acetylene torch and MIG welder.

02/03–02/07 U.S. Marine Corps: Camp Pendleton, Ca

Diesel Mechanic, Cpl/E-4

- Repaired and replaced drive train components of medium to heavy-duty tactical vehicles.
- Provided a positive role model for the Marines under my command.
- Administered monthly progress reports to junior Marines to ensure training is up to date.
- Mentored junior Marines and provided leadership to Marines that need guidance.
- Trained to follow orders given to me by my superiors.
- Trained to keep a clear head under crisis and stressful situations.
- Instilled with the discipline necessary to complete any tasks assigned.

Robert G. Nunes

referenced
→

1472
~~2-11-16~~
4 PM

From: eulaliac@verizon.net
Sent: Thursday, October 20, 2016 11:46 AM
To: Robert G. Nunes
Subject: Veteran's Agent Posting
Attachments: DD214.pdf; Eulalia (Lola) Resume.docx

Dear Mr. Robert G. Nunes

I am writing in response to the advertisement for Veteran's Agent in the town of Middleboro. After reading the advertisement, I believe that I am the perfect candidate for this position. I have 34 years of military experience which showcase my capabilities in this area of expertise.

In addition, I have exceptional organizational skills that enhance my ability to serve as a Veteran's Agent for our great city of Middleboro. My excellent interpersonal skills enable me to communicate well with team members and my exceptional time management and decision making skills equip me to accomplish multiple complex tasks successfully.

I have attached my resume and DD214. I look forward to meeting with you to discuss this opportunity..

Sincerely yours,
Eulalia "Lola" Curley

EULALIA (LOLA) CURLEY

663 WAREHAM ST., UNIT #4, MIDDLEBORO, MA 02346

(774) 406-8262 • eulaliac@verizon.net

VETERAN

Summary: Executive level human resource Command Sergeant Major with 28 years of active federal services. Have held numerous positions while on active duty in the Massachusetts Army National Guard. A high performer with exceptional experience in personnel management, human resources management and effective employment of the workforce. Demonstrated performer with exceptional experience in operations, human resource management and effective employment of the workforce. Exceptional knowledge of local, state and federal interagency domestic operations. Experienced with local, state and federal joint operations, including personnel management, benefits, logistics, intelligence and training. Experience in senior level personnel management, staff leadership and leadership positions. Successfully budgeted and managed over \$10M for Homeland Security Forces.

Skills:

Management and Personnel Resources	Decision Making
Communicating Skills	Research & Development
Critical Thinking	Coordination
Human Resource Management	Leadership
Outlook, Microsoft, Excel, Power Point, Access etc.	Training
Time Management	Strategic Planning
Detail-oriented	Customer Service
Command & Control	Professional Mentoring
Filing/Records	Military Operations
Social Perceptiveness	Bi-Lingual (Portuguese)

Experience

Operations Sergeant Major, Massachusetts National Guard **2010-2016**

- As the senior enlisted soldier with a security clearance, was responsible for staff preparedness and execution of domestic support and emergency response operations for Massachusetts. During that time we successfully executed approximately four missions per year including the response to the Boston Marathon bombing, response to hurricanes Irene, Sandy and Earl, tornados in Western MA, burst water main in Boston and blizzards of 2014 and 2015.
- As the human resources manager for the unit, was responsible for the careers of 79 full-time Soldiers and 415 part-time Soldiers. This included providing mentorship and guidance for career growth as well as empathetically dealing with individual issues as they arose at any time of day or night. During this period the unit received strong marks for unit cohesion and a positive work environment on annual climate surveys.
- Developed, planned and executed fiscal year command budgets in excess of \$10M annually. Prepared staffs work schedules and assignment of specific duties.
- As the Operations Sergeant Major I served as the point of contact for all multi-state and national human resource boards and personnel actions.
- Experience with personnel recruitment, investigating applications, training, compensation and benefits, labor relations and negotiation, and personnel information systems.

Administrative Supervisor/Command Sergeant Major, Massachusetts

1991-2010

- Trained, counseled, mentored and developed senior human resource staff; managed implementation of the enlisted personnel promotion system; developed and maintained the organization's professional development programs.
- Directly management of all full-time Active Duty personnel training and human resources records using Microsoft Excel, Word, PowerPoint, Outlook Web, Access, etc.
- Pre-screened applications, scheduled and coordinated interviews, and supported staffing activities.
- Advised senior staff on organizational policy matters such as equal employment opportunity and sexual harassment, and recommended needed changes. Handle staffing issues, such as mediating disputes and directing disciplinary procedures
- Performed difficult staffing duties, including dealing with understaffing, refereeing disputes, and administering disciplinary procedures
- Performed day-to-day administrative tasks such as maintaining information files, processing paperwork, approving and maintaining transfers, promotions, leave and work schedules for the organization.
- Involved in overseeing employee relations, recruiting, regulatory compliance, and employee-related services such as training, benefits and organization's structure to help meet budgetary goals.
- Participated in conference with both state and federal officials on matters affecting the welfare of veterans and their Family during deployment/redeployment benefits.
- Knowledge of business and management principles and processes for providing customer and personal services. This included customer needs assessment, meeting quality standards for services, and evaluation of customer satisfaction.

Education

Masters of Business Administration (Magna Cum Laude)

2004

Touro University International, Cypress, CA

Bachelor of Science in Business Administration

2002

Endicott College, Beverly, MA

Interview / 15B 2:30

Robert G. Nunes

From: Fred Beal <fcbealsr@gmail.com>
Sent: Wednesday, October 26, 2016 2:32 PM
To: Robert G. Nunes
Subject: Veterans Agent Position
Attachments: Beal Resume 2.docx; Cover Letter Veterans Agent.doc; DD_214.pdf; References.docx

Mr. Nnes,

Sir I am submitting my cover letter not previously submitted with my resume and DD-214. I must apologize, for not doing so previously. I am attaching all documents.

Respectfully

Fred

Fred C. Beal
CDR, USN, Ret.
"When nothing goes right. Go left!"



Frederick C, Beal, CDR, USN, Ret.
264 Bedford St., Lakeville, MA 02347
(508) 789-2740, fcbealsr@gmail.com

Middleborough Town Hall
C/O Mr. Robert Nunes (Town Manager)
10 Nickerson Ave
Middleborough, MA, 02346

Dear Sir,

With reference to the Veterans Agent position, I am enclosing my resume which summarizes the scope of my experience and education. If required, I will happily submit my curriculum vitae.

As my resume will demonstrate, I have excellent qualifications to perform professionally in a diverse array of positions within your organization.

- Successful in establishing productive work environments
- Thorough in exploring all avenues and options in problem solving
- Eminently skilled in evaluating business performance, operations
- Well established supervisory skills

In addition, I maintain exceptionally high work standards, possess excellent interpersonal and communication skills, interact well with people, and always maintain a positive attitude.

Being challenged by new situations, I have always proven myself to be able to take on a great deal of responsibility. I feel I have the knowledge, skills and motivation to provide a strong support to your staff. Should you conclude that I am a viable candidate for a position with your staff, I would be pleased to meet with you to further explore my qualifications at your convenience.

Thank you for your consideration, and I look forward to your reply.

Sincerely,

Fred C. Beal
CDR, USN, Ret.

Enclosures

- (1) Resume
- (2) DD-214
- (3) References

Frederick C. Beal, Commander, USN, Ret.

264 Bedford St., Lakeville, MA, 02347. (508) 789-2740 fcbealsr@gmail.com

Objective

Professional with over 30 years' experience is expertly experienced in operations management and supervision is seeking position as a Veterans Agent.

Skills & Abilities

OPERATIONS MANAGEMENT:

- Implemented and managed daily operations service program.
- Evaluated business performance and operations/services.
- Reviewed financial statements and activity reports, and other performance data to measure productivity and goal achievements.
- Determined areas needing cost reduction and program improvements.
- Eminently skilled in evaluating business performance, operations, and viability parameters to determine future service of operational areas.

LOGISTICS:

- Developed U.S. Government E-Commerce Business Systems, allowing the federal logistics sector to readily conform to private practices.
- Wrote contract RFP's, evaluated proposals, adjudicated and monitored contractual prices & contract terms.
- Served as acquisition & contract regulations specialists and legal liaison.

PROGRAM MANAGEMENT:

- Simultaneously managed five clinics successfully. Reorganizing to a required state of inventory management practice, reconfiguring physical layouts, implementing advanced computer systems and reorganized staffing requirements to meet a changing need.
- Supervised 200 to 300 personnel.
- Developed cooperative program between government agencies to reduce costs & increase options for government purchasing.
- Coordinated & directed multiple departments in essential downsizing.
- Analyzed and restructured personnel, budget and financial systems.
- Researched, selected, and implemented computerized record management systems.

LEADERSHIP:

- Responsible for the management of multiple departments, budgets, staffs and facilities.
- Developed professional relationships, motivated, empowered, and managed human resources.
- While developing teams, managed stress in the environment and created a quality organizational climate.

LEADERSHIP: (CONT.)

- Excels in writing, negotiating, and executing federal, private and public contracts as required by the many agencies and businesses he served.
- Expertly skilled in the use of the MS Office Suite. And Comp TIO A+ Certified 2009/2011 Windows 7 and Windows 8. Recently acquired Windows 10 certification.

CERTIFICATION:

- Lean Six Sigma.

EXPERIENCE

Beal Consultation Services
CEO/COO

07/2007 – 12/2010
Lakeville, MA.

- Business consulting services: specialized in inventory and systems management as well as all taxation issues.

United States Navy
Commander

02/1985-07/2005

- 06/2001-03/2005, Program Manager, Naval Health Care New England, Newport, RI, Adjunct Professor, University of Rhode Island (2002-2005)
- 09/1997 – 03/2001, Coordinator of National Contracts, Defense Logistics Center, Philadelphia (Defense Logistics Agency)
- 06/1993 – 09/1997, Director, Administrative Services, Naval Medical Clinic, Portsmouth, NH
- 06/1990-06/1993, Adjunct Professor, Campbell University, Department of Health Sciences, Jackson Foundation, NNMC, Bethesda, MD
- 06/1990 – 06/1993, Associate Director for Drug Information, National Naval Medical Center (NNMC), Bethesda, MD

PROFESSIONAL APPOINTMENTS

- **Editorial Advisory Board, Pharmacy Today: American Pharmacist Association. Washington, DC. (2003-2006)**
- **Adjunct Clinical Professor: University of Rhode Island, Kingston, Rhode Island (2001 – 2004)**
- **Preceptor: Campbell University, Dept. of Pharmacy Practice, Raleigh, NC (2002 – 2004)**
- **Preceptor: Northeastern University, Dept. of Pharmacy Boston, MA (2002 – 2004)**
- **Faculty Naval School of Health Sciences , Bethesda, MD (1991 – 1994)**

PROFESSIONAL APPOINTMENTS (CONT):

- **Faculty: Boston University, Boston, MA (1989 – 1990)**

PROFESSIONAL AWARDS

- **BUMED Patient Safety Award, 2003**
- **Federal Government Award for Advancing E-Commerce, (2002)**
- **Association of Military Surgeons of the United States Pharmacy Research Award, 1992**
- **The Upjohn Pharmacy Research Award, 1992**

COMMUNITY ACTIVITIES:

- 05/2015 Elected to Town of Lakeville, MA Cemetery Commission to serve a three year term.
- 01/2016 Appointed to Town of Lakeville, MA Cable Advisory Committee. Appointment to be served at the discretion of the Board of Selectmen.
- 6/2016 Appointed to Town of Lakeville, MA Master Plan Implementation Committee
- Member National Eagle Scout Association
- Member Appalachian Mountain Club
- Member Trout Unlimited

EDUCATION

New Hampshire College, Portsmouth, NH
M., Business Administration

Carroll Graduate School of Management, Boston College, Chestnut Hill, MA
M.S. Accounting (not matriculated)

Graduate School of Business Studies, University of Maryland, College Park, MD
M. Administration

Northeastern University, Boston, MA
B.S., Health Care.

Mr. Robert G. Nunes
Town Manager
10 Nickerson Ave.
Middleborough MA 02346

John F. Connolly
44 Borrows Road
Foxboro, MA 02035

Subject: VSO Position

October 20, 2016

Dear Mr. Nunes,

I am responding to your towns need for a qualified Veterans Service Officer. I have enclosed in this email several documents as requested and copies of my educational transcripts. What I would bring to the Town of Middleborough's veteran population is 30 years of federal experience within the Department of Veterans Affairs, knowledge of military history, veterans' benefits and programs.

My experience would transfer over to serving veterans within your community in providing the best possible tools to navigate the VA Healthcare system to obtain services and healthcare.

I have included a letter of recommendation from the Director of Veterans outreach task force that he had written me for a previous position. I work with David Hencke, Coordinator VOTF for several years providing outreach services to veterans in and around Massachusetts. An additional list of references will be provided if requested.

In closing I would like to thank you in advance for an opportunity to speak with you about that experience and an opportunity to serve your community.

Sincerely,

E/S John F. Connolly, LSWA

Collateral duties: Committees/Social Responsibilities

Veteran's Outreach Task Force: Team Leader 2013-present

Organize events, set-ups; provide information of services to veteran and the public from all conflicts on enrollment in VA medical care system, and additional benefits, guidance in filing claims for injuries or illness. Attend monthly meetings with clinicians and administration. Engage families and veterans at public events and provide them with outreach materials and enrollment assistance. Address Veteran Service organizations in regards to benefits and healthcare services. Attend Job Fairs.

Foxboro Veteran's Advisory Committee, 2013-present

Chairman: Elected in 2015, after severing for two years as a member. Coordinate agenda for monthly meetings approve minutes run meetings. Plan/participate in veteran events to include POW/MIA day Memorial Day, and Veterans Day. Act as liaison between town veteran services officer and other public officials. Organize veteran outreach events, inform veterans of their benefits at Federal and State level. Stand in for Director of Veterans Services at meetings of the Board of Selectmen and other events when he is unable to attend.

Department of Veterans Affairs (Continue)
1995-2010

Law Enforcement Officer: Provided protection to patients, employee and visitors, enforced federal, state, local laws, VA rules and regulations. Conducted criminal investigations, interviewed witnesses and interrogated offenders. Prepared and filed reports, gathered, preserved and analyzed evidence, made arrests testified in court.

Responded to and assisted medical staff with violent patients. Operated dispatch communication systems, close circuit monitors and NCIC computer. Responded to fire emergencies and investigated causes of fires, false alarms, faulty pull stations or sprinklers/smoke detectors activations, certified in CPR/AED and first responder training. Assisted outside law enforcement agencies in investigations and arrests of offenders and wanted persons. Maintain proficiency in Firearms and self-defense training.

Collateral Duties:

AFGE National Law Enforcement Officers Committee (Vice-Chairman) 1999-2005
Organized meetings and grass root campaigns lobbying efforts in Washington D.C.
Teach members and attendees procedures on addressing and meeting with U.S.
Congressional Leaders. Presented and interpreted legislation to members in regards to
benefits. Meet at local offices of congressional leaders that were on break from
Washington D.C. to request their support on legislation.

Military Experience **Vietnam-Era** United States Air Force 1973-1980

USAF Security Specialist, (1973-1980) Basic Military training 6 weeks Lackland AFB,
TX, USAF Security police training 6 weeks, Air Base ground defense 6 weeks, trained in
providing armed response to protect USAF alert military aircraft and their crew both in
CONUS and overseas. Trained in combat maneuvers and deployment tactics, Small and
heavy duty weapons, M-16(.223 caliber) rifle, M79 Grenade Launcher, XM-248, Combat
Master .38 caliber pistol

Computer Skills: Microsoft Office, Healthcare software.

Outdoor activity/hobbies: fishing, kayaking, swimming, camping, cooking and reading

Reference Available upon request