

MINUTES

For approval at the 8-23-10 meeting

 **DRAFT**

July 26, 2010

**Middleborough Board of Selectmen
Meeting Minutes**

Chairwoman opened meeting at 7:00 PM by inviting those in attendance to join in the Pledge of Allegiance.

In attendance were: Selectmen M. Brunelle, A. Rullo, M. Duphily, S. McKinnon, S. Spataro, Town Manager C. Cristello, and Confidential Secretary J. Shanley.

ANNOUNCEMENTS

The President of Middleborough Friends group asked Chairwoman to publicly thank Fire Chief Lance Benjamino, Lt. Thomas Gaudette, and Firefighter Alan Deane for attending their concert on Thursday evening and bringing along a fire truck for the children to enjoy. The Sheriff's Department will be at this week's concert to fingerprint children.

Health Officer addressed Board with an update re EEE in the area. Middleborough and Lakeville have been elevated to "High Risk" by the Department of Public Health. Other areas are beginning to show signs. She has been working with Plymouth County Mosquito Control. They have been terrific to work with and have been very responsive. They are targeting the Battis field area, the sports fields, and as of last week they had not done the schools. She is working with them to start doing the schools once she gets the paperwork in. They sprayed the barn area where the horse died. They will spray it again this week. They will do trap testing this Wednesday to get understanding of mosquito population. They will do the center and central section of Town on Thursday. The Town Hall lawn is done weekly. The two housing authority properties have been included. It is not only dawn and dusk that are a concern. The mosquitoes are out during the daytime. The public should wear mosquito repellent. Selectman McKinnon asked what Towns are considered high risk. Health Officer explained that it is Middleborough and Lakeville only at this time. Aerial spraying is determined at a State level and not by Plymouth County Mosquito. She is aggressively pursuing ground spraying at present, but personal protection is always best.

Upon motion by Selectman McKinnon and seconded by Selectwoman Duphily, Board voted unanimously to approve 6-28-10 meeting minutes with correction on page 10 re comment referencing R. Geoffroy and A. Nalevanko, which does not belong as part of that discussion.

Upon motion by Selectwoman Duphily and seconded by Selectman Rullo, Board voted unanimously to approve 7-12-10 meeting minutes with correction on page 5 changing the word "Commission" to "Commissioner's" in referencing MGE meeting and by also adding on page 7 referencing Robert's Rules, "motion did not carry".

Chairwoman informed Secretary that the Board does not need to receive "attachments" with minutes.

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NEW BUSINESS

Upon motion by Selectman Spataro and seconded by Selectman Rullo, Board voted unanimously to approve request by New England Blues Festival to place sign on Town Hall lawn from 8/1/10 until 9/12/10.

Upon motion by Selectman Spataro and seconded by Selectman McKinnon, Board voted unanimously to approve a One-day All Alcoholic Liquor license for The Bartending Service of New England for a Wedding Reception to be held at the Council on Aging on 8/8/10 from 7:30 PM until 11:00 PM.

Upon motion by Selectman Spataro and seconded by Selectman McKinnon, Board voted unanimously to approve Betterment Agreement for David C. & Joyce P. Robinson, 20 Homestead Road in the amount of \$15,404.60.

Upon motion by Selectman Spataro and seconded by Selectman McKinnon, Board voted unanimously to approve Betterment Agreement for Timothy & Michelle Fraser, 73 East Grove Street in the amount of \$18,841.44.

Upon motion by Selectwoman Dumphily and seconded by Selectman Rullo, Board voted unanimously to disband the Charter Review Committee with a note of thanks.

Police Chief Gates addressed Board to explain his request to hire a Part-time I.T. Administrator. Discussion ensued. Selectwoman Dumphily and Selectman Spataro noted that they find the request reasonable. Selectman Spataro asked if the position could be covered by a Town I.T. staff person. Chief noted that it might be possible and save some money, however, he would like the person accountable to him, and they wouldn't be. Selectman Spataro noted that someone who reports to I.T. Director can work on special projects. The Chief's plan is ask the Bridgewater I.T. person who knows the I.M.C. stuff thoroughly, to participate in the interview process. Selectman Spataro asked Town Manager if there is any room in the I.T. department to help with any additional work. Town Manager responded that the I.T. department has been cut back like everyone else. Chairwoman noted that the staff person that had been utilized for this position had already been an employee of the police department, therefore, it had not affected other departments. Selectman Rullo noted that it sounds as though the I.T. department is out straight now and questions whether or not the Town could squeeze 15 additional hours out of that department to fill the position. Selectman McKinnon suggested the use of an I.T. Vendor who would be available 24/7. He further suggested that we could possibly bundle services as has been talked about through SRPEDD. Chief offered that most vendors want you to sign a contract for certain amount of time and money, but noted that we may be able to consider in the future. Chairwoman asked Chief to work with Town Manager and I.T. department to see if they can help. She knows what the workload is in the I.T. Department and it will be difficult, but maybe they can assist for now.

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Upon motion by Selectman Spataro and seconded by Selectwoman Duphily, Board voted unanimously to approve request. Chairwoman asked Chief if there is any chance Officer Silvia could come in to assist. Chief noted that he has already retired, but anything is possible.

Upon motion by Selectwoman Duphily and seconded by Selectman Spataro, Board voted unanimously to approve One-day Wines & Malt Beverages Liquor license for Oak Point

Upon motion by Selectwoman Duphily and seconded by Selectman Spataro, Board voted unanimously to set 10/4/10 as Fall Town Meeting Date and to close the Warrant on Friday, August 27, 2010.

Upon motion by Selectman Spataro and seconded by Selectman McKinnon, Board voted unanimously to execute Deed re Stanizzi Property.

HEARINGS, MEETINGS, & LICENSES

20 Pine Grove Ave., Septic Repair Variances

Engineer Darren Michaelis of Foresight Engineering addressed Board. Chairwoman read allowed what had been required by the Health Officer and asked applicant if he has complied. He responded that he had. Health Officer addressed Board to state what she requires. Upon motion by Selectwoman Duphily and seconded by Selectman Rullo, Board voted unanimously to approve the acceptance of these septic repair variances.

Martenson – Valley Road Sewer Extension Request

Attorney Michael O'Shaughnessy addressed Board to speak on behalf of his client. He noted that the engineer is not available this evening. Chairwoman informed him of the Board's policy adopted in 2004. He asked for a copy noting that he had only received one from 1988. Discussion ensued. Wastewater Superintendent Todd Goldman addressed the Board and explained why he recommends against allowing any new extensions. Selectwoman Duphily asked Attorney O'Shaughnessy if the residents in this development could put in septic systems. He said that the soil won't support it. After a lengthy discussion, Attorney O'Shaughnessy offered that he would like to talk with the engineer and Mr. Goldman to develop what they need to satisfy his concerns and bring back before the Board. Town Manager suggested that there is no harm in letting him work on coming up with something and see if it's satisfactory. Chairwoman announced that the Board will postpone action until future time when Attorney O'Shaughnessy can return. Board asked Town Manager to provide the Board members with the most recent policy.

Set Water, Sewer & Trash Rates

Town Manager explained why he is recommending that the Board increase water and wastewater rates by 5% and to reduce trash rates by 2%. Discussion ensued. Upon

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motion by Selectman Spataro and seconded by Selectwoman Duphily, Board voted unanimously to approve 5% water rate increase as recommended by Town Manager.

Upon motion by Selectman Spataro and seconded by Selectwoman Duphily, Board voted unanimously to approve 5% wastewater rate increase as recommended by Town Manager.

Town Manager reviewed his recommendation for decreasing trash rates by 2%. Upon motion by Selectman Spataro and seconded by Selectwoman Duphily, Board voted unanimously to approve Town Manager's new option for trash removal at the landfill for the one-time clean up projects with a fee of \$5 per trip with a maximum of three trips per year.

BILLS

Upon motion by Selectman McKinnon and seconded by Selectman Spataro, Board voted unanimously to approve MMA bill in the amount of \$2,631 for dues.

Selectman Spataro noted that the Town hasn't had a hazardous waste cleanup in sometime. Town Manager responded that the Town will have one this fall. Selectman McKinnon asked the Town Manager if he would be able to include something in that about prescription medications also. Town Manager responded that he would look into. Selectwoman Duphily suggested that the Health department will take prescription medications for disposal. Town Manager offered that he believes that the pharmacies will also take back prescription medications for disposal, though he is not certain. Chairwoman asked Town Manager to look into. Town Manager agreed.

TOWN MANAGER'S REPORT

Town Manager presented his recommendation on I.T. Assessment Task Force as presented on the attached. Discussion ensued. Upon motion by Selectman Rullo and seconded by Selectman Spataro, Board voted to go along with recommendation of Town Manager. Four in favor. M. Brunelle abstained.

Selectman Rullo asked if a timeline should be established to formulate the committee. Chairwoman Brunelle noted that the Town Manager will make recommendation to the Board as to who should be considered for appointment.

Town Manager updated Board re FEMA reimbursement. A total of \$166,000 in reimbursements has been sought. We have only received 75% of that. In category B alone, we are looking at approximately \$74,000 of requests. That is potentially approximately \$55,000 in reimbursement from the emergency response that we performed during the storm. He thanked Chief Benjamino for his diligence in getting this done. It is really going to benefit the Town to get this reimbursement.

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Sr. Community Service Employment Program "Citizens for Citizens" will be paying for a part-time custodian for both Town Hall buildings.

Chairwoman Brunelle noted that she was aware that the Town had a leak in the Eastern Bank building. Town Manager offered that we had more over the weekend. He informed the Board that we are trying to get estimates and noted that it is not a good situation for the employee in that area. Building Commissioner Mr. Whalen is working on getting estimates. Selectman McKinnon asked if we will be able to submit an insurance claim for this. Town Manager responded that he is not sure it will rise to the deductible.

CORRESPONDENCE

Selectman Spataro acknowledged #12 - letter from Representative Straus relative to state agency cuts. He noted that they all seem to be cuts of people that are faced with the public rather than cutting people behind the scenes. He would rather have seen them make cuts in education or secretarial pools.

Selectman Rullo referenced #3 and urged the public to get a hold of their senator to oppose Section 122 of Senate Economic Development bill.

Upon motion by Selectwoman Duphily and seconded by Selectman Spataro, Board voted to authorize Town Manager to speak on behalf of the Board and oppose this bill while at State House tomorrow.

Selectman McKinnon acknowledged #6, which was a Thank you letter from Kellie Craig for recognizing her son and other troops at recent welcome home reception. Selectman McKinnon offered his thanks for receiving the letter and additionally for their son's service.

Selectman McKinnon acknowledged #7 NIMS Compliance. It was noted that the Board needs to get certified.

#11 Notice of fundraising Drive. He offered concern that they check to make sure the marketing company they use has the proper licensing. Chairwoman responded that she spoke with Mr. Andrews today. They did follow up and they have been approved.

Selectman McKinnon noted #14 E.R. Permit Inspections. There were four that did not have signage along the roadways. They are #9-1 Fuller Street, #9-3 Fred Greene on Tispaquin Street, #7-03 Ryan Vlaco on Pine Street and #9-04 on Pine Street. He requested that DPW Director A. Bagas look into.

Selectman McKinnon noted #20 Suggestions by Adam Bond regarding rules for consideration, suggesting that they may be worth looking at and perhaps adopt some of them. Chairwoman suggested that they put matter on the 8/9/10 agenda for discussion,

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noting that they are very good suggestions and if any Board members have any suggestions before then, to forward them to her and they can incorporate them. Board agreed.

Selectman McKinnon asked if he could give a report re SRPEDD. Chairwoman asked if Board could hear the report under "Other" at its next meeting. Selectman McKinnon agreed.

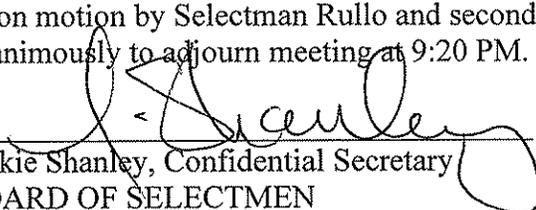
OTHER

Allin Frawley commended and thanked Town Manager, Anna Nalevanko, and the Board for bringing projects such as Compass Medical to Town. Town Manager added that Ruth Geoffroy should also be commended.

Chairwoman noted an invitation to the Board to attend a Court of Honor for Brendan Gaulin on Saturday, August 14, 2010 and reminded the Board members to RSVP as requested.

Brian Giovanoni wanted to thank the Fire Department for coming to the concert on the lawn of Town Hall. He noted that the Fire Department (the Union) has blue and silver house number signs that can be installed at foot of residential driveways for \$15. These signs make it that much easier for police and fire to locate addresses.

Upon motion by Selectman Rullo and seconded by Selectman McKinnon, Board voted unanimously to adjourn meeting at 9:20 PM.



Jackie Shanley, Confidential Secretary
BOARD OF SELECTMEN

**Middleborough Board of Selectmen
Meeting Minutes**

 **DRAFT**

August 9, 2010

Chairwoman opened meeting at 7 PM by inviting those in attendance to join in the Pledge of Allegiance.

In attendance were Selectmen M. Brunelle, A. Rullo, M. Duphily, S. McKinnon, S. Spataro, Town Manager C. Cristello and Confidential Secretary J. Shanley.

ANNOUNCEMENTS

Chairwoman announced that the summer concerts on the lawn of Town Hall will resume on Thursday 8/12, weather permitting.

Chairwoman read aloud thank you letter from Joe Ciaglo's siblings regarding the ceremony of the street leading up to the Wastewater Treatment plant being named Joe Ciaglo Way.

Chairwoman thanked everyone for heeding the mosquito spraying advisories and for cancelling outdoor sports activities. Ground spraying will continue.

Chairwoman announced that the South Middleborough Grange will hold its 53rd Annual Agricultural Fair on Saturday, August 28, 2010. Exhibits received from 7 a.m. until noon. Fair opens at 1:30 p.m.

NEW BUSINESS

Upon motion by Selectman Spataro and seconded by Selectman McKinnon, Board voted to award Water & Land Purchase off Miller Street to Eastern Bank in the amount of \$410,000 with an interest rate of 1.15% as recommended by Town Treasurer. Four in favor. M. Brunelle abstained.

Upon motion by Selectman Spataro and seconded by Selectman McKinnon, Board voted unanimously to declare the attached list of items as surplus as requested by the Middleborough Public Library.

Upon motion by Selectman Spataro and seconded by Selectman McKinnon, Board voted to approve signing the MIIA Health Benefits Trust. Four in favor. M. Brunelle abstained.

Upon motion by Selectman Spataro and seconded by Selectman McKinnon, Board voted unanimously to appoint Ronald J. Costa as a Special Police Officer.

Upon motion by Selectman Spataro and seconded by Selectman McKinnon, Board voted unanimously to authorize Chairwoman to sign the Civil Service documents for Ronald Costa's retirement.

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Upon motion by Selectman Spataro and seconded by Selectwoman Duphily, Board voted unanimously to issue a letter of appreciation to all employees upon their retirement.

Captain George Andrade addressed Board to ask for the Board's approval and support re Muscular Dystrophy Drive on 9/17, 18th, and 19th. Upon motion by Selectwoman Duphily and seconded by Selectman Rullo, Board voted unanimously to approve.

Chairwoman explained that she had drafted and included in the Board's packets for discussion a set of proposed Board Procedures. Chairwoman further explained that she has requested the Board's secretary to compile a list of all licenses and hearings. Board members offered the following comments:

Selectwoman Duphily

- 1st page below 2nd paragraph should say that each meeting is to be posted in accordance with MA law
- Procedure for emergency meetings should be included.
- P. 3, 4th paragraph put in if a resident had something that was time sensitive that they wanted to announce, they could, as long as they get in touch with the Chair
- When folks address Board at podium, they announce name and address
- Include duties of the Secretary

Selectman Rullo

- Define what a majority vote constitutes. Is it always three? Is it a majority of those in attendance? How will abstentions be counted? Asked members to think about and come up with guidelines. He prefers that there should always be at least three to pass anything. Chairwoman explained that it could be a problem if someone opposes or abstains. She will look at it and see what she can find.
- There's always the unforeseen that would require something be established as general guidance for the "unforeseen" incase these guidelines don't cover it.

Selectman McKinnon

- P. 1 above Election of Officers - He doesn't think the rotating of the Chairperson needs to be in there as not everyone may be comfortable being Chairman. Chairwoman Brunelle clarified that it reads "strongly encourage".
- Town Manager will ask for election of officers - Chairwoman explained that the Town Manager would rather not and recommended that the Sr. most Board member take on that role. Selectman McKinnon recommended that the Board's secretary call for the nominations. Chairwoman responded that the secretary felt uncomfortable doing that. Secretary clarified that it has nothing to do with being uncomfortable, but rather, that she had been informed that she has no official authority to open a meeting and call for nominations. Chairwoman responded that it will be done this way because that is the way we've always done it..

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- P. 3 “Old Business” - He would like to change to “Unfinished Business”
- Conduct of Meetings - He would like signature sheet at podium again.
- Removing someone – Chair should “order” the removal not actually “remove” them.
- Public hearings – He’s not sure allowed to cross examine witnesses, etc. Chairwoman explained that this references a different kind of hearing.
- P.5 Workshops – Do we need to indicate a procedure to post workshops? Chairwoman stated that everything is required to be posted.
- On last page - Under Voting - Chairman may refuse to acknowledge a motion - He believes that if a motion is made and seconded, it should be voted on. Chairwoman responded that it cannot be voted on if it is improper motion. Chairman determines if improper. An example would be if a motion is made prematurely. Chairwoman will refine language to read “if improper or out of order”.

Selectman Spataro

Offered Chairwoman his appreciation for having had drafted the guidelines/procedures.

- P.1 – 2nd paragraph - Members May act in their Official capacity only when in open public meeting with a majority of the Board present, or when specifically delegated by a majority of the Board. Chairwoman clarified that the intent was that an individual selectman can’t make any kind of decision that should appropriately be brought before the Board. She will re-word language.
- P. 2 - Chairman shall also serve as Ex-Officio Non-Voting Member - He would like this Board to discuss this. He thinks it’s a level of extending the Chairmanship. After discussion, Board agreed to change to “if so authorized by the Board”.
- Second to last page - Release of Executive Session Minutes - He would like to add language “by vote of the Board”.
- Last page under Voting - Reconsideration of vote - He suggested adding language if “new information” becomes available.

Chairwoman will redraft with suggested changes.

HEARINGS, MEETINGS, & LICENSES

Joe Webby of Webby Engineering addressed Board and introduced applicant Virginia Bradbury and explained what she is asking to do. Chairwoman opened hearing at 7:41 PM by reading aloud the public hearing notice. Ms. Bradbury addressed Board and explained that she is trying to put a small room on the back of her house. She asked if she can get a variance because it will cost her significantly more financially to move the addition over as suggested by the Building Commissioner. Chairwoman explained that the Board is not a liberty to authorize a variance and suggested that Ms. Bradbury speak with the Building Commissioner and see if there is another way to configure the addition.

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William Bradbury addressed Board and asked if they need a land lawyer or how they would get through this. Chairwoman explained that this is specific to the Town's WRPD Bylaw. Mr. Bradbury asked if the state can alter that. Chairwoman responded that it could not. Mr. Bradbury asked if they can build the foundation moved over, but extend the house part to hang over the wetland area. Joe Webby offered that he will make an appointment with the Building Commissioner to discuss the possibility. Town Manager will ask Town Counsel if this is possible. Upon motion by Selectman Spataro and seconded by Selectman McKinnon, Board voted unanimously to continue hearing to 8/23/10 at 7:30 PM.

TOWN MANAGER

Town Manager reported that Animal Control Officer Jayson Tracy received the Animal Control Officer of the year award. Town Manager wanted to congratulate him. Upon motion by Selectwoman Dumphily and seconded by Selectman McKinnon, Board voted unanimously to send a letter of congratulation to him from the Board.

Town Manager noted that the Town's input is being sought relative to the possible closing of the Wareham District Court. Town Manager suggested that police department could compile information/concerns and then submit Board's input.

Town Manager offered that it's been a good week for Town employees. The Town received a letter of commendation from resident George W. Davey regarding an unnamed employee. Upon motion by Selectman Spataro and seconded by Selectman McKinnon, Board voted unanimously to send a letter of appreciation to the employee once the Town Manager learns his or her name.

Upon motion by Selectman McKinnon and seconded by Selectman Spataro, Board voted unanimously to authorize Town Manager Charles J. Cristello to sign all documents relative to the Middleborough Park @ 495 More Jobs Grant.

SRPEDD

Selectman McKinnon reported that we received the attached annual Municipal Assistance request form. He will give to Board's secretary. Town Manager noted that we tried to use these services with Historical preservation, but they found they no longer had the expertise to do that. We will circulate to see where it could be used. Selectman McKinnon read aloud the various categories of assistance available.

Chairwoman opened public hearing on application made by Cheryl A. Salemme, Frank's A42ABL Used Cars by reading aloud public hearing notice. Applicant Cheryl A. Salemme of 2697 Cranberry Highway, Wareham, MA addressed Board to introduce herself and her husband. Chairwoman asked for questions from the public. Allin Ross 56 Smith Street thinks it will be overkill and may bring down property value as there are

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many businesses there. The traffic, trash, and noise are already a problem. He is against the issuance of this license. Chairman asked Town Manager to mention speed on Smith Street to the appropriate Town departments. Selectman Spataro asked if there is a speed posting. Mr. Ross indicated that he didn't think so. Chairwoman Brunelle assured Mr. Ross that we will bring it to the attention of the Police Chief. Selectman Spataro suggested consideration of "Slow Children" signs also. Mr. Salemme offered that he intends to make things better. Hearing no further comments/questions, Chairwoman declared the hearing closed. Upon motion by Selectman McKinnon and seconded by Selectwoman Duphily, Board voted unanimously to approve license for the sale of up to 15 Class II automobiles.

Chairwoman Brunelle announced that the 8:15 PM meeting with Sysco is postponed until 8/23/10.

CORRESPONDENCE

Selectman Spataro noted #7 re Edgeway Mobile Park and asked if there is any update about someone else buying the Park. Town Manager responded that he had learned last week that someone is trying to convince the tenants to buy the property. Selectman Spataro asked if the Town is still in limbo regarding outstanding issues with Edgeway. Town Manager responded that the Zoning matters will be before the Courts in September. He thinks the Town is heading to trial.

Selectman McKinnon noted #3 - job posting for I.T. Administrator at Police Department. He is concerned that there isn't any requirement for education and asked if it can be added. Town Manager responded that the Chief has already posted. Chairwoman Brunelle agreed that at least a certificate in Microsoft Software should be required. Selectman McKinnon would like to see something required to show at least he's been to some type of school.

Selectman Spataro noted #13. Upon motion by Selectman Spataro and seconded by Selectwoman Duphily, Board voted unanimously to send letter to our legislative delegation voicing the Board's disappointment that healthcare reform was stalled. Selectman Spataro asked if the matter can be placed on a future agenda to keep on top of the matter. Chairwoman responded that we can keep on it through telephone calls. Selectman Spataro noted that the Board could do both.

Chairwoman Brunelle noted items found in the Beacon Newsletter.

- 2011 Annual Trade Show will be held 1/21 and 1/22/11
- Also soliciting workshop suggestions due 8/16/10
- Economic Relief packet – procurement guidelines have changed.

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Selectman Rullo noted that one piece of legislation that did pass, is that they did extend automatically for two years any projects that are currently pending. He asked the Town Manager if that will affect us in any way. Town Manager responded that fortunately, they did not include any 40B projects in that vote.

OTHER

Allin Frawley of 35 Forest Street addressed Board. His wife told him several times that she was impressed with the mosquito information being available on the website. He extended his and his wife's thanks.

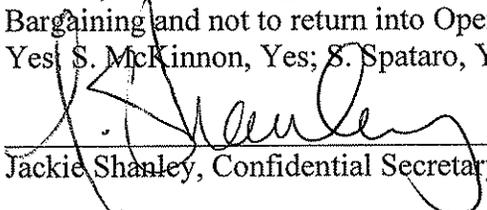
He wanted to see the Board's procedures printed somewhere for the public. After reading the proposed procedures, he is concerned that it curtails the public's ability to speak.

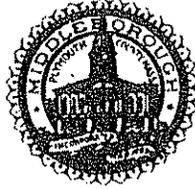
Mr. Frawley asked if the Board has invoked the Dispute Resolution with the Wampanoag Tribe. Chairwoman responded that the Board will have no comment as it is pending litigation. Chairwoman added that she will not accept a question on that going forward. Once we have concluded anything that we are going to do, the announcement will be made publicly. She will not entertain any further questions on that matter until such time. The matter is not open for discussion.

B. Giovanoni of Rocky Meadow Street approached Board with a question, however, Selectman Spataro noted that Mr. Giovanoni should be required to follow the same rules as Mr. Frawley and was therefore not allowed to present his question as it had not been previously submitted to the Board. Mr. Giovanoni asked when these rules went into effect. Chairwoman responded they were voted on 6/21/10.

Selectwoman Duphily noted that she had a matter that she wished to mention. Chairwoman offered her the opportunity to present. As noted by Selectman McKinnon Selectwoman Duphily also did not qualify to speak as her material had not been previously presented to the Chairwoman.

Upon motion by Selectwoman Duphily and seconded by Selectman McKinnon, Board voted by Roll Call to go into Executive Session to discuss strategy relative to Collective Bargaining and not to return into Open Session. Roll Call: A. Rullo, Yes; M. Duphily, Yes; S. McKinnon, Yes; S. Spataro, Yes; M. Brunelle, Yes. Ended at 9 PM.


Jackie Shanley, Confidential Secretary



Town of Middleborough
Massachusetts

BOARD OF SELECTMEN

August 12, 2010

Danielle Bowker
Library Director
102 North Main Street
Middleborough, MA 02346

Dear Danielle,

At its meeting held on August 9, 2010, the Board of Selectmen voted to declare the following items from the Middleborough Public Library as surplus:

- 11 office chairs (20 years old or more)
- 1 fax machine (Brother 1270)
- 2 wire information racks
- 1 wooden information rack

Very truly yours,

Jackie Shanley, Confidential Secretary
BOARD OF SELECTMEN

xc: Board of Selectmen
Town Manager
Administrative Assistant to Town Manager