

*Incorporated 1669*  
*344 Years of Progress*



CRANBERRY CAPITAL  
OF THE WORLD



**Town of Middleborough**  
*Massachusetts*

CHARLES J. CRISTELLO  
Town Manager

508-947-0928  
FAX 508-946-2320

**TOWN MANAGER'S REPORT**  
**AUGUST 11, 2014**

Attached please find correspondence from the office of the Town Manager for your review. Thank you.

Charles J. Cristello  
Town Manager

*Incorporated 1669*  
*344 Years of Progress*



CRANBERRY CAPITAL  
OF THE WORLD



**Town of Middleborough**  
*Massachusetts*

CHARLES J. CRISTELLO  
Town Manager

508-947-0928  
FAX 508-946-2320

July 21, 2014

Ms. Susan Musto  
80 Pine Street  
Norton, MA 02766

Dear Susan:

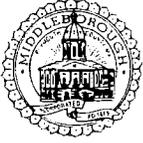
I am pleased to appoint you to the position of Information Technology Administrative/Technical Assistant, GMEG, Skilled Services, Step 3, hourly pay rate \$21.4126 per hour for the Town of Middleborough Information Technology Department, effective July 21, 2014.

Congratulations and best wishes in your new position.

Sincerely,

Charles J. Cristello  
Town Manager

c: Tara Pirraglia, Information Technology Administrator  
Ellen Driscoll, Technology Systems Administrator



## MIDDLEBOROUGH FIRE DEPARTMENT



LANCE M. BENJAMINO  
Fire Chief

125 North Main Street  
Middleborough, Massachusetts 02346

Tel: 508-946-2461  
Fax: 508-946-2464

Board of Selectmen  
Town of Middleborough  
10 Nickerson Avenue  
Middleborough, MA 02346

August 1, 2014

Dear Honorable Board,

I am pleased to inform you that the Middleborough Fire Department has been awarded an Emergency Management Performance Grant (EMPG) through the Massachusetts Emergency Management Agency (MEMA) in the amount of nine thousand four hundred and thirty-five dollars and no cents (**\$9,435.00**).

As you may or may not be aware, the Middleborough public safety agencies continue to experience communication deficiencies on a daily basis, which jeopardizes first responder and citizen safety. Our long term goal should be to move towards a more effective and efficient communications network. In the meantime, it is my intention to address as many of our current communication issues at the least amount of cost to the town. This grant will allow us to replace the Police, Fire and DPW antennae, cable and mounting hardware on our water tower at **no cost to the town**. It is my hope that this new equipment will improve our communications throughout town.

Thank you for your continued support and confidence in me to serve as your Fire Chief as well as your Emergency Management Director (EMD).

Respectfully,

A handwritten signature in cursive script that reads 'Lance Benjamino'.

Lance Benjamino - EMD  
Chief of Department

## Charles Cristello

---

**From:** Jennifer Ranz <jennifer@mcmahoncomm.com>  
**Sent:** Wednesday, July 09, 2014 1:45 PM  
**To:** Charles Cristello  
**Subject:** MIIA FY14 Rewards - Customized Press Release

Dear Charles,

Congratulations on your recent MIIA Rewards earnings for FY14.

Below I've attached a customized press release that you can feel free to review, finalize and distribute to your local media outlets. *(Please note the sections where you will need to add information: quote from a municipal leader, local contact information for media inquiries, and date of distribution.)*

Please distribute the release to your local media contacts as you see fit and at your convenience. As always, please let us know if you have any questions and/or would like our assistance in distributing the release on your behalf.

Best regards,  
Jennifer

Jennifer Ranz  
MIIA Public Relations  
603.347.5433 (office)  
360.420.5655 (mobile)

### FOR IMMEDIATE RELEASE

#### CONTACT:

[Insert contact information for local representative]

### **Middleborough Earns Insurance Premium Credits through MIIA Rewards Program**

**(JULY XX, 2014)** – Middleborough has received \$27,391 back on its workers compensation and property casualty insurance costs. The municipality earned the credits – which will be applied toward premiums for the next fiscal year – through proactive and voluntary participation in loss prevention and risk management activities that are part of incentive programs offered by the Massachusetts Interlocal Insurance Association (MIIA), its insurance provider. MIIA offers these no-cost training and educational courses as a benefit to help its members reduce their risks and insurance premiums. In fiscal year 2014, MIIA awarded over \$2.3 million of premium credits collectively to the membership through its Rewards program resulting in a 12-year total of \$22.1 million.

Committed to keeping the community safer and fiscally stronger, Middleborough implemented loss control measures and administrative procedures that reduce the risk of accidents and property damage. In addition, employees participated in training programs that promote effective management and operations.

*Optional: Insert quote from municipal leader about the commitment to reduce risks and costs.*