

NEW BUSINESS

7-14-14

Jacqueline Shanley

From: judy.bigelow@comcast.net
Sent: Tuesday, July 01, 2014 10:43 AM
To: Jacqueline Shanley
Subject: Tourism Commission

Dear Respectful Selectmen,

I was recently informed that my yearly term for the Tourism Commission was up. Considering that the Tourism Commission was not even formed a year ago, I had no knowledge that my year was up. Please, consider reappointing me for a new term of three years.

My consideration of the committee is because of my interest in tourism, my expertise in tourism as the person that has represented Middleborough, since 2007, at tourism groups in Plymouth, Sturbridge, Boston, Washington, D.C., Massachusetts Office of Travel and Tourism, my involvement with Destination Plymouth and as the individual of Middleborough, that that took the extra step of introducing Leilani to the tourism groups.

I, ask, please, to be considered for reappointed , please.

Sincerely

Judy Bigelow-Costa

Selectmen,
Please note that we have to have staggered terms. I believe the only term you could set for this would be one-year. We already have 5 for 3 yrs, 4 for 2 yrs and two for one-year! Jackie

Jacqueline Shanley

From: glenn montapert <gmontapert1@yahoo.com>
Sent: Tuesday, July 01, 2014 2:22 PM
To: Jacqueline Shanley
Subject: Fw: Tourism Committee appointment terms

for your records.

On Tuesday, July 1, 2014 10:05 AM, glenn montapert <gmontapert1@yahoo.com> wrote:

Good Morning Judy,
I hope this e-mail finds you well.
I wanted to remind you that your Tourism Committee appointment term is up. Please send e-mail to Board of Selectmen requesting re-appointment.

Thank you,
Glenn

On Tuesday, May 27, 2014 10:52 PM, glenn montapert <gmontapert1@yahoo.com> wrote:

Dear Tourism Committee Members,
Please remember we need at least 6 committee members to make a quorum.

NAME OF PUBLIC BODY: Tourism Committee
DAY AND DATE OF MEETING: Wednesday May 28, 2014
TIME OF MEETING: 7:30 p.m.
LOCATION OF MEETING: 10 Nickerson Avenue, Middleboro

On Friday, May 23, 2014 4:08 PM, glenn montapert <gmontapert1@yahoo.com> wrote:

Dear Tourism Committee Members,
Attached please find Middleborough Tourism Committee Agenda May 28, 2014.

NAME OF PUBLIC BODY: Tourism Committee
DAY AND DATE OF MEETING: Wednesday May 28, 2014
TIME OF MEETING: 7:30 p.m.
LOCATION OF MEETING: 10 Nickerson Avenue, Middleboro

To elaborate on some items to be discussed are:

1. Mission Statement -

The Middleborough Tourism Committee is a group of individuals dedicated to encouraging economic prosperity through sponsorship, marketing and support of local events and attractions.

2. Fall Festival thoughts -

- Jack-o-Lantern Festival @ KOA: Along with Jack-o-lanterns I suggest we add in scarecrows. Had a twitter conversation with a mate over in England and his village does a scarecrow thing every year that pulls people into the town by the thousands. You can see their website here - <http://www.wrayvillage.co.uk/scarecrows/scarecrows.htm> and their Facebook page here - <https://www.facebook.com/media/set/?set=a.645049892235309.1073741825.229490927124543&type=3>

3. Winter Festival thoughts -

- Festival of Lights @ KOA:

4. Appointments to the Tourism committee -

1/13/14 - 6/30/14	One Year Term	Judy Begelow-Costa
1/13/14 - 6/30/14	One Year Term	Sherri Heartlen-Neely
3/10/14 - 6/30/15	One Year Term	Helena Jean-Louis
1/13/14 - 6/30/16	Two Year Term	Mary Stone
1/13/14 - 6/30/16	Two Year Term	Winston Stone
3/10/14 - 6/30/16	Two Year Term	Ted Eayrs
4/28/14 - 6/30/16	Two Year Term	Kathleen Foye
1/13/14 - 6/30/17	Three Year Term	Leilani Dalpe
1/13/14 - 6/30/17	Three Year Term	Glenn Montapert
1/13/14 - 6/30/17	Three Year Term	Karen Blair
3/10/14 - 6/30/17	Three Year Term	Sherri Swindle

Submitted by
Glenn Montapert
backup Secretary

June 11, 2014

Mr. Charles J. Cristello
Town Manager
Middleborough Town Hall
10 Nickerson Avenue
Middleborough, MA 02346

**RE: Owner's Project Management Services
Middleborough Water Pollution Control Facility Upgrade
Designer Invoice #18 (WP #93684): April 2014**

Dear Mr. Cristello:

As requested, Environmental Partners Group Inc. has reviewed the invoice submitted by Wright Pierce (WP) for services provided in April 2014 for services related to Subcontractor Services, Phase G, Task 1.

Environmental Partners has reviewed WP invoice #93684 and the progress on the tasks during this period. WP completed survey record plans, conducted project management for the lead and asbestos testing subcontractor, and prepared for new borings by the geotechnical services subcontractor. In our opinion, the invoice is commensurate with progress on the specific tasks shown in the invoice breakdown and an overall progress of approximately 70% based on the original budget and scope. The new scope and budget for the geotechnical amendment is not included in this review.

Environmental Partners recommends that the invoice be paid in full in the amount of \$11,349.90. If you have any questions or require additional information, please do not hesitate to contact me at pcm@envpartners.com or (617) 657 0276.

ENVIRONMENTAL PARTNERS GROUP, INC.


Paul C. Millett, P.E.
Project Manager

Attachments:

WP Invoice April 2014. #93684

PLEASE REMIT WITH PAYMENT

Town of Middleborough
Middleborough Town Hall
10 Nickerson Avenue
Middleborough, MA 02346

Invoice # : 93684
Project : 12760
Phase : G
Project Name : Middleborough MA - WPCF Upgrade
Invoice Date : May-08-2014

Attention: Charles Cristello, Town Mgr.

For Professional Services Rendered for the Period Mar-29-2014 To Apr-25-2014

RELATED TO: Subcontractor Services

REFERENCE: Contract dated May 13, 2013.

Total Project Fee Authorized	77,357.00
Percent Complete as of 4/25/2014	<u>70.00</u>
Fee Earned To Date	54,149.90
Less Previous Billings	42,800.00
Amount Due this Invoice	<u><u>11,349.90</u></u>

BILLING RECAP

Previous Billings	42,800.00
Current Billing Amount	11,349.90
Fee Earned To Date	<u>54,149.90</u>
Amount Received	13,924.26
Balance Due	<u><u>40,225.64</u></u>

Invoices are due upon receipt. If not paid by Jun-08-2014, interest will be computed at the rate stated in the agreement.

CC: Jon W. Hume



Water
Wastewater
Infrastructure

Town of Middleborough
Middleborough Town Hall
10 Nickerson Avenue
Middleborough, MA 02346

Invoice # : 93684
Project : 12760
Phase : G
Project Name : Middleborough MA - WPCF Upgrade
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CC: Jon W. Hume



Middleborough WPCF Task II Permitting Assistance – Wright Pierce Project #12760 Phase F

- Task 2.B.1. – NPDES Permit Review
 - Prepared for and attended meeting with EPA to discuss permit status and potential future permit limits.
- Task 2.B.2. – NOI Permit Review
 - Continue to prepare the NOI for the Conservation Committee.

Middleborough WPCF Subcontracts – Wright Pierce Project #12760 Phase G

- Task 3.B.1. – Survey
 - Finalized survey record plans.
- Task 3.B.2. – Lead & Asbestos Testing
 - Processed final bill from L&A sub-contractor.
- Task 3.B.3. – Geotechnical
 - Prepared amendment for geotechnical engineer to perform new borings.
 - Coordinate with geotechnical engineer the dates for the new borings.
 - Performed site visit to mark out the new borings.

We appreciate the opportunity to work with the Town and EPG on this important project. Please feel free to contact me on my direct line if you have any questions at (978) 416-8030.

Very truly yours,

WRIGHT-PIERCE

A handwritten signature in black ink, appearing to read "Jon W. Hume".

Jon W. Hume, P.E.
Project Manager

Middleborough - Water Pollution Control Facility (WPCF) - Subcontracts

Wastewater Engineering Services (Wright-Pierce Project # 12760 Phase G)

Work Progress by Task

Period: March 29, 2014 through April 25, 2014

Task No	Task Description	Total Fee	% Complete This period	Fee Earned This Period	Overall % Complete	Overall Fee Earned	Comments
I. Design Development Subcontractor Services		77,357	15%	11,349	70%	54,149	
1.B.1	Survey		10%	-	100%	-	
1.B.2	Lead & Asbestos Testing		25%	-	100%	-	
1.B.3	Geotechnical		10%	-	85%		
1.B.4	Environmental Testing		0%	-	0%		
1.B.5	Others Services		20%	-	20%	-	
Total:		77,357	15%	11,349	70%	54,149	<i>Wright-Pierce 25-Apr-2014</i>

June 11, 2014

Mr. Charles J. Cristello
Town Manager
Middleborough Town Hall
10 Nickerson Avenue
Middleborough, MA 02346

**RE: Owner's Project Management Services
Middleborough Water Pollution Control Facility Upgrade
Design Development Invoice #3 (WP #93682): April 2014**

Dear Mr. Cristello:

As requested, Environmental Partners Group Inc. has reviewed the invoice submitted by Wright Pierce (WP) for services provided in April 2014 for services related to Design Development (50% Design) - Phase B, Task 2.A.1 through 2.A.17

Environmental Partners has reviewed WP's invoice #93682 and the progress on the tasks during this period. The work includes design work for several unit processes; buildings' layouts, elevations, and sections; fundamental calculations for structural loads, process control, equipment locations; another electrical walk-through for conduit layout planning; development of draft specifications for some of the unit process; and further development of equipment requirements with vendors. In our opinion, the invoice is commensurate with progress on the specific tasks shown in the invoice breakdown and equal to an overall design development that is approximately 50% complete.

Environmental Partners recommends that the invoice be paid in full in the amount of \$238,075.32 for this billing period. If you have any questions or require additional information, please do not hesitate to contact me at pcm@envpartners.com or (617) 657 0276.

ENVIRONMENTAL PARTNERS GROUP, INC.


Paul C. Millett, P.E.
Project Manager

Attachments:

WP invoice and cover letter April 2014. #93682

PLEASE REMIT WITH PAYMENT

Town of Middleborough
Middleborough Town Hall
10 Nickerson Avenue
Middleborough, MA 02346

Invoice # : 93682
Project : 12760
Phase : B
Project Name : Middleborough MA - WPCF Upgrade
Invoice Date : May-08-2014

Attention: Charles Cristello, Town Mgr.

For Professional Services Rendered for the Period Mar-29-2014 To Apr-25-2014

RELATED TO: Design Upgrades Ph (50%)

REFERENCE: Contract dated May 13, 2013.

Total Project Fee Authorized	626,514.00
Percent Complete as of 4/25/2014	<u>50.00</u>
Fee Earned To Date	313,257.00
Less Previous Billings	75,181.68
Amount Due this Invoice	<u><u>238,075.32</u></u>

BILLING RECAP

Previous Billings	75,181.68
Current Billing Amount	238,075.32
Fee Earned To Date	<u>313,257.00</u>
Amount Received	0.00
Balance Due	<u><u>313,257.00</u></u>

Invoices are due upon receipt. If not paid by Jun-08-2014, interest will be computed at the rate stated in the agreement.

CC: Jon W. Hume



Rec'd 6/10/14 EPG

Water
Wastewater
Infrastructure

Town of Middleborough
Middleborough Town Hall
10 Nickerson Avenue
Middleborough, MA 02346

Invoice # : 93682
Project : 12760
Phase : B
Project Name : Middleborough MA - WPCF Upgrade
Invoice Date : May-08-2014

Attention: Charles Cristello, Town Mgr.

For Professional Services Rendered for the Period Mar-29-2014 To Apr-25-2014

RELATED TO: Design Upgrades Ph (50%)
REFERENCE: Contract dated May 13, 2013.

Total Project Fee Authorized	626,514.00
Percent Complete as of 4/25/2014	<u>50.00</u>
Fee Earned To Date	313,257.00
Less Previous Billings	75,181.68
Amount Due this Invoice	<u><u>238,075.32</u></u>

BILLING RECAP

Previous Billings	75,181.68
Current Billing Amount	238,075.32
Fee Earned To Date	<u>313,257.00</u>
Amount Received	0.00
Balance Due	<u><u>313,257.00</u></u>

Invoices are due upon receipt. If not paid by Jun-08-2014, interest will be computed at the rate stated in the agreement.

CC: Jon W. Hume

May 12, 2014
W-P Project No. 12760

Mr. Paul C. Millett
Environmental Partner's Group, Inc.
Town of Middleborough - Owner's Project Manager
1900 Crown Colony Drive
Suite 402
Quincy, MA 02169

Subject: Middleborough, Ma- Water Pollution Control Facility (WPCF) Upgrade
Wright-Pierce April 2014 Invoices

Dear Paul:

Please find the attached summary of progress completion and accompanying invoices for engineering services completed through April 2014 related to the Middleborough WPCF Upgrade. A brief summary of the work completed for each of the phases is summarized below:

Middleborough WPCF Upgrade – Wright Pierce Project #12760 Phase B – 50% Design

- Task 2.A.1. – Complete selection and size of all major process equipment
 - Continued to develop layout and design of the new Control Building pump room including blowers and dewatering feed pumps.
 - Continued to develop layout of the Primary and Secondary Clarifiers.
 - Continue to develop layout of the Aeration Tanks for the Bardenpho 5 process.
 - Developed layout for the new Filter Building.
- Task 2.A.2. – Prepare mechanical drawings for process improvements
 - Continue to develop section in the Pretreatment Building.
 - Continue to develop sections in the Control Building.
 - Continue to develop plans and sections for the Aeration Tanks.
 - Started to develop sections in the Filter Building.
 - Continue to develop plan and sections for the Maintenance Garage.
- Task 2.A.3. – Complete constructability and operability review
 - Continue to develop constructability plan for the Control Building Pump Room.
 - Evaluated weights of new sludge dewatering screw presses and options for support the existing base slab in the Sludge Dewatering Building.
 - Evaluate potential issues with constructing the Maintenance Garage on top of the existing Sand Filter Building.
- Task 2.A.4. – Prepare Site Plans
 - Continued to evaluate the access road in and out of the WPCF for leachate and septage haulers.



- Developed site plan with existing and proposed process piping.
- Task 2.A.5. – Coordinate with other disciplines on final room sizes and layouts.
 - Continued to develop building floor plans, elevations, and sections for the Pretreatment Building.
 - Started to develop building floor plans, elevations, and sections for the Tertiary Treatment Building.
- Task 2.A.6. – Finalize structural requirements for buildings and facilities.
 - Continued to perform structural analysis for the Control Building Addition.
 - Evaluated structural requirements for the Sludge Dewatering Building including support of the new presses.
 - Started to evaluate the structural requirements for the new Tertiary Treatment Building.
- Task 2.A.7. – Coordinate with Electrical and Building Services.
 - Conducted another walk-thru of all existing electrical systems at the WPCF to develop conduit layout for the Pretreatment Building, Control Building, and Sludge Dewatering Building.
- Task 2.A.8. – Finalize major and ancillary equipment sizing and line sizing calculations.
 - Continue to perform hydraulic calculations for process equipment and systems.
 - Developed layout of the Control Building Basement including obtaining updated proposal and design information from manufacturers.
 - Developed layout of the Tertiary Filter Building including obtaining updated proposal and design information from manufacturers.
- Task 2.A.9. – Prepare sizing calculations for HVAC equipment.
 - Evaluated HVAC requirements for the Pretreatment Building and Control Building.
- Task 2.A.10. – Prepare HVAC Block Diagrams and HVAC Control philosophy.
 - Developed HVAC block diagrams for the Pretreatment Building and Control Building
- Task 2.A.11. – Finalize all P&IDs for all processes. Summarize SCADA, I&C and control interfaces and equipment requirements
 - Developed P& IDs for the Control Building Pump Room and Aeration Tanks.
- Task 2.A.12. – Finalize WPCF Security feature and plans.
 - Evaluated the existing security and future security of the WPCF.
- Task 2.A.13. – Finalize number and location of MCCs.
 - Finalized size and locations of the new MCCs for the Tertiary Building and Sludge Dewatering Building.
- Task 2.A.14. – Update One-Line electrical diagrams and confirm all facilities load and power distribution.
 - Updated one-line diagram for all facilities load and power distribution plan.
 - Confirmed the size of the emergency generator to be 1,250 kW.
- Task 2.A.15. – Develop infrastructure requirements and layout for telephone, communications, data highways (LAN, WAN, SCADA), cable, and radio communications
 - Evaluated layout and network diagram for all communications based highways.
- Task 2.A.16. – Develop lighting concepts and layouts for facilities interior and exterior lighting.
 - Started to develop a plan for exterior lighting through the facility.
- Task 2.A.17. – Prepare a first draft of technical specifications.
 - Developed draft specification for the Grit Removal, Mechanical Screen, sludge dewatering pumps, RAS pumps.

Middleborough - Water Pollution Control Facility (WPCF) Upgrade
Wastewater Engineering Services (Wright-Pierce Project # 12760 Phase B)

Work Progress by Task

Period: March 29, 2014 Through April 25, 2014

Task No	Task Description	Total Fee	% Complete This period	Fee Earned This Period	Overall % Complete	Overall Fee Earned	Comments on Work Performed
2.0 DESIGN DEVELOPMENT PHASE		626,514	38%	238,075	50.0	313,257	
2.A.1	Complete selection and size of all major process equipment (screenings, grit removal, clarifiers, aeration basins, filters, disinfection, sludge handling, odor control, etc.)		35%	-	65%	-	
2.A.2	Prepare mechanical drawings (plans, sections and elevations as necessary) for all process improvements		45%	-	65%	-	
2.A.3	Complete a constructability and operability review		30%	-	30%	-	
2.A.4	Prepare site plans that include facility layouts, site access, grading, drainage, and utilities		40%	-	50%	-	
2.A.5	Coordinate with other disciplines on final room sizes and layouts. Prepare and develop building floor plans, elevations, and sections for all buildings		35%	-	60%	-	
2.A.6	Finalize structural requirements for buildings and facilities. Prepare preliminary structural plans, sections, and details		25%	-	40%	-	
2.A.7	Coordinate with electrical and building services on all interior utility routing.		35%	-	50%	-	
2.A.8	Finalize major and ancillary equipment sizing and line sizing calculations. Assemble catalog cut sheets and prepare equipment data sheets for all process equipment		25%	-	50%	-	
2.A.9	Prepare sizing calculations for HVAC equipment based on energy code requirements and selected building construction materials		30%	-	40%	-	
2.A.10	Prepare HVAC system block diagrams and confirm HVAC system control philosophy		30%	-	30%	-	
2.A.11	Finalize P&IDs for all processes. Summarize I&C, SCADA, and other control interfaces and equipment requirements (including location, number, manufacturer, and size).		40%	-	40%	-	
2.A.12	Finalize facility security features and plans		50%	-	50%	-	
2.A.13	Finalize the number and location of motor control centers (MCCs) to be provided and location of MCCs, and equipment to be powered from each MCC		40%	-	60%	-	
2.A.14	Update one-line electrical diagrams and confirm all facility loads and power distribution		40%	-	80%	-	
2.A.15	Develop infrastructure requirements and layout for telephone communications, data highways (LAN, WAN, SCADA), cable, and radio communications		25%	-	25%	-	
2.A.16	Develop lighting concepts and layouts for facility interior and exterior lighting		25%	-	25%	-	
2.A.17	Prepare a first draft of all facility technical specifications		40%	-	50%	-	
2.A.18	Prepare an estimate of probable construction costs after completion of the Design Development Phase.		30%	-	30%	-	
2.A.19	Attend one (1) two-day value engineering workshop to identify alternatives and cost savings, and review these with the Client and OPM		0%	-	0%	-	
2.A.20	Attend one (1) two-day workshop to review the work products with the Client and OPM		0%	-	0%	-	

Total:

626,514

38%

238,075

50%

313,257

*Wright-Pierce
25 Apr-2014*

June 11, 2014

Mr. Charles J. Cristello
Town Manager
Middleborough Town Hall
10 Nickerson Avenue
Middleborough, MA 02346

**RE: Owner's Project Management Services
Middleborough Water Pollution Control Facility Upgrade
Designer Invoice #17 (WP #93683): April 2014**

Dear Mr. Cristello:

As requested, Environmental Partners Group Inc. has reviewed the invoice submitted by Wright Pierce (WP) for services in April 2014 related to Permitting Services, Phase F, Task 2.

Environmental Partners has reviewed WP invoice #93683 and the progress on the tasks during this period. WP continued work on the NPDES permit review (Task 2.B.1), including meeting with EPA in Boston, and Notice of Intent (Task 2.B.2). In our opinion, the invoice is commensurate with progress on the specific tasks shown in the invoice breakdown, with an overall progress of 35% complete.

Environmental Partners recommends that the invoice be paid in full in the amount of \$5,925.35. If you have any questions or require additional information, please do not hesitate to contact me at pcm@envpartners.com or (617) 657 0276.

ENVIRONMENTAL PARTNERS GROUP, INC.


Paul C. Millett, P.E.
Project Manager

Attachments:

WP Invoice April 2014. #93683

PLEASE REMIT WITH PAYMENT

Town of Middleborough
Middleborough Town Hall
10 Nickerson Avenue
Middleborough, MA 02346

Invoice # : 93683
Project : 12760
Phase : F
Project Name : Middleborough MA - WPCF Upgrade
Invoice Date : May-08-2014

Attention: Charles Cristello, Town Mgr.

For Professional Services Rendered for the Period Mar-29-2014 To Apr-25-2014

RELATED TO: Task II Permitting Assistance

REFERENCE: Contract dated May 13, 2013.

Total Project Fee Authorized	37,501.00
Percent Complete as of 4/25/2014	<u>35.00</u>
Fee Earned To Date	13,125.35
Less Previous Billings	7,200.00
Amount Due this Invoice	<u><u>5,925.35</u></u>

BILLING RECAP

Previous Billings	7,200.00
Current Billing Amount	5,925.35
Fee Earned To Date	<u>13,125.35</u>
Amount Received	5,625.15
Balance Due	<u><u>7,500.20</u></u>

Invoices are due upon receipt. If not paid by Jun-08-2014, interest will be computed at the rate stated in the agreement.

CC: Jon W. Hume



Water
Wastewater
Infrastructure

Town of Middleborough
Middleborough Town Hall
10 Nickerson Avenue
Middleborough, MA 02346

Invoice # : 93683
Project : 12760
Phase : F
Project Name : Middleborough MA - WPCF Upgrade
Invoice Date : May-08-2014

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BILLING RECAP

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Invoices are due upon receipt. If not paid by Jun-08-2014, interest will be computed at the rate stated in the agreement.

CC: Jon W. Hume



Middleborough WPCF Task II Permitting Assistance – Wright Pierce Project #12760 Phase F

- Task 2.B.1. – NPDES Permit Review
 - Prepared for and attended meeting with EPA to discuss permit status and potential future permit limits.
- Task 2.B.2. – NOI Permit Review
 - Continue to prepare the NOI for the Conservation Committee.

Middleborough WPCF Subcontracts – Wright Pierce Project #12760 Phase G

- Task 3.B.1. – Survey
 - Finalized survey record plans.
- Task 3.B.2. – Lead & Asbestos Testing
 - Processed final bill from L&A sub-contractor.
- Task 3.B.3. – Geotechnical
 - Prepared amendment for geotechnical engineer to perform new borings.
 - Coordinate with geotechnical engineer the dates for the new borings.
 - Performed site visit to mark out the new borings.

We appreciate the opportunity to work with the Town and EPG on this important project. Please feel free to contact me on my direct line if you have any questions at (978) 416-8030.

Very truly yours,

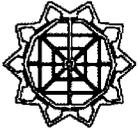
WRIGHT-PIERCE

Jon W. Hume, P.E.
Project Manager

Middleborough - Water Pollution Control Facility (WPCF) - Task II Permitting Assistance
Wastewater Engineering Services (Wright-Pierce Project # 12760 Phase F)
Work Progress by Task

Period: March 29, 2014 through April 25, 2014

Task No	Task Description	Total Fee	% Complete This period	Fee Earned This Period	Overall % Complete	Overall Fee Earned	Comments
II.	Permitting Assistance	37,501	16%	5,925	35%	13,125	
2.B.1	NPDES Permit Review		15%	-	85%	-	
2.B.2	NOI Permit Review		5%	-	25%	-	
2.B.3	Natural Heritage and Endangered Species Program (NHESP) and filing fees		0%	-	0%		
2.B.4	Application to the Zoning Board of Appeals for work in flood plain		0%	-	0%		
2.B.5	Conservation Commission additional permits		0%	-	0%		
2.B.6	Other permits		10%	-	15%		
Total:		37,501	16%	5,925	35%	13,125	<u>Wright-Pierce</u> <u>25-Apr-2014</u>



**MASSACHUSETTS
MUNICIPAL
ASSOCIATION**

ONE WINTHROP SQUARE, BOSTON, MA 02110
617-426-7272 • 800-882-1498 • fax 617-695-1314 • www.mma.org

July 2, 2014

Charles Cristello
Town Manager
Town of Middleborough
10 Nickerson Avenue
Middleborough, MA 02346

Dear Mr. Cristello,

Enclosed with this letter is the invoice for the Town of Middleborough's membership in the Massachusetts Municipal Association for fiscal year 2015, which begins on July 1, 2014.

Your membership in the MMA ensures that cities and towns in Massachusetts have a clear and effective voice fighting for you when municipal issues are being debated on Beacon Hill and in Washington. With your membership for fiscal 2015, the MMA will keep you up to date on key legislative and regulatory activities at the state and federal levels. As an MMA member, you will stay connected to a diverse array of meetings, workshops and professional development activities, and to the special services offered to our member cities and towns.

The enclosed MMA dues invoice reflects a small inflation adjustment of just 2%, and we note with pride that in eight of the past twelve years the MMA has had no dues adjustment at all, and follows a small below-inflation adjustment last year, reflecting our commitment to provide high-quality services at very low cost.

The past several years have been extraordinarily challenging for local government, and the value of your membership in the MMA has never been clearer. Working tirelessly with local officials, we have leveraged the strength of cities and towns to engage with the Governor, legislators and state officials on every key issue. The MMA has been successful in protecting millions for cities and towns, although the road to a full fiscal recovery is still a long one.

Since the beginning of the greatest economic recession in eighty years, the MMA has won a number of important victories. The MMA's advocacy efforts have delivered true reform and results:

- The MMA has **led the fight to restore municipal aid and education funding, and the MMA won the Legislature's support for a \$25.5 million increase in Unrestricted General Government Aid in fiscal 2015** – and in addition to this key municipal aid increase, the MMA's fiscal 2015 budget victories include a **multi-million dollar increase to fully fund the special education circuit breaker, an \$18.7 million increase for regional school transportation, and millions more in other key accounts** (ultimately, the MMA worked to increase municipal and school funding by more than \$50 million above the Governor's original budget recommendation), as well as passage of a **\$28 million supplemental budget to fully fund charter school reimbursements to cities and towns in fiscal 2014;**
- As you know, **the MMA led the fight and won municipal health insurance reform three years ago this month**, passing the powerful reform law to give town and city leaders plan design authority. **The new law is saving cities and towns over \$200 million every year;**
- The MMA **has led the fight to secure Chapter 90 funding for local roads, orchestrating the Legislature's unanimous approval of \$300 million a year** – the MMA is relentlessly advocating for the Governor to release the full amount now, and we will not stop until this necessary increase in Chapter 90 funding becomes a reality.

The Association's effectiveness has been clear in recent years, too. The MMA has won passage of the **first-ever local option meals tax; won the first increase in the local hotel-motel tax in over 20 years; closed**

the century-old telecom tax loophole on poles and wires; **defeated a plan to impose binding arbitration** on cities and towns in the area of health insurance; and during the recession years **the MMA protected local aid from deeper-than-expected cuts** in the final versions of the state budget.

The MMA is your voice leading the fight to protect municipal and Chapter 70 education aid, increase Chapter 90 road monies, boost the payment-in-lieu-of-taxes program, fund regional school transportation reimbursements, allocate special education costs, fix the deeply flawed charter school funding system, and much more. It is clear that the MMA has protected an enormous amount of local aid for your community, as the cuts during the Great Recession would have been much deeper without our advocacy. Yet we know that this is not enough. The MMA is devoted to protecting localities, and we know that winning permanent local aid commitments and securing real management tools are essential to our state's economic success, and to your ability to move your community forward.

Listed below are a just a few of the MMA's ongoing activities:

- From Chapter 70 and unrestricted general government aid, PILOT funds, Charter School Reimbursements, Regional and Regular School Transportation, and scores and scores of accounts in between, **the MMA is clearly the dominant advocate for \$5 billion in local aid for cities and towns;**

- The MMA serves as the primary advocate for local control and management rights on civil service, collective bargaining, public retirement and other important labor-management issues, and **is championing real mandate relief;**

- In the midst of a national crisis in insurance, the MMA created the **Massachusetts Interlocal Insurance Association (MIIA)**, and **MIIA has saved its member cities and towns millions of dollars annually** through its health, dental, long-term disability, workers' compensation, and property and casualty programs. MIIA is the strongest and most stable municipal insurer in the state, and has seen record growth in membership because of its well-deserved reputation for value, stability and service;

- The MMA communicates through a **state-of-the-art electronic advocacy system to instantly inform and mobilize thousands of local officials** on key matters and priorities before the Legislature and the Governor, to make sure that the communities of Massachusetts are heard on Beacon Hill;

- The MMA membership services program sponsors **workshops and training sessions for members throughout the year**, and also organizes regular meetings of the MMA affiliate groups as a way for local officials to meet with their colleagues, and **meets with hundreds of local officials in regional legislative breakfast meetings each spring and fall;**

- The MMA has **expanded its member education programs and training and learning opportunities** for local officials at all levels, and runs a thriving and accredited graduate-level Certificate in Local Government Leadership and Management program offered in partnership with Suffolk University;

- MMA publications include our monthly flagship, *The Beacon*, the quarterly *Municipal Advocate* and regular updates on activities on Beacon Hill affecting local government through *Action Alerts* and bulletins;

- The **MMA's website (www.mma.org)** offers the latest in news and information, as well as a rich array of materials and resources, with a growing state-of-the-art members' section to share important updates and calls for action; and

- Each year in January, the MMA organizes the two-day **MMA Annual Meeting and Trade Show, the largest yearly gathering of local officials in New England**, offering a wide array of workshops and education sessions. The annual achievement awards provide recognition for local leaders who have been innovative in governing or managing their communities.

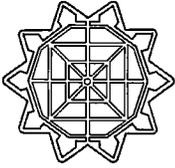
The MMA is your organization! We consist of you and thousands of your municipal colleagues from hundreds of communities across the state. With your continued membership, active participation and leadership, we will continue to advance the many vital causes of local government in Massachusetts. With the global, national and state economies facing uncertain times, your membership is more important than ever. We look forward to working with you, and as always, remain at your service.

Thank you!

Sincerely,



Geoffrey C. Beckwith
Executive Director



Massachusetts Municipal Association
One Winthrop Square
Boston, MA 02110
(617) 426-7272 ❖ Fax (617) 695-1314

Invoice

Date	Invoice #
07/01/2014	101193

Bill To:

Town of Middleborough
10 Nickerson Ave.
Middleborough, MA 02346

Description	Amount
MMA Annual Dues July 01, 2014 through June 30, 2015	\$2,764.00
Total	\$2,764.00



LICENSE APPLICATION/RENEWAL
COMMON VICTUALLER

DATE 7-10-14

FEE \$ 25.00

NAME OF BUSINESS MONSINI'S Family Pizzeria

ADDRESS/LOCATION FOR PERMIT USE 337 W. Grove St

ASSESSORS MAP & LOT 049-4914

NAME OF APPLICANT/PETITIONER Richard Monsini

ADDRESS OF APPLICANT/PETITIONER 47 Stafford St

TELEPHONE # OF APPLICANT _____

F.I.D.# OF APPLICANT/PETITIONER _____

IF A CORPORATION OR PARTNERSHIP, GIVE NAME, TITLE, AND HOME ADDRESS OF

OFFICERS OR PARTNER Richard Monsini 47 Stafford St Plymouth Presider

Robert Monsini Jr Vice Presider 66 Sully Ln East Bilgewater

Robert Monsini SR Treasurer 19 A 200 Ln Avon MA

SIGNATURE OF APPLICANT

TO: TREASURER/COLLECTOR
FROM: HEALTH DEPARTMENT

Please inform this department, as to whether or not the above property owner/applicant/petitioner owes the Town of Middleborough any outstanding taxes and or municipal charges that remain unpaid for more than one year.

Does the property owner/petitioner/applicant owe taxes/municipal charges? NO

Signed Judy M. McDonald
(Treasurer & Collector)

Incorporated 1669
344 Years of Progress



CRANBERRY CAPITAL
OF THE WORLD



Town of Middleborough
Massachusetts

CHARLES J. CRISTELLO
Town Manager

508-947-0928
FAX 508-946-2320

July 7, 2014

Mr. Diane Stewart
13 Carmen Park Drive
Middleborough, MA 02346

Dear Ms. Stewart:

I am happy to appoint you to the Conservation Commission subject to the approval of the Board of Selectmen pursuant to Massachusetts General Laws Chapter 40, Section 8C. This appointment is for a three year term through June 30, 2017.

By copy of this letter, I am asking the Selectmen to approve your appointment at their meeting on Monday, July 14, 2014.

In appointing you, I expect that you will make every effort to attend our Annual Town Meeting held in the spring and our Special Town Meeting usually held in early October. Thank you for your willingness to serve the Town of Middleborough.

Very truly yours,

Charles J. Cristello
(cc1)

Charles J. Cristello
Town Manager

cc: Board of Selectmen
Allison Ferreira, Town Clerk
Conservation Commission