

# **NEW BUSINESS**

**3/23/15**



**Town of Middleborough  
Massachusetts**

**BOARD OF SELECTMEN  
APPLICATION FOR LICENSE (PLEASE TYPE OR PRINT CLEARLY)**

DATE \_\_\_\_\_  
NAME OF APPLICANT David Payne  
ADDRESS OF APPLICANT 633 Bedford St. Arlington, MA  
ASSESSORS MAP & LOT \_\_\_\_\_  
DAYTIME TELEPHONE 508-588-7500

NAME OF BUSINESS Capeway Riders Motorcycle Club  
OWNER OF PROPERTY TO BE LICENSED Capeway Riders MC  
ADDRESS OF PROPERTY TO BE LICENSED 917 Plymouth St.  
ASSESSORS MAP & LOT 046-262

**TYPE OF LICENSE REQUESTED (Check One)**  
2<sup>nd</sup> Hand \_\_\_\_\_ WRPD \_\_\_\_\_  
Class I Automobile Dealer License \_\_\_\_\_ Earth Removal Permit \_\_\_\_\_  
Class II Automobile Dealer License \_\_\_\_\_ Liquor License \_\_\_\_\_  
Class III Automobile Dealer License \_\_\_\_\_ Junk Dealer \_\_\_\_\_  
Entertainment \_\_\_\_\_ Other Beer & Wine

Anticipated Start Date for Business: \_\_\_\_\_  
Days & Hours of Operation: \_\_\_\_\_

Has the applicant previously held a similar license in the Town of Middleborough or elsewhere?  
If yes, explain:  
yes, yearly

Signature [Handwritten Signature]

DATE OF HEARING: 3/23/15

**Please bring to the Treasurer/Collector's office @ the Town Hall Annex, 20 Center Street, 3<sup>rd</sup> floor to obtain confirmation/signature that no outstanding taxes/municipal charges exist.**

**Dear Treasurer/Collector:**  
Please inform this department as to whether or not the above listed property owner/applicant/petitioner owes the Town of Middleborough any outstanding taxes and/or municipal charges that remain unpaid for more than one year.

Does Property Owner/Applicant/Petitioner owe Taxes/Municipal Charges? NO

[Large Handwritten Signature]

Capeway Rovers M/C  
P O Box 2304  
Abington, MA 02351

Selectman Office  
10 Nickerson Avenue  
Middleboro, MA 02346  
Ph - 508-946-2405  
Fax 508-946-0058

3/13/15

Board of Selectman,

This is the list of Race & Practice Dates for the 2015 Race Season:

Sunday Race:

4/12, 4/19, 5/3, 5/10, 5/31, 6/14, 6/21, 6/28, 7/12, 7/19,  
7/25, 8/2, 8/9, 8/16, 8/23, 8/30, 9/20, 9/27, 10/25, 11/8

Practice Dates:

4 available for weekend use and 6 for weekday use non date specific 9am – 4pm.

Weekend: 4/26, 5/17, 6/7, 7/18

Weekday: 7/15, 7/22, 7/29, 8/5, 8/12, 8/26

We are also applying for our Beer & Wine License for the following Dates:

4/12, 4/19, 4/26, 5/3, 5/10, 5/17, 5/31, 6/7, 6/14, 6/21, 6/28, 7/12,  
7/18, 7/19, 7/25, 8/2, 8/9, 8/16, 8/23, 8/30, 9/20, 9/27, 10/25, 11/8

Thank you,



David Payne  
V.P. Capeway Rovers M/C  
Ph – 508-588-7500  
Fax – 508-588-7576

State Fee, \$ 100  
Municipal Fee, \$ 100

THE COMMONWEALTH OF MASSACHUSETTS  
Town OF Middleborough



# LICENSE

For  
PUBLIC ENTERTAINMENT ON SUNDAY

The Name of the Establishment is Capriway Riders Motorcycles Club in or on the property at No. 917 Plymouth St. (address)

The Licensee or Authorized representative, David Payne in

accordance with chapter 136 of the General Laws, as amended, hereby request a license for the following program or entertainment:

DATE	TIME	Proposed dancing or game, sport, fair, exposition, play, entertainment or public diversion
		<u>Motorcycles Racing</u>
	<u>12 Noon</u>	<u>4/12, 4/19, 5/3, 5/10, 5/31, 6/14, 6/21, 6/28, 7/12,</u>
	<u>10:30 PM</u>	<u>7/19, 7/25, 8/2, 8/9, 8/23, 8/30, 9/30, 9/27, 10/25,</u>
		<u>11/8, 8/16</u>

Hon. Allin Frawley Mayor/ Chairman of Board of Selectman, Middleborough (City or Town)

Fees per occurrence (Individual Sunday(s)): Regular Hours (Sunday 1:00pm – Midnight): \$2.00 Special Hours (Sunday 12:00 am- Midnight): \$5.00. Annual Fee (For Operating on every Sunday in calendar year): Regular Hours (Sunday 1:00pm – Midnight): \$50.00 Special Hours (Sunday 12:00 am- Midnight): \$100.00

This license is granted and accepted, and the entertainment approved, upon the understanding that such entertainment that the licensee shall comply with the laws of the Commonwealth applicable to licensed entertainments, and also to the following terms and conditions: The licensee shall at all times allow any person designated in writing by the Mayor, Board of Selectmen, or Commissioner of Public Safety, to enter and inspect his place of amusement and view the exhibitions and performances therein; shall permit regular police officers, detailed by the Commissioner of Public Safety or Chief of the local Police Department to enter and be about this place of amusement during performances therein; may employ to preserve order in his place of amusement only regular or special police officers designated therefore by the Chief of Police, and shall pay to said Chief of Police for the services of the regular police officers such amount as shall be fixed by him; shall permit at all times to enter and be about his place of amusement such members of the Fire Department as shall be detailed by the Chief of the Fire Department to guard against fire; shall keep in good condition, go as to be easily accessible, such standpipes, hose, axes, chemical extinguishers and other apparatus as the fire department may require; shall allow such members of the fire department in case of any fire in such place, to exercise exclusive control and direction of his employees and of the means and apparatus provided for extinguishing fire therein; shall permit no obstruction of any nature in any aisle, passageway or stairway of the licensed premises, nor allow any person therein to remain in any aisle passageway or stairway during an entertainment; and shall conform to any other rules and regulations at any time made by the Mayor or Board of Selectmen. This license shall be kept on the premise where the entertainment is to be held, and shall be surrendered to any regular police officer or authorized representative of the Department of Public Safety. This license is issued under the provisions of Chapter 136 of the General Laws, as amended, and is subject to revocation at any time by the Mayor, Board of Selectmen, or Commissioner of Public Safety.

Do not write in this box

This application and program must be signed by the licensee or authorized representative of entertainment to be held. No Change to be made in the program without permission of the authorities granting and approving the license.

**THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE ON THE PREMISES**

LICENSE APPLICATION

Date. 3/17/15

Name of Business. The Junk Dynasty

Name of Applicant/Petitioner. Cheri Miller Daniel Miller

Address/Location for Permit Use. 201 West Grove Street

Assessor's Map and Lot# for Permit Use. 057-551

Address of Applicant/Petitioner. 17 Mitchell Street Middleboro MA

F.I.D. # of Applicant/Petitioner.

Email Address. Daniel.miller17@comcast.net

Hours of Operation. Tuesday - Sunday 11-7pm

Please provide description of merchandise for sale. used furniture, Painted Furniture, Knick Knacks

Signature of Applicant (Handwritten signature)

TO: TREASURER/COLLECTOR
FROM: SELECTMEN'S OFFICE

Please inform this department, as well as the Board of Selectmen, as to whether or not the above property owner/applicant/petitioner owes the Town of Middleborough any outstanding taxes and/or municipal charges that remain unpaid for more than one year.

Does this Property Owner/Petitioner/Applicant owe taxes/municipal charges: No (Yes or No)

Signed: (Handwritten signature) (Treasurer/Collector)



JUDY M. MACDONALD  
TREASURER AND COLLECTOR

**Town of Middleborough**  
**Office of the Treasurer and Collector**

20 Centre Street, 3<sup>rd</sup> Floor  
Middleborough, MA 02346-2270  
email: jmcndld@middleborough.com

TELEPHONE  
(508) 946-2420  
(508) 946-2421

FAX  
(508) 947-5447

Date: March 19, 2015  
To: Board of Selectmen  
From: Judy M. MacDonald, Treasurer/Collector *J.M.*  
Borrowing \$1,590,000.00 Trash/Recycling Vehicle & Cart  
Dated: April 1, 2015  
Due: April 1, 2016 Interest at maturity

Results of telephone bids, Thursday, March 19, 2015:

<u>Bank</u>	<u>Bid Amount</u>	<u>Interest</u>
Century Bank	\$1,590,000.00	.40%
Eastern Bank	\$1,590,000.00	.50%
UniBank	\$1,590,000.00	.55%

Bid awarded, subject to Selectmen's approval to:

Century Bank	\$1,590,000.00	.40%
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Estimated Interest: \$6,360.00

## Jacqueline Shanley

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**From:** Dean - TNC <dean@neighborhoodcorp.org>  
**Sent:** Tuesday, March 17, 2015 11:28 AM  
**To:** Jacqueline Shanley  
**Cc:** Jane Kudcey  
**Subject:** RE: 51 South Main Street - Letter for the Chairman.  
**Attachments:** 20150317102056766.pdf; Selectmen\_ Appraisal\_Letter\_ V1\_031715.doc

Hi Jackie – Happy St. Patrick Day! I am attaching a letter for Allan requesting that if he would mind providing a letter to DHCD requesting the a waiver for a full appraisal for 51 South Main Street at this time. See the letter for a further explanation. The letter must come from the Chief Elected Official. Please forwarded to him and have him call me if he has any questions. I think is pretty straight forward. If you have any questions, please let me know. Thanks Dean

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**From:** Jacqueline Shanley [mailto:jshanley@middleborough.com]  
**Sent:** Tuesday, December 9, 2014 11:44 AM  
**To:** 'Dean - TNC'  
**Cc:** Jane Kudcey  
**Subject:** RE: 51 South Main Street - LIP application

Hi Dean,

Yes. I've attached a copy here for you. Shall I mail it to DHCD?

Jackie

Jackie Shanley  
Executive Assistant to Board of Selectmen  
Town of Middleborough  
10 Nickerson Ave.  
Middleborough, MA 02346  
508 946-2405 Tpl.  
508 946-0058 Fax  
[jshanley@middleborough.com](mailto:jshanley@middleborough.com)

---

**From:** Dean - TNC [mailto:dean@neighborhoodcorp.org]  
**Sent:** Tuesday, December 09, 2014 10:25 AM  
**To:** Jacqueline Shanley  
**Subject:** RE: 51 South Main Street - LIP application

Hi Jackie – Wanted to follow up and see if the Chairman had the opportunity to sign the letter and application last night? Thanks Dean

**Dean E. Harrison**  
**76 Newfield Avenue**  
**Warwick, RI, 02888**  
**(508) 813.1388**

March 17, 2015

Mr. Allin Frawley  
Chairman  
Board of Selectmen  
Town of Middleborough  
10 Nickerson Avenue  
Middleborough, MA 02346

RE: 51 South Main Street  
Housing Proposal - LIP Application

Dear Chairman:

As we are reviewing the LIP Application for 51 South Main Street with DHCD, the discussing of how the Sponsor will be providing confirmation of the current land value.

Given the size of the development and to relieve the cost burden for smaller developments that are supported by the local community, we are hereby requesting that the Chief Executive Officer provide a written request to DHCD to waive the appraisal requirements as an option available per the DHCD's Guidelines, G.L. C.40B Comprehensive Project revised December 2014, Section IV, B. 1, b;

(1) Upon written request of the Chief Executive Officer, the Subsidizing Agency may waive the appraisal requirement for proposed Projects of 20 units or less provided that the Developer submits satisfactory evidence, such as local tax assessment, limited appraisal, or opinion of value from a licensed real estate broker, that reasonably supports the acquisition cost. The purpose of such a waiver is to relieve the cost burden for smaller developments that are sponsored or supported by the local community where the reasonableness of the acquisition cost is not at issue.

For your review, as noted above, we are providing the current "Property Card" for the property from the Town Assessors' office which indicates the current valuation is higher than the acquisition amount identified in the LIP Application. Also, I have included a draft letter for your use.

We look forward to meeting with the Board of Selectmen and addressing any further questions regarding the proposed development.

Sincerely,

  
Dean E. Harrison

cc: Paul Turner



Occupancy	1
Exterior Wall 1	Vinyl Siding
Exterior Wall 2	
Roof Structure:	Gable
Roof Cover	Asph/F Gls/Cmp
Interior Wall 1	Plastered
Interior Wall 2	
Interior Flr 1	Carpet
Interior Flr 2	Hardwood
Heat Fuel	Gas
Heat Type:	Hot Water
AC Type:	None
Total Bedrooms:	9+ Bedrooms
Total Bthrms:	5
Total Half Baths:	0
Total Rooms:	13
Bath Style:	Average
Kitchen Style:	Average
Extra Kitchens	
Kitchenettes	
Interior Flr 3	



(http://images.vgsi.com/photos/MiddleboroughMAPhotos//\00\01\32\41.jpg)

**Building Layout**



Building Sub-Areas		Legend	
Code	Description	Gross Area	Living Area
FUS	Upper Story, Finished	1269	1269
BAS	First Floor	1248	1248
FEP	Porch, Enclosed	114	0
FOP	Porch, Open	421	0
STP	Stoop	448	0
UAT	Attic, Unfinished	1125	0
UBM	Basement, Unfinished	1248	0
		5873	2517

**Building 1 : Section 2**

**Year Built:** 1831  
**Living Area:** 2042  
**Replacement Cost:** \$137,865  
**Building Percent:** 66  
**Good:**  
**Replacement Cost**  
**Less Depreciation:** \$91,000

Building Attributes : Section 2 of 2	
Field	Description
Style	Colonial

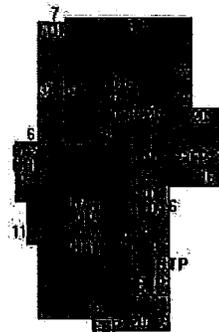
**Building Photo**

Model	Residential
Grade:	Below Average
Stories:	2.25
Occupancy	1
Exterior Wall 1	Vinyl Siding
Exterior Wall 2	
Roof Structure:	Gable
Roof Cover	Asph/F Gls/Cmp
Interior Wall 1	Plastered
Interior Wall 2	
Interior Flr 1	Carpet
Interior Flr 2	Hardwood
Heat Fuel	Gas
Heat Type:	Hot Water
AC Type:	None
Total Bedrooms:	9+ Bedrooms
Total Bthrms:	5
Total Half Baths:	0
Total Rooms:	13
Bath Style:	Average
Kitchen Style:	Average
Extra Kitchens	
Kitchenettes	
Interior Flr 3	



(<http://images.vgsi.com/photos/MiddleboroughMAPhotos//default>)

**Building Layout**



Building Sub-Areas			Legend	
Code	Description	Gross Area	Living Area	
BAS	First Floor	1021	1021	
FUS	Upper Story, Finished	1021	1021	
		2042	2042	

< [Previous](#) [Next](#) >

**Extra Features**

Extra Features				Legend
Code	Description	Size	Value	Bldg #
FPL8	BACK TO BACK FP 2STY	1 UNITS	\$3,500	1
FPL2	1.5 STORY CHIM	1 UNITS	\$2,400	1
FLU2	FLUE-BRICK	1 UNITS	\$1,100	1

**Land**

**Land Use**

Use Code 1250  
 Description OTHR LIV F  
 Zone RB  
 Neighborhood  
 Alt Land Appr No

**Land Line Valuation**

Size (Acres) 0.79  
 Frontage 0  
 Depth 0  
 Assessed Value \$105,100  
 Appraised Value \$105,100

**Category**

**Outbuildings**

Outbuildings						Legend
Code	Description	Sub Code	Sub Description	Size	Value	Bldg #
FGR1	GARAGE-AVE			520 S.F.	\$13,700	1

**Valuation History**

Appraisal			
Valuation Year	Improvements	Land	Total
2014	\$306,600	\$107,600	\$414,200
2013	\$308,700	\$97,800	\$406,500
2012	\$404,800	\$104,100	\$508,900

Assessment			
Valuation Year	Improvements	Land	Total
2014	\$306,600	\$107,600	\$414,200
2013	\$308,700	\$97,800	\$406,500
2012	\$404,800	\$104,100	\$508,900

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**Environmental Partners**  
A partnership for engineering solutions.

November 21, 2014

Ms. Caroline LaCroix  
Assistant to the Town Manager  
Middleborough Town Hall  
10 Nickerson Avenue  
Middleborough, MA 02346

**RE: Owner's Project Management Services  
Middleborough Water Pollution Control Facility Upgrade  
Comprehensive Wastewater Management Plan (CWMP)  
Invoice WP #96723 and 96727: October 2014**

Dear Ms. Lacroix:

As requested, Environmental Partners Group Inc. has reviewed the invoice submitted by Wright Pierce (WP) for services provided in October 2014 for services related to the Comprehensive Wastewater Management Plan (CWMP).

Environmental Partners has reviewed WP's invoice #96727 dated November 20 2014 and the progress on the project during this period. It is our understanding that WP finished working on Phase III of their scope, finalized the draft report, with tables, figures and cost estimates, and submitted the draft CWMP document to the Massachusetts Department of Environmental Protection. WP reports that they are now 100 % complete, which appears reasonable given the work completed to date.

Environmental Partners also reviewed WP's invoice #96723 for services related to the Environmental Notification Form (ENF). The ENF was submitted and WP responded to comments from MEPA. WP reports that work on this task is now 100% complete, which appears reasonable.

Environmental Partners recommends that invoice #96727 be paid in full in the amount of \$7,025.00 and that invoice #96723 be paid in full in the amount of \$4,850.00.

If you have any questions or require additional information, please do not hesitate to contact me at [pcm@envpartners.com](mailto:pcm@envpartners.com) or (617) 657 0276.

**ENVIRONMENTAL PARTNERS GROUP, INC.**

  
Paul C. Millett, P.E.  
Project Manager

*Attachments:*

WP invoices, October 2014. #96723 and #96727.

*Hyannis:*  
297 North Street, Suite 311, Hyannis, MA 02601  
TL 508.568.5103 • FX 508.568.5125

*Headquarters:*  
1900 Crown Colony Drive, Suite 402, Quincy, MA 02169  
TL 617.657.0200 • FX 617.657.0201

*Woburn:*  
18 Commerce Way, Suite 2000, Woburn, MA 01801  
TL 781.281.2542 • FX 781.281.2543

[www.envpartners.com](http://www.envpartners.com)

11/21/14 *OG*



Water  
Wastewater  
Infrastructure

Town of Middleborough  
Middleborough Town Hall  
10 Nickerson Avenue  
Middleborough, MA 02346

Invoice #: 96723  
Project: 12780  
Phase: I  
Project Name: Middleborough MA - WPCF Upgrade  
Invoice Date: Nov-19-2014

Attention: Charles Cristello, Town Mgr.

For Professional Services Rendered for the Period Sep-27-2014 To Oct-31-2014

RELATED TO: CWMP - ENF

REFERENCE: Contract dated May 13, 2013.

Total Project Fee Authorized	9,700.00
Percent Complete as of 10/31/2014	<u>100.00</u>
Fee Earned To Date	9,700.00
Less Previous Billings	4,850.00
Amount Due this Invoice	<u>4,850.00</u>

BILLING RECAP

Previous Billings	4,850.00
Current Billing Amount	4,850.00
Fee Earned To Date	<u>9,700.00</u>
Amount Received	<u>4,850.00</u>
Balance Due	<u>4,850.00</u>

Invoices are due upon receipt. If not paid by Dec-19-2014, interest will be computed at the rate stated in the agreement.

CC: Jon W. Hume

Serving Clients Throughout the Northeast | [www.wright-pierce.com](http://www.wright-pierce.com)

99 Main Street  
Topsham, ME 04086 USA  
Phone 207.725.8721 | Fax 207.729.8414

**Environmental Partners**  
*A partnership for engineering solutions.*

January 8, 2015

Ms. Caroline Lacroix  
Assistant to the Town Manager  
Middleborough Town Hall  
10 Nickerson Avenue  
Middleborough, MA 02346

**RE: Owner's Project Management Services  
Middleborough Water Pollution Control Facility Upgrade  
Design Development Invoice #12 – Final Design  
(WP #97082, 97084 and 97209): November 2014**

Dear Ms. Lacroix:

As requested, Environmental Partners Group Inc. has reviewed the invoice dated December 30, 2014 submitted by Wright Pierce (WP) for services provided in November 2014 for services related to Design Development (Final Design) - Phase C, Task 3.A.1 through 3.A.7. This invoice was approved on January 8, 2015.

Environmental Partners has reviewed WP's invoice and the work progress stated in the cover letter. WP has completed the final design documents (drawings, specifications and updated construction cost estimate) and the project will be issued for bidding this month, pending approval from the Massachusetts Department of Environmental Protection. The invoice is commensurate with progress on the specific tasks shown in the invoice breakdown and 100% complete for the overall Final Design scope.

Task II Permitting services (Invoice #97209) was submitted for permitting services completed in November. WP prepared and submitted the Notice of Intent to the Conservation Commission, and attended a site visit with the Commission to discuss the project work limits and work in the buffer zone. Work on this task is 75% complete, which is reasonable.

A separate invoice for Subcontractor services (Invoice #97084) was submitted. This invoice is for printing and posting costs. WP indicates that these services are now 100% complete, which appears reasonable.

Environmental Partners recommends that Invoice #97082 be paid in the amount of \$15,873.78; Invoice #97209 be paid in the amount of \$15,000.40, and Invoice #97084 be paid in the amount of \$7,735.70 for this billing period. If you have any questions or require additional information, please do not hesitate to contact me at [pcm@envpartners.com](mailto:pcm@envpartners.com) or (617) 657-0276.

**ENVIRONMENTAL PARTNERS GROUP, INC.**

  
Paul C. Millett, P.E.  
Project Manager

*Attachments:*

WP invoice November 2014. #97082, 97084 and 97209

*Hyannis:*  
396 North Street, Hyannis, MA 02601  
TL 508.568.5103 • FX 508.568.5125

*Headquarters:*  
1900 Crown Colony Drive, Suite 402, Quincy, MA 02169  
TL 617.657.0200 • FX 617.657.0201

*Woburn:*  
18 Commerce Way, Suite 2000, Woburn, MA 01801  
TL 781.281.2542 • FX 781.281.2543

[www.envpartners.com](http://www.envpartners.com)



Approved by EPA: 1/8/15.

Water  
Wastewater  
Infrastructure

December 19, 2014  
W-P Project No. 12760

Mr. Paul C. Millett  
Environmental Partner's Group, Inc.  
Town of Middleborough - Owner's Project Manager  
1900 Crown Colony Drive  
Suite 402  
Quincy, MA 02169

Subject: Middleborough, MA- Water Pollution Control Facility (WPCF) Upgrade  
Wright-Pierce November 2014 Invoices

Dear Paul:

Please find the attached summary of progress completion and accompanying invoices for engineering services completed through November 2014 related to the Middleborough WPCF Upgrade. A brief summary of the work completed for each of the phases is summarized below:

**Middleborough WPCF Upgrade – Wright Pierce Project #12760 Phase C – Final Design**

- Task 3.A.2. – Preparation of Final Construction Drawings
  - Finalized layouts for water champ and chemical feed systems.
  - Finalized layout for the Control Building.
  - Finalized layout of the chemical feed systems.
  - Finalized all process demo sheets
  - Finalized all process detail sheets
  
- Task 3.A.3. – Preparation of Final Technical Specifications in CSI format
  - Finalized all Process Specifications.
  - Finalized Mechanical Specifications.
  - Finalized Instrumentation Specifications.
  - Finalized Electrical Specifications.

**Middleborough WPCF Upgrade – Wright Pierce Project #12760 Phase F – Permitting Assistance**

- Submitted NOI, went to meeting and did a field visit with Conservation Commission.

Middleborough WPCF  
December 19, 2014  
Page 2 of 2



**Middleborough WPCF Upgrade – Wright Pierce Project #12760 Phase G – Sub-Contractor Services**

- Finalized sub-contractor services to 100% complete
  - Other miscellaneous subcontractor services (printing, posting, etc.).

We appreciate the opportunity to work with the Town and EPG on this important project. Please feel free to contact me on my direct line if you have any questions at (978) 416-8030.

Very truly yours,

WRIGHT-PIERCE

A handwritten signature in black ink, appearing to read "Jon W. Hume", written over the printed name.

Jon W. Hume, P.E.  
Project Manager

**WRIGHT-PIERCE**   
Engineering a Better Environment

Water  
Wastewater  
Infrastructure

Town of Middleborough  
Middleborough Town Hall  
10 Nickerson Avenue  
Middleborough, MA 02346

Invoice #: 97082  
Project: 12760  
Phase: C  
Project Name: Middleborough, MA - WPCF Upgrade  
Invoice Date: Dec-12-2014

Attention: Robert Nunes, Town Mgr.

For Professional Services Rendered for the Period Nov-01-2014 To Nov-28-2014

RELATED TO: **Final Design**

REFERENCE: Contract dated May 13, 2013.

Total Project Fee Authorized	793,689.00
Percent Complete as of 11/28/2014	<u>100.00</u>
Fee Earned To Date	793,689.00
Less Previous Billings	777,815.22
Amount Due this Invoice	<u>15,873.78</u>

**BILLING RECAP**

Previous Billings	777,815.22
Current Billing Amount	15,873.78
Fee Earned To Date	<u>793,689.00</u>
Amount Received	555,582.30
Balance Due	<u>238,106.70</u>

Invoices are due upon receipt. If not paid by Jan-12-2015, interest will be computed at the rate stated in the agreement.

CC: Jon W. Hume

**Middleborough - Water Pollution Control Facility (WPCF) Upgrade  
Wastewater Engineering Services - Wright-Pierce Project # 12760 Phase C - Final Design Phase  
Work Progress by Task**

**Period: November 1, 2014 Through November 28, 2014**

Task No.	Task Description	Total Fee	% Complete This period	Fee Earned This Period	Overall % Complete	Overall Fee Earned	Comments on Work Performed
<b>3.0 DESIGN DEVELOPMENT PHASE</b>		<b>793,689</b>	<b>2%</b>	<b>15,873</b>	<b>100%</b>	<b>793,689</b>	
3.A.1	Preparation of final calculations.		0%	-	100%	-	
3.A.2	Preparation of final construction drawings.		2%	-	100%	-	
3.A.3	Preparation of final technical specifications in Construction Specifications Institute (CSI) format (Div. 0-1-2...16).		5%	-	100%	-	
3.A.4	Preparation of an estimate of probable construction costs at 90% design completion.		0%	-	100%	-	
3.A.5	Submit progress submittals at 90% design completion milestones to the Client and OPM for review.		0%	-	100%	-	
3.A.6	Coordination and attendance of two (2) one-day workshops to review the work products with the Client and OPM. Workshops to be scheduled at approximately 90% design completion.		0%	-	100%	-	
3.A.7	Incorporate workshop review comments into the final plans and specifications.		0%	-	100%	-	
<b>Total:</b>		<b>793,689</b>	<b>2%</b>	<b>15,873</b>	<b>100%</b>	<b>793,689</b>	<i>Wright-Pierce 11/31/2014</i>

**WRIGHT-PIERCE**   
Engineering a Better Environment

Water  
Wastewater  
Infrastructure

Town of Middleborough  
Middleborough Town Hall  
10 Nickerson Avenue  
Middleborough, MA 02346

Invoice #: 97209  
Project: 12760  
Phase: F  
Project Name: Middleborough MA - WPCF Upgrade  
Invoice Date: Dec-18-2014

Attention: Robert Nunes, Town Mgr.

For Professional Services Rendered for the Period Nov-01-2014 To Nov-28-2014

RELATED TO: **Task II Permitting Assistance**

REFERENCE: Contract dated May 13, 2013

Total Project Fee Authorized	37,501.00
Percent Complete as of 11/28/2014	<u>75.00</u>
Fee Earned To Date	28,125.75
Less Previous Billings	13,125.35
Amount Due this Invoice	<u><u>15,000.40</u></u>

BILLING RECAP

Previous Billings	13,125.35
Current Billing Amount	15,000.40
Fee Earned To Date	<u>28,125.75</u>
Amount Received	13,125.35
Balance Due	<u><u>15,000.40</u></u>

Invoices are due upon receipt. If not paid by Jan-18-2015, interest will be computed at the rate stated in the agreement.

CC: Jan W. Hume

**Middleborough - Water Pollution Control Facility (WPCF) - Task II Permitting Assistance**  
**Wastewater Engineering Services (Wright-Pierce Project # 12760 Phase F)**  
**Work Progress by Task**

Period: November 1, 2014 through November 28, 2014

Task No	Task Description	Total Fee	% Complete This period	Fee Earned This Period	Overall % Complete	Overall Fee Earned	Comments
<b>II. Permitting Assistance</b>							
2.B.1	NPDES Permit Review	37,501	40%	15,000	75%	28,125	
2.B.2	NOI Permit Review		15%	-	100%	-	
	Natural Heritage and Endangered Species Program (NHESP) and		50%	-	75%	-	
2.B.3	filing fees		0%	-	100%		
2.B.4	Application to the Zoning Board of Appeals for work in flood plain		0%	-	100%		
2.B.5	Conservation Commission additional permits		0%	-	100%		
2.B.6	Other permits		0%	-	100%		
<b>Total:</b>		<b>37,501</b>	<b>40%</b>	<b>15,000</b>	<b>75%</b>	<b>28,125</b>	<i>Wright-Pierce 28-Nov-2014</i>

**WRIGHT-PIERCE**   
Engineering a Better Environment

Water  
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Town of Middleborough  
Middleborough Town Hall  
10 Nickerson Avenue  
Middleborough, MA 02346

Invoice #: 97084  
Project: 12760  
Phase: G  
Project Name: Middleborough, MA - WPCF Upgrade  
Invoice Date: Dec-12-2014

Attention: Robert Nunes, Town Mgr.

For Professional Services Rendered for the Period Nov-01-2014 To Nov-28-2014

RELATED TO: ~~Subcontractor Services~~

REFERENCE Contract dated May 13, 2013.

Total Project Fee Authorized	77,357.00
Percent Complete as of 11/28/2014	<del>100.00</del>
Fee Earned To Date	77,367.00
Less Previous Billings	69,621.30
Amount Due this Invoice	<u>7,735.70</u>

BILLING RECAP

Previous Billings	69,621.30
Current Billing Amount	7,735.70
Fee Earned To Date	<u>77,357.00</u>
Amount Received	<u>65,000.00</u>
Balance Due	12,357.00

Invoices are due upon receipt. If not paid by Jan-12-2015, interest will be computed at the rate stated in the agreement.

CC: Jan W Hume

**Middleborough - Water Pollution Control Facility (WPCF) - Subcontracts**  
**Wastewater Engineering Services (Wright-Pierce Project # 12760 Phase G)**  
**Work Progress by Task**  
**Period: November 1, 2014 Through November 28, 2014**

Task No	Task Description	Total Fee	% Complete This period	Fee Earned This Period	Overall % Complete	Overall Fee Earned	Comments
<b>I. Design Development Subcontractor Services</b>							
1.B.1	Survey	77,357	6%	4,621	100%	77,357	
1.B.2	Lead & Asbestos Testing		0%	-	100%	-	
1.B.3	Geotechnical		0%	-	100%	-	
1.B.4	Environmental Testing		0%	-	0%	-	
1.B.5	Others Services		6%	-	100%	-	
<b>Total:</b>		<b>77,357</b>	<b>6%</b>	<b>4,621</b>	<b>100%</b>	<b>77,357</b>	<i>Wright-Pierce 28-Nov-2014</i>



Water  
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January 15, 2015  
W-P Project No. 12760

Mr. Paul C. Millett  
Environmental Partner's Group, Inc.  
Town of Middleborough - Owner's Project Manager  
1900 Crown Colony Drive  
Suite 402  
Quincy, MA 02169

Subject: Middleborough, MA- Water Pollution Control Facility (WPCF) Upgrade  
Wright-Pierce December 2014 Invoices

Dear Paul:

Please find the attached summary of progress completion and accompanying invoices for engineering services completed through December 2014 related to the Middleborough WPCF Upgrade. A brief summary of the work completed for each of the phases is summarized below:

**Middleborough WPCF Upgrade – Wright Pierce Project #12760 Phase F – Permitting Assistance**

- NOI- went to meeting with Conservation Commission.
- Obtained NOI approval from Conservation Commission
- Followed up on WRPD permit

**Middleborough WPCF Upgrade – Wright Pierce Project #12760 Phase J – Bidding Services**

- Contractor prequalification evaluation forms
- Sub-Contractor prequalification evaluation forms
- Contractor prequalification meeting

We appreciate the opportunity to work with the Town and EPG on this important project. Please feel free to contact me on my direct line if you have any questions at (978) 416-8030.

Very truly yours,

WRIGHT-PIERCE

Jon W. Hume, P.E.  
Project Manager



Water  
Wastewater  
Infrastructure

Town of Middleborough  
Middleborough Town Hall  
10 Nickerson Avenue  
Middleborough, MA 02346

Invoice # : 97475  
Project : 12760  
Phase : F  
Project Name : Middleborough. MA - WPCF Upgrade  
Invoice Date : Jan-09-2015

Attention: Robert Nunes, Town Mgr.

For Professional Services Rendered for the Period Nov-29-2014 To Dec-26-2014

RELATED TO: Task II Permitting Assistance

REFERENCE: Contract dated May 13, 2013.

Total Project Fee Authorized	37,501.00
Percent Complete as of 12/26/2014	<u>100.00</u>
Fee Earned To Date	37,501.00
Less Previous Billings	28,125.75
<b>Amount Due this Invoice</b>	<b><u><u>9,375.25</u></u></b>

**BILLING RECAP**

Previous Billings	28,125.75
Current Billing Amount	9,375.25
Fee Earned To Date	<u>37,501.00</u>
Amount Received	13,125.35
<b>Balance Due</b>	<b><u><u>24,375.65</u></u></b>

Invoices are due upon receipt. If not paid by Feb-09-2015, interest will be computed at the rate stated in the agreement.

CC: Jon W. Hume

**Middleborough - Water Pollution Control Facility (WPCF) - Task II Permitting Assistance**

**Wastewater Engineering Services (Wright-Pierce Project # 12760 Phase F)**

**Work Progress by Task**

**Period: November 29, 2014 through December 26, 2014**

<b>Task No</b>	<b>Task Description</b>	<b>Total Fee</b>	<b>% Complete This period</b>	<b>Fee Earned This Period</b>	<b>Overall % Complete</b>	<b>Overall Fee Earned</b>	<b>Comments</b>
<b>II. Permitting Assistance</b>		<b>37,501</b>	<b>25%</b>	<b>9,375</b>	<b>100%</b>	<b>37,501</b>	
2.B.1	NPDES Permit Review		0%	-	100%	-	
2.B.2	NOI Permit Review		25%	-	100%	-	
2.B.3	Natural Heritage and Endangered Species Program (NHESP) and filing fees		0%	-	100%		
2.B.4	Application to the Zoning Board of Appeals for work in flood plain		0%	-	100%		
2.B.5	Conservation Commission additional permits		0%	-	100%	-	
2.B.6	Other permits		0%	-	100%	-	
<b>Total:</b>		<b>37,501</b>	<b>25%</b>	<b>9,375</b>	<b>100%</b>	<b>37,501</b>	<u>Wright-Pierce</u> <u>26-Dec-2014</u>



Water  
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Infrastructure

Town of Middleborough  
Middleborough Town Hall  
10 Nickerson Avenue  
Middleborough, MA 02346

Invoice # : 97477  
Project : 12760  
Phase : J  
Project Name : Middleborough, MA - WPCF Upgrade  
Invoice Date : Jan-09-2015

Attention: Robert Nunes, Town Mgr.

For Professional Services Rendered for the Period Nov-29-2014 To Dec-26-2014

RELATED TO: Bidding Services

REFERENCE: Contract dated May 13, 2013.

Total Project Fee Authorized	91,773.00
Percent Complete as of 12/26/2014	<u>3.00</u>
Fee Earned To Date	2,753.19
Less Previous Billings	0.00
Amount Due this Invoice	<u><u>2,753.19</u></u>

BILLING RECAP

Previous Billings	0.00
Current Billing Amount	2,753.19
Fee Earned To Date	<u>2,753.19</u>
Amount Received	
Balance Due	

Invoices are due upon receipt. If not paid by Feb-09-2015, interest will be computed at the rate stated in the agreement.

CC: Jon W. Hume

**Environmental Partners**  
*A partnership for engineering solutions.*

March 12, 2015

Ms. Caroline Lacroix  
Assistant to the Town Manager  
Middleborough Town Hall  
10 Nickerson Avenue  
Middleborough, MA 02346

**RE: Owner's Project Management Services  
Middleborough Water Pollution Control Facility Upgrade  
Invoice #14 - Bidding Services  
(WP #97948): January 2015**

Dear Ms. Lacroix:

As requested, Environmental Partners Group Inc. has reviewed the invoice dated February 18, 2015 submitted by Wright Pierce (WP) for services provided in January 2015 for Bidding Services. This invoice was approved on March 10, 2015.

Environmental Partners has reviewed WP's invoice and the work progress stated in the cover letter. Bidding services in January relate to the review and scoring of general and subcontractors as part of the prequalification process, preparation of final plans and specifications and compact discs released at the end of the month, and responses to inquiries from prospective bidders.

WP indicates that these services are now 40% complete, which appears reasonable.

Environmental Partners recommends that Invoice #97948 be paid in the amount of \$33,956.01. If you have any questions or require additional information, please do not hesitate to contact me at [pcm@envpartners.com](mailto:pcm@envpartners.com) or (617) 657-0276.

**ENVIRONMENTAL PARTNERS GROUP, INC.**



Paul C. Millett, P.E.  
Project Manager

*Attachments:*

WP invoice January 2015. #97948

*Hyannis:*  
396 North Street, Hyannis, MA 02601  
TL 508.568.5103 • FX 508.568.5125

*Headquarters:*  
1900 Crown Colony Drive, Suite 402, Quincy, MA 02169  
TL 617.657.0200 • FX 617.657.0201

*Woburn:*  
18 Commerce Way, Suite 2000, Woburn, MA 01801  
TL 781.281.2542 • FX 781.281.2543

[www.envpartners.com](http://www.envpartners.com)

Approved by EPG: 3/10/15



Water  
Wastewater  
Infrastructure

February 18, 2015  
W-P Project No. 12760

Mr. Paul C. Millett  
Environmental Partner's Group, Inc.  
Town of Middleborough - Owner's Project Manager  
1900 Crown Colony Drive  
Suite 402  
Quincy, MA 02169

Subject: Middleborough, MA- Water Pollution Control Facility (WPCF) Upgrade  
Wright-Pierce January 2015 Invoices

Dear Paul:

Please find the attached summary of progress completion and accompanying invoices for engineering services completed through January 2015 related to the Middleborough WPCF Upgrade. A brief summary of the work completed for each of the phases is summarized below:

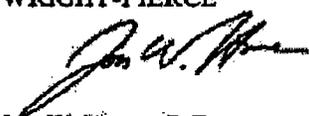
**Middleborough WPCF Upgrade – Wright Pierce Project #12760 Phase J – Bidding Services**

- Participate in Contractor/Sub-Contractor prequalification meeting
- Finalize and stamp bidding documents
- Setup plan view rooms and CDs for Contractor/Sub-Contractors to view and purchase.
- Receive Contractor/Sub-Contractor questions

We appreciate the opportunity to work with the Town and EPG on this important project. Please feel free to contact me on my direct line if you have any questions at (978) 416-8030.

Very truly yours,

WRIGHT-PIERCE



Jon W. Hume, P.E.  
Project Manager

**WRIGHT-PIERCE**   
Engineering a Better Environment

Water  
Wastewater  
Infrastructure

Town of Middleborough  
Middleborough Town Hall  
10 Nickerson Avenue  
Middleborough, MA 02346

Invoice # ~~12760~~  
Project : 12760  
Phase : J  
Project Name : Middleborough MA - WPCF Upgrade  
Invoice Date : Feb-17-2015

Attention: Robert Nunes, Town Mgr.

For Professional Services Rendered for the Period Dec-27-2014 To Jan-30-2015

RELATED TO: ~~Bidding Services~~

REFERENCE: Contract dated May 13, 2013

Total Project Fee Authorized	91,773.00
Percent Complete as of 1/30/2015	<del>40.00</del>
Fee Earned To Date	36,709.20
Less Previous Billings	2,753.19
Amount Due this Invoice	<del>33,956.01</del>

**BILLING RECAP**

Previous Billings	2,753.19
Current Billing Amount	33,956.01
Fee Earned To Date	36,709.20
Amount Received	0.00
Balance Due	36,709.20

Invoices are due upon receipt. If not paid by Mar-17-2015, interest will be computed at the rate stated in the agreement.

CC: Jon W. Hume



*Town of Middleborough*  
*Board of Selectmen*  
10 Nickerson Avenue  
Middleborough, MA 02346  
(508) 946-2405

March 19, 2015

Fairhaven Board of Selectmen  
Robert J. Espindola, Chair  
Geoffrey A. Haworthn II  
Charles K. Murphy, Sr.

Dear Sirs:

The Middleborough Board of Selectmen recommends that the Fairhaven Board of Selectmen approve the subordination request of the FY13 CDBG Housing Rehab Loan for repairs performed on the property located at 49 Forest St. As Chairman of the Board, I have been authorized to sign this recommendation.

The homeowner is of Low – Moderate income and is refinancing in order to take advantage of an improved interest rate.

Thank you for your assistance in this matter.

Sincerely,

Allin Frawley, Chairman  
Board of Selectmen