

Unfinished Business
2-28-11

OUTSTANDING ACTION ITEMS

DISCUSSION DATE	ASSIGNED TO	PROJECT/ITEM	COMPLETION DATE	STATUS
	SteveM/TM/Town Counsel	Establish hearing procedures for licenses/permits		
	TM/Steve S	Recurite Business to downtown/Tourism		
	TM/Steve S/Marsha	Washburn Mill		
	AI	Adopt Financial Guidelines		To be submitted to TM & Financial Officers for Review
	EMS Cmte	Ambulance Contract Renewal		Assigned to EMS Cmte
	Mimi	Energy Conservation Goals		
	Board	Amend Earth Removal by-law	6/7/2010	Pending Legislature Approval
	Board	Discussion Town Hall Custodian		Completed
	Marsha	Create By-Law for Warrant Closing Date		
	TM	Business Development & Marketing Plan		Completed
	Jackie/Marsha	Revise Fees/Regs for Use of Town Hall		Completed
	TM	Website	6/16/2010	Completed
	Board	IT Assessment		Completed
	Board/Cmte	Action on IT Assessment		
	10/23/2009	Water Rate Study		Completed
	TM	Town Accountant Contract Renewal		In process
	Board	Review/Enact Charter change recommendations	6/7/2010	Pending Legislature Approval
	Board	Flyer on Recycling & Trash Disposal		
	TM/DPW Director	Reduce Paper Usage		
	Board/TM/Depts	Improvements Nemasket River/Oliver Mill		
	Board/TM/Depts	By-law reorganization		Cmte Assigned - in process
	Committee	Signalization Rt 495/105 Ramp		Complete - DOT denied
	TM	Open Meeting Law Revisions		Discussions-ongoing
	Town Clerk	Electronic Submission of Building Plans		
		Katrina Dr		
	TM	Rock Village School disposition		
	Board	BOS Secretary Contract Renewal		In process
	Board	Town Manager Contract Renewal		
	Board/TM/Fire Chief	Ambulance Service		