

# **MINUTES**

**For approval at the 2-28-11 meeting**

**Middleborough Board of Selectmen  
Meeting Minutes****February 14, 2011**

Chairwoman opened meeting at 7:04 PM by inviting those in attendance to join in the Pledge of Allegiance.

In attendance were Selectmen M. Brunelle, A. Rullo, M. Duphily, S. McKinnon and S. Spataro, and Confidential Secretary J. Shanley.

**ANNOUNCEMENTS**

Melissa Guimont appeared before the Board to present her wish to organize a volunteer trash pick-up group. The group would meet one Saturday per month from April through October will. She asked the Board for authorization for her to organize a group of people to pick up trash every third Saturday and is looking for donation of trash bags, gardening gloves, rakes, etc. She will ask local merchants if she can leave drop off donation boxes at their businesses. Chairwoman read aloud scheduled dates of trash pick-up. Trash pickup sites will be chosen via email input received and Melissa's assessment of the location. She will bring the trash to the dump and sort items to be recycled from those items that are considered trash. Selectman Spataro noted to the Chairwoman that Melissa may need assistance with having the landfill be willing to accept the items free of charge as a public service to the Town. She has picked up with the "Lakeville Litter Lifters" for the past three years. They have the same program in Lakeville. Chairwoman applauded her for her community commitment as did Selectwoman Duphily. Melissa has also been in charge of putting up bird houses in various towns for Blue Birds and other types of birds. She makes the boxes. She will submit a proposal in the future to be able to put up boxes in Middleborough. These birds are insect eaters. Selectman Rullo applauded her community involvement and asked if the group would be wearing safety jackets during trash pickup. She noted that she has also asked for a donation of jackets. Selectman McKinnon offered his appreciation of her efforts. Chairwoman will talk with Town Manager about getting approval from the landfill. Selectman Spataro asked Chairwoman if Police Chief can be notified. Melissa offered that she will notify him.

**HEARINGS, MEETINGS, LICENSES**

Bristol Plymouth Regional Technical School representatives addressed the Board to present the attached budget. Board and school representatives engaged in a question and answer period.

Town Accountant Steve Dooney appeared before the Board to present the attached quarterly report. Board and Mr. Dooney engaged in a question and answer period.

EMS Committee Chairman Eugene Turney addressed Board to present Ambulance RFP. Upon motion by Selectman Rullo and seconded by Selectman Spataro, Board voted to unanimously to approve the proposal with noted changes. Town Manager will get the Board a final copy. He will also send them a copy of the changes that had been made prior to tonight's meeting.

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Selectman Spataro asked the Chairwoman to recognize the EMS Committee for its work. Chairwoman acknowledged the Committee's hard work.

**MINUTES**

Upon motion by Selectwoman Duphily and seconded by Selectman Rullo, Board voted unanimously to approve 1/24/11, subject to changing the word discord with the word discourse on page 16 under "Other".

Upon motion by Selectman Spataro and seconded by Selectman McKinnon, Board voted unanimously to approve 1/31/11 meeting minutes, subject to corrections as provided to Board's Secretary by Selectman Spataro.

Upon motion by Selectman McKinnon and seconded by Selectman Rullo, Board voted unanimously to approve 2/7/11 meeting minutes.

Upon motion by Selectman McKinnon and seconded by Selectman Spataro, Board voted unanimously to approve 1/31/11 Executive Session meeting minutes.

Upon motion by Selectman McKinnon and seconded by Selectman Spataro, Board voted unanimously to approve 2/7/11 Executive Session meeting minutes.

**OTHER**

Upon motion by Selectman McKinnon and seconded by Selectman Spataro, Board voted unanimously to approve a One-day All Alcoholic beverages liquor license for The Bartending Service of New England for an event to be held at the Alley Theatre on 2/18/11 from 6 PM to 11 PM.

Upon motion by Selectwoman Duphily and seconded by Selectman Spataro, Board voted unanimously to appoint David Thomas as the Parks department representative to the CPA Committee.

Upon motion by Selectman McKinnon and seconded by Selectman Spataro, Board voted unanimously to appoint David Maddigan as the Planning Board representative to the CPA Committee.

Upon motion by Selectwoman Duphily and seconded by Selectman Rullo, Board voted unanimously to ask Mr. Frawley to set up the first CPA meeting. Mr. Frawley agreed and will contact appointees.

**NEW BUSINESS**

Upon motion by Selectwoman Duphily and seconded by Selectman Rullo, Board voted unanimously to approve a One-day Wines & Malt beverages liquor license for The

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Bartending Service of New England for an event to be held at Town Hall, 10 Nickerson Ave on 3/25/11 from 7 PM until 12 Midnight

Upon motion by Selectman McKinnon and seconded by Selectman Spataro, Board voted unanimously to approve Disabled American Veterans' Forget-Me-Not drive scheduled for 7/3 & 7/4/11.

Upon motion by Selectman McKinnon and seconded by Selectman Spataro, Board voted unanimously to approve Town Hall rental request for the Middleborough Lion's Club on 3/25/11.

Upon motion by Selectman Spataro and seconded by Selectman McKinnon, Board voted unanimously to authorize Chairman's signature for Approval of Final Quarterly Report DCHD grants.

Upon motion by Selectman Spataro and seconded by Selectman McKinnon, Board voted unanimously to authorize Chairwoman's signature on Public Health District Inventive Grant Program form.

Upon motion by Selectman McKinnon and seconded by Selectman Spataro, Board voted to unanimously to appoint the 2011 Auxiliary Police Officers as presented on the attached.

Upon motion by Selectwoman Duphily and seconded by Selectman McKinnon, Board voted to unanimously to appoint the 2011 Agents for Liquor Establishments as presented on the attached.

Upon motion by Selectman McKinnon and seconded by Selectman Spataro, Board voted to unanimously to appoint the 2011 Retired Special Police Officers as presented on the attached.

Upon motion by Selectwoman Duphily and seconded by Selectman Rullo, Board voted to unanimously to appoint the 2011 Special Police Officers as presented on the attached.

Jeanne Spalding addressed Board to note that AMR generously offered to donate an old ambulance to Animal Control and pending our mechanic's review and the Town Manager's review, she is asking for Board's approval of the donation. Chairwoman asked what anticipated maintenance costs will be. Jeanne offered our DPW mechanic can get us information. Upon motion by Selectwoman Duphily and seconded by Selectman Rullo, Board voted unanimously to approve, subject to mechanic's inspection. Selectman Spataro asked if it comes with recommendation of Town Manager. Town Manager responded that it does, subject to recommendation of mechanic. Selectman Spataro offered his appreciation of the Health Officer's creativity and efforts.

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Upon motion by Selectwoman Dumphily and seconded by Selectman Spataro, Board voted unanimously to ratify its vote of 1/31/11 to appoint Judy MacDonald as Town Treasurer and Collector of Taxes, such appointment to be effective on the effective date of Chapter 425 of the Acts of 2010.

**TOWN MANAGER'S REPORT**

Town Manager offered some follow up comments relative to the evaluation processed used for his position. He noted that, in his opinion, the most important thing is the dialogue, and not really the number of ratings and would suggest Board continue with the way it is doing it. Selectman Spataro noted that he is fine with continuing the process in the same manner as long as the Town Manager is comfortable with that.

We have MBTA consultant coming in tomorrow to fill us in on what's been going on since last year with Tighe Replacement project through Middleborough.

#3 Selectman Rullo - Board of Assessors & CORI background checks – Town Manager noted that this position in the Assessors Office does qualify as needing a CORI background check as these employees may be going into resident's homes.

**OTHER**

Selectwoman Brunelle received an email which was an article in the Brockton Enterprise last week re MORES JOB grant. She read aloud what had been written by Ruth Geoffroy.

Selectman Rullo ran into Ted Eayrs and he offered his services with the Cupola and that he has complete confidence in Mr. Sturgess, but that he thought the cost of an engineer was unnecessary.

Selectman Rullo received email a couple week's ago with more suggestions for ATR dedication such as past selectmen that passed away. Chairwoman noted that we have an "In Memoriam" page inside the Annual Town Report.

Selectwoman Dumphily noted that Soule Homestead dance this past weekend was rather arousing and raised a fair amount of money for their project.

Selectman McKinnon thanked Town Manager and Ruth Geoffroy for all the work they did to get the MORES Job grant. He offered that it was no fault on their part and that they did a great job on it. It was a major disappointment how it turned out. Town Manager offered that it was very disappointing and that they never imagined it would happen this way. They learned that in the future they will address issues that came out in the end, first thing, before they even spend a minute pursuing.

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Selectman Spataro asked Town Manager if a letter should be sent to the legislative delegation for acknowledging their help. Town Manager will draft a letter for Board's signature thanking legislative delegation for all of its help and support over this past year.

Selectwoman Duphily noted that the snow removal in Cambridge is appalling and that Andy Bagas is doing a terrific job.

Chairwoman noted that the Board would review its Goals & Objectives next week.

Upon motion by Selectwoman Duphily and seconded by Selectman McKinnon, Board voted unanimously to adjourn meeting at 9:26 PM.

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Jackie Shanley, Confidential Secretary  
BOARD OF SELECTMEN

*Bristol-Plymouth  
Regional Technical School District*

*Fiscal Year 2012*

*Draft Budget*

*Prepared with Governor's Budget*

*Announced 1-26-11*

*Schedules I, II, III*

*Bristol-Plymouth Regional Technical School District*  
*Fiscal Year 2012 Budget*  
*Schedule I*

**Operating Budget (By Major Function):**

1000 Administration & Business Functions	1,023,202
2000 Instruction	10,717,216
3000 Other Student Services	1,916,159
4000 Operation & Maintenance of Plant	2,048,250
5000 Insurances/Benefits	3,471,340
7000 Equipment/Fixed Assets	10,000
<b>Total Fiscal Year 2012 Budget</b>	<b>\$19,186,167</b>
<b>Fiscal Year 2011 Budget</b>	<b>\$19,199,439</b>
<b>Dollar Change</b>	<b>(\$13,272)</b>
<b>Percent Change</b>	<b>0.1%</b>

*Bristol-Plymouth Regional Technical School District*  
*Fiscal Year 2012 Budget*  
*Schedule II*

**Total Budget:** **\$19,186,167**

**Revenue Sources:**

Chapter 70	9,747,491
Anticipated Transportation Reimbursement	428,339
Local Contribution	<u>669,322</u>
(E&D, Interest, & Medicaid Program)	10,845,152

**Less Applied Revenues:** **\$10,845,152**    **56.5%**

**Required Community Assessments:** **\$8,341,015**    **43.5%**

*Bristol-Plymouth Regional Technical School District  
Fiscal Year 2012 Budget  
Schedule III*

<i>Member Community</i>	<i>Minimum Required Contribution</i>		<i>Assessment of Other Costs</i>	<i>FY2012 Total Assessment</i>
	<i>State Minimum Contribution Assessment</i>	<i>Regional Transportation Assessment</i>		
<i>Berkley</i>	\$668,615	\$21,043	\$0	\$689,658
<i>Bridgewater</i>	\$725,837	\$20,201	\$0	\$746,038
<i>Middleborough</i>	\$1,205,287	\$38,298	\$0	\$1,243,585
<i>Raynham</i>	\$1,168,007	\$23,989	\$0	\$1,191,996
<i>Taunton</i>	\$4,306,447	\$163,292	\$0	\$4,469,739
	<b><u>\$8,074,193</u></b>	<b><u>\$266,822</u></b>	<b><u>\$0</u></b>	<b><u>\$8,341,015</u></b>

<i>Member Community</i>	<i>Per Pupil Enrollment of October 2010</i>	<i>Member Community Per Pupil %</i>	<i>Community % of FY2012 Required Minimum Contribution Assessment</i>
<i>Berkley</i>	100	7.89%	8.27%
<i>Bridgewater</i>	96	7.57%	8.94%
<i>Middleborough</i>	182	14.35%	14.91%
<i>Raynham</i>	114	8.99%	14.29%
<i>Taunton</i>	776	61.20%	53.59%
<b><i>Totals</i></b>	<b><u>1268</u></b>	<b><u>100.00%</u></b>	<b><u>100.00%</u></b>

**Assessment Apportionment and Due Dates**

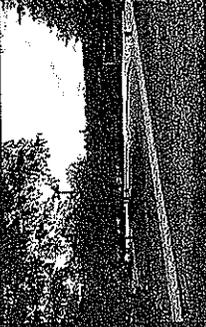
<u>Date Due</u>	<u>Percentage of Total Due</u>
July 27, 2011	21.00%
October 12, 2011	40.00%
January 11, 2012	20.00%
April 12, 2012	19.00%

*Bristol-Plymouth Regional Technical School District*  
*FY2011/2012 Budget*  
*Assessment Comparisons*

	Enrollment Oct 09/Oct 10	Enrollment % Change	FY11 Minimum Contribution	FY11 Trans. Assess.	FY11 Total	FY12 Minimum Contribution	FY12 Trans. Assess.	FY12 Total	\$ Change	% Increase
<b>Berkley</b>	103/100	-2.9%	660,495	0	660,495	668,615	21,043	689,658	29,163	4.4%
<b>Bridgewater</b>	88/96	8.3%	703,554	0	703,554	725,837	20,201	746,038	42,484	6.0%
<b>Middleborough</b>	150/182	21.3%	973,988	0	973,988	1,205,287	38,298	1,243,585	269,597	27.7%
<b>Raynham</b>	105/114	7.9%	895,415	0	895,415	1,168,007	23,989	1,191,996	296,581	33.1%
<b>Taunton</b>	802/776	-3.4%	4,330,956	0	4,330,956	4,306,447	163,292	4,469,739	138,783	3.2%
<b>District Totals</b>	1248/1268	1.6%	\$7,564,408	0	\$7,564,408	\$8,074,193	266,822	\$8,341,015	\$776,607	10.3%



**Bristol-Plymouth Regional Technical School District**



**Fiscal Year 2012  
Draft Budget  
February 14, 2011**



**Mission Statement**

The mission of the Bristol-Plymouth Regional Technical School is to prepare students to become educated members of a skilled workforce.

Through discipline and experience, B-P students will develop their intellectual, civic, and creative capacities to their fullest.

The aim of education at Bristol-Plymouth is the cultivation of citizens with life-long ties to their school and communities.



**Budget Development**

- Collaborate with the administrative team, faculty, school improvement committees and advisory boards
- Build an efficient and transparent budget that supports student needs, district goals, and school improvement plans
- Address the District's priorities while being cognizant of challenging financial times



**Priorities**

- Provide an education to all students that supports our Mission Statement
- Increase student achievement
- Strengthen Academic & Technical Programs
- Continue to seek out efficiencies in the operation of the District



## District Improvements

- Updated technology infrastructure throughout the building including wireless access throughout
- Created a new Dental Assisting Program
- Installed and updated equipment in our Technical Programs



## District Improvements (Cont.)

- Renovated and expanded science labs
- Submitted a Statement of Interest (SOI) to MSBA to improve capacity issues and plant operation efficiencies
- Solicited a Request for Qualification (RFQ) for Energy Performance Contracting

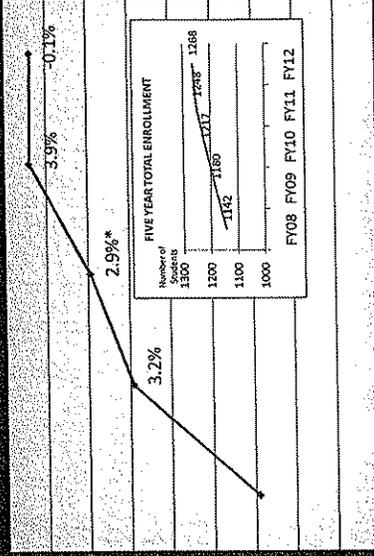


## FY2012 Budget Challenges

- Chapter 70 level funded
- Regional transportation costs rising and reimbursements from the state are decreasing
- Rising health care costs
- ARRA – Stimulus funding ends in FY11
- Loss of MSBA revenue

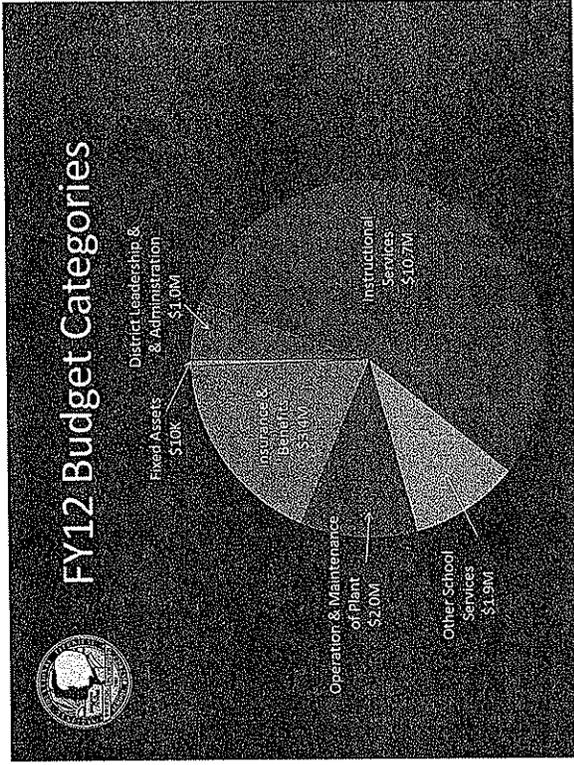


## Budget Analysis Over Five Years



Fiscal Year	Budget Amount	% Change
FY08	\$17,000,000	-
FY09	\$18,000,000	3.2%
FY10	\$18,500,000	2.9%*
FY11	\$19,000,000	3.9%
FY12	\$18,900,000	-0.1%

\*Includes an ARRA Grant



### Revenue Sources to Support Proposed Budget

FY2012 Proposed Budget	\$19,186,167
Revenue Sources:	
• Chapter 70	9,747,491
• Transportation Reimb.	428,339
• Local Contribution	669,322
• Community Assessments	8,341,015
<b>Total Revenue</b>	<b>\$19,186,167</b>

### FY2012 Proposed Budget

District Leadership & Administration	\$ 1,023,202
Instructional Services	\$10,717,216
Other Student Services	\$ 1,916,159
Operation & Maintenance of Plant	\$ 2,048,250
Fixed Charges (Insurance/Benefits)	\$ 3,471,340
Acquisition of Fixed Assets	\$ 10,000
Debt & Interest	\$ 0
<b>Total Proposed FY12 Budget</b>	<b>\$19,186,167</b>

### FY11 & FY12 Comparison

	FY11 Budget	FY12 Proposed Budget
District Leadership & Admin.	\$ 1,048,635	\$ 1,023,202
Instructional Services	\$10,586,607	\$10,717,216
Other School Services	\$ 1,881,276	\$ 1,916,159
Operation & Maint. of Plant	\$ 2,022,073	\$ 2,048,250
Insurance/Benefits	\$ 3,025,907	\$ 3,471,340
Fixed Assets	\$ 22,500	\$ 10,000
Debt & Interest	\$ 620,441	\$ 0
<b>Total</b>	<b>\$19,199,439</b>	<b>\$19,186,167</b>

### FY 12 Community Assessments



Member Community	Minimum Required Contribution			FY2012 Total Assessment
	State Minimum Contribution Assessment	Regional Transportation Assessment	Assessment of Other Costs	
Berkley	\$668,615	\$21,043	\$0	\$689,659
Bridgewater	\$725,837	\$20,201	\$0	\$746,038
Middleborough	\$1,205,287	\$38,298	\$0	\$1,243,585
Raynham	\$1,168,007	\$23,989	\$0	\$1,191,996
Taunton	\$4,306,447	\$763,292	\$0	\$5,069,739
<b>Totals</b>	<b>\$8,074,193</b>	<b>\$836,822</b>	<b>\$0</b>	<b>\$8,911,015</b>

Member Community	Per Pupil Enrollment of October 2010	Member Community Per Pupil %	Community % of FY2012 Required Minimum Contribution Assessment	
			Per Pupil %	Assessment
Berkley	100	7.69%	8.27%	
Bridgewater	96	7.57%	8.94%	
Middleborough	182	14.35%	14.97%	
Raynham	114	8.89%	14.29%	
Taunton	776	61.20%	53.59%	
<b>Totals</b>	<b>1268</b>	<b>100.00%</b>	<b>100.00%</b>	

### Community Assessment Comparison FY11 & FY12

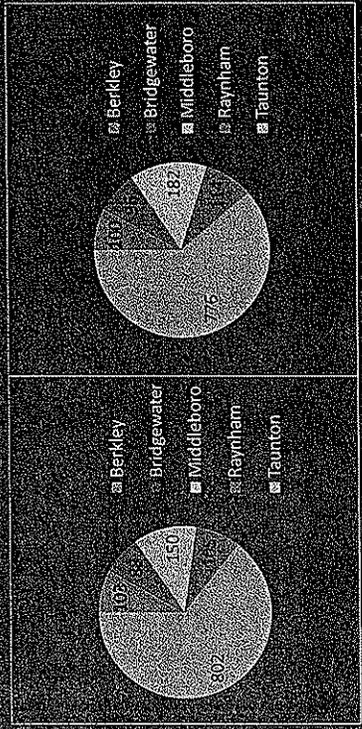


Member Community	Enrollment Oct/08/Oct 10	Enrollment % Change	FY11		FY12		FY12 Total	FY12 Regional Trans. Assessment	FY12 State Minimum Contribution Assessment	FY12 Total	Change	% Increase
			Regional Assessment	State Minimum Contribution Assessment	Regional Assessment	State Minimum Contribution Assessment						
Berkley	103/100	-2.9%	0	660,495	668,615	21,043	689,658	21,043	710,701	-21,043	-2.9%	
Bridgewater	99/98	8.5%	0	703,854	725,837	20,201	746,038	20,201	766,239	-19,482	-6.0%	
Middleborough	190/182	21.3%	0	973,868	1,205,287	38,298	1,312,155	38,298	1,350,453	-38,298	-2.7%	
Raynham	103/114	-7.3%	0	894,415	1,168,007	23,989	1,191,996	23,989	1,215,985	-23,989	-1.9%	
Taunton	777/776	-0.1%	0	4,337,956	4,306,447	763,292	5,101,253	763,292	5,864,545	-763,292	-13.1%	
<b>District Totals</b>	<b>1268/1268</b>	<b>-0.1%</b>	<b>0</b>	<b>\$7,664,498</b>	<b>\$8,074,193</b>	<b>\$836,822</b>	<b>\$8,911,015</b>	<b>\$836,822</b>	<b>\$9,747,837</b>	<b>-836,822</b>	<b>-8.9%</b>	

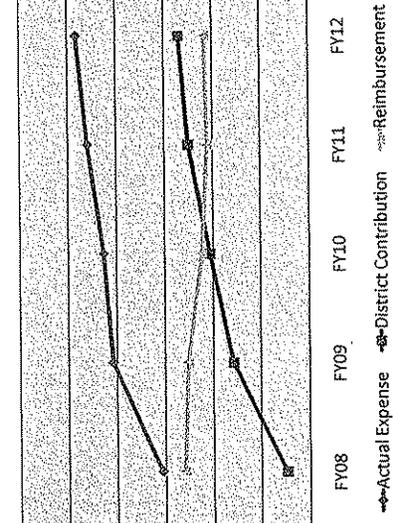
### FY11 & FY12 Enrollment Comparison

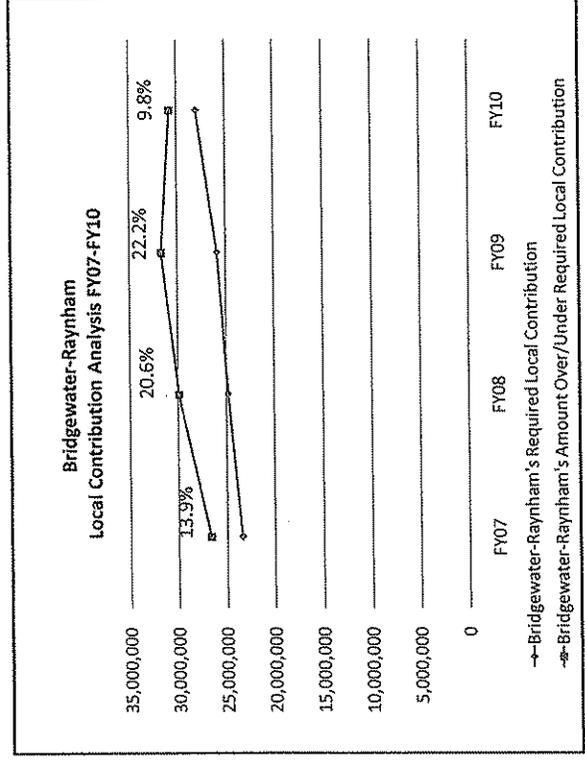
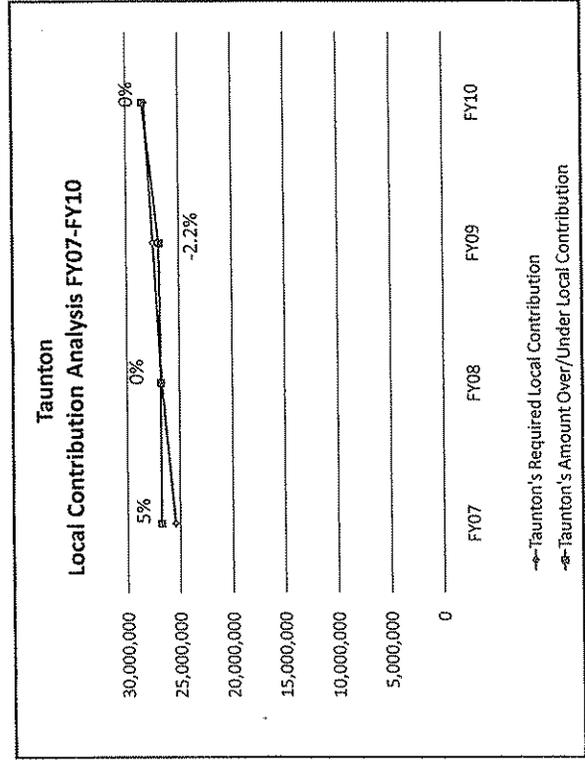
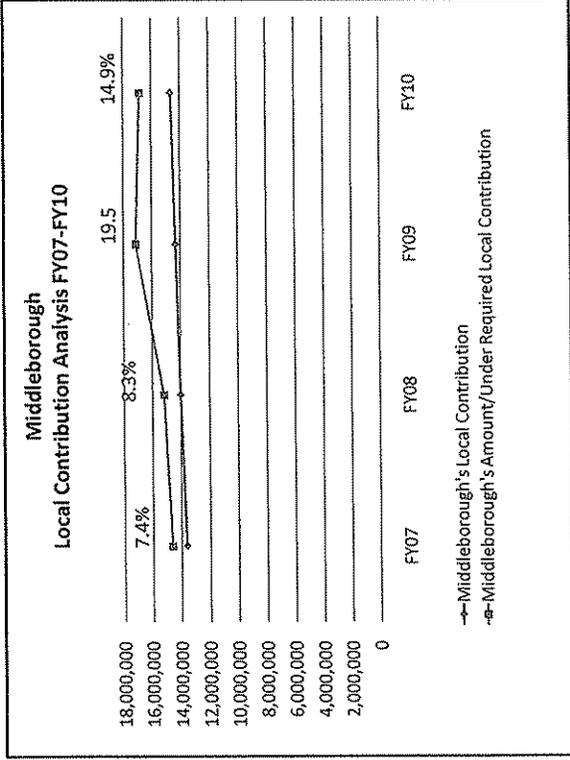
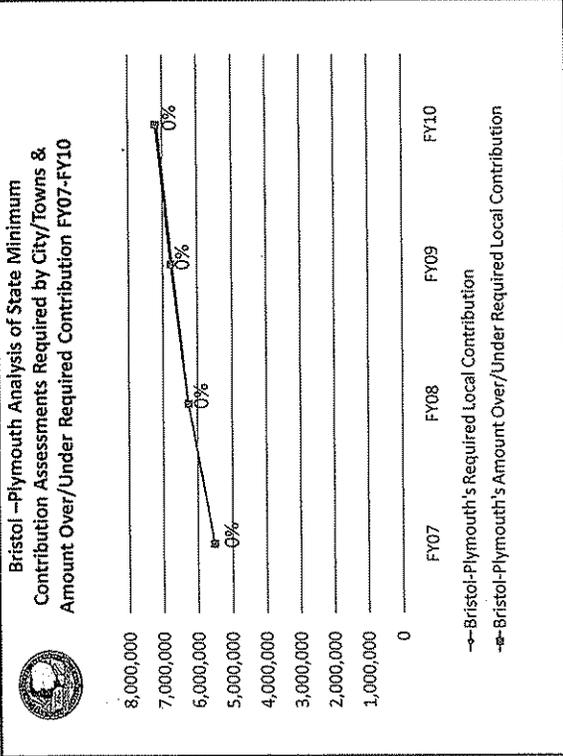


Enrollment by City/Towns



### FIVE YEAR ANALYSIS TRANSPORTATION





# Questions or Comments

