

# **NEW BUSINESS**

**2-13-12**

Feb. 8. 2012 2:19PM

Town Manager Middleborough

CRANBERRY CAPITAL OF THE WORLD



Phone: 508-948-2406 Fax: 508-948-0058

# Town of Middleborough

## Massachusetts

### Board of Selectmen

#### APPLICATION FOR LICENSE (PLEASE TYPE OR PRINT CLEARLY)

DATE 2-8-12  
 NAME OF APPLICANT North Congregational Church -  
 ADDRESS OF APPLICANT 38 Plymouth St Middleboro  
 ASSESSORS MAP & LOT 019-1847  
 DAYTIME TELEPHONE 947-8609 Gordon Cass

NAME OF BUSINESS \_\_\_\_\_  
 OWNER OF PROPERTY TO BE LICENSED \_\_\_\_\_  
 ADDRESS OF PROPERTY TO BE LICENSED \_\_\_\_\_  
 ASSESSORS MAP & LOT \_\_\_\_\_

#### TYPE OF LICENSE REQUESTED (Check One)

- 2<sup>nd</sup> Hand \_\_\_\_\_
- Class I Automobile Dealer License \_\_\_\_\_
- Class II Automobile Dealer License \_\_\_\_\_
- Class III Automobile Dealer License \_\_\_\_\_
- Entertainment \_\_\_\_\_
- WRPD \_\_\_\_\_
- Earth Removal Permit \_\_\_\_\_
- Liquor License  one Day All Alcohol
- Junk Dealer \_\_\_\_\_
- Other \_\_\_\_\_

Anticipated Start Date for Business: \_\_\_\_\_  
 Days & Hours of Operation: one day 6-16-12  
 Days/Hours/Description for Entertainment: 7-11 pm

Has the applicant previously held a similar license in the Town of Middleborough or elsewhere?  
 If yes, explain: NO

Signature Gordon Cass

DATE OF HEARING: 2.13.12

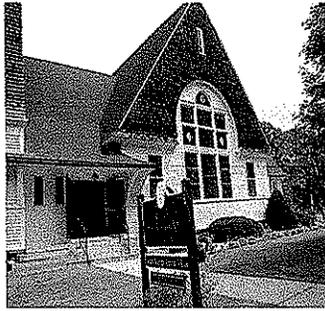
APPROVED/DENIED

Do not write below line: To be Completed by Treasurer/Collector: \_\_\_\_\_

Please inform this department as to whether or not the above listed property owner/applicant/petitioner owes the Town of Middleborough any outstanding taxes and/or municipal charges that remain unpaid for more than one year.

Does Property Owner/Applicant/Petitioner owe Taxes/Municipal Charges? NO

*(Large handwritten signature)*



**North Congregational Church  
United Church of Christ**

January 13, 2012

Board of Selectmen  
Town of Middleborough  
Middleborough, MA 021346

Dear Sir/Madam:

The Board of Ministries of the North Congregational Church United Church of Christ, of Middleboro, Massachusetts, met on Wednesday, January 11, 2012. This Board, with a quorum present, voted unanimously to grant authorization to Gordon Cass to sign an Application & Utilization Agreement for the use of Middleboro Town Hall facilities.

If you need further information, please do not hesitate to contact me.

Very truly yours,

Linda V. Bardwell  
Co-Clerk  
Board of Ministries

**38 Plymouth Street  
Middleborough, MA 02346  
(508) 947-0732**  
[www.northcongregationalchurch.com](http://www.northcongregationalchurch.com)

APPLICATION AND UTILIZATION AGREEMENT  
TOWN HALL  
MIDDLEBOROUGH, MASSACHUSETTS

\*PLEASE SUBMIT PAYMENT WITH APPLICATION\*

DATE OF APPLICATION \_\_\_\_\_

ORGANIZATION/INDIVIDUAL North Congregational Church

ADDRESS 38 Plymouth St Po Box 1209

CITY, STATE, ZIP Middleborough, MA 02346 TEL # \_\_\_\_\_

CO-APPLICANT (BARTENDING SERVICE) NE Bartending

OWNER NAME Bill Fuller

ADDRESS Po Box 425

CITY, STATE, ZIP Middleboro MA 02346 TEL # 947-9520

DATE(S) OF EVENT June 16, 2012 APPROXIMATE NUMBER OF PARTICIPANTS 250  
(ATTACH SEPARATE SHEET IF NECESSARY)

TIME OF DAY(S) REQUIRED 2pm TO midnight

*Be sure to include any set-up or dismantling day(s)/time requirements.*

BRIEFLY DESCRIBE TYPE OF ACTIVITY Band Concert - 70's tribute band

ASSIGNED SPACE \_\_\_\_\_ MEETING ROOM  GRAND BALLROOM \_\_\_\_\_ GROUNDS If using grounds, will building access be required for sanitary facilities? \_\_\_\_\_

\*Note - There is no air conditioning available in the Grand Ballroom

Are you requesting a one-day alcoholic beverage license? yes Licensing fee of \$ 50 plus \$100.00 required at time of application. This will be refunded if license denied prior to event or activity.

Food will be served \_\_\_\_\_ Name of Caterer \_\_\_\_\_ Telephone # \_\_\_\_\_  
\*If food is to be served, please contact the Health Department for the appropriate permits.

We expect to bring in the following additional equipment/furnishings tables, chairs  
band instruments & sound equipment

Any required insurance policy/indemnification agreement must be attached to application.

Rental Deposit (Bond) \$500.00 Check # 1015 (must be tendered with application and will be returned within two-weeks if no damage to building, grounds or equipment has been reported).

Rental Cost \_\_\_\_\_ One-day alcoholic beverage license fee \_\_\_\_\_ Personnel Cost \_\_\_\_\_ Total Cost \_\_\_\_\_

Name of Designated Town Official volunteering to perform security service Jeffrey Stevens

Signature of Volunteer Jeffrey Stevens

Application Approved by Board of Selectmen (date) \_\_\_\_\_ Fees Waived \_\_\_\_\_ Fees Due \_\_\_\_\_

I/we \_\_\_\_\_ hereby acknowledge return of our \$500.00 bond payment.

**APPLICATION AND UTILIZATION AGREEMENT  
TOWN HALL**

In connection with my/our planned use of the Town Hall and/or grounds, I/we hereby agree to the following:

I/we agree to abide by all conditions as set forth in this application and the rules and regulations as established by the Board of Selectmen.

I/we agree that no activities unrelated to this purpose will be conducted on the premises.

I/we agree to hold harmless and indemnify and defend the Town of Middleborough, its agents, servants, employees and volunteers from and against any and all claims for injury to any person and/or damage to or loss of any personnel property of any nature arising out of my/our contracted use of the property or facilities of the Town for this function and that which may occur outside of the Town Hall premises or arise from activities which occur on or about the Town Hall premises.

I/we agree to assume total responsibility for assuring that:

- a. the participants at the meeting/event will conduct themselves in a safe and orderly fashion;
- b. no dangerous or unlawful activities will take place on the premises or grounds;
- c. no Town or other property will be removed from the building or grounds;
- d. participants will confine themselves to the specified areas of the building and grounds designated for the event;
- e. participants will leave the building and grounds in a clean and orderly condition;
- f. the participants will promptly leave the premises at the time scheduled for their departure.
- g. participants will abide by all rules and regulations as established by the Board of Selectmen

I/we agree to refrain from placing signs or decorations anywhere on the premises except as specified below. And if allowed will not place or cause to be placed in contradiction to the rules and regulations.

I/we understand that Town employees and/or designated volunteers in attendance at the scheduled event/meeting, except as specified below, are there for the sole purpose of providing participants with access to the portion of the building and grounds that have been set aside for their use. If payment for custodial services has been made, please note here.

I/we agree to abide by all requests of Town employees and designated volunteers who are present at the event pertaining to the use of the building and grounds.

I/we hereby certify that no alcoholic beverages of any type will be consumed at the event/activity, unless authorized and appropriate licensing has been obtained in advance and as established by the rules and regulations.

I/we agree to provide a security deposit in the amount of \$500.00 refundable to me/us within two weeks after the event if, in the sole judgement of the Board of Selectmen, I/we have fully complied with the terms of this Agreement and the Rules and Regulations.

I/we require/request use of the following

Chair set up  PA system/Podium set up \_\_\_\_\_ Piano \_\_\_\_\_

I/we agree to the following additional conditions:

The governing body of the renting organization named below met on 1-13 2013, and, a quorum being present, authorized the individual named below to sign this agreement. The minutes of that meeting, or a letter of authorization from the President of the renting organization, are attached to this agreement.

\*

APPLICATION AND UTILIZATION AGREEMENT  
TOWN HALL

By signing below I/we acknowledge receipt of a copy of the rules and regulations and agree to abide by them and any other conditions established in this application.

  
Authorized Signature of Organization

GORDON CASS  
Name ---Please Print

Individual Signature

Name---Please Print

Signature of Owner - Co-Applicant (Bartending Service)

Business Name---Please Print

Original to be kept with security bond/deposit in the Selectmen's office. Two copies given to applicant (one for your records and the other given to the custodian/security personnel in charge of the event/activity.)

Gordon Cass  
947-8609

**TOWN OF MIDDLEBORO  
INSURANCE REQUIREMENTS  
FOR  
USE OF TOWN OWNED FACILITIES**

Name of Organization: North Congregational Church  
Address: 38 Plymouth St Po Box 1209  
City, State, Zip: Middleborough, MA 02346

Description of Function: Band Concert 70's tribute band

Location of Town Facility: TOWN HALL BALLROOM

Date and Time of Use: June 16, 2012 2pm - midnight

**A. Workers Compensation Insurance**

Insurance Company: The Hartford

Policy #: 16-WEC FW 9192

Policy Term: 10-1-2011 to 10-1-2012

Coverage A	Statutory, Commonwealth of Massachusetts
Coverage B	\$500,000 per insuring agreement

**B. Commercial General Liability Insurance**

Insurance Company: Preferred Mutual Insurance Co

Policy #: CPP 0150 58 87 55

Policy Term: 10-1-2011 to 10-1-2012

Each Occurrence	\$1 Million
Fire Damage (any one fire)	Policy Minimum
Medical Expense	Policy Minimum
Personal Injury & Advertising Injury	\$1 Million
General Aggregate	\$1 Million **
Products/Completed Operations Aggregate	\$1 Million

\*\*applies solely to Town of Middleboro activities

**C. Commercial Automobile Liability:**

Insurance Company: Preferred Mutual - as above

Policy #: \_\_\_\_\_

Policy Term: \_\_\_\_\_

Combined Single Limit, Bodily Injury & Property Damage	\$1 Million
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Applicable to: "owned, non-owned & hired automobiles"

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Emery & Webb, Inc. Church 989 Main Street Fishkill, NY 12524 845 896-6727	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): 845 896-6727		FAX (A/C, No): 866-279-1253	
	E-MAIL ADDRESS: PRODUCER CUSTOMER ID #:			
<b>INSURED</b> North Congregational Church P.O. Box 1209 Middleboro, MA 02346-4209	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>	
	INSURER A : Preferred Mutual Ins/MA Church			
	INSURER B :			
	INSURER C :			
	INSURER D :			
	INSURER E :			

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC		CPP0150588755	10/01/2011	10/01/2012	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$3,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y / <input checked="" type="checkbox"/> N N/A				<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 Certificate holder is additional insured for fundraiser on 6/16/12.

<b>CERTIFICATE HOLDER</b> Town of Middleborough 10 Nickerson Avenue Middleboro, MA 02346	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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## **Town of Middleborough**

Water Division – Department of Public Works

48 Wareham Street

Middleborough, MA 02346

Phone 508-946-2482 Fax 508-946-2484

Joseph M. Silva  
Water Superintendent

Date: February 3, 2012

To: Board of Selectmen  
Attn: Chairman Al Rullo

From: Joseph M. Silva  
Middleborough Water Superintendent *J.A.*

Re: Disposal of Vehicle – Water Department

Based upon the recommendation of the D P W Mechanic I would like to request that the Board declare the following vehicle as surplus property :

2001 Ford Crown Victoria – VIN 2FAFP71W51X143004

This vehicle (formerly a police cruiser) has been taken out of service due to the need for extensive maintenance which is not cost effective.

Cc: Charles Cristello  
Town Manager

# AMORY ENGINEERS, P.C.

WATER WORKS • WATER RESOURCES • CIVIL WORKS

25 DEPOT STREET, P.O. BOX 1768  
DUXBURY, MASSACHUSETTS 02331-1768

TEL.: 781-934-0178 • FAX: 781-934-6499  
WWW.AMORYENGINEERS.COM

February 3, 2012

Mr. Charles J. Cristello, Town Manager  
Town Hall, 10 Nickerson Avenue  
Middleborough, MA 02346

**Subject: Redevelopment of East Main Street Well No. 1 and Tispaquin Well No. 2**

Dear Mr. Cristello:

Sealed bids for the subject contract were opened on January 26, 2012. Four bids were received and are summarized on the enclosed Bid Tabulation. Denis L. Maher Co., LLC, Ayer, MA, submitted the low bid in the calculated total amount of \$37,250.00.

We are satisfied that Denis L. Maher Co. has the experience and capability to complete the contract. We therefore recommend award of this contract to Denis L. Maher Co., LLC. We have enclosed is a copy of Bid and Bid Bond for Denis L. Maher Co. as well as original Bids and Bid Bonds of the other three bidders for your files.

Also enclosed is a Notice of Award form. After award of the contract, please forward a signed copy of the Notice to Denis L. Maher Co. for acknowledgement.

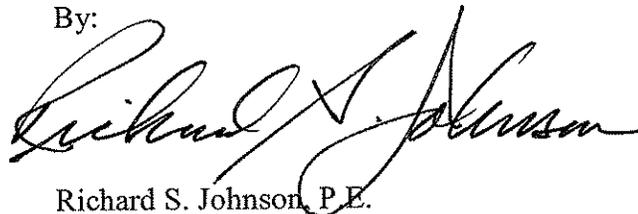
Upon notification of award and instruction from the Town, we will forward copies of the appropriate sections of the Contract Documents to Denis L. Maher Co. for completion.

Please call if you have any question.

Very truly yours,

AMORY ENGINEERS, P.C.

By:



Richard S. Johnson, P.E.

rsj:RSJ  
enc.  
cc: Joseph Silva

Date: 1/26/2012  
 By: RSI  
 Checked By: AR

**TABULATION OF BIDS**  
**Redevelopment of East Main Street Well No. 1 and Tispaquin Well No. 2**  
 Middleborough Water Division  
 Middleborough, MA  
 January 26, 2012 - 2:00 PM

AMORY ENGINEERS, P.C.  
 DUXBURY, MASSACHUSETTS

Item	Description	Quantity	Denis L. Maher Co., LLC Ayer, MA		Maher Services, Inc. North Reading, MA		F.G. Sullivan Drilling Co., Inc. Lancaster, MA		Layna Christensen Company Dracont, MA	
			Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
	Mobilization and demobilization for conventional redevelopment of East Main Street Well No. 1	lump	\$ 1,600.00	\$ 1,600.00	\$ 800.00	\$ 800.00	\$ 900.00	\$ 900.00	\$ 1,450.00	\$ 1,450.00
1a	Mobilization and demobilization for conventional redevelopment of East Main Street Well No. 1	sum								
	Mobilization and demobilization for conventional redevelopment of Tispaquin Well No. 2	lump	1,600.00	1,600.00	800.00	800.00	900.00	900.00	1,450.00	1,450.00
1b	Mobilization and demobilization for conventional redevelopment of Tispaquin Well No. 2	sum								
	Pump Removal and Reinstallation	lump	2,790.00	2,790.00	6,600.00	6,600.00	5,500.00	5,500.00	11,710.00	11,710.00
2a	Removal, cleaning and reinstallation of pumping unit at East Main Street Well No. 1	sum								
	Removal, cleaning and reinstallation of pumping unit at Tispaquin Well No. 2	lump	2,790.00	2,790.00	6,600.00	6,600.00	5,300.00	5,300.00	11,710.00	11,710.00
2b	Removal, cleaning and reinstallation of pumping unit at Tispaquin Well No. 2	sum								
	Redevelopment of Wells	hrs	130.00	7,800.00	120.00	7,200.00	130.00	7,800.00	300.00	18,000.00
3a	Redevelopment by simultaneously surging and pumping East Main Street Well No. 1, surging with chemicals necessary and disinfection of the well on completion of redevelopment	60								
	Redevelopment by simultaneously surging and pumping Tispaquin Well No. 2, surging with chemicals necessary and disinfection of the well on completion of redevelopment	70	130.00	9,100.00	120.00	8,400.00	130.00	9,100.00	300.00	21,000.00
3b	Redevelopment by simultaneously surging and pumping Tispaquin Well No. 2, surging with chemicals necessary and disinfection of the well on completion of redevelopment	sum								
	Inhibited hydrochloric acid	gals.	5.75	5,750.00	3.80	3,800.00	6.10	6,100.00	4.00	4,000.00
4	Inhibited hydrochloric acid	sum								
	Phosphate	lbs.	1.00	600.00	1.00	600.00	2.45	1,470.00	3.00	1,800.00
5	Phosphate	sum								
	Chlorine (HTH), 65 percent concentration	lbs.	3.00	180.00	2.00	120.00	2.10	126.00	4.00	240.00
6	Chlorine (HTH), 65 percent concentration	sum								
	Video inspection of East Main Street Well No. 1 casing and screen	lump	300.00	300.00	100.00	100.00	350.00	350.00	500.00	500.00
7a	Video inspection of East Main Street Well No. 1 casing and screen	sum								
	Video inspection of Tispaquin Well No. 2 casing and screen	lump	300.00	300.00	100.00	100.00	350.00	350.00	500.00	500.00
7a	Video inspection of Tispaquin Well No. 2 casing and screen	sum								
	Pump repairs, new 40 HP electric motor and miscellaneous associated work at East Main Street Well No. 1	lump	4,440.00	4,440.00	6,000.00	6,000.00	5,600.00	5,600.00	6,976.50	6,976.50
8	Pump repairs, new 40 HP electric motor and miscellaneous associated work at East Main Street Well No. 1	sum								
	<b>Bidder's Total:</b>			\$ 37,250.00		\$ 41,120.00		\$ 43,496.00		\$ 79,336.50
	<b>Calculated Total:</b>			\$ 37,250.00		\$ 41,120.00		\$ 43,496.00		\$ 79,336.50

**Bid Summary**

**REDEVELOPMENT OF EAST MAIN NO. 1 AND TISPAQUIN NO. 2 WELLS  
MIDDLEBOROUGH, MA**

**Bid Opening: JANUARY 26, 2012; Nickerson Street, Middleborough, MA**

**Advertisement: Middleboro Gazette January 12 and 19, 2012  
MA Central Register January 11, 2012**

<u>Bidder</u>	<u>Amount</u>
Denis L. Maher Co. LLC PO Box 130 Ayer, MA 01432	\$37,250.00
Maher Services, Inc. 71 Concord Street North Reading, MA 01864	\$41,120.00
F.G. Sullivan Drilling Company 408 Parker Road Lancaster, MA 01523-1919	\$43,496.00
Layne Christiansen 16 Commercial Drive Dracut, MA 01826	\$79,336.50

SECTION 00440  
NOTICE OF AWARD

TO: Denis L. Maher Co., LLC  
PO Box 130  
Ayer, MA 01432

Project Description: REDEVELOPMENT OF EAST MAIN STREET WELL NO. 1 AND  
TISPAQUIN WELL NO. 2, MIDDLEBOROUGH, MA

The OWNER has considered the Bid submitted by you on January 26, 2012, for the  
above described Work in response to its Advertisement for Bid and Information for Bidders.

You are hereby notified that your Bid has been accepted for the **TOTAL SUM PRICE**

of \$ 37,250.00

You are required by the Information for Bidders to execute the Agreement and furnish the  
required CONTRACTOR'S Performance Bond, Labor and Materials Bonds and certificates of  
insurance within *ten (10)* calendar days from the date of this Notice to you.

If you fail to execute said Agreement and to furnish said Bonds within the *ten (10)* calendar days  
from the date of this Notice, said OWNER will be entitled to consider all your rights arising out  
of the OWNER'S acceptance of your Bid as abandoned and as a forfeiture of your Bid Security.  
The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged ACCEPTANCE OF NOTICE to the OWNER.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

Notice of Award  
00440-1

**FOR THE OWNER:**

~~Town Manager~~  
Middleborough, MA

*Chairman Board of  
selectmen*

**ACCEPTANCE OF NOTICE**

Receipt of the Notice of Award is hereby acknowledged by:

Town of Middleborough Board of selectmen  
this the 13<sup>th</sup> day of February, 2012.

By \_\_\_\_\_

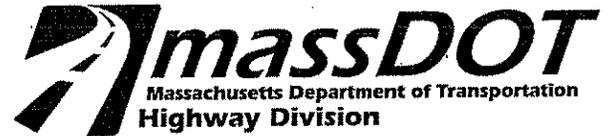
Title \_\_\_\_\_

END OF SECTION

Notice of Award  
00440-2



Deval L. Patrick, Governor  
Timothy P. Murray, Lt. Governor  
Jeffrey B. Mullan, Secretary & CEO  
Frank DePaola, Administrator



December 16, 2011

Middleborough-Nemasket River Drainage Improvements  
City/Town 110% Agreement Number 72198

Charles J. Cristello, Town Manager  
Town of Middleborough  
Town Hall Building  
10 Nickerson Avenue  
Middleborough, MA 02346

Dear Mr. Cristello:

Enclosed please find two (2) copies of Agreement Number 72198 between the MassDOT and the Municipality of Middleborough relative to cost overruns for the above mentioned project. Also included is a Contractor Authorized Signatory Listing form. **Please sign the two (2) agreements and the contractor form and return the entire package to this office within 7 days to:**

Guy Rezendes, P.E.  
Massachusetts Department of Transportation-Highway Division  
Ten Park Plaza – Room 6340  
Boston, MA 02116

Please direct any questions or comments to Marty Leelman-Project Manager @ 617-973-7839.  
**Please do not date page one of the agreement, as it is not fully executed until signed by all parties.**

The MassDOT requires an original signature on each of the agreements. The fully executed agreements will be dated after signed by all parties. **This does not constitute a Notice to Proceed.** The MassDOT will issue a Notice to Proceed to your office following final approval.

Sincerely,

Guy F. Rezendes, P.E.  
Utilities/Railroad Engineer

Ten Park Plaza, Suite 4160, Boston, MA 02116  
Tel: 617-973-7000, TDD: 617-973-7306

# COMMONWEALTH OF MASSACHUSETTS CONTRACTOR AUTHORIZED SIGNATORY LISTING



CONTRACTOR LEGAL NAME: Town of Middleborough  
CONTRACTOR VENDOR/CUSTOMER CODE:

**INSTRUCTIONS:** Any Contractor (other than a sole-proprietor or an individual contractor) must provide a listing of individuals who are authorized as legal representatives of the Contractor who can sign contracts and other legally binding documents related to the contract on the Contractor's behalf. In addition to this listing, any state department may require additional proof of authority to sign contracts on behalf of the Contractor, or proof of authenticity of signature (a notarized signature that the Department can use to verify that the signature and date that appear on the Contract or other legal document was actually made by the Contractor's authorized signatory, and not by a representative, designee or other individual.)

**NOTICE:** *Acceptance of any payment under a Contract or Grant shall operate as a waiver of any defense by the Contractor challenging the existence of a valid Contract due to an alleged lack of actual authority to execute the document by the signatory.*

For privacy purposes **DO NOT ATTACH** any documentation containing personal information, such as bank account numbers, social security numbers, driver's licenses, home addresses, social security cards or any other personally identifiable information that you do not want released as part of a public record. The Commonwealth reserves the right to publish the names and titles of authorized signatories of contractors.

AUTHORIZED SIGNATORY NAME	TITLE
<u>Charles J. Grottelto</u>	<u>Town Manager</u>
<u>[Signature]</u>	

I certify that I am the President, Chief Executive Officer, Chief Fiscal Officer, Corporate Clerk or Legal Counsel for the Contractor and as an authorized officer of the Contractor I certify that the names of the individuals identified on this listing are current as of the date of execution below and that these individuals are authorized to sign contracts and other legally binding documents related to contracts with the Commonwealth of Massachusetts on behalf of the Contractor. I understand and agree that the Contractor has a duty to ensure that this listing is immediately updated and communicated to any state department with which the Contractor does business whenever the authorized signatories above retire, are otherwise terminated from the Contractor's employ, have their responsibilities changed resulting in their no longer being authorized to sign contracts with the Commonwealth or whenever new signatories are designated.

\_\_\_\_\_  
Signature

Date:

Title: Telephone:  
Fax: Email:

[Listing can not be accepted without all of this information completed.]  
A copy of this listing must be attached to the "record copy" of a contract filed with the department.

COMMONWEALTH OF MASSACHUSETTS  
CONTRACTOR AUTHORIZED SIGNATORY LISTING

Issued May  
2004



CONTRACTOR LEGAL NAME :  
CONTRACTOR VENDOR/CUSTOMER CODE:

PROOF OF AUTHENTICATION OF SIGNATURE

This page is optional and is available for a department to authenticate contract signatures.  
It is recommended that Departments obtain authentication of signature for the signatory  
who submits the Contractor Authorized Listing.

This Section MUST be completed by the Contractor Authorized Signatory in presence of notary.

Signatory's full legal name (print or type):

Title:

X

Signature as it will appear on contract or other document (Complete only in presence of notary):

AUTHENTICATED BY NOTARY OR CORPORATE CLERK (PICK ONLY ONE) AS FOLLOWS:

I, \_\_\_\_\_ (NOTARY) as a notary public certify that I witnessed  
the signature of the aforementioned signatory above and I verified the individual's identity on this date:

\_\_\_\_\_, 20 \_\_\_\_.

My commission expires on:

AFFIX NOTARY SEAL

I, \_\_\_\_\_ (CORPORATE CLERK) certify that I witnessed the  
signature of the aforementioned signatory above, that I verified the individual's identity and confirm the individual's  
authority as an authorized signatory for the Contractor on this date:

\_\_\_\_\_, 20 \_\_\_\_.

AFFIX CORPORATE SEAL

## CITY/TOWN 110% AGREEMENT

Agreement By and Between  
The Massachusetts Department of Transportation  
And The  
City/Town of Middleborough

Agreement Number 72198

Agreement made this \_\_\_ day of \_\_\_\_\_, 2011 by and between the Massachusetts Department of Transportation, established pursuant to Chapter 6C of the General Laws, having its principal place of business in the State Transportation Building at 10 Park Plaza, Boston Massachusetts 02116 (hereinafter referred to as the "Department") and the City/Town of Middleborough, (hereinafter referred to as the "City/Town").

WHEREAS, the City/Town desires the Department to perform Nemasket River Drainage Improvements, (hereinafter referred to as the "Project"), and where the said river is under the jurisdiction of the City/Town of Middleborough, in the County of Plymouth, in said Commonwealth, and

WHEREAS, in accordance with Chapter 81 of the General Laws, the Department may at its discretion and subject to appropriation by the Legislature expend monies to improve and upgrade local roads under local jurisdiction, and

WHEREAS, the City/Town shall be responsible for any and all design required for the Project, including construction phase services, and where if the City/Town does not complete engineering plans in a timely manner, funding for the Project may be reallocated, to other projects scheduled within the same TIP, and

WHEREAS, the Department shall advertise, construct, and have construction oversight of the Project in accordance with the contract documents supplied by the City/Town, and

WHEREAS, the Department shall be responsible for the actual bid prices and quantities for the contract items (defined as Participating in the Designer's Project Construction Estimate), and made a part of the Agreement, labeled "Exhibit A", and

WHEREAS, the Department shall participate in the payment of said bid items up to, but not exceeding the 10% overruns of the estimated quantities shown on "Exhibit A", and the City/Town shall be responsible for payment of the remaining balance of said item overruns, and

WHEREAS, any and all construction cost increases that arise out of design errors and/or omissions by the City/Town's consulting engineer shall be considered Non-Participating Work and the City/Town shall be responsible for payment of said Non-Participating Work, and

WHEREAS, any and all construction cost increases, resulting from requests by the City/Town, that result in (1) extra work, (2) changed conditions, (3) item overruns, and (4) traffic control assigned by the Department, shall be considered Non-Participating Work and the City/Town shall be responsible for payment of said Non-Participating Work, and

WHEREAS, an estimate of the Non-Participating Work shall be attached and made part of the Agreement, labeled "Exhibit B", and

WHEREAS, the parties hereto have reached an agreement as to the apportionment of work necessary for the construction of the Project, including the expenses thereof.

NOW, THEREFORE, in consideration thereof, the Department and the City/Town hereby agree each with the other, as follows:

#### DIVISION OF WORK

The City/Town has procured the services of the consulting firm of Weston & Sampson Engineers, Inc., to develop the construction plans of the Project.

The City/Town has provided by its own Design Consulting Engineers a complete set of plans, specifications, and estimates for the Project which shall be advertised and awarded by the Department, and where the Department shall provide construction oversight of said Project.

All work to be done by the City/Town's Consulting Engineer, shall be in accordance with the Department's Standard Specifications for Highways and Bridges, and the Department's Highway Design Manual, as amended, 521 C.M.R. Rules and Regulations of the Architectural Access Board ("AAB") and American's with Disabilities Act ("ADA") any and all State or Federal regulations, and/or to the satisfaction of the Department's Chief Engineer. Any additional costs arising from the Project's design being out of compliance with said regulations and policies, shall be borne by the City/Town as Non-Participating Work.

Any and all approvals made by the Department during the Project's design review shall not relieve the City/Town's responsibilities for design errors and omissions as specified under this Agreement.

The City/Town shall obtain all applicable permits and/or clearances required by local, state and federal agencies, unless otherwise directed by the Department. The City/Town shall also be responsible for obtaining all easements, property rights, interests and/or right of way appraisals needed for the construction of the Project, unless otherwise directed by the Department.

The City/Town's representative shall be available, with the authority to approve, or disapprove, the Non-Participating Work (due to additional work requested by the City/Town, or a direct result of a design error or omission), as determined by the Department.

## DIVISION OF EXPENSE

The Department shall participate in the construction cost of the Project up to, but not exceeding 10% over the cost for the bid items of work. Payment of the remaining balance of work overruns shall be the responsibility of the City/Town.

Extra work, changed conditions, traffic control, item overruns, costs as a result of design errors or omissions, or requests of the City/Town that cause increases in the Project's construction costs shall be considered Non-Participating Work and shall be funded by the Town.

The City/Town will be responsible for all Non-Participating Work identified in Exhibit B, and the following costs relate to all the above Non-Participating Work that shall also be funded by the City/Town:

1. Extra work orders initiated at the request of the City/Town or its duly authorized representative.
2. Claims for "changed conditions" as defined by M.G.L. c. 30, § 39N arising out of the Non-Participating Work. The Department shall promptly notify the Town upon receipt of such claims.
3. Interest charges on contractor payments levied pursuant to M.G.L. c. 30, § 39G.
4. In the event that the City/Town is responsible for additional costs under this Agreement, the City/Town may elect to reduce the Scope of this Project.

Payments to be made by the City/Town are to be made directly to the Department's Contractor at such times and in such amounts as specified in written orders from the Department to the City/Town.

The Governor, or his designee, the Secretary of Administration and Finance, and the State Auditor or his designee shall have the right at reasonable times and upon reasonable notice to examine the books, records and other compilations of data of the City/Town which pertain to the performance of the provisions and requirements of this Agreement.

## FUTURE MAINTENANCE

The City/Town's representative shall be made available to attend the Department's final inspection of the Project. When all punch list items identified as part of the final inspection are addressed to the satisfaction of the Department, the Department shall notify the Town in writing that the Project has been completed. Upon such date of notification, the City/Town shall be responsible hereafter for the maintenance and preservation of the Project including any additional work items undertaken with this Agreement.

IN WITNESS WHEREOF, the parties here to have executed this Agreement on the day and year first above written.

**APPROVED**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**MASACHUSETTS  
DEPARTMENT OF TRANSPORTATION**

\_\_\_\_\_  
**FRANCIS DEPAOLA  
HIGHWAY ADMINISTRATOR**

**CITY/TOWN OF MIDDLEBOROUGH**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Name-Printed)

\_\_\_\_\_  
(Title)

Fed Aid ESTIMATE

Project No : 605878 AE ID: 49051  
 Location : MIDDLEBOROUGH  
 Description : NEMASKET RIVER DRAINAGE IMPROVEMENTS FA# STP-002S(337)X  
 IBM # :

Item Number	Quantity	Unit	Item Description	Unit Price	Total
100.01	1	LS	SCHEDULE OF OPERATIONS - FIXED PRICE \$10000.00	\$10,000.00	\$10,000.00
101.	1	A	CLEARING AND GRUBBING	\$5,000.00	\$5,000.00
102.51	7	EA	INDIVIDUAL TREE PROTECTION	\$100.00	\$700.00
120.1	140	CY	UNCLASSIFIED EXCAVATION	\$100.00	\$14,000.00
129.	1,900	SY	PAVEMENT MILLING	\$10.00	\$19,000.00
141.	3,900	CY	CLASS A TRENCH EXCAVATION	\$10.00	\$39,000.00
141.1	30	CY	TEST PIT FOR EXPLORATION	\$10.00	\$300.00
142.	10	CY	CLASS B TRENCH EXCAVATION	\$10.00	\$100.00
144.	70	CY	CLASS B ROCK EXCAVATION	\$100.00	\$7,000.00
146.	3	EA	DRAINAGE STRUCTURE REMOVED	\$500.00	\$1,500.00
151.	70	CY	GRAVEL BORROW	\$50.00	\$3,500.00
156.	50	TON	CRUSHED STONE	\$50.00	\$2,500.00
157.2	35	CY	RENO MATTRESS	\$100.00	\$3,500.00
170.	275	SY	FINE GRADING AND COMPACTING	\$10.00	\$2,750.00
202.	8	EA	MANHOLE	\$5,000.00	\$40,000.00
205.	3	EA	LEACHING BASIN	\$5,000.00	\$15,000.00
220.	4	EA	DRAINAGE STRUCTURE ADJUSTED	\$250.00	\$1,000.00
220.2	20	FT	DRAINAGE STRUCTURE REBUILT	\$500.00	\$10,000.00
220.7	3	EA	SANITARY STRUCTURE ADJUSTED	\$250.00	\$750.00
222.3	11	EA	FRAME AND GRATE (OR COVER) MUNICIPAL STANDARD	\$800.00	\$8,800.00
223.	2	EA	FRAME AND GRATE (OR COVER) REMOVED AND RESET	\$400.00	\$800.00
227.4	10	SF	MASONRY PLUG	\$50.00	\$500.00
242.30	1	EA	30 INCH REINFORCED CONCRETE PIPE FLARED END	\$5,000.00	\$5,000.00
244.30	535	FT	30 INCH REINFORCED CONCRETE PIPE CLASS V	\$100.00	\$53,500.00
252.112	10	EA	12 INCH CORRUGATED PLASTIC PIPE FLARED END	\$100.00	\$1,000.00
252.12	475	FT	12 INCH CORRUGATED PLASTIC (POLYETHYLENE) PIPE	\$50.00	\$23,750.00
252.124	1	EA	24 INCH CORRUGATED PLASTIC PIPE FLARED END	\$100.00	\$100.00
252.24	110	FT	24 INCH CORRUGATED PLASTIC (POLYETHYLENE) PIPE	\$80.00	\$8,800.00
258.1	400	SY	STONE FOR DRAINAGE OUTLETS	\$10.00	\$4,000.00
358.	1	EA	GATE BOX ADJUSTED	\$100.00	\$100.00
402.	50	CY	DENSE GRADED CRUSHED STONE FOR SUB-BASE	\$50.00	\$2,500.00
440.	650	LB	CALCIUM CHLORIDE FOR ROADWAY DUST CONTROL	\$0.01	\$6.50
460.	235	TON	HOT MIX ASPHALT	\$100.00	\$23,500.00

EXHIBIT "A"

Fed Aid ESTIMATE

Project No : 605878 AE ID: 49051  
 Location : MIDDLEBOROUGH  
 Description : NEMASKET RIVER DRAINAGE IMPROVEMENTS FA# STP-002S(337)X  
 IBM # :

Item Number	Quantity	Unit	Item Description	Unit Price	Total
464.	180	GAL	BITUMEN FOR TACK COAT	\$5.00	\$900.00
464.5	1,050	FT	HOT POURED RUBBERIZED ASPHALT SEALER	\$1.00	\$1,050.00
472.	300	TON	HOT MIX ASPHALT FOR MISCELLANEOUS WORK	\$120.00	\$36,000.00
482.3	190	FT	SAWING ASPHALT PAVEMENT	\$1.00	\$190.00
509.	135	FT	GRANITE TRANSITION CURB FOR WHEELCHAIR RAMPS - STRAIGHT	\$70.00	\$9,450.00
514.	3	EA	GRANITE CURB INLET - STRAIGHT	\$500.00	\$1,500.00
516.	12	EA	GRANITE CURB CORNER TYPE A	\$300.00	\$3,600.00
520.	20	FT	CONCRETE CURB TYPE VA	\$100.00	\$2,000.00
580.	70	FT	CURB REMOVED AND RESET	\$20.00	\$1,400.00
581.	5	EA	CURB INLET REMOVED AND RESET	\$100.00	\$500.00
594.	50	FT	CURB REMOVED AND DISCARDED	\$1.00	\$50.00
595.	3	EA	CURB INLET REMOVED AND DISCARDED	\$1.00	\$3.00
601.	110	FT	LEVEL SPREADER	\$50.00	\$5,500.00
645.148	1,560	FT	48 INCH CHAIN LINK FENCE (PTR) VINYL COATED (LINE POST OPT.)	\$30.00	\$46,800.00
650.048	50	FT	48 INCH CHAIN LINK GATE WITH GATE POSTS	\$10.00	\$500.00
652.048	12	EA	48 INCH CHAIN LINK FENCE END POST	\$200.00	\$2,400.00
653.048	23	EA	48 INCH CHAIN LINK FENCE CORNER OR INTERMEDIATE BRACE POST	\$200.00	\$4,600.00
657.	850	FT	TEMPORARY FENCE	\$10.00	\$8,500.00
657.5	500	FT	TEMPORARY FENCE REMOVED AND RESET	\$10.00	\$5,000.00
666.	15	FT	CHAIN LINK FENCE REMOVED AND RESET	\$20.00	\$300.00
687.	365	SF	SEGMENTAL BLOCK WALL	\$50.00	\$18,250.00
698.3	310	SY	GEOTEXTILE FABRIC FOR SEPARATION	\$1.00	\$310.00
701.2	12	SY	CEMENT CONCRETE WHEELCHAIR RAMP	\$100.00	\$1,200.00
702.	25	TON	HOT MIX ASPHALT WALK SURFACE	\$200.00	\$5,000.00
703.	25	TON	HOT MIX ASPHALT DRIVEWAY	\$200.00	\$5,000.00
741.	10	MO	ENGINEERS FIELD OFFICE AND EQUIPMENT (TYPE B)	\$2,000.00	\$20,000.00
748.	1	LS	MOBILIZATION	\$40,000.00	\$40,000.00
751.	840	CY	LOAM BORROW	\$30.00	\$25,200.00
756.	1	LS	NPDES STORMWATER POLLUTION PREVENTION PLAN	\$5,000.00	\$5,000.00
765.	6,000	SY	SEEDING	\$1.00	\$6,000.00
767.13	1,400	FT	MULCH FILTER TUBES	\$5.00	\$7,000.00
767.9	3,600	SY	MATTING FOR EROSION CONTROL	\$1.00	\$3,600.00
850.41	320	HR	ROADWAY FLAGGER	\$1.00	\$320.00

EXHIBIT "A"

Fed Aid ESTIMATE

Project No : 605878 AE ID: 49051  
Location : MIDDLEBOROUGH  
Description : NEMASKET RIVER DRAINAGE IMPROVEMENTS FA# STP-002S(337)X  
IBM # :

Item Number	Quantity	Unit	Item Description	Unit Price	Total
852.	300	SF	SAFETY SIGNING FOR CONSTRUCTION OPERATIONS	\$10.00	\$3,000.00
853.1	6	EA	PORTABLE BREAKAWAY BARRICADE TYPE III	\$10.00	\$60.00
854.016	1,000	FT	TEMPORARY PAVING MARKINGS - 6 IN. (PAINTED)	\$0.50	\$500.00
854.026	50	FT	TEMPORARY PAVEMENT MARKINGS - 6 IN. (NON-REMOVABLE TAPE)	\$1.00	\$50.00
854.036	50	FT	TEMPORARY PAVEMENT MARKINGS - 6 IN. (REMOVABLE TAPE)	\$1.00	\$50.00
859.	3,200	DD	REFLECTORIZED DRUM	\$0.30	\$960.00
865.1	120	SF	CROSS WALKS AND STOP LINES REFL. WHITE (THERMOPLASTIC)	\$2.00	\$240.00
866.06	1,000	FT	6 INCH REFLECTORIZED WHITE LINE (THERMOPLASTIC)	\$2.00	\$2,000.00
867.06	1,000	FT	6 INCH REFLECTORIZED YELLOW LINE (THERMOPLASTIC)	\$2.00	\$2,000.00
986.	15	TON	MODIFIED ROCKFILL	\$50.00	\$750.00
991.3	1	LS	CONTROL OF WATER	\$10,000.00	\$10,000.00
					<u>\$594,689.50</u>

x 10%

\$ 594,689.50

TOTAL 110% = \$ 654,158.45

EXHIBIT "A"

Town-10% ESTIMATE

Project No : 605878 AE ID: 49051  
 Location : MIDDLEBOROUGH  
 Description : NEMASKET RIVER DRAINAGE IMPROVEMENTS FA# STP-002S(337)X  
 IBM # :

Item Number	Quantity	Unit	Item Description	Unit Price	Total
100.01	0	LS	SCHEDULE OF OPERATIONS - FIXED PRICE \$10000.00	\$10,000.00	\$0.00
101.	0	A	CLEARING AND GRUBBING	\$5,000.00	\$0.00
102.51	0	EA	INDIVIDUAL TREE PROTECTION	\$100.00	\$0.00
120.1	0	CY	UNCLASSIFIED EXCAVATION	\$100.00	\$0.00
129.	0	SY	PAVEMENT MILLING	\$10.00	\$0.00
141.	0	CY	CLASS A TRENCH EXCAVATION	\$10.00	\$0.00
141.1	0	CY	TEST PIT FOR EXPLORATION	\$10.00	\$0.00
142.	0	CY	CLASS B TRENCH EXCAVATION	\$10.00	\$0.00
144.	0	CY	CLASS B ROCK EXCAVATION	\$100.00	\$0.00
146.	0	EA	DRAINAGE STRUCTURE REMOVED	\$500.00	\$0.00
151.	0	CY	GRAVEL BORROW	\$50.00	\$0.00
156.	0	TON	CRUSHED STONE	\$50.00	\$0.00
157.2	0	CY	RENO MATTRESS	\$100.00	\$0.00
170.	0	SY	FINE GRADING AND COMPACTING	\$10.00	\$0.00
202.	0	EA	MANHOLE	\$5,000.00	\$0.00
205.	0	EA	LEACHING BASIN	\$5,000.00	\$0.00
220.	0	EA	DRAINAGE STRUCTURE ADJUSTED	\$250.00	\$0.00
220.2	0	FT	DRAINAGE STRUCTURE REBUILT	\$500.00	\$0.00
220.7	0	EA	SANITARY STRUCTURE ADJUSTED	\$250.00	\$0.00
222.3	0	EA	FRAME AND GRATE (OR COVER) MUNICIPAL STANDARD	\$800.00	\$0.00
223.	0	EA	FRAME AND GRATE (OR COVER) REMOVED AND RESET	\$400.00	\$0.00
227.4	0	SF	MASONRY PLUG	\$50.00	\$0.00
242.30	0	EA	30 INCH REINFORCED CONCRETE PIPE FLARED END	\$5,000.00	\$0.00
244.30	0	FT	30 INCH REINFORCED CONCRETE PIPE CLASS V	\$100.00	\$0.00
252.112	0	EA	12 INCH CORRUGATED PLASTIC PIPE FLARED END	\$100.00	\$0.00
252.12	0	FT	12 INCH CORRUGATED PLASTIC (POLYETHYLENE) PIPE	\$50.00	\$0.00
252.124	0	EA	24 INCH CORRUGATED PLASTIC PIPE FLARED END	\$100.00	\$0.00
252.24	0	FT	24 INCH CORRUGATED PLASTIC (POLYETHYLENE) PIPE	\$80.00	\$0.00
258.1	0	SY	STONE FOR DRAINAGE OUTLETS	\$10.00	\$0.00
358.	0	EA	GATE BOX ADJUSTED	\$100.00	\$0.00
402.	0	CY	DENSE GRADED CRUSHED STONE FOR SUB-BASE	\$50.00	\$0.00
440.	0	LB	CALCIUM CHLORIDE FOR ROADWAY DUST CONTROL	\$0.01	\$0.00
460.	0	TON	HOT MIX ASPHALT	\$100.00	\$0.00
464.	0	GAL	BITUMEN FOR TACK COAT	\$5.00	\$0.00

**EXHIBIT "B"**

Town-10% ESTIMATE

Project No : 605878 AE ID: 49051  
 Location : MIDDLEBOROUGH  
 Description : NEMASKET RIVER DRAINAGE IMPROVEMENTS FA# STP-002S(337)X  
 IBM # :

Item Number	Quantity	Unit	Item Description	Unit Price	Total
464.5	0	FT	HOT POURED RUBBERIZED ASPHALT SEALER	\$1.00	\$0.00
472.	0	TON	HOT MIX ASPHALT FOR MISCELLANEOUS WORK	\$120.00	\$0.00
482.3	0	FT	SAWING ASPHALT PAVEMENT	\$1.00	\$0.00
509.	0	FT	GRANITE TRANSITION CURB FOR WHEELCHAIR RAMPS - STRAIGHT	\$70.00	\$0.00
514.	0	EA	GRANITE CURB INLET - STRAIGHT	\$500.00	\$0.00
516.	0	EA	GRANITE CURB CORNER TYPE A	\$300.00	\$0.00
520.	0	FT	CONCRETE CURB TYPE VA	\$100.00	\$0.00
580.	0	FT	CURB REMOVED AND RESET	\$20.00	\$0.00
581.	0	EA	CURB INLET REMOVED AND RESET	\$100.00	\$0.00
594.	0	FT	CURB REMOVED AND DISCARDED	\$1.00	\$0.00
595.	0	EA	CURB INLET REMOVED AND DISCARDED	\$1.00	\$0.00
601.	0	FT	LEVEL SPREADER	\$50.00	\$0.00
645.148	0	FT	48 INCH CHAIN LINK FENCE (PTR) VINYL COATED (LINE POST OPT.)	\$30.00	\$0.00
650.048	0	FT	48 INCH CHAIN LINK GATE WITH GATE POSTS	\$10.00	\$0.00
652.048	0	EA	48 INCH CHAIN LINK FENCE END POST	\$200.00	\$0.00
653.048	0	EA	48 INCH CHAIN LINK FENCE CORNER OR INTERMEDIATE BRACE POST	\$200.00	\$0.00
657.	0	FT	TEMPORARY FENCE	\$10.00	\$0.00
657.5	0	FT	TEMPORARY FENCE REMOVED AND RESET	\$10.00	\$0.00
666.	0	FT	CHAIN LINK FENCE REMOVED AND RESET	\$20.00	\$0.00
687.	0	SF	SEGMENTAL BLOCK WALL	\$50.00	\$0.00
698.3	0	SY	GEOTEXTILE FABRIC FOR SEPARATION	\$1.00	\$0.00
701.2	0	SY	CEMENT CONCRETE WHEELCHAIR RAMP	\$100.00	\$0.00
702.	0	TON	HOT MIX ASPHALT WALK SURFACE	\$200.00	\$0.00
703.	0	TON	HOT MIX ASPHALT DRIVEWAY	\$200.00	\$0.00
741.	0	MO	ENGINEERS FIELD OFFICE AND EQUIPMENT (TYPE B)	\$2,000.00	\$0.00
748.	0	LS	MOBILIZATION	\$40,000.00	\$0.00
751.	0	CY	LOAM BORROW	\$30.00	\$0.00
756.	0	LS	NPDES STORMWATER POLLUTION PREVENTION PLAN	\$5,000.00	\$0.00
765.	0	SY	SEEDING	\$1.00	\$0.00
767.13	0	FT	MULCH FILTER TUBES	\$5.00	\$0.00
767.9	0	SY	MATTING FOR EROSION CONTROL	\$1.00	\$0.00
850.41	0	HR	ROADWAY FLAGGER	\$1.00	\$0.00
852.	0	SF	SAFETY SIGNING FOR CONSTRUCTION OPERATIONS	\$10.00	\$0.00

EXHIBIT "B"

Town-10% ESTIMATE

Project No : 605878 AE ID: 49051  
 Location : MIDDLEBOROUGH  
 Description : NEMASKET RIVER DRAINAGE IMPROVEMENTS FA# STP-002S(337)X  
 IBM # :

Item Number	Quantity	Unit	Item Description	Unit Price	Total
853.1	0	EA	PORTABLE BREAKAWAY BARRICADE TYPE III	\$10.00	\$0.00
854.016	0	FT	TEMPORARY PAVING MARKINGS - 6 IN. (PAINTED)	\$0.50	\$0.00
854.026	0	FT	TEMPORARY PAVEMENT MARKINGS - 6 IN. (NON-REMOVABLE TAPE)	\$1.00	\$0.00
854.036	0	FT	TEMPORARY PAVEMENT MARKINGS - 6 IN. (REMOVABLE TAPE)	\$1.00	\$0.00
859.	0	DD	REFLECTORIZED DRUM	\$0.30	\$0.00
865.1	0	SF	CROSS WALKS AND STOP LINES REFL. WHITE (THERMOPLASTIC)	\$2.00	\$0.00
866.06	0	FT	6 INCH REFLECTORIZED WHITE LINE (THERMOPLASTIC)	\$2.00	\$0.00
867.06	0	FT	6 INCH REFLECTORIZED YELLOW LINE (THERMOPLASTIC)	\$2.00	\$0.00
986.	0	TON	MODIFIED ROCKFILL	\$50.00	\$0.00
991.3	0	LS	CONTROL OF WATER	\$10,000.00	\$0.00
					\$0.00

**EXHIBIT "B"**



COMMONWEALTH OF MASSACHUSETTS  
**MASSACHUSETTS SENATE**  
STATE HOUSE, BOSTON, MA 02133-1053

Room 312B  
TEL. (617) 722-1551

MARC.PACHECO@MASENATE.GOV  
WWW.MASENATE.GOV

**SENATOR**  
**MARC R. PACHECO**  
FIRST PLYMOUTH AND BRISTOL DISTRICT

SENATE COMMITTEES  
GLOBAL WARMING AND  
CLIMATE CHANGE,  
CHAIR  
WAYS AND MEANS  
  
JOINT COMMITTEES  
ENVIRONMENT, NATURAL RESOURCES  
AND AGRICULTURE,  
SENATE CHAIR  
TELECOMMUNICATION, UTILITIES  
AND ENERGY,  
SENATE VICE CHAIR  
TRANSPORTATION

February 2, 2012

Chairman Alfred Rullo  
Board of Selectmen  
10 Nickerson Avenue  
Middleborough, MA 02346

Dear Chairman Rullo and Members of the Board:

As you may have heard, the Commissioner of DMH Barbara Leadholm recently announced the Patrick Administration's intention of closing Taunton State Hospital. Should this action be taken it would have a devastating effect on our very fragile Southeastern Massachusetts mental health system. In addition to placing further stress on the statewide system, this proposal will leave the South Shore, Cape Cod and Islands region in an extremely dangerous predicament.

In order for a comprehensive community based mental health system to work, the Commonwealth needs to have an appropriate capacity of inpatient beds to meet the critical needs of the community. Continuing to have a shortage of inpatient beds puts people's lives at risk and endangers the effectiveness of the mental health system. It also puts an increase strain on local services as well as hospitals and emergency rooms that are not adequately equipped to treat mental health patients in crisis.

With all this said I am reaching out to you in an effort to get every city and town in the DMH Metro-Southeast region, which Taunton State Hospital services, to sign onto a letter or resolution in support of keeping the facility open. I have included with this letter, a sample resolution and a sample letter which can be adapted to your liking. Your support would be greatly appreciated.

Should you support this initiative I would ask that you please send my office a copy of the adopted letter or resolution so we better understand each of the communities that are supportive of this important effort.

Sincerely,

Marc R. Pacheco  
State Senator  
First Plymouth and Bristol

# SAMPLE LETTER

Governor Deval L. Patrick  
Office of the Governor  
State House – Room 280  
Boston, MA 02133

Dear Governor Patrick:

We, the undersigned, are writing to underscore the tremendous positive impact that Taunton State Hospital has on Southeastern Massachusetts, the Cape, and the Islands. The recent announcement by the Patrick-Murray Administration to close TSH is disappointing and we oppose this decision.

Should this action be taken it would have a devastating effect on our very fragile Massachusetts mental health system. In addition to placing further stress on the statewide system, this proposal will leave Southeastern Massachusetts, the Cape and the Islands in an extremely dangerous predicament.

In order for a comprehensive community based mental health system to work, the Commonwealth needs to have an appropriate capacity of inpatient beds to meet the critical needs of the community. Continuing to have a shortage of inpatient beds puts people's lives at risk and endangers the effectiveness of the mental health system. It also puts an increase strain on local services as well as hospitals and emergency rooms that are not adequately equipped to treat mental health patients in crisis.

While it is clear that the current economic climate will likely necessitate some budget reallocations to mental-health facilities throughout the state, we do not believe it is fair or equitable that Southeastern Massachusetts, the Cape, and the Islands should be forced to bear a disproportionate share of the sacrifice. Therefore shared responsibility, in which allocations are distributed evenly and adequately throughout all state mental-health facilities, would be a much more just and reasonable plan.

We look forward to working with the Administration to ensure that this facility remains an invaluable asset to the people of Southeastern Massachusetts, the Cape, and the Islands. We therefore ask the Patrick-Murray Administration to reconsider its plan.

Thank you for your attention to this matter.

Sincerely,

CRANBERRY CAPITAL  
OF THE WORLD



Phone: 508-946-2405

Fax: 508-946-0058

## Town of Middleborough

Massachusetts

Board of Selectmen

February 13, 2012

Governor Deval L. Patrick  
Office of the Governor  
State House – Room 280  
Boston, MA 02133

Dear Governor Patrick:

We, the undersigned, are writing to underscore the tremendous positive impact that Taunton State Hospital has on Southeastern Massachusetts, the Cape, and the Islands. The recent announcement by the Patrick-Murray Administration to close TSH is disappointing and we oppose this decision.

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We look forward to working with the Administration to ensure that this facility remains an invaluable asset to the people of Southeastern Massachusetts, the Cape, and the Islands. We therefore ask the Patrick-Murray Administration to reconsider its plan.

Thank you for your attention to this matter.

Sincerely,  
BOARD OF SELECTMEN

Alfred P. Rullo, Jr., Chairman

Stephen J. McKinnon, Vice Chairman

Steven P. Spataro

Allin Frawley

Ben Quelle

SELECTMEN:

PLEASE VOTE TO APPROVE, SUBJECT TO RECEIPT OF  
ACCEPTABLE CORI REPORT. I EXPECT I SHOULD RECEIVE THE  
REPORTS BY THE END OF THE WEEK.

THANK YOU.

JACKIE



# MIDDLEBOROUGH POLICE DEPARTMENT

99 NORTH MAIN STREET  
MIDDLEBOROUGH, MA 02346

(508) 947-1212

Fax (508) 947-1009



**Bruce D. Gates**  
Chief of Police

February 2, 2012

Board of Selectmen  
Town Hall  
Middleborough, MA 02346

Re: 3 Additional Auxiliary Appointments

Honorable Board:

I respectfully request that George Andrade, Jr., Antonio Botta and Roger Bryant also be appointed as Auxiliary Police Officers for the Town of Middleborough. They are certified and qualified in all required aspects.

Your consideration is greatly appreciated.

Respectfully submitted,

A handwritten signature in cursive script that reads "Bruce Gates".

Bruce Gates  
Chief of Police

# MIDDLEBOROUGH POLICE DEPARTMENT

99 NORTH MAIN STREET  
MIDDLEBOROUGH, MA 02346

(508) 947-1212

Fax (508) 947-1009



**Bruce D. Gates**  
Chief of Police

TO: JACKIE SHANLEY  
CONFIDENTIAL SECRETARY TO THE  
BOARD OF SELECTMEN

FROM: IRENE HUDSON  
ADMIN. ASSIST. TO THE CHIEF

DATE: FEBRUARY 2, 2012

RE: AUXILIARY APPOINTMENTS

Please submit the enclosed to the Board of Selectmen for their February 20<sup>th</sup> meeting.

The three mentioned are already on the list of Specials and should also be on as Auxiliaries.

Thank you. If you have any questions please don't hesitate.

## Jacqueline Shanley

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**From:** Charles Cristello  
**Sent:** Wednesday, February 08, 2012 9:47 AM  
**To:** Jacqueline Shanley  
**Subject:** FW: CIC Grant Applications, letter of Local Support  
**Attachments:** LOCAL SUPPORT DOCUMENTATION FORM.doc; SRPEDD CIC Grant Appl Public Health Inspector & Nurse.pdf

For a vote for the Board to authorize the Chairman to sign Monday night.

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**From:** Jeanne Spalding  
**Sent:** Tuesday, February 07, 2012 1:55 PM  
**To:** Charles Cristello  
**Subject:** FW: CIC Grant Applications, letter of Local Support

*Jeanne Spalding, Health Officer*  
Middleborough Health Dept.  
Middleborough Area MRC  
20 Centre St.  
Middleborough, MA 02346  
508-946-2408

---

**From:** rperry [<mailto:rperry@srpedd.org>]  
**Sent:** Tuesday, February 07, 2012 11:06 AM  
**To:** Jeanne Spalding  
**Subject:** CIC Grant Applications, letter of Local Support

Jeanne:

Please follow up with Charlie to find out if the Chair of the Middleboro Board of Selectmen will sign the Letter of Local Support for the CIC grant we filed on Middleboro's behalf.

Due to the time constraints around the holidays, this form was not submitted with the grant application.

Also attached is copies of the grant application for your records.

Will you contact the other towns' health agents to inquire about obtaining their Selectmen's signature or shall I?

Thank you



**Ross Perry**  
Municipal Management Specialist, CPO  
Southeast Regional Planning & Economic Development District

To: Middleborough Health Department

From: Paul J. Provencher  
Director of Veterans' Services

Subject: Letter of support for the proposed Southeast Regional Health District

Date: December 21<sup>st</sup>, 2011

Upon reviewing the narrative of the grant application to bring the Southeast Regional Health District into existence, I believe the veterans of Middleborough and the surrounding communities could benefit greatly from it. With a more than 30% rate of unemployment rate within the group of veterans returning from current deployments and periods of active military service it is imperative to get them trained up in areas where there are serious employment opportunities with a future.

A number of these service members have some military training in various medical specialties already. Most of them possess both a good work ethic and leadership skills as a result of their military training.

As the Director of Veterans' Services for the town of Middleborough I would fully support this grant proposal.

Paul Provencher  
Director of Veterans' Services  
Middleborough Ma.

# Community Innovation Challenge Grant

## APPLICATION

### LOCAL SUPPORT DOCUMENTATION FORM

**Project Title:** Southeast Regional Health District, Regional Inspector and Public Health Nurse; Services and Veterans Training Grant

**Lead applicant primary contact:**

First Name, Last Name: Ross Perry  
Name of Municipality, School, RPA or COG: SRPEDD  
Phone Number: 508-824-1367  
Email Address: rperry@srpedd.org

**List all participating entities:**

Halifax	Middleborough
Lakeville	Rochester
Marion	

**Sign on behalf of the Applicants:** As evidence of commitment to the proposed project, applicants must submit documentation of signoff from each participating entity: if a city by the mayor or city manager, if a town by the board of selectmen, if a town with a town council by the town manager or administrator, if a school district by the school committee, if a district by the prudential committee. Original signatures are required. Attach additional signature pages, if necessary.

\_\_\_\_\_  
Signature Entity

\_\_\_\_\_  
Print Name Title

\_\_\_\_\_  
Signature Entity

\_\_\_\_\_  
Print Name Title

# Community Innovation Challenge Grant

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## APPLICATION

### Project title:

Southeast Regional Health District, Regional Inspector and Public Health Nurse; Services and Veterans Training Grant

### Amount requested:

\$190,000

### Identify the lead applicant entity:

Southeastern Regional Planning & Economic Development District (SRPEDD) on the behalf of the Southeastern Regional Health District (SHRD)

*If applying for internal efficiency grant: the single local government entity*

*If applying for regionalization grant: a lead municipality chosen from among municipalities participating in initiative; a lead school district among school districts considering forming a regional school district, a lead school district among school districts considering regionalizing services, a regional planning agency or council of governments, or a regional planning agency or council of governments serving as the administrative/fiscal agent on behalf of municipalities.*

### Lead applicant primary contact:

First Name, Last Name:	Ross Perry
Name of Municipality, School, RPA or COG:	SRPEDD
Phone Number:	508-824-1367
Email Address:	rperry@srpedd.org

### Lead applicant secondary contact:

First Name, Last Name:	Jeanne Spalding
Name of Municipality, School, RPA or COG:	Middleboro Health Dept.
Phone Number:	508-946-2408
Email Address:	jspldng@middleborough.com

# Community Innovation Challenge Grant

## APPLICATION

### Check type of participating entities:

- Two or more municipalities seeking to collaborate
- Regional school(s)
- School districts considering forming a regional school district or regionalizing services
- Regional planning agency or council of government
- Local government entity and non-profit seeking to collaborate
- Single municipality (for internal efficiency grant proposal)

### List all participating entities:

Halifax	Middleborough
Lakeville	Rochester
Marion	

### Purpose of the grant:

*The Executive Office for Administration and Finance is soliciting thoughtful plans and proposals for innovative initiatives. Describe proposed initiative in detail, including exact purpose of the grant funds, objectives, problems trying to address, any efforts or steps already taken to address the problem, any obstacles encountered to date and plans to resolve those challenges, the manner in which economies of scale or efficiencies would be achieved, change in service delivery, what entity would be responsible for service delivery, how participating entities would retain oversight/responsibility of service, and how the population would continue to be served, and how any new service costs will continue to be funded once service is established and grant project completed.*

*In addition to providing a general description of the proposal here, applicants should also complete the sections below:*

#### Executive Summary:

##### Part A:

Supplement existing public health staff with a full time regional health inspector and public health nurse. They will be employed by a regional agency and supervised by a governance board consisting of representatives from each participating community.

##### Part B:

Increase the pool of candidates available for these two positions as well to fill short and long-term vacancies within the communities. Address the need for additional transitional services and relatively high unemployment rate of US Military Veterans. Grant funds will be used to train veterans for these public health positions.

# Community Innovation Challenge Grant

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## APPLICATION

### Details:

The southeast region of Massachusetts is still relatively rural but many of the communities have had accelerated growth over the past few years due to the expansion of train service and lower housing costs relative to Boston and surrounding areas. The region to be serviced by the SRHD has a total population of 51,375 people living in an area of 165 square miles.

Unfortunately, public health staffing needs have not kept pace with the additional demand for the increased level of mandated requirements or services. Boards of Health vary from no staff to part time staff to limited full time staff, but all agree that there is not enough staff to perform all of the duties.

When the DPH regionalization grants were offered, an interest survey was sent to area health departments in the Plymouth Area Emergency Planning Coalition and to contiguous towns regarding the various public health needs and the possibility of meeting those service needs through regionalization grants.

Southeastern Massachusetts has a significant need for increased public health capacity. First, the majority of the towns have higher levels than state averages of cardiovascular disease, lung cancer and diabetes, all of which are major causes of mortality and morbidity for the region. Second, as mostly small rural towns with increasingly limited financial resources, the local public health infrastructure is relatively understaffed and under-resourced for the legal and community challenges and state mandates that they face. In addition, there is a shortage of trained personnel going into the field of public health overall, and fewer willing to work in the less financially competitive southeast.

The communities involved have regional and peer relationships through the emergency planning coalition and other service relationships such as Public Health Nursing and the MRC. We have similar challenges that we collaborate on such as the mosquito and tick borne diseases that have become an ongoing regional threat, regional purchases of response equipment, contracted nursing services and shared flu clinics open to bordering communities. When a crisis hits the region such as H1N1 response or EEE and WNV increase, it hits us all and we all share what resources we can during the crisis. When priority issues arise such as court cases for housing/hoarding, disease outbreak or hazardous materials response, health agent time is taken away from routine mandates. Food service inspections, Title 5, complaints, emergency planning, and public education outreach all take a back seat. There is not enough staffing to address all of the mandates let alone the additional challenges or crisis events.

Most towns have seen a 25-30% increase in housing issues due to the economic downturn. Nuisance complaints are on the rise due to abandoned, neglected and foreclosed properties. Housing complaints consume a large amount of health agent time supporting inspections, reports, and court time. In addition, more staff time is required because many health agents are without legal representation when going to court on housing issues.

# Community Innovation Challenge Grant

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## APPLICATION

Public health nursing staff is almost non-existent in the southeast region. Some communities contract VNAs or similar service for the minimal coverage of communicable disease reporting and the seasonal flu clinics. The public health nurse as an integral component of the health department has all but disappeared with the budget cuts.

The following thirteen (13) communities expressed an interest in the possibility of forming a regional health district to improve and increase the delivery of public health services for their communities and in the southeast region. Abington, Bridgewater, Duxbury, Halifax, Lakeville, Marion, Mattapoisett, Middleborough, Plympton, Raynham, Rochester, Rockland, Wareham. As the proposed Southeast Regional Health District (SRHD), these communities applied for and were awarded the feasibility grant from the Dept of Public Health. Five of these communities, Middleborough, Marion, Rochester, Lakeville and Halifax, subsequently applied for the Dept. of Public Health Implementation Grant to fund the implementation of the feasibility grant recommendations. They recently learned that although they had a strong application the limited availability of CDC and DPH funds could not be allocated to this grant application.

The CIC grant funding will be utilized to upgrade the part-time inspector and public health nurse positions proposed in the Implementation Grant application as full time positions in order to meet the high regional need for these services. It will also be used to fund a transitional training/mentoring program for US military veterans to prepare them for a career in public health. Areas of training will be based on the veteran's level of interest and background and regional public health needs. This training could range from inspectional services for food service, septic, housing, and animal control as well as improved public health nursing services and health promotion activities.

US Military Veterans returning from current deployments and periods of active military service are experiencing more than 30% rate of unemployment rate. A number of these service members have military training in various medical specialties, and may be very interested and qualified in transitioning to public health roles.

This grant will create a win-win situation, assisting Veterans obtain new employment and providing resources to undertake important public health activities that otherwise will not be addressed.

### *Goals and Objectives:*

The mission of the proposed SRHD is to improve the scope and quality of the public health services provided to the people of the participating communities. These improvements will be accomplished by shared grant-funded staff that will assist the local BOHs through technical assistance, provide backup in times of high public health demand, help execute the standardization of practices across the district and implementation of new health initiatives. The grant-funded positions will not be used to replace existing local public health staff.

# Community Innovation Challenge Grant

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## APPLICATION

### District model and governance:

The district will be a shared services model with two public health staff shared equally between the participating municipalities. The model is appropriate for these communities for several reasons. First, it serves as an initial step towards regionalization, allowing towns to feel more comfortable about the purpose and benefits associated with shared supplemental staff. Familiarity with, and confidence in, shared services can then lead to other organizational options for program integration. Second, the example set by the shared services between these five towns can create further interest from, and participation by, additional adjacent municipalities, setting the stage for further steps towards a truly regional health district. Third, local, state and federal budgetary limitations make the smaller initial investment in shared supplemental staff more feasible as a trial step before more extensive service options are considered.

Each town will identify one individual who will serve on the Governing Board. The Board will meet at least monthly to make decisions about substantive policies, personnel, operations and finances. The Board will set the short and long-term priorities and goals for the SRHD and establish appropriate benchmarks for the grant staff. SRPEDD will participate as non-voting member. Each town will retain its own Board of Health legal authority. SRPEDD will serve as the administrative and fiscal agent, responsible for hiring and paying the staff supported by the grant as well as managing the receipt and distribution of state funds. The responsibility for setting expectations for the grant staff, monitoring their job performance and providing guidance or disciplinary measures will be solely that of the Governing Board.

The governing board will coordinate efforts with the Veterans Administration and local Veterans Agents to develop public health training programs, mentoring and training programs. They will also work to make public health inspector and nursing positions available to this group as well as other individuals seeking careers in public health.

The vision for the SRHD by 2015 is that the BOHs collaborate frequently and naturally to address current and potential public health issues, using the shared staff as conduits for knowledge and best practices. By 2015 the district will have a cohesive quality that broadens the resources available for the communities, attract adjacent towns to potentially join the district and be supported by the municipal administrations as a valuable and sustainable model for the future.

### Long-term goals:

- Increased shared services; development of community and business partnerships
- Seamless collaboration and mutual aid across the participating BOHs and towns
- Expansion of public health services to include greater health promotion and adoption of healthy living concepts by town administrations e.g. school food and activities
- Develop partnerships with other agencies for training and mentoring entry-level interns into the field of public health focusing on transitional training for veterans.

# Community Innovation Challenge Grant

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## APPLICATION

Short-term goals:

- Design and implement district-wide health initiative
- Introduce health promotion and education community activities
- Ensure that all communities are compliant with required public health activities
- Review/revise inspection procedures; introduce best practices
- Review and revise inspection fee scales and collections to improve compatibility
- Review of Food Handler program by participating communities
- Identify veterans as candidates for the public health training program

Southeast Regional Planning and Economic Development District (SRPEDD) will serve as fiscal agent based on a proven history as a fund fiduciary in working with cities and towns throughout the region. Ross Perry, a Municipal Management Specialist, CPO for SRPEDD was enlisted to provide technical assistance and guidance in preparing the DPH and CIC grant application. BOH representatives agreed that it would be cost effective to hire SRPEDD as a contract consultant to manage grant funds beneficial as a neutral third party and due to their reasonable fund administrative management fee of 5% of grant funds awarded.

### Benefits:

*Identify cost savings and benefits for each participating entity.*

*Identify cost savings and how such savings will be achieved, including any removal of redundancies, reductions in personnel or unfilled positions eliminated.*

*Identify other benefits. Other benefits may include enhanced level of service, improvements to organization or management structure, improved public access to local government services, a more efficient level of service that still meets the population's needs, improvements in qualifications or efficiency of staff, increased hours of operation, new online availability, or reduction in capital facilities to maintain.*

*Identify need for funding such that the initiative would not happen or would not achieve the identified benefits without the funds provided by this grant program.*

Opportunities to improve scope and quality of services: SRHD will enable the towns to improve the scope and quality of public health services for their populations by enhancing the capacity and knowledge base of inspection and nursing services. The shared staff will provide additional technical expertise and support for the participating BOHs.

The SHRD plans to create a shared services hours bank as a formal mechanism that will allow all BOH staff to provide services to other towns with the knowledge that they will be able to receive similar support in the future. A town BOH with strength in an area such as food service inspections could assist another district town with restaurant inspections, then later receive a similar level of services from any town to help cover a current or ongoing need e.g. hoarding or septic plan review.

# Community Innovation Challenge Grant

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## APPLICATION

The shared services hours bank will allow a freer exchange of expertise and services between the municipalities. The veterans training/mentoring program will provide for field experience training and help fill gaps in services. It will also assist veterans as they transition back to the civilian work force. This process should reduce their need for other government assistance programs.

A highly experienced and trained shared inspector will provide several benefits. First, the inspector can provide extra staffing to towns when needed due to high demand or temporary absences. Inadequate staff time is the most common reason for the failure to provide services in a timely and thorough manner. Second, collaboration with the BOHs to standardize inspection protocols and enforcement practices to reflect best practices will improve efficiency and effectiveness. Third, the inspector will help standardize the fee schedules and collection practices across the district in order to improve the revenue stream from inspections to more accurately reflect the work that is being done by the BOHs and make the district more financially sustainable.

The grant-funded shared public health nurse will likewise provide back up and support during times of high need. Public health nurses are an integral component of public health surveillance and community response to outbreaks. Almost universally across the region, this work has been reduced in hours or eliminated in most communities through budget cuts. The grant-funded nurse will develop with the BOHs a standardized approach to nursing needs to incorporate best practices and address unmet community health needs. Finally, the nurse will institute the district-wide public health initiative aimed to prevent and reduce tobacco use in the district population.

Institutional partnerships and collaborative relationships: Collaborative relationships will allow the region to build public health service capacity and enhance performance while simultaneously reducing the burden of providing these services by individual communities. The Governing Board (consisting of representatives from each participating community) will make every effort to collaborate with other institutional partners and potential stakeholders. SRHD will incorporate these collaborative relationships into its strategic planning and implementation efforts. The following are the major institutional partners:

Community Health Network Areas (CHNAs). The South Shore and the Greater Attleboro-Taunton CHNAs have expressed their willingness to collaborate and to support the district efforts with respect to: (1) implementing prevention and health promotion activities, (2) assessing community health need, and (3) and even financially supporting the efforts of the shared public health nurse in the long-term.

# Community Innovation Challenge Grant

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## APPLICATION

Community Hospitals and EMS. Jordan Hospital in Plymouth, Morton Hospital in Taunton, and Brockton Hospital in Brockton are closely linked to the primary care and social service networks in the Southeast Region and these hospitals are eager to explore how they can include the activities of the SRHD into their health-related community benefit activities. In addition, there are a numerous ways that the shared public health nurse and the other BOH staff could work in partnership with EMS companies to identify, educate, and engage residents in health promotion and prevention activities.

MA Department of Public Health (DPH) and the Southeast Center for Healthy Communities (SCHC). The SRHD will work closely with the MA DPH and the SCHC to implement its programs, particularly its public health nursing activities. Ron O'Connor of the DPH Southeast Regional Office has pledged to work with the district in any way possible to integrate its activities with the State's existing programs such as tobacco control.

Academic Institutions. There are numerous educational institutions in the region with which the SRHD could partner to expand their capacity. Preliminary discussions with the Brockton School of Nursing have explored the possibilities of developing student practicum's that would place students in internships that would allow the local BOHs to expand their capacity. One concrete example is the Community Health Needs assessment; another is health fairs or education events in various public venues such as schools, community centers, or YMCAs.

### **Cost impact:**

*For each participating entity, identify any new costs that will be incurred and how the costs will be paid for or offset. Describe how new initiative will be made financially viable for the long-term once established.*

The proposed project, if fully funded by the CIC grant should be budget neutral to local communities during the first year.

Funding for future years will be through a combination of:

- Partnerships with community hospitals and area Community Health Network Areas (CHNAs)
- Potential SRHD membership fees
- Use of Shared Services Bank will establish a no-charge bartering system to enable new public health services that are otherwise un-funded and thus not currently available.
- Regional health service fees collected per service rendered
- Additional DPH, CIC, and other TBD grant programs

The SRHD governing board will commit to work on a sustainable funding solution during the first year.

# Community Innovation Challenge Grant

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## APPLICATION

### Measures of success:

*Propose approach to evaluating and measuring the success of the initiative, both the success of implementing the proposed project and the success of the initiative or reform going forward once implemented. Include expected measurable improvements in service delivery or efficiency.*

- Full time regional health inspector and public health nurse positions are created and filled
- Tangible new public health programs and services are available to member communities
- Multiple communities are utilizing these services
- Demand for these services equals or exceeds availability
- US Military Veterans are enrolled in public health training and mentoring programs
- Sustainable funding sources are identified and confirmed

### Project budget for requested amount:

*Provide a detailed and realistic project budget estimate. Include breakdown of amount requested by activity/task and type of cost. If other sources of funds are have been sought for this project, please identify other sources and whether those funds have been applied for (provide copy of application) or secured (provide evidence).*

*Note if project budget is attached as separate document.*

### Public Health Inspector and Nurse Expenses

Salaried Personnel, Payroll Taxes, and Fringe Benefit Expenses. SRPEDD will hire for SRHD 1.0 FTE Inspector and a 1.0 FTE Public Health Nurse. (These positions may be filled by 2 part employees) Each FTE will be paid about \$65,000, the estimate full-time salary for these positions in the Southeast reagon. Payroll taxes and fringe benefit expenses, if applicable will be paid by SRPEDD and expensed at SRPEDD's regular rate of 30% of Salary costs or \$19,500.

In years 1 and 2, we have not projected any additional revenues from municipal cost sharing or foundation/corporate support. It will be a goal of the Governing Board to work with area hospitals and other organizational stakeholders immediately to raise additional revenues to support SRHD efforts. The Governing Board expects that by years 3 and 4 the shared inspection efforts will have created additional revenues through municipal cost sharing and revised fee schedules to be used to make the district financially sustainable.

Contracted Services Expenses. The town of Middleborough has agreed to provide office space and equipment at no expense to support the regional public health services, recorded in the SRHD as an in-kind expense. The SRHD Governing Board will execute a contract with the Middleborough Health Department to pay for supplies and equipment support for the SRHD staff. This contractual expense will come to \$3,160 in years 1 and 2 and is projected to increase to \$4,500 in years 3 and 4.

# Community Innovation Challenge Grant

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## APPLICATION

Training and Meeting Expenses. In order to limit the barriers to training or certification efforts that the Governing Board deems appropriate, we have incorporated \$1,200 in the budget across all 4 years to cover these expenses. \$1,000 has been set aside to pay for miscellaneous Governing Board meeting expenses such as food or other minimal administrative expenses.

Materials and Communication Expenses. Minor materials and communication expenses related to the execution of the SRHD Governing Board Meetings and other staff activities will be provided by SRPEDD or the Town of Middleborough and will be covered through SRPEDD's overhead rate and/or the contractual expenses paid to the Town of Middleborough.

Indirect Expenses. As discussed above, SRPEDD has agreed to be the lead agency. As such, SRPEDD will hire and pay the SRHD staff (public health nurse and inspector) and administer the grant on behalf of the SRHD Governing Board. SRPEDD's indirect rate is typically 15%. However, SRPEDD has agreed to reduce their typical overhead rate to 12% so that this budget and application can comply with the program's grant requirements.

### Veterans' Training and Mentoring Program Expenses

#### Training courses

Will further identified when the grant is awarded. Estimated cost of public inspection courses range from free (or covered by other agencies to \$500.

#### Monthly Stipend per FTE

\$3,000, paid by-weekly based upon 38 hours per week

#### Monthly travel expenses per FTE

\$110, estimating 200 miles @.55 per mile

See attached budget plan for summary of overall expenses

Attachment B

# Community Innovation Challenge Grant

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## APPLICATION

### Project timeline:

*Projects must be completed before or by December 31, 2012. However, special consideration may be given to extended timelines for extraordinary projects. Note if project timeline is attached as separate document.*

Grant award	3/1/12 **
Governance Board formed	3/29/12
Posting of inspector and nurse positions	4/12/12
Job assignments determined	5/3/12
Public health inspector and nurse hired	5/10/12
Inspector(s) and nurse(s) begin work	5/14/12
Veterans training and mentoring program	4/26/12
Posting for veterans training candidates	4/30/12
Candidates selected	5/18/12
Mentoring program begins	5/29/12
Health inspector classes	TBD
Inspector(s) available for assignments	9/10/12

\*\* All project milestones are keyed to the grant award notification date. Any shift in this date will have a direct affect on subsequent dates.

### Identify innovative aspects of proposal:

*...including changes in way local government does business*

- Creation of flexible, transferable, regional resources to address public health issues that local budgets haven't been able to support.
- Complement / supplement other Veterans transitional assistance programs to help create health professionals to address public health issues.
- Provide a skilled work force of public health professionals available to cover short and long term local vacancies.
- Using one problem area (unemployed veterans) to solve another area (under staffed public health activities).
- Assist towns with start up costs of these new programs. Otherwise, the start up cost often prevent the implementation of much needed public health programs.
- The formation of a regional governance board will maintain local input while avoiding the burdening of

# Community Innovation Challenge Grant

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## APPLICATION

### **Potential applicability to other local governments:**

*Projects will be evaluated in part on potential for applicability to other local governments and/or potential for expansion. Describe how proposed project meets this requirement of serving as a viable prototype for other local government entities. Describe how this project can be expanded.*

All aspects of this proposal are applicable to other regions and communities.

Additional communities in the Southeast region are welcome to join the SHRD.

Other RPA's / COG's can take on the same project management and fiduciary role that SRPEDD is planning to provide.

### **Evidence of commitment among applicants/participants:**

*As evidence of commitment to the proposed project, applicants must submit documentation of signoff from each participating entity: if a city by the mayor or city manager, if a town by the board of selectmen, if a town with a town council by the town manager or administrator, if a school district by the school committee, if a district by the prudential committee.*

*Complete the form provided on the next page of this application.*

See attached local support letters from:

- Paul J. Provencher, Middleborough Director of Veterans' Services
- Stephen Smith, Executive Director of SRPEDD
- Cathleen Drinan, Halifax Health Agent

Many of the boards in the participating communities cut back their meetings schedule over the holidays and have not been able to meet to sign the Local Support Form. We expect to have these forms as soon as the topic can be added to their meeting agendas and will forward these to the Executive Office for Administration and Finance as soon as possible.





**TOWN OF HALIFAX  
COMMONWEALTH OF MASSACHUSETTS**

**Board of Health**

499 Plymouth St., Halifax, MA 02338

Telephone (781) 293 6768

Fax (781) 293 1738

Health Agent: [cdrinan@town.halifax.ma.us](mailto:cdrinan@town.halifax.ma.us)

Administrative Assistant: [mselter@town.halifax.ma.us](mailto:mselter@town.halifax.ma.us)

January 6, 2012

**Pam Kocher**

Director of Local Policy

Executive Office for Administration and Finance

**Tim Dodd**

Grant Program Manager

Executive Office for Administration and Finance

Dear Program Manager and Director of Local Policy,

As the Health Agent for the Town of Halifax for almost twelve years now, it is my pleasure to tell you with confidence that my Board is in strong favor of this Community Innovation Challenge Grant. I have kept the Board informed on our efforts toward regionalization planning and on this grant application. We share the vision of public health being strengthened by adding to and bolstering our workforce through the innovations made possible by the grant.

My Board also believes strongly in educational efforts and being proactive. They support my efforts toward those goals. Thank you for the opportunity to see those goals more clearly by thinking about the application and to see them as a reality by applying for the grant.

*Thank you,*

Cathleen Drinan, Health Agent

Halifax Board of Health

# Community Innovation Challenge Grant

## APPLICATION

### LOCAL SUPPORT DOCUMENTATION FORM

**Project Title:** Southeast Regional Health District, Regional Inspector and Public Health Nurse; Services and Veterans Training Grant

**Lead applicant primary contact:**

First Name, Last Name: Ross Perry  
Name of Municipality, School, RPA or COG: SRPEDD  
Phone Number: 508-824-1367  
Email Address: rperry@srpedd.org

**List all participating entities:**

Halifax	Middleborough
Lakeville	Rochester
Marion	

**Sign on behalf of the Applicants:** As evidence of commitment to the proposed project, applicants must submit documentation of signoff from each participating entity: if a city by the mayor or city manager, if a town by the board of selectmen, if a town with a town council by the town manager or administrator, if a school district by the school committee, if a district by the prudential committee. Original signatures are required. Attach additional signature pages, if necessary.

Stephen C Smith  
Signature

SRPEDD  
Entity

Stephen C Smith  
Print Name

Executive Director  
Title

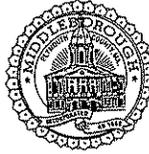
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Entity

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

CRANBERRY CAPITAL  
OF THE WORLD



Phone: 508-946-2405

Fax: 508-946-0058

## Town of Middleborough

Massachusetts

Board of Selectmen

February 13, 2012

Marc Pacheco  
State Senator  
Room 312B  
State House  
Boston, MA 02133

Dear Senator Pacheco:

The Town Manager reported to us last week that the legislature recently approved S 1948, our home rule petition relating to water and wastewater inter-municipal agreements.

We want to thank you and your staff for leading the effort to get this legislation passed. We know that, with thousands of bills filed every year, home rule petitions can get lost without the diligent efforts of our legislators to keep them moving through the process.

We appreciate your persistent attention on our behalf.

Sincerely,

BOARD OF SELECTMEN

Alfred P. Rullo, Jr., Chairman

Stephen J. McKinnon, Vice Chairman

Steven P. Spataro

Allin Frawley

Ben Quelle

xc: Board of Selectmen file  
Town Manager

# Transmittal Payment Application 1

2/6/2012

From: pguthrie  
Phone: 617.227.1477 xtn 104  
Via: e-mail  
Company Name: Menders, Torrey & Spencer, Inc  
To: Charles Cristello, Town Manager  
Phone: 508.947.0928  
Fax: 508.946.2320  
Company: Town of Middleborough  
10 Nickerson Avenue  
Middleborough, MA 02346  
Content: Payment Application  
Project: Town Hall Cupola Restoration and Dome Reinforcement Project

Copies	Date	No.	Description
4	1.24.2012	2	Payment Application 1

**Dear Charles:**

Please find attached Payment Application No.1. Based on my review and site observations the amount I have certified – \$117,705.94 – is an appropriate payment for progress to date. This represents a total completed and stored to date of \$123,901.00 less a retainage of \$6,195.06. This application also records the integration of Change Order 1 for \$28,412.00 into the project. The current payment due is the amount certified \$117,705.94

Please prepare payment for the amount certified.

Best regards,

Patrick Guthrie, RA, LEED AP  
Project Architect

Urgent     For Use     For Review     Please Reply     Please Recycle

# APPLICATION FOR PAYMENT

CAP702  
Page: 1 of 2

To:  
Town of Middleborough  
20 Nickerson Ave  
Town Hall  
Middleborough, MA 02346

PROJECT:  
CUPOLA/DOME REPAIRS  
Town Hall Middleborough

From Contractor:  
Campbell Construction Group, LLC  
Ste 4  
Peabody, MA 01960

VIA ARCHITECT:  
Menders, Torrey & Spencer Inc  
123 No. Washington St  
Boston, MA 02114

CONTRACT FOR:

## Contractor's Application for Payment

Application is made for payment as shown below, with attached Continuation Sheet.

1. Original Contract Amount: \$ 189,450.00
2. Net of Change Orders: \$ 28,412.00
3. Net Amount of Contract: \$ 217,862.00
4. Total Completed & Stored to Date: \$ 123,901.00
5. Retainage Summary:
  - a. 5.00 % of Completed Work \$ 6,195.06
  - b. 5.00 % of Stored Material \$ 0.00
 Total Retainage: \$ 6,195.06
6. Total Completed Less Retainage: \$ 117,705.94
7. Less Previous Applications: \$ 0.00
8. Current Payment Due, This Application: \$ 117,705.94

9. Contract Balance (Including Retainage): \$ 100,156.06

CHANGE ORDER Activity	Additions	Subtractions
Total previously approved:	28,412.00	0.00
Total approved this Month:	0.00	0.00
Sub Totals:	28,412.00	0.00
NET of Change Orders:	28,412.00	

## CONTRACTOR'S CERTIFICATION:

The Contractor's signature here certifies that, to the best of their knowledge, this document accurately reflects the work completed in this Application for Payment. The Contractor also certifies that all payments have been made for work on previous Applications for Payment and also that the Current Payment is Due.

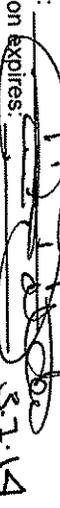
(Authorizing Signature)

  
Campbell Construction Group, LLC

Date: JAN 24, 2012

State Authorized: Massachusetts  
County of: Essex

Subscribed and sworn to before  
me this 30th day of January 2012

Notary Public:   
My Commission expires: 5.7.14

## ARCHITECT'S CERTIFICATION:

The Architect's signature here certifies that, based on their own observations, the Contract Documents and the information contained herein, this document accurately reflects the work completed in this Application for Payment. The Architect also certifies the Contractor is entitled to the amount certified for payment.

AMOUNT CERTIFIED: \$ 117,705.94

Date: 2.6.2012

Application No.:	Application Date:	Period To:	Contract Date:
1	JAN 24, 2012	JAN 24, 2012	SEP 19, 2011
Project Nos:			
Distribution List:	<input type="checkbox"/> Owner	<input type="checkbox"/> Construction Mgr	
	<input type="checkbox"/> Architect	<input type="checkbox"/> Field	
	<input type="checkbox"/> Contractor	<input type="checkbox"/> Other	

# APPLICATION FOR PAYMENT - CONTINUATION SHEET

CAP703

Page 2 of 2 Pages

From: Campbell Construction Group, LLC  
 Ste 4  
 Peabody, MA 01960

To: Town of Middleborough  
 20 Nickerson Ave  
 Town Hall  
 Middleborough, MA 02346

Project: CUPOLA/DOME REPAIRS  
 Town Hall Middleborough

Application No: 1  
 Application Date: 1/24/2012  
 Period To: 1/24/2012  
 Contract Date: 9/19/2011  
 Architects Project#:

A Item No	B Description of Work	C Contract Value	D Work Completed		E This Period	F Materials Presently Stored (Not In D or E)	G Total Completed and Stored To Date (D+E+F)	% (G / C)	H Balance To Finish (C - G)	I Retainage (if Variable Rate)
			From Previous Application (D + E)	Completed						
1	CUPOLA RESTORATION Custom Millwork Carpentry - Labor Painting	0.00 2,200.00 3,200.00 4,100.00	0.00 0.00 0.00 0.00	0.00 1,100.00 1,600.00 0.00	0.00 1,100.00 1,600.00 0.00	0.00 0.00 0.00 0.00	0.00 1,100.00 1,600.00 0.00	0 50 50 0	0.00 1,100.00 1,600.00 4,100.00	0.00 55.00 80.00 0.00
2	STRUCTURAL WORK Steel Fab'n - Materials Framing Lumber - Materials Iron Work - Labor Structural Work - Labor	0.00 18,800.00 12,900.00 47,000.00 91,500.00	0.00 0.00 0.00 0.00 0.00	0.00 11,280.00 7,740.00 28,200.00 54,900.00	0.00 11,280.00 7,740.00 28,200.00 54,900.00	0.00 0.00 0.00 0.00 0.00	0.00 11,280.00 7,740.00 28,200.00 54,900.00	0 60 60 60 60	0.00 7,520.00 5,160.00 18,800.00 36,600.00	564.00 387.00 1,410.00 2,745.00
3	CRANE Lifting	0.00 9,750.00	0.00 0.00	0.00 4,875.00	0.00 4,875.00	0.00 0.00	0.00 4,875.00	0 50	0.00 4,875.00	0.00 243.75
4	CO #1	17,199.00	0.00	8,599.50	8,599.50	0.00	8,599.50	50	8,599.50	429.98
5	CO #2	11,213.00	0.00	5,606.50	5,606.50	0.00	5,606.50	50	5,606.50	280.33
		217,862.00	0.00	123,901.00	123,901.00	0.00	123,901.00	57	93,961.00	6,195.06

► Field Report

2/10/2012

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**Middleborough Town Hall Cupola Repair and Dome Reinforcement**

10 Nickerson Ave, Middleborough, MA

MTS Project No. 1109.00

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Present at work shop:	Caroline LaCroix (TOM) Paul Holtz (MHC) Patrick Guthrie (MTS) Wojciech Wasileski (WW)	TOM – Town of Middleborough MHC – Massachusetts historical Commission MTS – Menders, Torrey & Spencer Inc - Architect WW – WW Woodworks
Present at dome:	Patrick Guthrie (MTS)	MTS – Menders, Torrey & Spencer Inc - Architect
Weather:	Cloudy	30 Degrees.
Work in progress:	Cupola and Dome work	

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**Observations**

On February 2, 2012 a site visit to WW Woodworks in Brockton was made to observe progress on the cupola restoration. Cupola deterioration was much greater than initial observations were able to detect and the base structure and lower posts had to be replaced. New wood is durable, rot and weather resistant mahogany with heavy timber posts. The dome and modillions were in much better condition and the historic features can be retained. The historic copper is being retained, but a peeling lacquer coating will be removed so the dome will preserve its patina which means it will not be shiny.

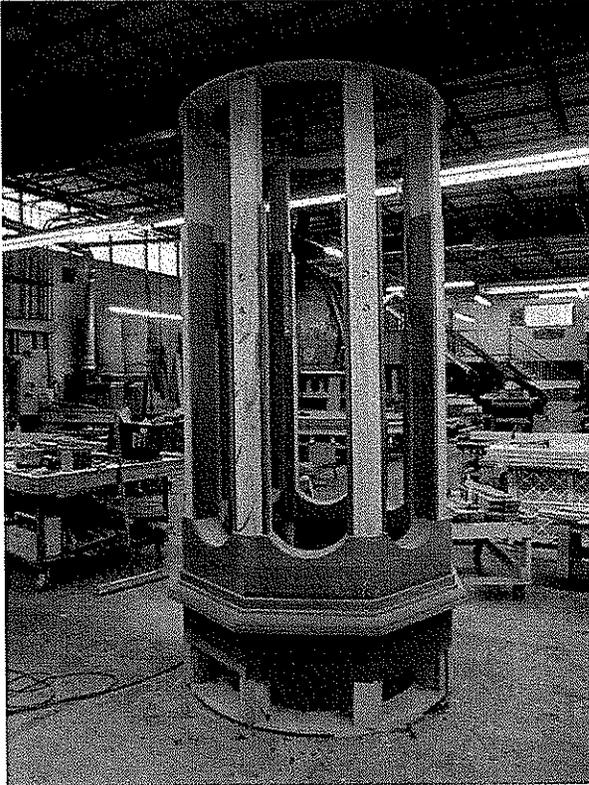
Work remaining on the cupola repair includes jointing the dome to the new structure, installation of lattice work and priming the wood for finished paint. When the shop work is complete the cupola will be ready for transport back to Nickerson Avenue. Installation is scheduled for the first week in March.

After the visit to the wood shop progress at the dome reinforcement was also observed. There are eight platform levels where reinforcing steel and wood is being installed and the work has progressed up to level six. The steel and structural wood frame elements are in place and steel tension rods are scheduled for delivery the week of the 13<sup>th</sup>.

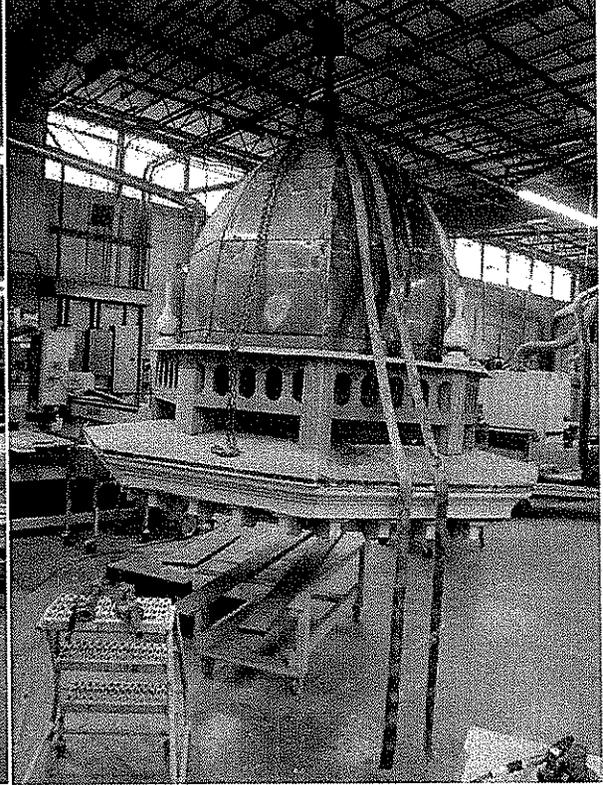
Remaining work within the dome includes the upper two tiers of framing and installation of the steel tube that will be a socket for the flag pole and help steady the cupola when it is lifted back into place.

Work progress is close to seventy five percent complete with the remaining work being more intricate as the contractor moves into the smaller spaces at the top of the dome and prepares the connections for the cupola.

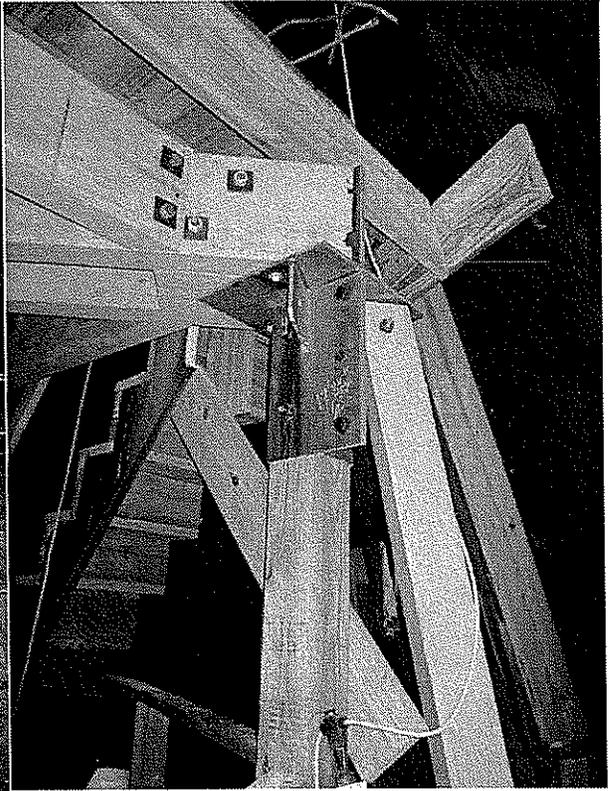
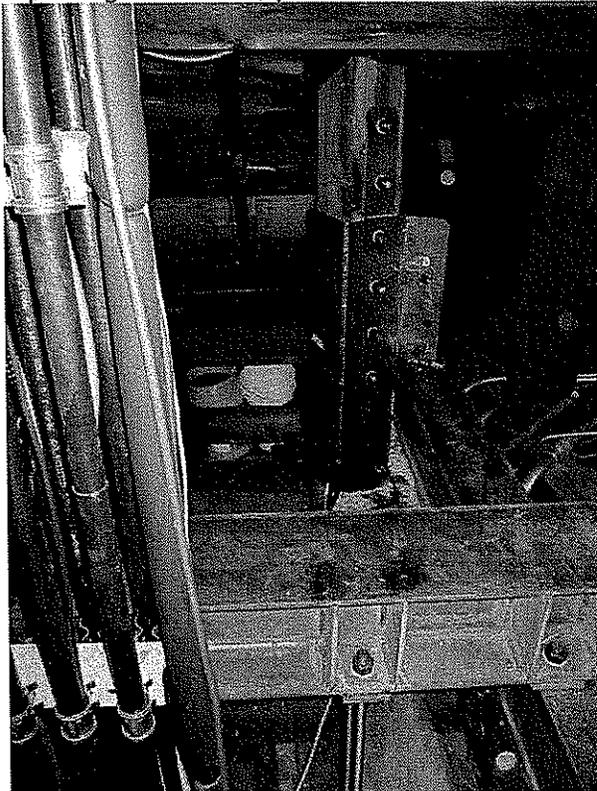
At present it appears the contractor is on schedule for early March completion.



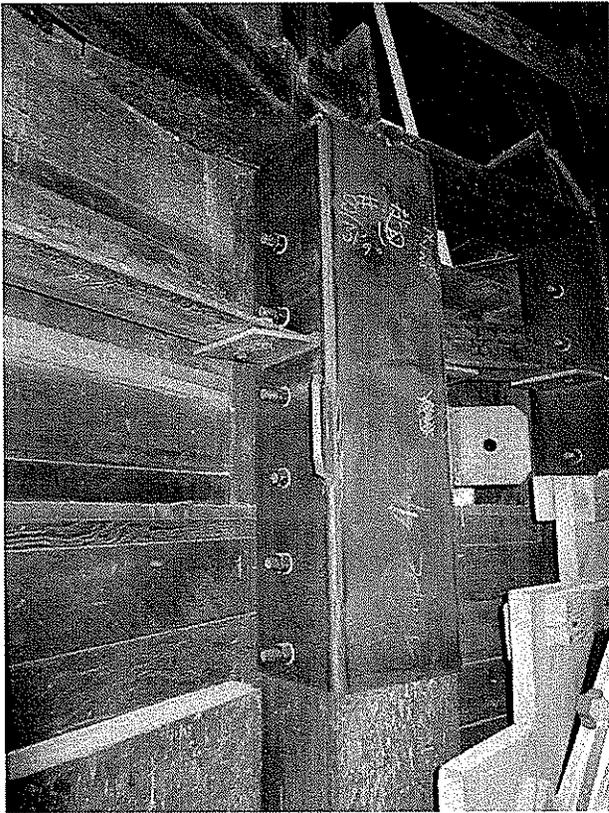
Cupola legs and collar (upside down)



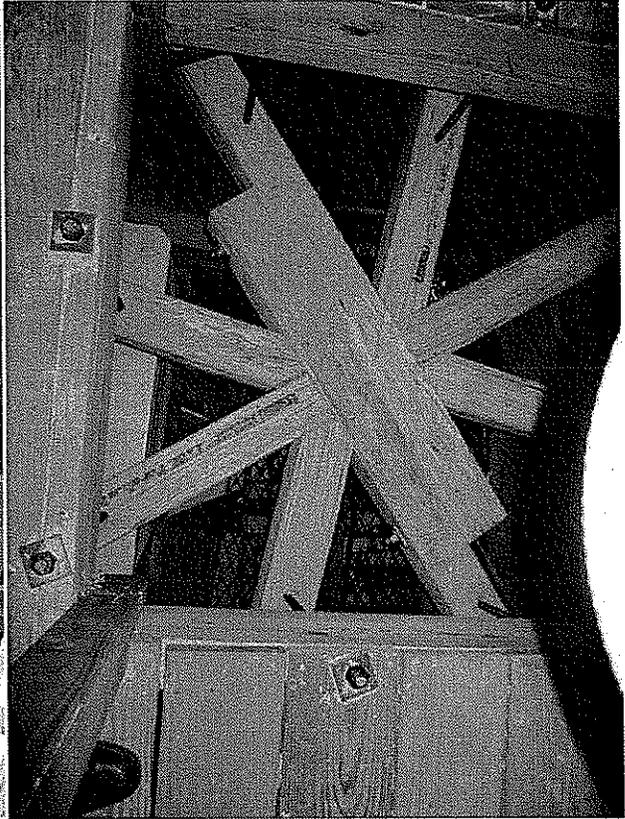
Cupola dome – note peeling lacquer



New attic beam and steel collar in attic



New PSL struts and framing one level below cupola



Steel collars and flanges for tie rod attachment

PSL under carriage for flagpole tube steel anchorage

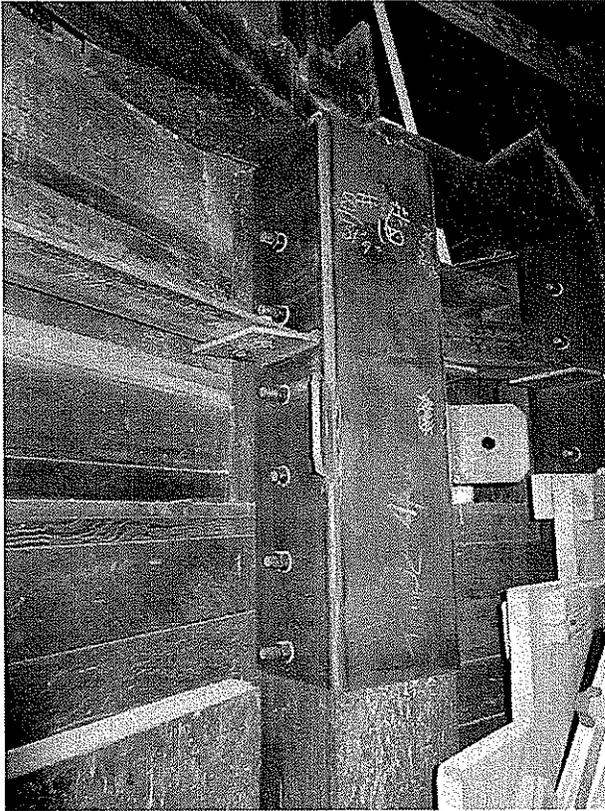
Field Report Prepared By

A handwritten signature in black ink, appearing to read "Patrick Guthrie".

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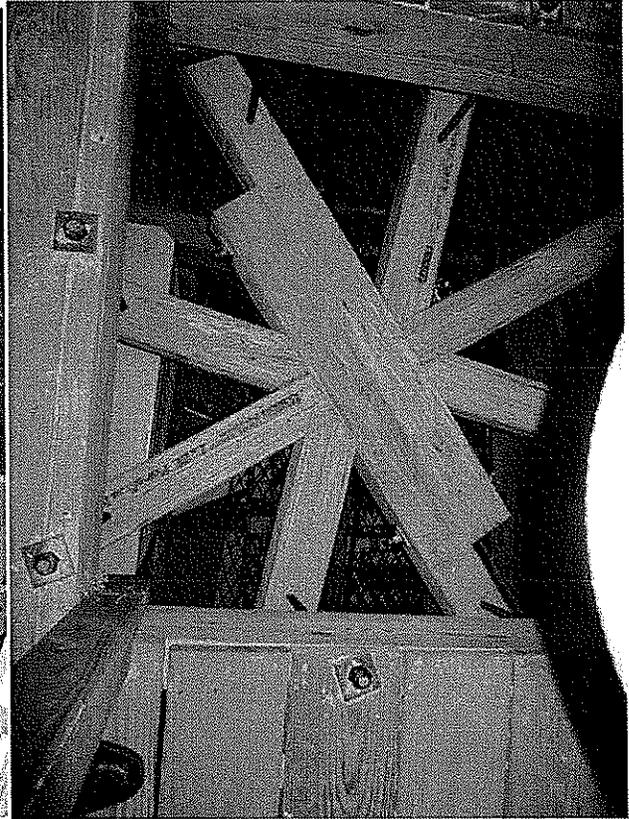
Patrick Guthrie  
Project Architect

New attic beam and steel collar in attic



Steel collars and flanges for tie rod attachment

New PSL struts and framing one level below cupola



PSL under carriage for flagpole tube steel anchorage

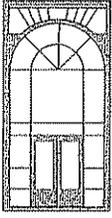
Field Report Prepared By

A handwritten signature in black ink, appearing to read "Patrick Guthrie". The signature is stylized and written over a horizontal line.

Patrick Guthrie  
Project Architect

**REQUESTS FOR DEDICATION  
OF  
ANNUAL TOWN REPORT**

Window  
to the World



Middleborough Public Library  
102 North Main St., Middleborough, MA 02346

Danielle M. Bowker  
Director

February 9, 2012

Middleborough Board of Selectmen  
10 Nickerson Ave.  
Middleborough, MA 02346

Dear Board Members,

I would respectfully request that the 2011 Town Report be dedicated to the memory of Betty Brown. As you all probably know, Betty passed away in January of 2010 and her name had been inadvertently left off the memorial page of last year's report. Betty was the Adult Services and Reference Librarian for 20 years and was an incredible asset to the Library and to the community at large.

I hope that you can give her memory the recognition that is so richly deserved.

Sincerely,

Danielle Bowker  
Library Director.

## **Jacqueline Shanley**

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**From:** Allison Ferreira  
**Sent:** Thursday, February 09, 2012 11:46 AM  
**To:** Jacqueline Shanley  
**Cc:** Caroline R. LaCroix  
**Subject:** Dedication for the Annual Town Report for 2011

The Commission on Disability met last night and voted to request the Board of Selectmen dedicate the Annual Town Report for 2011 to Eileen Gates for her many years of service to the Town of Middleborough.

***Allison J. Ferreira***  
***Town Clerk***  
***Town of Middleborough***  
***20 Centre Street***  
***Middleborough, MA 02346***  
***(508) 946-2415 phone***  
***(508) 946-2308 fax***  
***[afferreira@middleborough.com](mailto:afferreira@middleborough.com)***