

NEW BUSINESS

2-10-14

CURRENT CONSTABLES

TERMS EXPIRE FEBRUARY 28TH EACH YEAR

<u>NAME</u>	<u>BOND EXP. DATE</u>						
Karen A. Blair	May 17, 2014						
Rae A. Costa	Aug 21, 2015						
Margaret C. Carey	March 19, 2015						
James A. Carey	March 19, 2015						
Joseph R. Gallant	October 31, 2015						
Dana L. Galant	March 5, 2015						
Robert Perry	May 9, 2016						

Jacqueline Shanley

From: Jane Kudcey
Sent: Tuesday, February 04, 2014 4:38 PM
To: Jacqueline Shanley
Subject: BOS Feb 10
Attachments: Middleboro_SCR_ContrFY14.docx

Hi Jackie,

Please put me on the agenda on Feb 10.

I am requesting that the Board approve to have the Chair sign the Cooperative Agreement between SRPEDD (Southeastern Regional Planning and Economic Development District) and the Town for technical assistance to the Middleborough At Home (MAH) affordable housing committee to identify and implement zoning tools to promote affordable housing production.

I'm attaching a draft agreement. It's being reviewed right now, so I'll let you know if you need to change it.

Just wanted to get it in before the snow starts!

Thanks,

Jane

**TOWN OF MIDDLEBOROUGH
SOUTH COAST RAIL TECHNICAL ASSISTANCE**

This Cooperative Agreement made as of this _____ day of _____, by and between the Town of MIDDLEBOROUGH and the Southeastern Regional Planning & Economic Development District (SRPEDD);

WITNESS TO:

WHEREAS the Town of Middleborough has requested that SRPEDD work with the town to identify and implement zoning tools to promote affordable housing production.

WHEREAS SRPEDD has agreed to allocate a portion of its South Coast Rail Technical Assistance grant from the Commonwealth of Massachusetts for this purpose; and,

WHEREAS the Town of Middleborough has pledged to act in good faith to adopt and to implement the product that is deemed by both parties to be complete.

NOW, THEREFORE, the parties hereto do mutually covenant and agree as follows:

1. **SCOPE OF SERVICES:** The services to be performed by SRPEDD and the Town of Middleborough under this Cooperative Agreement are detailed in Attachment A.
2. **TIME OF PERFORMANCE:** The services to be performed under the Cooperative Agreement shall commence on December 15, 2013 and all services required hereunder shall be performed on or before December 31, 2014.
3. **PAYMENT:** The total cost of the services to be performed by SRPEDD shall not exceed \$20,000. These funds will come from SRPEDD's South Coast Rail Technical Assistance account and shall be performed at no cost to the Town of Middleborough.

Representing Middleborough:

Representing SRPEDD

Board of Selectmen, Chair

Stephen C. Smith, Executive Director

ATTACHMENT A
Town of Middleborough
South Coast Rail Technical Assistance
Scope of Services

Date Announced: October 16, 2013
Completion Date: December 31, 2014
Technical Assistance: [Maximum of] \$20,000

SUMMARY OF REQUEST

Middleborough requests SRPEDD's assistance with the education of the town on current tools to promote affordable housing, assist with identifying an initiative and assist with its implementation, and assist with the selection of potential sites for development/redevelopment.

WORK PROGRAM

SRPEDD shall complete the following tasks:

1. Educate the town on current tools to promote affordable housing.

- SRPEDD staff will review the current Town of Middleborough Housing Production Plan (HPP) to become familiar with the town's housing needs and strategies for meeting these needs.
- SRPEDD staff will compile information on the state's housing initiatives and its goals for developing 10,000 multi-family housing units per year.
- SRPEDD staff will assist the Middleborough At Home (MAH) committee to become familiar with state housing initiatives and strategies to promote affordable housing.
 - SRPEDD staff will arrange for Department of Housing and Community Development to attend a committee meeting and give an overview of its housing initiatives.
 - SRPEDD staff will review the details of initiative requirements with the MAH so that they can be very familiar with each initiative and understand the benefits and requirements of each.

2. Assist with identification of an initiative and assist with its implementation.

- Review goals of each initiative and implementation requirements to determine which lines up with housing needs of the community.
- Identify which initiative will have the greatest chance of implementation in Middleborough – the “low-hanging fruit”.
- Once MAH determines which initiative with which they would like to progress, SRPEDD staff will assist with the drafting of zoning and/or the completion of program applications as needed.

3. Assist with selection of potential sites for development/redevelopment.

- SRPEDD will provide technical support to the MAH as they identify potential sites. This may include GIS mapping of parcels and related data.

The TOWN OF MIDDLEBOROUGH shall complete the following tasks:

- The Town of Middleborough will arrange meeting time with MAH or their representative(s) and provide meeting locations, create an agenda and post any meetings with the town clerk, as required.
- The Town of Middleborough will provide necessary data as needed from the town.
- The Town of Middleborough will provide a copy of the Middleborough Housing Production Plan to SRPEDD or any current draft that may be underway.

Deliverables:

- State housing initiative information.
- Attendance by DHCD staff person at a MAH meeting.
- Map of potential sites.
- Draft of one zoning bylaw and program application.
- A copy of the electronic version of documents in Microsoft Word and PDF format on cd/dvd.
- Attendance at a maximum of six (6) meetings by SRPEDD staff.

Additional copies of maps and documents are available for the following fees:

11" x 17" color maps:	\$10 each
'D' size (22" x 34") maps:	\$30 each
'E' size (34" x 44") maps:	\$40 each
Documents:	10 cents per page

by a septic system funded by financial assistance from the Town of Middleborough in the sum of up to and not exceeding

Twenty Five Thousand Eight Hundred Sixty Three & .75/100(\$ 25,863.75).
(insert amount in writing) (insert amount in numbers)

The aforesaid property owner(s) shall be responsible to pay the Town of Middleborough for all funds advanced to the owner(s) pursuant to the Betterment Agreement together with interest.

The Betterment Agreement and this Notice shall be subject to the provisions of Chapter 80 of the General Laws relative to the apportionment, division, reassessment and collection of Assessment, abatement and collections of assessments and to interest. The lien for betterment under Chapter 80, the Betterment Agreement and this Notice of Betterment Agreement shall take effect by operation of law on the day immediately following the due date of such assessment or apportioned part of such assessment.

This Notice of Betterment Agreement shall be a betterment under Chapter 80.

Stephen J McKinnon, Chairman

Allin Frawley, Vice Chairman

Ben Quelle

Leilani Dalpe

John M. Knowlton

Board of Selectmen
Town of Middleborough

**Commonwealth of Massachusetts
County of Plymouth**

**On This _____ day of _____ 20_____ before me the
undersigned Notary Public, personally appeared _____, proved
to me through satisfactory evidence of identification which was _____
to be the person whose name is signed on the preceding or attached document, and
acknowledged to me that he/she signed it voluntarily for its stated purpose(s).**

**Signature of Notary
Jacqueline M. Shanley**

**(Seal)
My commission expires:**

MIDDLEBOROUGH POLICE DEPARTMENT

99 NORTH MAIN STREET
MIDDLEBOROUGH, MA 02346

(508) 947-1212

Fax (508) 947-1009



Bruce D. Gates
Chief of Police

February 3, 2014

Board of Selectmen
Town Hall
Middleborough, MA 02346

RE: Police Officer Temporary Waiver

Honorable Board,

Recently the Board voted to appoint 4 recruit Police Officers to fill vacancies. Efforts to secure seats in the upcoming, March, Police Academy resulted in only 3 of the 4 selected being able to attend.

One recruit, Boaz McMahon, has already attended the "reserve" academy which is a shorter version of the full time academy. He had attended the reserve academy in 2010 and has worked since then as an Auxiliary, Special and Seasonal Police Officer for the Middleborough Police Department. The Municipal Police Training Committee allows a "temporary waiver" for 270 days from attending the full-time police academy if a candidate has the qualifications McMahon does. McMahon could start working now and attend the September police academy. This has been done previously with other recruits also.

I would recommend the Board vote to sign the petition to the Massachusetts Police Training Council to exempt Boaz McMahon from the statutory training requirements for police officers.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Bruce Gates".

Bruce Gates
Chief of Police

C/c Charles Cristello
Town Manager

MIDDLEBOROUGH POLICE DEPARTMENT

99 NORTH MAIN STREET
MIDDLEBOROUGH, MA 02346

(508) 947-1212

Fax (508) 947-1009



Bruce D. Gates
Chief of Police

February 3, 2014

Board of Selectmen
Town Hall
Middleborough, MA 02346

RE: Surplus Vehicle

Honorable Board,

A 2008 Ford Crown Victoria VIN# 2FAFP71V58X179213 was rear ended and totaled by the Insurance Company 2 years ago. We kept this vehicle for engine, transmission and other parts. We have used about all the useable parts from it since, and would like it declared surplus property so we can bring it to the scrap yard.

I would recommend the Board vote to declare this vehicle as surplus property.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Bruce Gates". The signature is written in black ink and is positioned above the printed name and title.

Bruce Gates
Chief of Police

C/c Charles Cristello
Town Manager

MIDDLEBOROUGH POLICE DEPARTMENT

99 NORTH MAIN STREET

MIDDLEBOROUGH, MA 02346

(508) 947-1212

Fax (508) 947-1009



Bruce D. Gates
Chief of Police

February 3, 2014

Board of Selectmen
Town Hall
Middleborough, MA 02346

Re: Reappointment of Auxiliary Police Officers for the year 2014

Honorable Board:

Attached please find a list of Auxiliary Police Officers which has been forwarded to me by Sergeant Corey Mills, Auxiliary Police Coordinator, recommending they be reappointed for the appointment year 2014.

Based on the request I recommend the individuals on the attached be reappointed as Auxiliary Police Officers.

Respectfully submitted,

A handwritten signature in cursive script that reads "Bruce Gates".

Bruce Gates
Chief of Police

To: Chief Bruce Gates

From: Sgt. Corey Mills

Date: January 7, 2014

Re: Auxiliary Police Officers

Chief, I am submitting the following names to serve on the Auxiliary Police for the Town of Middleborough.

Andrade, George

Beadling, Adam

Blanchette, Douglas

Bliss, Stephen

DeRochea, Bryan

Ferdinand, William

Foster, Mark

Foye, Matthew

Irish, Bryant

Johnson, Michael

Keaney, Anthony

Lee, Wayne

Lemieux, Charles

Meleski, Raymond

Mills, Patrick

Newton, Daniel

Poudrier, Barry

Sederquist, Andrew

Stephanian, Robert

Vanderzeyde, Kurt

Comeau, William

Trocki, Zachary

Respectfully submitted,



Sergeant Corey Mills

MIDDLEBOROUGH POLICE DEPARTMENT

99 NORTH MAIN STREET

MIDDLEBOROUGH, MA 02346

(508) 947-1212

Fax (508) 947-1009



Bruce D. Gates

Chief of Police

February 3, 2014

Board of Selectmen
Town Hall
Middleborough, MA 02346

Re: Appointment of Special Police Officers

Honorable Board:

I respectfully request that the below listed individuals be appointed as Special Police Officers for the Town of Middleborough for the year 2014

Retired Special Officers

Armanetti, Charles
Forcier, Wilfred
Rose, Paul
Shanks, David
Whitman, Bruce

Bettencourt, John
Mackiewicz, Benjamin
Russell, Gary
Swift, Clyde

Costa, Ronald
Mackiewicz, David
Schofield, Steven
Thayer, Gerald

Special Officers

Andrade, George
DeRochea, Bryan
Foye, Matthew
Keaney, Anthony
McMahon, Boaz
Newton, Daniel
Vanderzeyde, Kurt

Blanchette, Douglas
Ferdinand, William
Irish, Bryant
Lee, Wayne
Meleski, Raymond
Sederquist, Andrew

Bliss, Stephen
Foster, Mark
Johnson, Michael
Lemieux, Charles
Mills, Patrick
Stephanian, Robert

Respectfully submitted,

A handwritten signature in cursive script that reads "Bruce Gates".

Bruce Gates
Chief of Police

MIDDLEBOROUGH POLICE DEPARTMENT

99 NORTH MAIN STREET
MIDDLEBOROUGH, MA 02346

(508) 947-1212

Fax (508) 947-1009



Bruce D. Gates
Chief of Police
February 3, 2014

Board of Selectmen
Town Hall
Middleborough, MA 02346

Re: Annual Appointments for Agents for Liquor Establishments

Honorable Board:

I recommend each of the individuals listed be reappointed to the positions so stated in this communication.

AGENTS FOR LIQUOR ESTABLISHMENTS

Bruce D. Gates

Dennis F. Amaral
Peter J. Andrade
Steven T. Avelino
Deborah A. Batista
Todd K. Bazarewsky
David A. Beals
Jeffrey M. Brown
Alan J. Cunningham
Kristopher S. Dees
Jerry J. Donahue
Nathan J. Ferbert
Robert D. Ferreira, Jr.

John H. Graham
John R. Guenard
Richard W. Harvey, Jr.
Robert W. Lake
Angelo J. Lapanna, Jr.
Michael P. Lonergan
Boaz S. McMahon
Mark E. Meaney
Terry M. Meleski
Corey P. Mills
Kevin A. Nardi
Timothy G. Needham

Stephen R. Nelson
Joseph M. Perkins
Scott R. Phillips
Mark A. Pontes
Zachary C. Porter
Robert B. Rullo, Jr.
Simonne M. Ryder
Bradley A. Savage
Gregory E. Trask
Steven Valerio
Peter J. Vanasse
Stephen Verhaegen

Respectfully submitted,


Bruce Gates
Chief of Police

November 12, 2013

Mr. Charles J. Cristello
Town Manager
Middleborough Town Hall
10 Nickerson Avenue
Middleborough, MA 02346

**RE: Owner's Project Management Services
Middleborough Water Pollution Control Facility Upgrade
Pilot Testing Invoice #3: September 2013**

Dear Mr. Cristello:

As requested, Environmental Partners Group Inc. has reviewed the invoice submitted by Wright Pierce (WP) for services provided in September 2013.

Environmental Partners has reviewed the invoice and the progress on the tasks during this period. During this period, WP focused on completing the pilot testing of three different filter systems. The performance data and reports are being reviewed and the findings will be included as part of the conceptual design report deliverable, which is part of the Schematic Design Phase.

In our opinion, the invoice is commensurate with progress on the specific tasks shown in the invoice breakdown.

Environmental Partners recommends that the invoice be paid in full.

If you have any questions or require additional information, please do not hesitate to contact me at pcm@envpartners.com or (617) 657 0276.

ENVIRONMENTAL PARTNERS GROUP, INC.


Paul C. Millett, P.E.
Project Manager

Attachments:

WP Invoice September 2013. #91051



Water
Wastewater
Infrastructure

Town of Middleborough
Middleborough Town Hall
10 Nickerson Avenue
Middleborough, MA 02346

Invoice # : 91051
Project : 12760
Phase : D
Project Name : Middleborough, MA WPCF Upgrade
Invoice Date : Oct-29-2013

Attention: Charles Cristello, Town Mgr.

For Professional Services Rendered for the Period Aug-31-2013 To Sep-27-2013

RELATED TO: Pilot Testing
REFERENCE: Contract dated May 13, 2013.

Total Project Fee Authorized	114,306.00
Percent Complete as of 9/27/2013	<u>62.00</u>
Fee Earned To Date	70,869.72
Less Previous Billings	51,437.70
Amount Due this Invoice	<u>19,432.02</u>

BILLING RECAP

Previous Billings	51,437.70
Current Billing Amount	19,432.02
Fee Earned To Date	<u>70,869.72</u>
Amount Received	0.00
Balance Due	<u>70,869.72</u>

Invoices are due upon receipt. If not paid by Nov-29-2013, interest will be computed at the rate stated in the agreement.

CC: Jon W. Hume

Middleborough - Water Pollution Control Facility (WPCF) - Pilot Testing Services
Wastewater Engineering Services (Wright-Pierce Project # 12760 Phase D)
Work Progress by Task

Period: August 31 through September 27, 2013

Task No	Task Description	Total Fee	% Complete This period	Fee Earned This Period	Overall % Complete	Overall Fee Earned	Comments
3.A PILOT TESTING SERVICES		\$114,306	17%	\$ 19,432	62%	\$ 70,869	
3.A.1	Conduct meetings with plant staff		0%	-	100%	-	
3.A.2	Develop Pilot Testing Protocol		0%	-	100%	-	
3.A.3	Coordinate with three disc manufacturers		5%	-	95%	-	
3.A.4	Work with WPCF staff to identify location. Plant staff to assist with set-up of pilot units.		0%	-	100%	-	
3.A.5	Coordinate with plant staff to provide coagulant (Ferric Chloride)		0%	-	100%	-	
3.A.6	Perform Periodic Site Visits During Pilot Testing		0%	-	100%	-	
3.A.7	Review Pilot Test Data and Performance Reports		25%	-	75%	-	
3.A.8	Develop a Technical Memorandum to summarize the pilot testing		10%	-	35%	-	
Total:		\$ 114,306	17%	\$ 19,432	62%	\$ 70,869	<i>Wright-Pierce 27-Sep-2013</i>

November 12, 2013

Mr. Charles J. Cristello
Town Manager
Middleborough Town Hall
10 Nickerson Avenue
Middleborough, MA 02346

**RE: Owner's Project Management Services
Middleborough Water Pollution Control Facility Upgrade
Designer Invoice #3: September 2013**

Dear Mr. Cristello:

As requested, Environmental Partners Group Inc. (EPG) has reviewed the invoice submitted by Wright Pierce (WP) for services provided in September 2013.

Environmental Partners has reviewed the invoice and the progress on the tasks during this period. During this period, WP focused on advancing the Schematic Design Phase, selection and sizing of the major process equipment, preparation of an estimate of probable construction costs, and preparation of the Conceptual Design Report. This report was submitted to the town and EPG on September 20 for review.

In our opinion, the invoice is commensurate with progress on the specific tasks shown in the invoice breakdown.

Environmental Partners recommends that the invoice be paid in full.

If you have any questions or require additional information, please do not hesitate to contact me at pcm@envpartners.com or (617) 657 0276.

ENVIRONMENTAL PARTNERS GROUP, INC.


Paul C. Millett, P.E.
Project Manager

Attachments:

WP Invoice September 2013. #91050

**Town of Middleborough
Middleborough Town Hall
10 Nickerson Avenue
Middleborough, MA 02346**

**Invoice # : 91050
Project : 12760
Phase : A
Project Name : Middleborough, MA WPCF Upgrade
Invoice Date : Oct-29-2013**

Attention: Charles Cristello, Town Mgr.

For Professional Services Rendered for the Period Aug-31-2013 To Sep-27-2013

RELATED TO: Schematic Design
REFERENCE: Contract dated May 13, 2013.

Total Project Fee Authorized	409,046.00
Percent Complete as of 9/27/2013	<u>26.00</u>
Fee Earned To Date	106,351.96
Less Previous Billings	77,718.74
Amount Due this Invoice	<u>28,633.22</u>

BILLING RECAP

Previous Billings	77,718.74
Current Billing Amount	28,633.22
Fee Earned To Date	<u>106,351.96</u>
Amount Received	0.00
Balance Due	<u>106,351.96</u>

Invoices are due upon receipt. If not paid by Nov-29-2013, interest will be computed at the rate stated in the agreement.

CC: Jon W. Hume

**Middleborough - Water Pollution Control Facility (WPCF) Upgrade
Wastewater Engineering Services (Wright-Pierce Project # 12760 Phase A)
Work Progress by Task**

Period: August 31 through September 27, 2013

Task No	Task Description	Total Fee	% Complete This period	Fee Earned This Period	Overall % Complete	Overall Fee Earned	Comments on Work Performed
1.0 SCHEMATIC DESIGN PHASE		409,046	7%	28,633	26.0	106,351	
1.A.1	Meetings		0%	-	50%	-	
1.A.2	Confirm Site Layout and Access Road		0%	-	10%	-	
1.A.3	Confirm Layout of all Site Utilities		10%	-	35%	-	
1.A.4	Prepare Preliminary layout of 5-stage Bardenpho		0%	-	50%	-	
1.A.5	Evaluate Option 2 - Converting Primary Clarifiers		10%	-	100%	-	
1.A.6	Complete Building Code Review		0%	-	10%	-	
1.A.7	Confirm Preliminary Room Sizes and Architectural them for buildings		0%	-	25%	-	
1.A.8	Prepare revised building layouts (hand sketches, sections, elev, equipment layouts) for 1,500 sq. ft building		0%	-	10%	-	
1.A.9	Complete selection and size of all major process equipment (screenings, grit removal, clarifiers, aeration basins, filters, disinfection, sludge handling, odor control, etc.)		15%	-	45%	-	
1.A.10	Prepare Process Control narratives		0%	-	0%	-	
1.A.11	Confirm building ventilation and A.C. requirements		0%	-	0%	-	
1.A.12	Confirm building H.V.A.C. and fire protection/ sprinkler requirements		0%	-	0%	-	
1.A.13	Determine facility potable water, non-potable water concepts		0%	-	0%	-	
1.A.14	Confirm Building and Facility Structural requirements		0%	-	0%	-	
1.A.15	Develop P&ID for each treatment process		5%	-	5%	-	
1.A.16	Prepare a facility SCADA system schematic		0%	-	0%	-	
1.A.17	Confirm Preliminary Electrical Loads and Voltages and modify one-line diagram		0%	-	0%	-	
1.A.18	Prepare a Security Plan		0%	-	0%	-	
1.A.19	Prepare a Conceptual Plan for Radio & Telephone		0%	-	0%	-	
1.A.20	Prepare an Estimate of Probably Construction Cost		15%	-	15%	-	
1.A.21	Prepare a Schematic Design Report (Conceptual Design Report)		25%	-	50%	-	
1.A.22	Attend one two-day value engineering workshop with OPM		0%	-	0%	-	
1.A.23	Attend one day workshop with Client and OPM		0%	-	0%	-	
1.A.24	Revised the Schematic Design Report based on workshop		0%	-	0%	-	
Total:		409,046	7%	28,633	26%	106,351	<i>Wright-Pierce 27-Sep-2013</i>

October 18, 2013
W-P Project No. 12760

Mr. Paul C. Millett
Environmental Partner's Group, Inc.
Town of Middleborough - Owner's Project Manager
1900 Crown Colony Drive
Suite 402
Quincy, MA 02169

Subject: Middleborough, Ma- Water Pollution Control Facility (WPCF) Upgrade
Wright-Pierce September 2013 Invoices

Dear Paul:

Please find the attached summary of progress completion and accompanying invoices for engineering services completed through September 2013 related to the Middleborough WPCF Upgrade. A brief summary of the work completed for each of the three phases is summarized below:

Middleborough WPCF Upgrade – Wright Pierce Project #12760 Phase A

- Task 1.A.3. – Site Utilities
 - Continued to confirm evaluate/investigate site utilities

- Task 1.A.5 – Option 2 – Converting Primary Clarifiers
 - Finalized the hydraulic analysis to determine if Option #2 was feasible.
 - Developed information and additional details of the evaluation to be included in the Conceptual Design Memorandum.
 - Completed analysis and provide recommendation to keep primary clarifiers as primary clarifiers

- Task 1.A.9. – Complete Selection and Size of all Major Process Equipment
 - Obtained information and additional details for the upgrade to the pretreatment facilities including screenings and grit removal.
 - Obtained information and additional details for the upgrade to the primary clarifiers.
 - Obtained information and additional details for the upgrade to the secondary clarifiers.
 - Continued to evaluate the size and locations for the new chemical feed systems (polymer, ferric, sodium hypochlorite, sodium bisulfite).
 - Obtained information and additional details for the upgrade to the tertiary treatment systems.
 - Obtained budgetary cost information from UV manufactures.



- Continued to evaluate the size and locations for new sludge dewatering equipment including the rotary screw press, rotary drum press and belt filter presses.
- Task 1.A.20. – Prepare an Estimate of Probably Construction Cost
 - During this period we developed an estimate of the probable construction cost based on our Conceptual Design Report.
- Task 1.A.21. – Prepare Schematic Design Report
 - On September 20, 2013 we submitted our Conceptual Design Report (CDR) to the Town/OPM for review. The CDR incorporated our conceptual ideas and recommendations for moving forward, following our conceptual level review of the January 2013 WPCF Upgrades Draft Preliminary Report.

Middleborough WPCF Pilot Testing – Wright Pierce Project #12760 Phase D

- Task 3.A. – Pilot Testing
 - Meetings – Conducted meetings with vendors to review the pilot testing results and data.
 - Coordinated payment and other logistics with vendors and testing laboratory.
 - Reviewed pilot testing data and performance reports from vendors.
 - Developed a technical memorandum to summarize the pilot testing data.

We appreciate the opportunity to work with EPG and the Town on this important project. Please feel free to contact me on my direct line if you have any questions at (978) 416-8030.

Very truly yours,

WRIGHT-PIERCE

Jon W. Hume, P.E.
Project Manager

Memorandum

To: Middleborough Board of Selectmen
Charles Cristello, Town Manager

From: Roseli S. Weiss, Ed. D., Superintendent
Kathleen C. Piatelli, Director of Business & Finance

Date: February 5, 2014

Re: MSBA – Statement of Interest(s)

The window for submitting applications to the Massachusetts School Building Authority (MSBA) is now open. This is the first step in applying for a reimbursement grant for school building renovation or repair projects.

The MSBA sponsors two programs, Accelerated Repair and the Core Program. The Accelerated Repair Program is for the repair or replacement of roofs, windows or boilers in an otherwise structurally sound facility. The application deadline for the Accelerated Repair Program is Friday, February 14, 2014. The Core Program is primarily for projects beyond the scope of the Accelerated Repair Program including extensive repairs, renovations, additions/renovation, and new school construction.

Two years ago, with the funding of a Town Meeting Article, we were able to participate in the Accelerated Repair Program for the replacement of windows at Mary K. Goode Elementary School. This project was budgeted for \$500,000 with a reimbursement rate of 54.79%. For the Core Program, this will be our sixth consecutive year submitting an SOI for Middleborough High School.

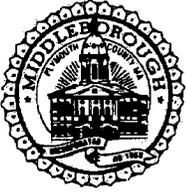
A vote of the School Committee and the Board of Selectmen is required to allow the Superintendent to submit a Statement of Interest (SOI - the application). Attached please find the follow SOIs the School Department is intending on submitting during this year's application process:

1. Accelerated Repair Program – Boiler Replacement at Mary K. Goode Elementary School
2. Accelerated Repair Program – Boiler Replacement at Nichols Middle School
3. Accelerated Repair Program – Roof Replacement at Memorial Early Childhood Center
4. Core Program – High School renovation project

The three repair projects listed above are on this year's funding request that has been submitted to the Capital Planning Committee.

We are requesting the Board's vote of approval for the four (4) Statements of Interest attached. The text from each "Form of Vote" and approval vote has to be read and recorded into the minutes of the meeting.

Thank you for your support.



MIDDLEBOROUGH PUBLIC SCHOOLS

FLORA M. CLARK ADMINISTRATION BUILDING, 30 FOREST STREET
MIDDLEBOROUGH, MASSACHUSETTS 02346
Telephone 508-946-2000

Roseli S. Weiss, Ed.D.
Superintendent of Schools

Kathleen C. Piatelli
Director of Business and Finance

Form of Vote

Resolved: Having convened in an open meeting on February 10, 2014, the Board of Selectmen for the Town of Middleborough, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent, Roseli S. Weiss, Ed.D., to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 10, 2014 for the Middleborough High School located at 71 East Grove Street which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future to

Priority # 2 - *Elimination of existing severe overcrowding.*

Our current facility restricts our ability to fulfill our mission. Constraints involve space, equipment and technology. The classroom environment has changed. In an effort for us to provide a 21st century learning environment we have converted three (3) classrooms into computer labs. There are eight (8) classrooms which have been taken over for specialized instruction; Special Education programs, Alternative High School, Severe Special Education classrooms and the LINKS Program. This leaves us with eleven (11) less instructional classrooms.

Priority #3 - *Prevention of the loss of accreditation.*

A Commission visit in April 2013 prompted the New England Association of Secondary Schools and Colleges to place Middleborough High School on warning status for facility based issues.

Priority #5 – *Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility. The present boiler system is original equipment that was installed when the schoolhouse opened in 1971. Despite on-going maintenance to maintain the current system, a modernization of this nearly 40 years' old technology will result in significant efficiencies and cost savings. Single pane, original windows in 25% of the building result in rain and wind coming into the classrooms. The original ventilation system is inadequate, loud and obtrusive. The electrical capacity is inadequate to provide a 21st century learning environment. There is a lack of power, outlets and data drops throughout the whole building.*

Priority #7 – *Replacement of or addition to obsolete buildings in order to provide for a full range of programs consistent with state and approved local requirements.*

Our accreditation warning includes concerns with antiquated science labs, high class sizes and inadequate space for health services, conferences with parents, and storage. An addition may provide for immediate storage and meeting concerns but will not address the structural deficiencies we face in bringing a 21st century learning environment to our students.

and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an

application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Town of Middleborough to filing an application for funding with the Massachusetts School Building Authority.

CERTIFICATIONS

The undersigned hereby certifies that, to the best of his/her knowledge, information and belief, the statements and information contained in this Statement of Interest and attached hereto are true and accurate and that this Statement of Interest has been prepared under the direction of the district school committee and the undersigned is duly authorized to submit this Statement of Interest to the Massachusetts School Building Authority. The undersigned also hereby acknowledges and agrees to provide the Massachusetts School Building Authority, upon request by the Authority, any additional information relating to this Statement of Interest that may be required by the Authority.

Board of Selectman Chair

School Committee Chair

Superintendent

Stephen J. McKinnon

Richard Gillis

Roseli S. Weiss, Ed.D.

(signature)
Date _____

(signature)
Date _____

(signature)
Date _____



MIDDLEBOROUGH PUBLIC SCHOOLS

FLORA M. CLARK ADMINISTRATION BUILDING, 30 FOREST STREET
MIDDLEBOROUGH, MASSACHUSETTS 02346
Telephone 508-946-2000

Roseli S. Weiss, Ed.D.
Superintendent of Schools

Kathleen C. Piatelli
Director of Business and Finance

FORM OF VOTE

Resolved: Having convened in an open meeting on February 10, 2014, the Board of Selectmen for the Town of Middleborough, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent, Roseli S. Weiss, Ed.D., to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 10, 2014 for the Mary K. Goode Elementary School located at 31 Mayflower Avenue, Middleborough which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future to

Priority #5-Accelerated Repair Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility.

Mary K. Goode Elementary Schools requires the replacement of a boiler that has had sections replaced this past year. Boiler technicians have suggested replacing the boiler with two smaller more energy efficient units that would also offer redundancy.

and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Town of Middleborough to filing an application for funding with the Massachusetts School Building Authority.

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Board of Selectman Chair

School Committee Chair

Superintendent

Stephen J. McKinnon

Richard Gillis

Roseli S. Weiss, Ed.D.

(signature)

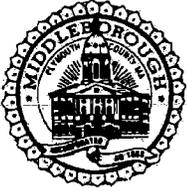
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Date



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Telephone 508-946-2000

Roseli S. Weiss, Ed.D.
Superintendent of Schools

Kathleen C. Piatelli
Director of Business and Finance

FORM OF VOTE

Resolved: Having convened in an open meeting on February 10, 2014, the Board of Selectmen for the Town of Middleborough, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent, Roseli S. Weiss, Ed.D., to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 10, 2014 for the John T. Nichols, Jr. Middle School located at 112 Tiger Drive, Middleborough which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future to

Priority #5 –Accelerated Repair Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility.

John T. Nichols, Jr. Middle School requires the replacement of two (2) boilers. Repairing these boilers is not possible because the manufacturer no longer produces the replacement sections to these boiler units.

and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Town of Middleborough to filing an application for funding with the Massachusetts School Building Authority.

CERTIFICATIONS

The undersigned hereby certifies that, to the best of his/her knowledge, information and belief, the statements and information contained in this Statement of Interest and attached hereto are true and accurate and that this Statement of Interest has been prepared under the direction of the district school committee and the undersigned is duly authorized to submit this Statement of Interest to the Massachusetts School Building Authority. The undersigned also hereby acknowledges and agrees to provide the Massachusetts School Building Authority, upon request by the Authority, any additional information relating to this Statement of Interest that may be required by the Authority.

Board of Selectman Chair

School Committee Chair

Superintendent

Stephen J. McKinnon

Richard Gillis

Roseli S. Weiss, Ed.D.

(signature)

Date _____

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Telephone 508-946-2000

Roseli S. Weiss, Ed.D.
Superintendent of Schools

Kathleen C. Piatelli
Director of Business and Finance

FORM OF VOTE

Resolved: Having convened in an open meeting on February 10, 2014, the Board of Selectmen for the Town of Middleborough, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent, Roseli S. Weiss, Ed.D., to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 10, 2014 for the Memorial Early Childhood Center located at 219 North Main Street, Middleborough which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future to

Priority #5 – Accelerated Repair Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility.

Memorial Early Childhood Center was renovated in 2007 and the original slate roof was repaired to keep with the character of the building. Pieces of slate are becoming dislodged and falling off. Replacing this roof with a different product, possibly a faux slate to keep with the character of the building or a traditional roof product is warranted.

and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Town of Middleborough to filing an application for funding with the Massachusetts School Building Authority.

CERTIFICATIONS

The undersigned hereby certifies that, to the best of his/her knowledge, information and belief, the statements and information contained in this Statement of Interest and attached hereto are true and accurate and that this Statement of Interest has been prepared under the direction of the district school committee and the undersigned is duly authorized to submit this Statement of Interest to the Massachusetts School Building Authority. The undersigned also hereby acknowledges and agrees to provide the Massachusetts School Building Authority, upon request by the Authority, any additional information relating to this Statement of Interest that may be required by the Authority.

Board of Selectman Chair

School Committee Chair

Superintendent

Stephen J. McKinnon

Richard Gillis

Roseli S. Weiss, Ed.D.

(signature)

Date

(signature)

Date

(signature)

Date