MINUTES

for approval on 11/14/16

Middleboro Board of Selectmen **October 24, 2016**
Meeting Minutes

Chairman Stewart opened the meeting at 7:05 PM by inviting those in attendance to join in the Pledge of Allegiance.

In attendance were: Selectmen A. Frawley, L. Dalpe, J. Knowlton and S. McKinnon and D. Stewart; Town Manager R. Nunes and Executive Assistant, Colleen Lieb.

UNANTICIPATED
Brian Giovanoni, 89 Rocky Meadow, asked about the OCED position and when it would be posted. Bob Nunes, Town Manager, explained that the position was posted in the Town Clerk's office and advertised on three occasions on the MMA website. He offered that the position was offered to a candidate; they accepted and start on Monday, October 31st.

ANNCOUNCMENTS AND RECOGNITIONS
There was discussion on the early voting and how it will be available for residents from now until November 4th. Early voting is available on Saturday, October 29th from 9 AM to 1 PM at the Town Clerk's Office.

It was noted that Truck or Treat is going to be held in the Town Hall Parking lot on Monday, October 31st starting at 6 PM.

Selectman McKinnon referenced the upcoming SRPEDD meeting and asks that anyone who has questions they wanted asked at the meeting to send them to him.

Selectman Dalpe thanked the Cultural Council for the grant funds. She spoke about the last few Ghost Tours that are upcoming and the event to be held on October 31st at the Oliver House.

Paulette Lilla, Middleborough on the Move, announced that they will be having the Holiday Shoppe at 31 Center Street, starting on the 17th of November and that it will include the "Shop Local" weekend. There is room for 30 vendors each day and they are currently accepting applications.

MINUTES
Upon motion made by Selectman McKinnon and seconded by Selectman Dalpe, the Board voted unanimously to approve the October 17, 2016 minutes as amended.

WARRANTS
Upon motion made by Selectman Dalpe and Seconded by Selectman McKinnon, the Board voted unanimously to authorize the Chairman, or designee, to sign the Warrants for weeks ending 10/29/16 and 11/05/16.

NEW BUSINESS

Garrett Perry, Park Commission Chairman and Fran Cass, Park Superintendent were present for the discussion. Mr. Perry spoke about the two lots that are very close and/or adjacent to the park land. Mr. Perry and Mr. Cass both speak about the limited parking for large events that are held at the Park. They would like to just make the Selectmen aware that they are indeed interested in these two additional parking lots. Mr. Cass spoke about the potential use for each of the proposed parking lots and noted that he will get back to the Board with the size of the lots and what the value of the properties are. Selectman Knowlton suggests working with the Friends of the Park Department to get them behind fundraising for this cause.

Upon motion made by Selectman Frawley and seconded by Selectman Dalpe, the Board voted unanimously, to sign the Oliver Estate Renovation Bid Package contingent upon incorporating Town Counsel's comments and correcting the dates.

Upon motion made by Selectman Dalpe and seconded by Selectman Frawley, the Board voted unanimously, to appoint Evelyn Pupek and Wendy Wiksten to the Council on Aging Board each for three year terms to expire June 30, 2019.

Upon motion made by Selectman Dalpe and seconded by Selectman McKinnon, the Board voted unanimously, to recognize Connie Pennington's 100-year birthday and issue a citation.

Upon motion made by Selectman Dalpe and seconded by Selectman McKinnon, the Board voted unanimously, to approve the request for the 57th Annual Christmas Parade, authorize a parking ban from Everett Square and down Centre Street, the use of a fire engine on Saturday November 26th with a rain/snow date of Sunday November 27 2016 beginning at 1pm and to approve the presented parade route.

Upon motion made by Selectman McKinnon and seconded by Selectman Dalpe, the Board voted unanimously, to approve the 3rd Annual Tim's Homerun 5k Walk/run event at 9 AM on Sunday, April 23, 2017 beginning and ending at the Middleborough Little League Complex at 50 East Grove Street with all participants off the roads by 10 AM and approve the proposed course map as presented.

Upon motion made by Selectman McKinnon and second by Selectman Dalpe, the Board voted four in favor and one abstention, to appoint Allin Frawley, Cynthia Gendron and Cory Leeson as Volunteer Observers for the Middleborough-Lakeville Herring Fishery Commission for a one year term to expire September 30 2017.

Upon motion made by Selectman McKinnon and seconded by Selectman Dalpe, the Board voted four in favor and one abstention, to appoint David Lemmo as a Volunteer Fish Warden for the Middleborough-Lakeville Herring Fishery Commission for a three year term to expire September 30, 2019.

Upon motion made by Selectman Dalpe and seconded by Selectman McKinnon, the Board voted unanimously to approve a Common Victualler License for Nellie Rose Restaurant LLC, 444 Centre Street, Middleborough..

Upon motion made by Selectman Dalpe and seconded by Selectman McKinnon, the Board voted to authorize Town Counsel to agree "up to $400,000" on the Mortgage Subornation that was approved at the previous meeting.

HEARINGS MEETING AND LICENSES

Discussion/Presentation of the Market Analysis Report for Downtown

Patrick Landis, Ginny Landis and Paulette Lilla were present for the discussion. Mr. Landis reviewed a power point presentation that highlights the Market Analysis Report.

Selectman Dalpe talks about leading by example and noted that the Tourism Committee has been utilizing the vacant space in the Bank Building in order to help draw interested in that part of the building. There was a brief discussion on the parking and a directory of the downtown attractions.

Selectman Frawley suggested that the new OECD Administrator receive a copy of this. He discussed the importance that perception that the Town is not open to business is false. That the Town, in fact, goes out of its way to be as friendly as possible to businesses. He explained that he does realize that it will take time to change the perception of the downtown. There are a lot of empty storefronts and he talked about how the change in the downtown starts with each one of us shopping local instead of going someplace else.

Mr. Nunes spoke about the Market Analysis & Business district and the discussion he had with the newly hired OECD Director. There was reference to the parking and roadway resurfacing that has been done and it was noted that the striping is going to be done in a few weeks. He explained that his plan is to continue with infrastructure repairs and the fixing the sidewalks in the center of Town in the next year. There was a brief discussion on banners for the poles in Town similar to other downtowns.

Chairman Stewart opened the meeting up for public comment.

Brian Giovanoni, asked about the Room and Meals Tax which goes into the General Fund he suggested budgeting in to the fiscal year signs for the downtown area. The suggestion of "Welcome to Middleborough" signs are discussed.

Public Hearing – Earth Removal Permit application made by Foresite Engineering, Inc., for property located at 375 Wareham Street, Map 073, Lots 5813 (continued from 9/26/16)

Upon motion made by Selectman Dalpe and seconded by Selectman McKinnon, the Board voted unanimously to continue the hearing for 375 Wareham Street, Earth Removal Application to Monday, November 21, 2016 at 7:35 PM.

TOWN MANAGER REPORT
Bob Nunes reviewed his Economic Development Monthly Report. He spoke about the Town Hall Annex and how the students from Bristol Plymouth HVAC met with the Building Inspector and took a look at the space. They are going to review and come back with a recommendation on how to fix the problem with the air conditioning. Mr. Nunes explained that he isn't going to renew with the Real Estate Agent at this point for leasing the Bank Space, until the air system is fixed. He spoke about the Project Review Committee and the 170,000 square foot expansion at Ocean Spray and the Ja-Mar Farms project.

CORRESPONDENCE
#2 – Selectman McKinnon spoke about the early voting in the Town Clerk's Office and the grant received for this service which is paid by the State.

#1 – Selectman McKinnon spoke about the upcoming Fall Conference Information.

#4 – Selectman Dalpe noted that the Friends of the Middleborough Cemeteries will be holding a Civic Photo Gallery Reception on October 25, 2106 and the exhibit that will be opening in the Town Hall of the newly cleaned headstones.

#3 – Selectman Knowlton spoke about the correspondence received on the Middleborough Housing Initiative. Bob Nunes noted that they will be making a presentation at the next meeting.

EXECUTIVE SESSION
Upon motion made by Selectman Dalpe and seconded by Selectman McKinnon, the Board voted to enter into Executive Session at 8 PM, not to return to Open Session, to discuss Collective Bargaining, AFSCME Local 1700 and discuss pending litigation as both issues would have a detrimental effect if they were done in Open Session. Polled vote: Selectmen A. Frawley - Aye, Selectman L. Dalpe - Aye, Selectman J. Knowlton – Aye, Selectman S. McKinnon - Aye and Selectman D. Stewart - Aye

ADJOURMENT
The meeting adjourned from Executive Session at 8:40 PM.

Respectfully submitted by,

Colleen M. Lieb, Executive Assistant
MIDDLEBOROUGH BOARD OF SELECTMEN