ANNOUNCEMENTS
11-29-10

LEONARD E. SIMMONS
SENIOR MULTI-SERVICE CENTER
Middleborough Council On Aging
558 Plymouth Street, Middleborough, MA 02346

Andrea M. Priest
Executive Director
508-946-2490
508-946-2489 (FAX)
508-946-4446 (TDD)

To: Board of Selectmen
From: Andrea M. Priest, COA Executive Director
Subject: COA Board of Directors Vacancy
Date: November 16, 2010

This memo is to formally advise you that, due to a recent resignation, there is currently an opening on the Council of Aging Board of Directors.

The COA Board of Directors membership requires attendance at monthly meetings, with the exception of July and August, on the second Wednesday at 7:00pm in the COA conference room.

We expect a letter of interest from Mr. Robert Burke. He is known to the present Board members as an active community member. The Board supports his application and agrees that he would be an asset to the Board.

We hope that this letter will serve as an announcement of this vacancy.

Signed,

Arthur L Turcotte

Arthur Turcotte
Chairman of the Board

Selectmen:

Andrea has proposed the following timeline:

Announce Vacancy	11/29
Letters of Interest Due By	12/22
COA Board Review of Applicants	1/12
Selectmen's Meeting (appointment candidate)	1/24

Jackie