

NEW BUSINESS

11-25-13

Jacqueline Shanley

From: Andrea Priest
Sent: Thursday, November 14, 2013 2:38 PM
To: Jacqueline Shanley
Subject: COA
Attachments: ~~brick walkway dedication.doc~~

11/15/13

Hi Jackie- do you need any more than the following?
Also is it too late for the attached to be announced?
THANKS

At the COA Board meeting last night, the board voted to recommend Mr. Richard Young to fill the board vacancy. This was the third time he submitted a letter of interest and he comes highly qualified. Mr. Perkins will receive a call from the board secretary thanking him for his interest and encouraging him to apply in the case of another vacancy.

*Andrea M. Priest
Executive Director
Middleboro Council on Aging
558 Plymouth Street
Middleboro, MA. 02346
apriest@middleborough.com
508-946-2490
Fax 508-946-2489*

Jacqueline Shanley

From: Richard Young <
Sent: Tuesday, November 05, 2013 7:23 PM
To: Jacqueline Shanley
Subject: RE: Opening on COA

Jackie,

Thanks I appreciate your note. Please view this letter as my letter of interest or re-interest.

For the past 12 years, I have been the Director of the State's Child-at-Risk Hotline. We serve the entire state of Massachusetts as the after-hours unit for the Department of Children and Families. In my capacity as Director, I work alongside many of the state agencies that fall under the Executive Office of Health and Human Services. I feel my knowledge of state-wide programs could benefit Middleboro's Council on Aging.

In the past, I have worked several jobs in the social service field. My experiences have included working with the Social Security Administration and staffing an Information and Referral Helpline. Each of these programs has given me unique experiences that I believe will help me to be a good member of the Council on Aging Board of Directors.

Also, I have also served in the past as an appointed member of a town's Finance Committee and an elected member of a town's School Committee. So I have familiarity in the budget process that towns go through annually. I believe this would also help me to serve the Council on Aging.

If you have any questions, please email. I have also included my home address and phone number.

Thank you,

Rich Young

14 North Street

Middleboro, MA 02346

From: Jacqueline Shanley [<mailto:jshanley@middleborough.com>]

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CRANBERRY CAPITAL
OF THE WORLD



Town of Middleborough
Massachusetts

CHARLES J. CRISTELLO
Town Manager

508-947-0928
FAX 508-946-2320

MEMORANDUM

TO: Board of Selectmen

FROM: Charles J. Cristello, Town Manager

RE: Recommendation to Sign a New Three Year Agreement with Brewster Ambulance

DATE: November 22, 2013

The EMS Committee, Chief Benjamino and I are recommending that you enter into a new three year agreement with Brewster Ambulance.

State procurement law allows you to contract for ambulance services without going through a formal procurement process. We feel that Brewster has done excellent work in the Town of Middleborough over the past 2 1/2 years. By basing themselves in Middleborough they are able to provide more services to the Town than we contract for, often bringing as many as six ambulances during busy times. They also pay property taxes and excise taxes to the Town.

At Chief Benjamino's request Brewster has offered to provide a second, full-time BLS ambulance to be primarily based at South Station which would allow us to offer better service and quicker response time to South Middleborough. After meeting with Mark Brewster to discuss his proposal on two occasions he has offered to provide one ALS ambulance, one BLS ambulance and a back-up ambulance for a fee of \$268,000 for each of the next three years. We are currently paying \$200,000 for an ALS ambulance and a back-up ambulance.

The EMS Committee and Chief Benjamino are currently putting the finishing touches on some new contract terms, which Brewster has agreed to, and will shortly have a new contract for you to sign. We are asking you to vote your intent to enter into a new three year agreement with Brewster subject to your review of the final contract terms.

I would be happy to answer any questions you may have.

Primary Service

Middleborough with one dedicated ALS (Paramedic-Paramedic) ambulance

July 1, 2014 – June 30, 2019 = \$ 200,000.00 in 12 monthly payments of \$ 16,666.66

Option A

Middleborough with one dedicated ALS (paramedic-paramedic) ambulance and one dedicated BLS ambulance

July 1, 2014 – June 30, 2019 = \$ 300,000.00 in 12 monthly payments of \$ 25,000.00

Less Performance Bond

Primary Service

Middleborough with one dedicated ALS (Paramedic-Paramedic) ambulance

July 1, 2014 – June 30, 2019 = \$ 177,500.00 in 12 monthly payments of \$ 14,791.66

Option A

Middleborough with one dedicated ALS (paramedic-paramedic) ambulance and one dedicated BLS ambulance

July 1, 2014 – June 30, 2019 = \$ 277,500.00 in 12 monthly payments of \$ 23,125.00

BREWSTER

AMBULANCE SERVICE, INC

REVIEW OF SERVICES TO THE TOWN OF MIDDLEBOROUGH



6/18/2013

BREWSTER

AMBULANCE SERVICE, INC

285 Hyde Park Ave

Boston, MA 02130

617-983-1000

WWW.BREWSTERAMBULANCE.COM

June 18, 2013

Mr. Charles J. Cristello
Town Manager
Town Hall Building
10 Nickerson Ave.
Middleborough, MA 02346

Dear Mr. Cristello,

I would like to first thank you for your time and consideration that you have shown Brewster Ambulance in discussion of the EMS provider contract. Since we are now entering the 3rd year of our contract I wanted to take this opportunity to discuss the possibility to renew the contract prior to the conclusion of the final year. As you are aware Brewster Ambulance is only family owned, operated and most-local ambulance provider in the region, with many local contracts within the town of Middleborough and the surrounding towns.

After our initial meeting my management team and I did a complete review of our operations within the Town and believe that we are a complete extension of the services that the Town of Middleborough provides its residents.

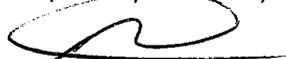
I have reviewed the current contract and believe there are options in which we can pass along to the town to keep costs to a minimal to the town.

In the preceding pages will show some of the highlights of the service we provide the Town of Middleborough, the community and the residents.

At Brewster Ambulance Service, we believe the ambulance provider is viewed by our contracts as an extension of the services a city or town provides to its citizens.

On behalf of our outstanding EMTs, paramedics, communications staff and support personnel, we thank you for the opportunity to enter into negotiations in the renewal of the EMS contract Brewster Ambulance Service to you and look forward to the opportunity to continue the partnership of quality emergency medical services for the town of Middleborough.

Respectfully submitted,



Mark Brewster
President & CEO
Brewster Ambulance Service



Facility

We currently staff vehicles for the back up to the primary 911 truck and vehicles for the retail ambulance in the area in our Wareham Street base which we purchased after the award of the contract. Brewster Ambulance believes becoming part of the community that they service. The primary 911 vehicle is located at the Fire Station in Main Street.



Vehicles

The primary vehicle committed to the Town of Middleborough is a 2011 Ford E450. The backup vehicles to the town are 2012 and 2013 Ford vehicles.





Communications/EMD

All communications staff are APCO EMD certified. Brewster has 2 direct ring downs to the fire and police department. All phone lines are recorded and time stamped.



Scholarships

Since the inception of the contract Brewster Ambulance has provided 5 scholarships per year to the graduating class of Middleborough High School. The 1st year only 1 student applied and received the scholarship and the 2nd year two students were awarded the scholarships.

Vehicle Registrations

All of the vehicles that work in our Middleborough operations are registered and insured to our Wareham Street location. All state, local taxes are paid to the town.

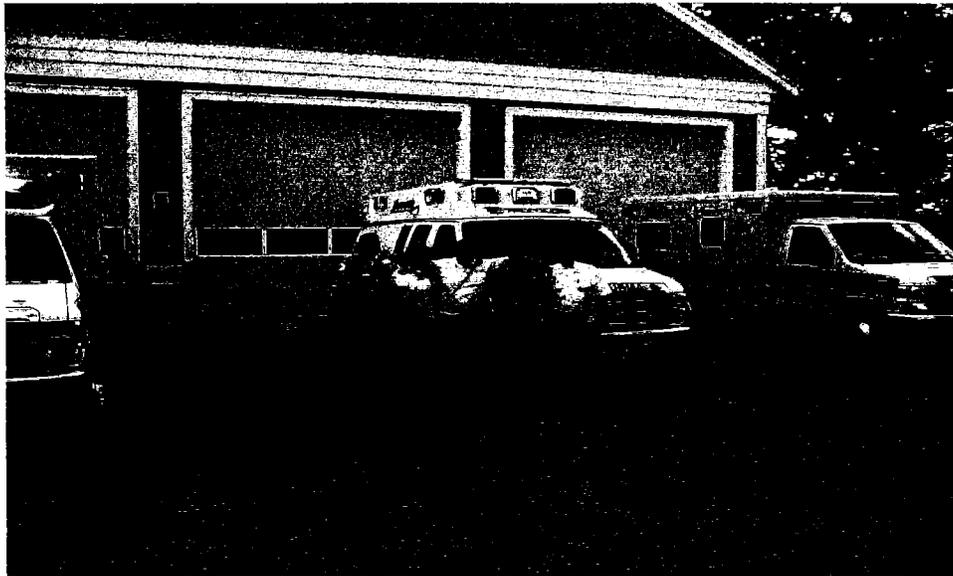
AED's

Brewster Ambulance has provided 4 AED's for the fire department



Staffing

Brewster Ambulance currently has 23 employees that live in the town of Middleborough that work in the system.





Girard and Associates

Though having difficulty in the 1st year of the contract with Girard and Associates Q & A process with an average of 79% and we addressed all of the concerns of both the EMS committee and Girard and Associates. Brewster Ambulance is proud to say that our average for year 2 in the contract that we are 93.40% compliant. During one of the EMS committee meetings it was mentioned that it has never been so high.



Agency ALS and BLS Infraction Report

EMS Agency = Brewster - Middleboro And Date_of_Call Between
03/01/2013 And 03/31/2013

Brewster - Middleboro

Run Infraction	Number of Infractions	Infraction Percentage	Agency Goal
0 - No Infraction	201	80.40%	0 > 85.0%
1 - Documentation Late	15	17.20%	1 < 9.5%
2 - Protocol Deviation - Low risk of adverse patient outcome	6	7.40%	2 < 4.0%
3 - Protocol Deviation - Medium risk of adverse patient outcome	0	0.00%	3 < 1.0%
3 - Protocol Deviation: Infraction Verified by MD	0	0.00%	
3 - Protocol Deviation: Infraction Not Verified by MD	0	0.00%	
4 - Protocol Deviation - High risk of adverse patient outcome	0	0.00%	4 < 0.5%
4 - Protocol Deviation: Infraction Verified by MD	0	0.00%	
4 - Protocol Deviation: Infraction Not Verified by MD	0	0.00%	

Total Calls Reported: 250

Girard & Associates Overall Performance Rating

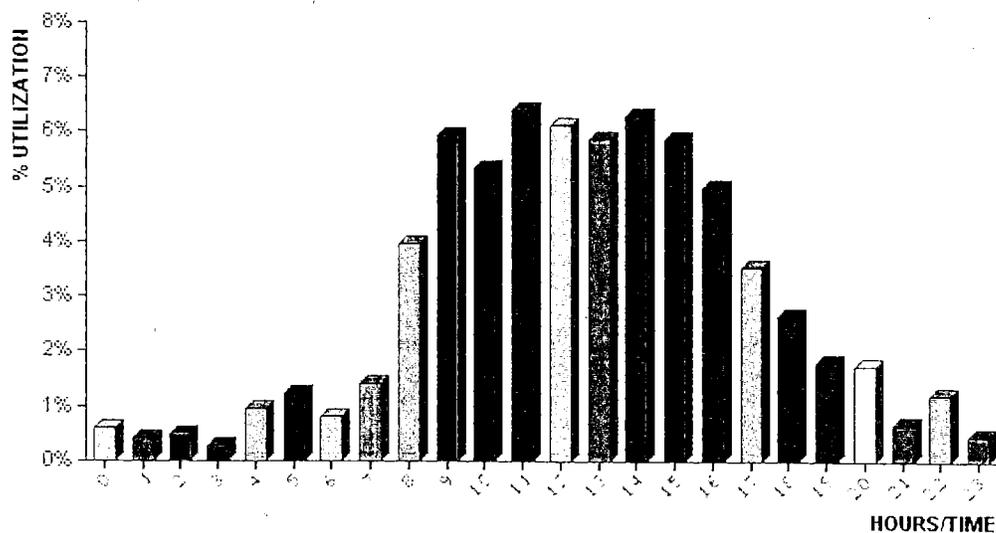
93.40%



Response times and Transport Volume

Since we began the contract providing the EMS service to the Town of Middleborough the town only had to go mutual aid with a surrounding town less than 50 times in a 23 month period. The previous EMS provider went mutual aid 20 times in one month.

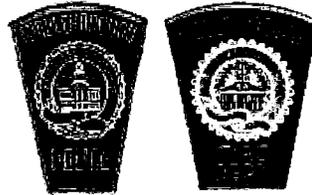
- Brewster Ambulances' average response time is 7.80 minutes
- Total Responses for July 1, 2011 to June 30, 2012 3019
- Total Transports for July 1, 2011 to June 30, 2012 2075
- Total Responses for July 1, 2012 to May 30, 2013 2809
- Total Transports for July 1, 2012 to May 30, 2013 1774





Community Partnership with the Town of Middleborough and highlights of the last 23 months

- Continuing Education for all Fire and Police department employees



- Completed 6 CPR courses for the students and residents of Middleboro
- Our EMD pre-arrival instructions have resulted in 8 confirmed saves with rapid CPR initiation
- Brewster paramedics have been recognized by local hospitals for STEMI alerts



- Take 10 CPR training – hands off CPR training for the students and residents of Middleboro



- Sponsor of "Middleboro on the move/ Krazy Days"





- Proud sponsor for the Little League in the town



- Sponsor for the radio for Middleboro Youth Football



MIDDLEBOROUGH POLICE DEPARTMENT

99 NORTH MAIN STREET
MIDDLEBOROUGH, MA 02346
(508) 947-1212
Fax (508) 947-1009



Bruce D. Gates
Chief of Police

June 14, 2013

Danny Thomas
Brewster Ambulance Service

This a letter of reference in regards to the ambulance service Brewster has provided for Middleborough.

Since contracting with Middleborough we have experienced a positive relationship with Brewster Ambulance Service. They continue to provide quality ambulance service to the residents. Their ability to muster a number of ambulances quickly is also valuable.

Brewster continues to provide E911 emergency medical dispatching for the Police Department. Without this service we would be unable to provide this mandatory service. This is a valuable service that saves the Town the costs of having to have additional dispatchers to provide this service.

Sincerely,

Bruce Gates,
Chief of Police



TOWN OF MIDDLEBOROUGH

HEALTH DEPARTMENT

Jeanne Spalding
Health Officer

PH: 508-946-2408
FX: 508-946-2321

MEMO

TO: Charles Cristello, Town Manager
FROM: Jeanne Spalding, Health Officer
DATE: June 14, 2013
RE: Brewster Ambulance Service

The public health nurse indicated to me that you may be meeting with Brewster Ambulance Service in the near future. I have been remiss in not mentioning sooner our positive experience with this company on an ongoing basis.

Since Brewster has come into the community they have offered our department their support. Since our first meeting they have provided our department with medical waste disposal approximately six times over the last few years amounting to about \$500. in savings to the town.

This past year they conducted a check of all our AED's that the Health Dept. purchased through grant funds, updated the programming, checked on the batteries, and replaced the expired electrode pads at no cost to us.

Brewster Ambulance, at our request, participated at the Elk's Day for emergency preparedness with equipment demonstrations for kids with the gurney and a kids demo inside the ambulance. *Big Hit!*

This past winter during the blizzard, they were on call as expected, but also assisted with shelter support. One of their employees stayed on through the night to volunteer at the shelter when it was apparent there was a shortage of male overnight volunteers which not only cost him a night's sleep but also work shift callout.

The public health nurse has developed vital communications relationship with Brewster Ambulance regarding crossover client cases, risk analyses, and care coordination. They have also offered training support for staff and MRC whenever we request.

It is my opinion that Brewster Ambulance has been an asset to this department and to the community.

 **DRAFT**

Dear, Senator Pacheco, Representatives Calter, Gifford and Orrall,

We are writing you in support of H 2988.

As you know the recent tree cutting by NSTAR along their easement in Middleborough has generated numerous calls to our offices as well as to yours. Our residents report not only a lack of sufficient notice by NSTAR but also an unwillingness to spare trees and shrubs that would in no way impact electric power reliability. H2988 would require utilities to develop a management plan in conjunction with municipalities. More importantly it would also require NSTAR to restore deleteriously affected vegetation in the form of replanting of trees and other vegetation for the affected property owners.

We urge you to support this bill.

c. Thomas May. President, NSTAR

DRAFT

November 25, 2013

Mr. Mark D. Marini, Secretary
Department of Public Utilities
One South Station, 5th Floor
Boston, MA 02110

DRAFT

Dear Secretary Marini:

We are writing in support of the Notification of Vegetation Maintenance Activities for Transmission Rights of Way Regulation (220 CMR22.00).

We are currently witnessing NSTAR's work on easements in Middleborough and we would not wish this experience on our worst enemies. The notification to abutting property owners has been woefully inadequate. Some of our residents have come home in the evening only to find the easement on their property clear-cut with absolutely no warning. Others have challenged the easement line only to be ignored. We were told by NSTAR representatives that they would work with our residents individually to address their issues and concerns. However, we have not heard from any residents that such discussions were productive as the tree-clearing equipment was on their doorstep.

The Town of Middleborough understands the need for the electric transmission utility to assure uninterrupted operation of the power grid, and to accomplish that goal in a cost effective manner. Our Gas and Electric Division supplies power to our residents and has to maintain its own easements. However, we are also respectful of the importance of minimizing inconvenience to the public, and the right of the public to the quiet enjoyment of their homes and property. The opportunity to receive written notice of proposed vegetation management in an important component of this equation.

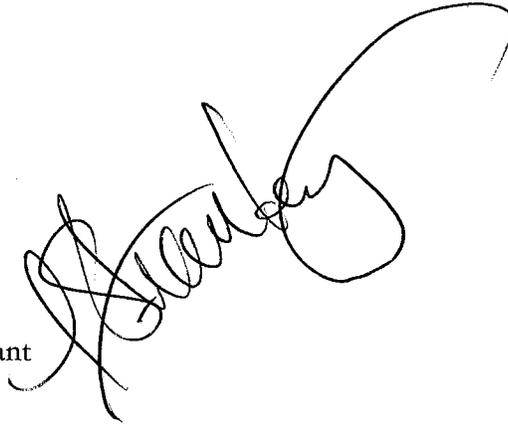
Provisions in the proposed regulations providing for timely and adequate notice to the Town and abutters are important. These include that the utility provide written notice to the Town about the type of work planned, and the approximate date that the work will be performed, via first class and electronic mail, and that abutters receive notice by first class mail and by either electronic mail or door hangers. Such notice allows both the Town and the abutters the opportunity to raise questions, seek additional information, and possibly offer mutually agreeable alternatives.

Thank you for the efforts the Department regarding this issue. Please contact our office if you have any questions or need additional information.

Very truly yours,

c: Senator Pacheco
Representative Calter
Representative Gifford
Representative Orrall
Thomas May, President, NSTAR

TO: Board of Selectmen
FROM: Jackie Shanley, Executive Assistant
DATE: 11/22/13
RE: **Middleboro Taxi, 217 Centre Street**



At its meeting held on 11/18/13, the Board voted to continue this matter to 11/25/13 and advised Paula Carey to submit the required application to license this business.

Ms. Carey brought in an application Thursday afternoon, 11/21/13. The application was incomplete. Chairman advised me to include the matter as it appears on the 11/25 agenda due to an incomplete application being submitted.

I did call Ms. Carey, prior to leaving the office Thursday afternoon, to bring her attention to the incomplete application and placement on the meeting agenda. I suggested to her that she may want to submit the remaining documentation prior to Monday night's meeting.