

# **NEW BUSINESS**

**11-19-12**

# AMORY ENGINEERS, P.C.

WATER WORKS • WATER RESOURCES • CIVIL WORKS

25 DEPOT STREET, P.O. BOX 1768  
DUXBURY, MASSACHUSETTS 02331-1768

TEL.: 781-934-0178 • FAX: 781-934-6499  
WWW.AMORYENGINEERS.COM

November 1, 2012

Mr. Charles J. Cristello, Town Manager  
Town Hall, 10 Nickerson Avenue  
Middleborough, MA 02346

**Subject: Furnishing and Installing Standby Generator – Lane Street Sewer Pump Station**

Dear Mr. Cristello:

Sealed bids for the subject contract were opened on October 25, 2012. Three bids were received and are summarized below:

<u>Bidder</u>	<u>Bid Amount</u>
Systems Electrical Services, Inc. Revere, MA	\$49,500.00
John Noonan Electric, Inc. Cataumet, MA	\$55,700.00
Fall River Electrical Associates Co. Inc. Fall River, MA	\$58,188.00

Systems Electrical Services, Inc., of Revere, MA, submitted the low bid in the amount of \$49,500.00. We are satisfied that Systems Electrical Services has the experience and capability to complete the contract. We therefore recommend award of this contract to Systems Electrical Services, Inc. We have enclosed is a copy of Bid and Bid Bond for Systems Electrical Services as well as original Bids and Bid Bonds<sup>1</sup> of the other two bidders for your files.

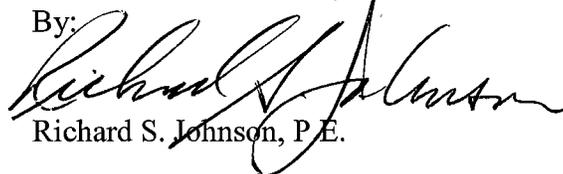
Also enclosed is a Notice of Award form. After award of the contract, please forward a signed copy of the Notice to Systems Electrical Services for acknowledgement. Upon notification of award and instruction from the Town, we will forward copies of the appropriate sections of the Contract Documents to Systems Electrical Services for completion.

Please call if you have any question.

Very truly yours,

AMORY ENGINEERS, P.C.

By:



Richard S. Johnson, P.E.

rsj:RSJ

enc.

cc: Todd Goldman

<sup>1</sup> John Noonan Electric submitted a bank check that should be returned.

SECTION 00440  
NOTICE OF AWARD

TO: Systems Electrical Services, Inc.  
387 Prospect Place  
Revere, MA 02151

Project Description: FURNISHING AND INSTALLING STANDBY GENERATOR –  
LANE STREET PUMP STATION, MIDDLEBOROUGH, MA

The OWNER has considered the Bid submitted by you on October 25, 2012, for the above described Work in response to its Advertisement for Bid and Information for Bidders.

You are hereby notified that your Bid has been accepted for the **TOTAL SUM PRICE** of \$49,500.00.

You are required by the Information for Bidders to execute the Agreement and furnish the required CONTRACTOR'S Performance Bond, Labor and Materials Bonds and certificates of insurance within *ten (10)* calendar days from the date of this Notice to you.

If you fail to execute said Agreement and to furnish said Bonds within the *ten (10)* calendar days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your Bid as abandoned and as a forfeiture of your Bid Security. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged ACCEPTANCE OF NOTICE to the OWNER.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

Notice of Award  
00440-1

**FOR THE OWNER:**

\_\_\_\_\_  
Town Manager  
Middleborough, MA

**ACCEPTANCE OF NOTICE**

Receipt of the Notice of Award is hereby acknowledged by:

\_\_\_\_\_  
this the \_\_\_\_\_ day of \_\_\_\_\_, 2012.

By : \_\_\_\_\_

Title \_\_\_\_\_

END OF SECTION

Notice of Award  
00440-2

# AMORY ENGINEERS, P.C.

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October 25, 2012

Mr. Charles J. Cristello, Town Manager  
Town Hall, 10 Nickerson Avenue  
Middleborough, MA 02346

**Subject: Cleaning, Painting and Miscellaneous Repairs of Fire Tower Elevated Water Storage Tank**

Dear Mr. Cristello:

Sealed bids for the subject contract were opened on October 11, 2012. The project was bid with two alternatives for cleaning and painting the water storage tank – Alternative A which included cleaning and painting of both the interior and exterior and miscellaneous structural/sanitary repairs; Alternative B included cleaning and painting the interior, cleaning and overcoating the exterior and miscellaneous structural/sanitary repairs. Although eleven painting contractors had bidding documents, only two bids were received and are summarized below:

<u>Bidder</u>	<u>Bid Alternate A</u> <u>Amount</u>	<u>Bid Alternate B</u> <u>Amount</u>
Rockwood Corporation	\$1,292,131.00	\$583,131.00
Amstar of Western New York, Inc.	\$1,492,900.00	\$1,383,900.00

Included as part of the Water Department's Capital Improvement Program (CIP) approved in 2011, remedial work at the Fire Tower water storage tank was scheduled for 2012 to address the more pressing matters (interior and exterior coating condition and some structural repairs); at that time approximately \$260,000 was budgeted for the work. The work was intended to be a "stop gap" measure until the construction of a replacement tank (1.5 million gallon) at the site in 2019.

We have reviewed the submitted bids, had a scope review with both bidders and contacted firms that chose not to bid in an effort to determine the reason for the high bids and difference in magnitude of the bids. Both bids were competitive for Alternative A - the full interior and exterior coating work, however they were substantially higher than budgeted funding. Comments received from the bidders (and those that did not submit bids) indicated that because of the deterioration of the existing coating systems (last painted in 1985) and the complexity of the structural repairs (the tank is a ten-legged elevated tank some 157-ft. tall) the cost of the work

was significantly impacted. Bids received for Alternate B – full interior and recoating of the exterior were significantly less for the low bidder. Discussions with the low bidder indicated a full understanding of the work necessary. Evaluation of the individual bid items indicated approximately \$500,000 for the interior and exterior painting and approximately \$83,000 for the structural repairs. Bids for Alternate B were also higher than budgeted funding.

We have considered five alternatives available to the Water Department:

- Perform Bid Alternate A - \$1.292 mil – considerably greater than available funding; costly for a 7 to 10 year “stop gap” measure.
- Perform Alternate B - \$583 K – closer to budgeted funding, still costly but addresses all sanitary and structural concerns for the next 7-10 years.
- Construct the replacement tank now rather than in 2019 – we have had discussions with various tank manufacturers and estimate the construction cost for a new elevated tank to be approximately \$3.8 to 4.0 million (including removal of existing tank structure).
- Do nothing until construction of the new tank in 2019 – does not address sanitary and structural deficiencies at the tank; does not appear to be prudent.
- Remove the existing elevated tank – approximate cost \$150,000 to \$200,000 – even though the Barden Hill Standpipe contains approximately 5.0 mil. gal. of water in storage having a water system with only one storage facility puts the integrity/safety of the system in jeopardy if a problem were to develop (i.e., bacteria or other similar problem); it also does not allow for taking the tank off-line for painting/maintenance. The Barden Hill Tank was last maintained in 2000; it is scheduled for recoating in 2020.

Of the options available, we believe that the prudent course of action is to make the necessary sanitary and structural repairs, clean and paint the interior and recoat the exterior (Bid Alternate B). This option should provide satisfactory service life through 2019, when a replacement tank is constructed. Based on discussions with Mr. Silva, the Water Division could fund Alternative B (\$583,000).

We have conducted a detailed scope review with Rockwood Corporation and contacted/reviewed Rockwood’s references and past recoating projects. We are satisfied that Rockwood Corporation has the experience and capability to complete Alternate B of the contract. Therefore we recommend award of this contract to Rockwood Corporation. We have enclosed a Bid Tabulation, copy of Bid and Bid Bond for Rockwood Corporation as well as original Bid and Bid Bond of the other bidder for your files.

Also enclosed is a Notice of Award form. After award of the contract, please forward a signed copy of the Notice to Rockwood Corporation for acknowledgement.

Mr. Charles J. Cristello  
October 25, 2012  
Page 3

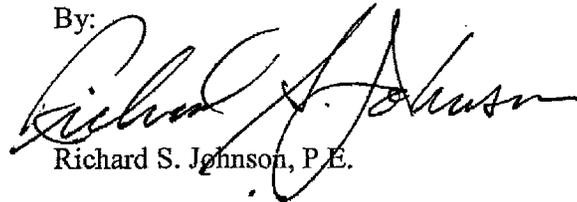
Upon notification of award and instruction from the Town, we will forward copies of the appropriate sections of the Contract Documents to Rockwood Corporation for completion.

Please call if you have any question.

Very truly yours,

AMORY ENGINEERS, P.C.

By:

A handwritten signature in black ink, appearing to read "Richard S. Johnson". The signature is fluid and cursive, with a large initial "R" and "J".

Richard S. Johnson, P.E.

rsj:RSJ  
enc.  
cc: Joseph Silva

AMORY ENGINEERS, P.C.  
DUXBURY, MASSACHUSETTS

TABULATION OF BIDS  
Cleaning, Painting and Miscellaneous Repairs of Fire Tower Elevated Water Storage Tank  
Middleborough Water Department  
Middleborough, MA  
October 11, 2012 - 11:00 AM

Date: 10/11/2012  
By: RSJ  
Checked By: PB

Item	Description	Quantity	Rockwood Corporation Lyons Falls, NY		Amstar of Western NY Cheektowaga, NY					
			Alternate A		Alternate B					
			Unit Price	Amount	Unit Price	Amount				
1	Interior cleaning and painting of 500,000 gal. elevated water storage tank	lump sum	\$ 350,000.00	\$ 350,000.00		\$ 408,000.00	\$ 408,000.00			
2	Exterior cleaning and painting of 500,000 gal. elevated water storage tank	lump sum	858,631.00	858,631.00		858,000.00	858,000.00			
1	Interior cleaning and painting of 500,000 gal. elevated water storage tank	lump sum			\$ 350,000.00	\$ 350,000.00		\$ 388,000.00	\$ 388,000.00	
2	Exterior cleaning and overcoat painting of 500,000 gal. elevated water storage tank	lump sum			149,631.00	149,631.00		769,000.00	769,000.00	
3	Perform pit repair	1,000 pits	20.00	20,000.00	20.00	20,000.00	10.00	10,000.00	10,000.00	
4	Perform roof lap seam sealing	100 ft.	100.00	10,000.00	100.00	10,000.00	100.00	10,000.00	10,000.00	
5	Furnish and install steel pins replacements for cross braces	160 pin assembly	100.00	16,000.00	100.00	16,000.00	1,000.00	160,000.00	1,000.00	160,000.00
6	Remove existing final and furnish and install new final vent	lump sum	6,000.00	6,000.00	6,000.00	6,000.00	9,900.00	9,900.00	9,900.00	9,900.00
7	Remove roof ladder	lump sum	500.00	500.00	500.00	500.00	4,500.00	4,500.00	4,500.00	4,500.00
8	Furnish and install a safety climb device	lump sum	7,000.00	7,000.00	7,000.00	7,000.00	6,000.00	6,000.00	6,000.00	6,000.00
9	Furnish and install overflow flap valve	lump sum	2,000.00	2,000.00	2,000.00	2,000.00	4,500.00	4,500.00	4,500.00	4,500.00
10	Refurbish the three existing roof hatches	lump sum	5,000.00	5,000.00	5,000.00	5,000.00	6,000.00	6,000.00	6,000.00	6,000.00
11	Furnish and install 24-in. diameter manhole assembly in riser assembly	lump sum	7,000.00	7,000.00	7,000.00	7,000.00	12,000.00	12,000.00	12,000.00	12,000.00
12	Repair concrete pads at base of ten tank support legs and base of 60-in diameter center riser column	lump sum	10,000.00	10,000.00	10,000.00	10,000.00	4,000.00	4,000.00	4,000.00	4,000.00
Bidder's Total:			\$ 1,292,131.00	\$ 583,131.00	\$ 1,492,900.00	\$ 1,383,900.00				
Calculated Total:			\$ 1,292,131.00	\$ 583,131.00	\$ 1,492,900.00	\$ 1,383,900.00				

SECTION 00440  
NOTICE OF AWARD

TO: Rockwood Corporation  
6979 Laura Street  
Lyons Falls, NY 13368

Project Description: CLEANING, PAINTING AND MISCELLANEOUS REPAIRS OF FIRE  
TOWER ELEVATED WATER STORAGE TANK,  
MIDDLEBOROUGH, MA

The OWNER has considered the Bid submitted by you on October 11, 2012, for the above  
described Work in response to its Advertisement for Bid and Information for Bidders.

You are hereby notified that your Bid has been accepted for Alternate B the **TOTAL SUM  
PRICE**

of \$ five hundred eighty three thousand one hundred and thirty-one and 00/100 (\$583,131.00)

You are required by the Information for Bidders to execute the Agreement and furnish the  
required CONTRACTOR'S Performance Bond, Labor and Materials Bonds and certificates of  
insurance within *ten (10)* calendar days from the date of this Notice to you.

If you fail to execute said Agreement and to furnish said Bonds within the *ten (10)* calendar days  
from the date of this Notice, said OWNER will be entitled to consider all your rights arising out  
of the OWNER'S acceptance of your Bid as abandoned and as a forfeiture of your Bid Security.  
The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged ACCEPTANCE OF NOTICE to the OWNER.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

Notice of Award  
00440-1

**FOR THE OWNER:**

\_\_\_\_\_  
Town Manager  
Middleborough, MA

**ACCEPTANCE OF NOTICE**

Receipt of the Notice of Award is hereby acknowledged by:

\_\_\_\_\_  
this the \_\_\_\_\_ day of \_\_\_\_\_, 2012.

By \_\_\_\_\_

Title \_\_\_\_\_

END OF SECTION

Notice of Award  
00440-2

## AGREEMENT

THIS AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_, 2012 by and between **35 EAST MAIN STREET LLC**, a Massachusetts limited liability company having an address of 70 Quincy Avenue, Quincy, Massachusetts (hereinafter called "East Main") and **THE TOWN OF MIDDLEBOROUGH, MASSACHUSETTS WASTEWATER DEPARTMENT**, by its **BOARD OF SELECTMEN acting as SEWER COMMISSIONERS**, having an address of 10 Nickerson Avenue, Middleborough, Massachusetts (hereinafter called the "Town").

## RECITALS

WHEREAS East Main is in the process of converting a mill structure located at 35 East Main Street in said Middleborough and more particularly described as Lot B on that plan of land entitled **PLAN OF LAND OF 35 EAST MAIN STREET MIDDLEBORO, MASSACHUSETTS (PLYMOUTH COUNTY) PREPARED FOR THE HERITAGE COMPANIES 70 QUINCY AVENUE QUINCY, MA 02169**, which said plan is recorded at the Plymouth County Registry of Deeds in Plan Book 56, Page 1029 (the "Project"); and

WHEREAS the parties hereto desire to connect the Project to the Town of Middleborough's municipal sewer system (hereinafter called the "System"); and

WHEREAS the Town requires East Main to make certain improvements to an existing pump station which is part of the System in order to facilitate the Project's connection to the System, such improvements to include two (2) new pumps, two (2) motors and an electrical standby generator;

**NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS.**

1. East Main agrees to make the improvements to the pumping station located on the southerly side of East Main Street in said Middleborough in accordance with the plans and specifications consisting of two pages which are attached hereto and made a part hereof as Exhibit A. (Hereinafter all work to be completed by East Main on the pumping station in accordance with the plans and specifications attached hereto is called the "Work"). All Work on the pumping station shall be completed in a good and workmanlike manner and shall be completed at East Main's sole cost and expense.
2. The Town hereby authorizes East Main to perform the Work and shall issue all applicable and necessary permits to allow the Work to proceed. In the event an order of conditions is required from the Town of Middleborough's Conservation Commission pursuant to the Wetlands Protection Act and/or any municipal conservation by-laws in order to complete the Work, the Town shall seek said order of conditions at its own cost

and expense and attempt to deliver to East Main said order of conditions to allow the Work to proceed.

3. Upon completion of the Work in accordance with the plans and specifications attached hereto and Town acceptance of the Work the Town shall grant East Main all permits and other required municipal approvals (at no cost and expense to East Main) in order to connect the Project to the System.
4. After the installation and acceptance of the Work the Town shall be responsible for the repair, maintenance and replacement of the Work and the pump station and East Main shall have no responsibility for any such repair, replacement and/or maintenance. Any warranties extended by any manufacturers of the components that comprise the Work shall be assigned by East Main to the Town if permitted by any such manufacturer. In the event any of the Work is shown to be defective after the installation thereof, the Town agrees to seek relief for the said defects from all other responsible parties engaged by East Main for the completion of the Work, and further agrees not to proceed against East Main in such circumstances. East Main agrees to assign any cause of action it may have against any of the installers and/or manufacturers of the Work to the Town. For the purposes of this paragraph the definition of "Town" shall include the Town of Middleborough, Massachusetts and all departments, agencies and boards thereof.
5. Any notices required or permitted to be given under this Agreement shall be sufficient if in writing, and if hand delivered or sent by certified mail, return receipt requested, postage prepaid, to East Main at its principal office in Quincy, Massachusetts set forth above and, in the case of the Town, to its offices at 10 Nickerson Avenue, Middleborough, Massachusetts.
6. East Main shall indemnify and hold the Town harmless with respect to any claims for damages of whatever description for personal injuries including death and property damage arising out of or in connection with the performance of the Work. The obligation to indemnify and hold harmless as set forth herein shall survive completion and acceptance of the Work for a period of six (6) years from said completion and acceptance.
7. Miscellaneous:
  - A. This Agreement shall take effect and shall be governed and construed under the laws of the Commonwealth of Massachusetts and shall take effect as a sealed instrument.
  - B. This Agreement is binding upon the parties hereto and their respective successors and assigns. Neither party shall assign this Agreement without the express written consent of the other party. Any assignment without such consent shall be void.

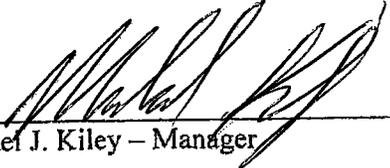
- C. This Agreement may be amended or modified only by a written agreement executed by each of the parties hereto.
- D. The waiver by either party of a breach of any provision of this Agreement by the other party shall not operate or be construed as a waiver of any subsequent breach by the other party.
- E. This Agreement contains the entire understanding and agreement between the parties with respect to the subject matter thereof and supersedes any prior understandings or written or oral agreement between said parties.
- F. The provisions of this Agreement shall be severable, and if any provisions shall be held unenforceable by a judicial decision directly binding upon any of the parties hereto, the remaining provisions shall remain in full force and effect.
- G. This Agreement may be executed in one or more counterparts, all of which shall be considered to be one and the same Agreement and shall become effective when one or more counterparts have been signed by all of the parties hereto.
- H. The Town warrants and represents to East Main that it has full power and authority to enter into this Agreement and to bind the Town to the obligations herein contained. The Town further warrants and represents that this Agreement need not be approved by the Town of Middleborough's Town Meeting before becoming binding and effective.

(END OF TEXT)

IN WITNESS WHEREOF the parties have executed this Agreement on the date first above written.

35 EAST MAIN LLC

By:

  
\_\_\_\_\_  
Michael J. Kiley – Manager

TOWN OF MIDDLEBOROUGH BY  
ITS BOARD OF SELECTMEN;

\_\_\_\_\_  
Alfred P. Rullo, Jr. – Chairman

\_\_\_\_\_  
Allin Frawley – Vice Chairman

\_\_\_\_\_  
Steven P. Spatoro – Member

\_\_\_\_\_  
Ben Quelle – Member

\_\_\_\_\_  
Stephen J. McKinnon – Member





**Thomas E. White**  
**19 Susan Lane**  
**Middleborough, MA 02346**

**October 22, 2012**

**TO: Board of Selectmen**

**Please accept my resignation from the "Water, Wastewater Committee". The work of this committee is complete.**

**Thomas White, Chairman**

## Southeast Regional Health District

### *Creating a Sustainable Enhancement for Local Public Health Services*

Local public health departments are hard pressed to carry out services that are legally mandated along with those that would contribute to improving the health of the population they serve. The need for local public health services has become particularly acute in light of new and expanded state regulations which increase the demands on local health departments coupled with substantial reductions in support from municipal budgets and the two state agencies that oversee local public health activities.

**The Concept:** This project will create a sustainable capacity to meet demands on local health departments by providing an opportunity to share regional environmental health and public health nursing resources. It will use the "cafeteria" model suggested by the Massachusetts Regionalization Project. An important component of this project is to improve the technical capacity of the current public health workforce by creating a regional public health resource(s) trained to handle non-mainstream public health issues, i.e. housing food inspection / education along with providing convenient local training opportunities and coverage for the staff who are being trained. The project will research opportunities to incorporate technology to improve record keeping, simplify and accelerate permitting process and enforcement efficacy. This project is intended to enhance local capacity and capability and *not* to supplant existing services.

**Project structure:** Grant funds will be used to hire a project manager who will report to a Governing Committee. The Committee will consist of a board of health representative; from the member communities. A set of by-laws will be developed to guide the activities and define the rights and responsibilities of the members.

**Augmenting Environmental Health Capacity:** A cadre of qualified environmental health consultants will be recruited by the project manager under the direction of the Governing Committee and will contract with SRPEDD to be available to assist participating boards of health with supplemental coverage for inspections, public health programs, and code enforcement. Efforts will be made to recruit consultants with various specialties, primarily for, safe housing, lead paint poisoning prevention, food safety, pool sanitation, and other identified needs. Participating communities will be given access to these resources based on level of need and available funding. Policies on consultant use will be developed by the participating communities through the Governing Committee. Regional health resources also will be available to backfill to allow department staffs to participate in training activities. The project manager will develop a tracking system based on a CitiSTAT type of methodology for tracking and reporting.

**Augmenting Public Health Nursing Capacity:** An experienced public health nurse will be recruited by the project manager and will contract with SRPEDD to be available to assist participating boards of health with supplemental nursing coverage. The nurse will work with each member community to develop health promotion and disease prevention programs. The nurse also will be available to backfill to allow department staffs to participate in training activities. This person will serve as a resource for communicable disease investigations using the Massachusetts Virtual Epidemiological Network (MAVEN).

**Training board of health boards and staffs:** The project manager will evaluate the training needs of the participating municipality's staffs and will identify and coordinate training opportunities. Massachusetts is fortunate to have a Local Public Health Training Institute that has developed training modules that relate to Massachusetts regulations that can be used by local groups, such as this proposed district. Training possibilities include: soil evaluators, Title V inspectors, Food Safety Specialists, Safe Housing Specialists, Lead Determinators, and preparation for registration as a Sanitarian. The Governing Committee working with local health boards will determine the training needs of board of health members and the project manager will facilitate board training opportunities.

**Using technology to improve efficacy:** The project manager will work with the Governing Committee to assess the current use of technology and to research hardware and software that would improve the efficiency of health department staff and that can be supported by the municipalities.

**Resource sharing coordination:** The project manager will work with the Governing Committee to develop a registry of local expertise and available resources that can be used as an informal consulting resource by participating member communities. The registry will be overseen by the Governing Committee to ensure it remains up to date.

**Working with community resources:** The project manager will work with the Governing Committee to identify community agencies and institutions whose work supports the mission of the member health departments, and to develop a relationship with these resources. Such resources will include hospitals, schools, community agencies, and CHNAs.

**Creating a public health services overlay district:** The project manager will work with the Governing Committee to monitor the progress of the project and to create a public health services overlay district based on the outcome of this project. This district will augment existing services but not replace them. A set of operating by-laws and organization structure will be developed as part of this project. A fee structure for services provided through the public health district will be developed to provide for sustainability. The roles and duties of the Governing Committee will transfer to the newly formed Southeast Regional Health District Board.



## TOWN OF MIDDLEBOROUGH

The Middleborough Board of Selectmen/Health, recognizing the growing public health challenges it faces and limited resources available to meet these challenges, voted at an open meeting on \_\_\_\_\_ to support the application of the Southeast Regional Planning and Economic Development District (SRPEDD) for a Community Innovative Challenge Grant to create sustainable enhancement of local public health services. The board agrees to participate in this project, if funded.

The board understands that the purpose of the grant is to:

- Enhance service capacity through purchase of public health nursing and environmental health consulting services by SRPEDD
- Formalize inter-municipal sharing of staff expertise
- Assess staff training and credentialing needs and provide convenient opportunities to meet established needs
- Evaluate technology that can contribute to the efficiency and efficacy of public health services
- Explore opportunities to work with appropriate community organizations and institutions
- Consider creating a public health district through an Inter-Municipal Agreement
- Explore funding mechanisms to sustain a public health district

The Board agrees to allow its agents and employees to participate in planning and implementation activities associated with this grant. It agrees to designate a board member or health department staff representative to a project governing committee. The board understands that the consulting services purchased under this grant will supplement and not supplant existing levels of service.

I am signing this Local Support Document in my official capacity as Chairman of the Board of Health as an indication of the Board's desire to participate in this health district grant.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairman of the Board of Selectmen/Health

Cc: Charles Cristello, Town Manager

# Community Innovation Challenge Grant

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# APPLICATION

## LOCAL SUPPORT DOCUMENTATION FORM

**Project Title:** Southeastern Regional Health Initiative

**Lead applicant primary contact:**

**First Name, Last Name:** Ross Perry

**Name of RPA:** Southeastern Regional Planning & Economic Development District

**Phone Number:** 508-824-1367

**Email Address:** rperry@srpedd.org

**List all participating entities:**

Middleborough Board of Health

Abington Board of Health

Avon Board of Health

Bridgewater Board of Health

Halifax Board of Health

Lakeville Board of Health

Marion Board of Health

Raynham Board of Health

Rochester Board of Health

I am signing this Local Support Document in my official capacity as Selectmen Chair as an indication of {town}'s desire to participate in the CIC grant application to fund the creation of a regional health initiative.

I support the project's goals to improve public health for residents in {town} and across this region.

---

Signature

---

Entity

---

Print Name

---

Title

**FY 2014**  
**BUDGET DEVELOPMENT SCHEDULE**

<b>DATE</b>	<b>ACTIVITY</b>
<b>11/13</b>	Budget Planning Meeting – Finance Officers
<b>11/14</b>	Budget Request Forms and Capital Request Forms given to Department Heads with Instructions
<b>11/19 - 11/20</b>	Town Manager meets with Department Heads to review their budget requests and develop budget recommendations
<b>11/30</b>	Department Heads submit completed Budget Request Forms and Capital Request Forms to Town Manager
<b>1/4</b>	Town Manager's Initial Budget and Revenue Projections submitted to the Board of Selectmen.
<b>1/7 - 1/28</b>	Selectmen meet with Department Heads to review budget requests
<b>2/11</b>	Board of Selectmen vote final approved Budget for fiscal year
<b>2/15</b>	Selectmen's Approved Budget submitted to Finance Committee for their review and recommendations
<b>2/18 - 3/11</b>	Selectmen review all articles submitted with Departments, Boards, Committees and Commissions as well as any petitioned articles
<b>2/1</b>	Deadline for submittal of Annual Town Meeting Articles. Board of Registrars to certify each petitioned article as it pertains to the proper amount of required signatures.
<b>3/18</b>	Public Hearings on Annual Town Meeting Warrant
<b>3/25</b>	Selectmen approve Annual Town Meeting Warrant
<b>4/11</b>	Annual Town Meeting Warrant published and posted in appropriate locations (Advertising deadline 4/5)
<b>4/22</b>	Annual Town Meeting

**MEMORANDUM**

To: All Department Heads  
From: Charles J. Cristello, Town Manager  
Date: November 20, 2012  
Re: Board of Selectmen Budget Review Schedule FY14

Enclosed please find a revised schedule of the Board of Selectmen Budget Review for FY14. As you know, all times are approximate. Please contact Caroline LaCroix, Assistant to the Town Manager, if you have a conflict.

**JANUARY 7, 2013**

**General Government**

**7:30 PM**

- Finance Committee (p. 1)
- Law Department (p. 13)
- Zoning (p. 31)

**7:45 PM**

- Health Department (p. 71)  
Animal Control (p.62)
- Town Clerk (p. 18)  
Elections & Registrations (p. 21)
- Conservation Commission (p. 22)

**8:15 PM**

- Information Technology (p.15)
- Treasurer/Collector (p.11)  
Debt Service (p.91)  
Employee Fringe Benefits (p.92)  
Unclassified (p.93)

**8:45 PM**

- Planning Board (p.27)
- Town Accountant (p.7)
- Assessors (p.9)

**JANUARY 14, 2013**

**General Government/Human Services/Cultural/  
Recreation/DPW**

**7:30 PM**

- Highway Department
- DPW – Administration (p.65)
- DPW – Highway (p.66)
- DPW – Tree Warden (p.68)
- DPW – Insect & Pest Control  
(combined)
- Trash Disposal Enterprise (p.106)

**8:00 PM**

- Water Enterprise System (p.101)
- Wastewater Enterprise System (p.96)

**8:30 PM**

- Library (p.83)
- Historical Commission (p.90)
- Park Department (p.87)
- Veterans Services (p. 80)
- Council on Aging (p.73)

**JANUARY 28, 2013**

**Public Safety/General Government**

**7:45 PM**

- Sealer of Weights and Measures  
(p.60)
- Building Department (p.58)
- Police Department (p.50)

**8:30 PM**

- Fire Department (p.36)

**9:00 PM**

- Selectmen (p.3)
- Town Manager (p.5)

# FIVE YEAR FORECAST

11/12/2012

	ACTUAL FY 2012	ESTIMATE FY 2013	FORECAST FY 2014	FORECAST FY 2015	FORECAST FY 2016	FORECAST FY 2017	FORECAST FY 2018
<b>SOURCES</b>							
Tax Levy							
Levy	30,538,874	31,692,835	32,846,113	34,017,266	35,267,697	36,549,390	37,913,125
2 1/2 % increase	763,691	792,321	821,153	850,432	881,692	913,735	947,828
New growth	390,270	360,957	350,000	400,000	400,000	450,000	450,000
Debt exclusions	263,257	341,708	283,905	208,751	144,699	76,982	12,550
Capital exclusions	0	0	0	0	0	0	0
Override	0	0	0	0	0	0	0
<b>Total Tax Levy</b>	<b>31,956,092</b>	<b>33,187,821</b>	<b>34,301,171</b>	<b>35,476,448</b>	<b>36,694,089</b>	<b>37,990,107</b>	<b>39,323,503</b>
<b>Other Revenue</b>							
State Aid (net of offsets)	19,705,794	20,094,630	20,094,630	20,094,630	20,094,630	20,094,630	20,094,630
SBAB Reimbursement	1,456,732	1,313,437	1,313,437	1,313,437	1,313,437	1,313,437	1,313,437
Local Receipts	5,050,000	5,250,000	5,355,000	5,462,100	5,571,342	5,682,769	5,796,424
Free cash	0	0	0	0	0	0	0
Enterprise Funds	6,590,343	6,459,583	6,478,025	6,535,167	6,691,897	6,898,206	7,117,733
Offsets	5,822,883	5,874,587	6,050,613	6,179,976	6,439,141	6,709,438	6,990,478
FAM	0	0	0	0	0	0	0
Fund 53/Debt Stabilization	347,000	300,000	260,000	240,000	220,000	200,000	200,000
<b>Total Other Revenue</b>	<b>38,972,752</b>	<b>39,292,237</b>	<b>39,551,704</b>	<b>39,825,310</b>	<b>40,330,447</b>	<b>40,898,480</b>	<b>41,512,703</b>
<b>Total Sources</b>	<b>70,928,844</b>	<b>72,480,058</b>	<b>73,852,875</b>	<b>75,301,759</b>	<b>77,024,536</b>	<b>78,888,587</b>	<b>80,836,205</b>
<b>USES</b>							
State assessments @5%	530,721	695,230	729,992	766,491	804,816	845,056	887,309
Overlay	390,270	382,740	450,000	400,000	400,000	450,000	400,000
Other expenses	24,999	150,000	150,000	0	0	0	0
<b>Total</b>	<b>945,990</b>	<b>1,227,970</b>	<b>1,329,992</b>	<b>1,166,491</b>	<b>1,204,816</b>	<b>1,295,056</b>	<b>1,287,309</b>
<b>Appropriations</b>							
Article 2	69,670,057	70,519,001	72,510,666	74,565,965	76,807,816	79,410,852	82,140,724
Article COLA's @2%	0	194,258	423,230	619,694	862,272	1,104,898	1,369,285
Trash Disposal	0	0	0	0	0	0	0
Other articles	121,950	366,608	96,902	96,902	96,902	96,902	85,801
<b>Total approp.</b>	<b>69,792,007</b>	<b>71,079,868</b>	<b>73,030,798</b>	<b>75,282,562</b>	<b>77,766,990</b>	<b>80,612,653</b>	<b>83,595,810</b>
<b>Total Uses</b>	<b>70,737,997</b>	<b>72,307,838</b>	<b>74,360,790</b>	<b>76,449,053</b>	<b>78,971,805</b>	<b>81,907,709</b>	<b>84,883,119</b>
<b>EXCESS (Shortfall)</b>	<b>190,846</b>	<b>172,220</b>	<b>-507,915</b>	<b>-1,147,294</b>	<b>-1,947,269</b>	<b>-3,019,122</b>	<b>-4,046,914</b>

# ARTICLE 2 - DETAIL

## SALARIES & WAGES - TOWN

	ACTUAL FY 2012	ESTIMATE FY 2013	FORECAST FY 2014	FORECAST FY 2015	FORECAST FY 2016	FORECAST FY 2017	FORECAST FY 2018
General Government	3,487,414	3,586,810	3,586,810	3,586,810	3,586,810	3,586,810	3,586,810
Police	3,348,504	3,492,037	3,492,037	3,492,037	3,492,037	3,492,037	3,492,037
Fire	2,371,139	2,380,345	2,380,345	2,380,345	2,380,345	2,380,345	2,380,345
Public Works	627,184	636,790	636,790	636,790	636,790	636,790	636,790
Total Town Salaries	9,834,241	10,095,982	10,095,982	10,095,982	10,095,982	10,095,982	10,095,982
Other Town Expenses @ +2%	1,766,006	1,648,571	1,681,542	1,715,173	1,749,477	1,784,466	1,820,156

## TOTAL TOWN EXPENSES

	11,600,247	11,744,553	11,777,524	11,811,155	11,845,459	11,880,448	11,916,138
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## ENTERPRISE FUNDS

Salaries & Wages @2% Expenses	1,540,122	1,564,985	1,604,110	1,644,212	1,685,318	1,727,451	1,770,637
	5,050,221	4,894,598	4,873,915	4,890,954	5,006,579	5,170,756	5,347,096
	6,590,343	6,459,583	6,478,025	6,535,167	6,691,897	6,898,206	7,117,733

## EDUCATION COSTS

Salaries & Wages @ 2%	20,396,982	22,500,433	22,950,442	23,409,450	23,877,640	24,355,192	24,842,296
Other Expenses @+2%	5,341,600	4,067,106	4,148,448	4,231,417	4,316,045	4,402,366	4,490,414
Transportation @5%	2,388,496	2,477,921	2,601,817	2,731,908	2,868,503	3,011,928	3,162,525

## TOTAL EDUCATIONAL EXPENSES

	28,127,078	29,045,460	29,700,707	30,372,775	31,062,188	31,769,487	32,495,235
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## EMPLOYEE BENEFITS

Health Insurance @10%	10,382,887	9,653,914	10,619,305	11,681,236	12,849,360	14,134,295	15,547,725
Retirement	4,076,559	4,704,887	5,081,278	5,487,780	5,762,169	6,050,278	6,352,792
Workmen's Comp	364,422	371,710	371,710	371,710	371,710	371,710	371,710
FICA @ 5%	542,393	542,393	569,513	597,988	627,888	659,282	692,246
Unemployment	175,000	175,000	175,000	175,000	175,000	175,000	175,000
Other	11,400	0	0	0	0	0	0
Total Employee Benefits	15,552,661	15,447,904	16,816,806	18,313,715	19,786,127	21,390,566	23,139,473

## TOTAL EMPLOYEE BENEFITS

	15,552,661	15,447,904	16,816,806	18,313,715	19,786,127	21,390,566	23,139,473
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## DEBT SERVICE

New Debt Service	5,390,418	5,008,597	4,824,700	4,570,249	4,409,241	4,409,241	4,409,241
	0	0	0	0	0	0	0

## UNCLASSIFIED

	2,309,310	2,662,904	2,712,904	2,712,904	2,712,904	2,712,904	2,712,904
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## CAPITAL OUTLAY

	100,000	150,000	200,000	250,000	300,000	350,000	350,000
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## TOTAL APPROPRIATIONS

	69,670,057	70,519,001	72,510,666	74,565,965	76,807,816	79,410,852	82,140,724
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**Town of Middleborough**  
**Massachusetts**

PLANNING DIRECTOR  
Ruth McCawley Geoffroy

Planning Board

Telephone (508) 946-2425  
Fax (508) 946-1991

November 9, 2012

Board of Selectmen  
Town Office Building  
20 Center Street, Third Floor  
Middleborough, MA 02346

Re: Estate of Edward W. Parks 61A Notice, Miller Street,  
Assessors Map 99, Lot 5148; Map 106, Lots 1382 and 4511 and  
Map 113, Lot 427.

Honorable Board:

The Planning Board voted at their meeting of October 30, 2012, to recommend that the Town not exercise the Chapter 61A Agricultural Tax Program Option for the above referenced, Estate of Edward W. Parks, property located on Miller Street. The 61A Notice was sent to the Town Boards dated September 20, 2012.

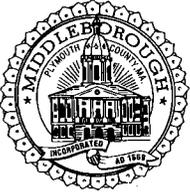
All but one of these lots are already protected from development through previous public purchase of Conservation Restrictions; the one remaining unprotected lot involves wooded land located across the street from the main farm and therefore is not of interest.

If you have any questions, or wish to discuss this further, please do not hesitate to contact me.

Sincerely,

Ruth McCawley Geoffroy, Planning Director  
For the Middleborough Planning Board

CC: Conservation Commission  
Board of Assessors



## Assessor's Office

10 Nickerson Avenue  
Middleborough, Massachusetts 02346

Telephone (508) 946-2410

Fax (508) 946-4430

November 15, 2012

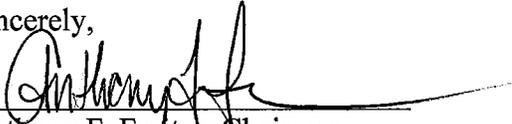
Board of Selectmen  
10 Nickerson Avenue  
Middleboro, MA 02346

Honorable Members,

We are writing in regard to the removal of four parcels of land which are owned by Edward W. Parks and located on Assessors Map 099 Lot 5148, Map 106 Lot 4511, Map 113 Lot 427 and a 51 acre portion of Map 106 Lot 1382 from classification as Chapter Land.

The Board of Assessors has no objection to the removal of this land from Chapter Land Agricultural/Horticultural or Forestry classification.

Sincerely,

  
\_\_\_\_\_  
Anthony F. Freitas, Chairman

  
\_\_\_\_\_  
Paula Burdick

  
\_\_\_\_\_  
Diane Maddigan  
Middleborough Board of Assessors

AF/be

**Middleborough Board of Selectmen  
Nickerson Avenue  
Middleborough, MA 02346  
November 13, 2012**

**RE: Representation to Plymouth Carver Aquifer Advisory Committee**

**Honorable Board:**

**I wish to volunteer to serve as the Town's Representative to the Plymouth Carver Aquifer Advisory Committee.**

**I have extensive experience in all aspects of aquifer management from years of service with Middleborough Water Department. As Water Superintendent, I was responsible for the maintenance of our aquifer by monitoring projects and any structural work within the aquifer boundaries, by insuring that our Water Resource Protection Districts (WRPD) by law was adhered to, by participating in Wetlands Resource Studies and by aquifer surveying with State and Federal Agencies. My responsibilities included the management of the Water Exploration Program at the water department.**

**I have belonged to the New England Water Works Association and Massachusetts Water Works Association, for many years and am still a very active individual within those organizations.**

**Based on my experience and professional qualifications, I am requesting the Board of Selectmen to consider my application for this position.**

**My professional resume is attached and references will be provided, if requested.**

**I am ready to meet with the Board, at their direction.**

**Sincerely,**

  
**Richard E. Tinkham**

**Retired Water Superintendent of Middleborough**

## **Richard E. Tinkham**

P.O. Box 210  
Middleborough, MA 02346

508-844-1693 (p)  
[sailordick@gmail.com](mailto:sailordick@gmail.com)

### **Water Utility Background**

#### **Middleborough Water Department:**

Senior Water Works Operator	1976 – 1982
Chief Water Works Operator	1982 – 1992
Water Superintendent	1992 – 2009

**Experienced in all phases of Technical and Administrative Management**

**Experienced in Water Supply and Treatment Operations, management of pumping stations, chemical treatment facilities, water storage facilities and water shed management**

**Experienced in Water Distribution System Operation and Management, including project planning for water main upgrading, new construction, and cleaning, lining and flushing programs**

**Experienced in administration of construction contracts**

**Experienced in personnel management and labor contract administration**

**Experienced in all phases of Cross Connection Requirements, plan development and administration, surveying facilities for cross connections and testing backflow prevention devices**

**Experienced in all aspects of working with Regulatory Agencies at the Municipal, State and Federal levels**

### **Professional Licenses**

**Massachusetts Drinking Water Operator Grade 4 Combination  
License # 1083**

**Massachusetts Backflow Prevention Device Tester / Surveyor  
License # 4184**

**Massachusetts Waste Water Treatment Operator Grade 4  
License # 1074 (status Inactive currently)**



**National  
Multiple Sclerosis  
Society**  
Greater  
New England  
Chapter

Mr. Charles Cristello  
Middleborough Town Manager  
10 Nickerson Ave.  
Middleborough, MA. 02346

October 29, 2012

Dear Mr. Cristello,

We will be holding our 29<sup>th</sup> annual Cape Cod Getaway MS Bike Ride on June 29<sup>th</sup> and 30<sup>th</sup>, 2013. This two day, 150 mile bicycle tour attracts 2100 cyclists, who ride from Boston, Mass. to Provincetown, Mass. to raise funds to support the National Multiple Sclerosis Society.

We respectfully request the use of local and state roads in the town of Middleborough for the ride. I have enclosed cue sheets showing our proposed route. Cyclists will be instructed to ride single file, on the right side of the road, and to follow all vehicle laws, including stopping at red lights and stop signs.

We will hire Middleborough police officers to work safety details. We operate a support team consisting of medical personnel, bicycle mechanics, and amateur (HAM) radio operators. Our lead HAM radio operator monitors all emergency radio frequencies, so that we can close or redirect our route should that become necessary.

Please let me know if there are additional steps, permits or permissions I must take to assure approval of the town of Middleborough to host our event. I have also provided an Event Notification Form from the Massachusetts Department of Transportation that you can use to indicate your approval for our request.

If you need any further information or have any questions regarding this request please don't hesitate to call me. Thank you for your continued support of the Cape Cod Getaway MS Bike Ride.

Best Regards,

Bill Sykes  
Sport Coordinator  
Promoter Line, Inc  
East Coast Office  
508 746 3207 o / 508 746 1695 f / 508 954 9037 c  
[www.promoterline.com](http://www.promoterline.com)

# EVENT NOTIFICATION FORM

Date: \_\_\_\_\_

Dear Sir / Madam,

Please be advised that the City/Town of \_\_\_\_\_ has notified the Board of Selectman/City Council, Local Police/Fire Department and if applicable the State Police of its intention to conduct road work/parade/race/or **other events** in or through the City/Town of \_\_\_\_\_

The Board of Selectmen/City Council understands that it must give the Police and Fire Departments at least 48 hours notice before the commencement of the proposed work or event.

The Grantee must supply a Traffic Management Plan when the roadway is occupied and for all detours associated with said events to this Department and to all officials listed below. The Grantee(s) must notify the local and/or State Police to set up a detour of this area with appropriate signs and barricades. The local Fire Department must be notified of the detour to ensure that measures will be taken to minimize disruption to the Fire Department's emergency service during the event. The Grantee(s) must also notify local media (newspapers, radio) of this proposed event.

The following signatures are required prior to the issuance of the Permit. All officials listed below shall assume all responsibility and liability for all activity associated under their jurisdiction.

LOCAL POLICE DEPARTMENT

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

City/Town: \_\_\_\_\_

FIRE DEPARTMENT

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

City/Town: \_\_\_\_\_

BOARD OF SELECTMEN/CITY COUNCIL

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

City/Town: \_\_\_\_\_

STATE POLICE DEPARTMENT

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

City/Town: \_\_\_\_\_

## 2012 Bike MS Cape Cod Getaway - Saturday 100 mile

781-697-9058

Miles	Direction	Description	Go	Town
	<b>S</b>	Out of campus on Bianculli Blvd		Boston
0.00	<b>L</b>	Onto Morrissey Blvd	0.98	
0.98	<b>X</b>	Freeport St, continue on Morrissey Blvd	1.37	Quincy
2.35	<b>L</b>	Hancock St / 3A, crossing over bridge	0.90	
3.25	<b>S</b>	Becomes Quincy Shore Dr	0.50	
3.95	<b>X</b>	E. Squantum, stay on Quincy Shore Dr.	2.20	
6.15	<b>X</b>	Furnace Brook Pkwy @ Light, stay on Quincy Shore Dr	0.45	
6.60	<b>R</b>	Sea St @ Light	0.36	
6.96	<b>L</b>	S. Artery/Rte 3A @ Light	0.97	
7.93	<b>L</b>	Washington St. (RTE 3A) @ Light (Pet Shop)	0.65	
8.58		Into Rotary and Over Bridge - <b>Fore River Bridge</b>	0.31	
8.89	<b>X</b>	Entering Weymouth	0.96	Weymouth
9.85	<b>BL</b>	RTE 3A @ White Church	0.82	
10.67		<b>CAUTION - Bridge Crossing</b>	0.62	Hingham
11.29	<b>S</b>	RTE 3A - shipyard on left	1.00	
12.29	<b>S</b>	RTE 3A @ Light (becomes Broad Cove Rd.)	0.58	
12.87	<b>R</b>	Otis / RTE 3A	0.58	
13.45	<b>S</b>	RTE 3A becomes Summer St.	0.16	
13.61	<b>Yield</b>	Into Rotary (take 3rd exit towards Nantasket)	0.05	
13.66	<b>R</b>	Summer St - 3rd exit off rotary	0.77	
		<b>CAUTION - DO NOT CONTINUE ON RTE 3A</b>		
14.43	<b>R</b>	Rockland St @ Light	1.36	
15.79	<b>X</b>	STOP - RTE 228 to Jerusalem Rd	1.11	Cohasset
16.90	<b>S</b>	STOP cont. on Jerusalem Rd	0.85	
17.75	<b>R</b>	Jerusalem Rd	0.20	
17.95	<b>R</b>	N. Main St	0.09	
18.04	<b>L</b>	Ripley Rd	0.20	
18.24	<b>R</b>	Sohier St	0.20	
18.44	<b>L</b>	<b>Rest Stop #1 - South Shore Music Circus</b>		
18.44	<b>R</b>	Out of Rest Stop onto Sohier St, X Ripley Rd	0.20	
18.64	<b>R</b>	N. Main St	0.09	
18.73	<b>L</b>	Highland Ave	0.10	
18.83	<b>L</b>	Beach St	0.70	
19.53	<b>R</b>	Atlantic Ave	0.60	
20.13	<b>BR</b>	Margin St	0.15	
20.28	<b>L</b>	Cove St @ triangle	0.03	
20.31	<b>L</b>	Border St	0.30	
20.61	<b>X</b>	Cross Bridge & Bear Right stay on Border	1.20	
21.81	<b>S</b>	Straight across intersection to Stop sign	0.05	
21.86	<b>L</b>	Gannett Rd @ Stop sign	0.60	
22.46	<b>R</b>	Hatherly Rd	1.00	Scituate
23.46	<b>R</b>	Mann Hill Rd	0.10	
23.56	<b>L</b>	Stay on Mann Hill Rd	0.50	
24.06	<b>S</b>	Ann Vinal Rd onto Captain Pierce Rd.	0.10	
24.16	<b>BR</b>	Captain Pierce Rd	0.20	
24.36	<b>SL</b>	Curtis St	0.40	
24.76	<b>S</b>	Onto Country Way	0.50	
25.26	<b>R</b>	First Parish Rd	0.60	
25.86	<b>L</b>	Rte 3A-S	1.60	
27.46	<b>Yield</b>	Into Rotary, 3rd right - RTE 3A-S/CJ Cushing Hwy	0.05	
27.51	<b>R</b>	RTE-3A/Chief Justice Cushing Highway (b/c Main St)	1.90	
29.41	<b>L</b>	Old Main St	0.50	Marshfield
29.91	<b>BR</b>	Old Main St (at Prospect St)	0.10	
30.01	<b>L</b>	Pleasant St	0.80	

L=Left, R=Right, X=Cross, S=Straight, B=Bear, @=at

## 2012 Bike MS Cape Cod Getaway - Saturday 100 mile

781-697-9058

Miles	Direction	Description	Go	Town
30.81	R	Eames Way	0.10	
30.91	L	<b>Rest Stop #2 - Eames Way School, Marshfield</b>		
30.91	R	Exit Rest Stop back down Eames Way	0.10	
31.01	R	Pleasant St	0.20	
31.21	L	Pleasant St	0.20	
31.41	R	Summer St	0.70	
32.11	R	At island, onto Church St	1.10	
33.21	BR	Ferry St at Church St triangle	1.40	
34.61	BL	Main St/RTE 3A	0.70	
35.31	L	Plain St/Ocean St/RTE 139	0.40	
35.71	R	Moraine St/Rte 3A	0.20	
35.91	R	Acorn St	0.80	
	S	Entering Duxbury		
36.71	BR	Bear Right on Franklin St	0.20	Duxbury
36.91	BL	Bear Left on Lincoln	0.20	
37.11	L	Temple St	1.10	
38.21	X	Over Church St, staying on Temple St	0.20	
38.41	L	West St/RTE 14	0.90	
39.31	X	Cross over RTE 3A to St. George St	0.50	
39.81	R	Alden St	0.05	
39.86	L	<b>Rest Stop #3 - Duxbury Middle School - LUNCH</b>		
39.86	R	Out of School on to St. George St	0.45	
40.31	BR	Washington St (Flagpole)	1.15	
		<b>ROUTE SPLIT - 100 goes right, 75 goes straight</b>		
41.46	R	Surplus Rd	0.27	
41.73	L	South Station St	0.50	
42.23	X	Depot St onto Pilgrim Byway	0.28	
42.51	R	Chestnut St	0.45	
42.96	X	RTE 3A onto Tobey Garden St	0.47	
43.43	S	road name changes to Elm St	0.93	
44.36	S	over RTE 3	0.45	
44.81	S	road name changes to Summer St	0.31	
45.12	BR	Chandler St	0.69	
45.81	L	Union Bridge Rd	1.12	
46.93	L	Franklin St	0.84	
47.77	X	RTE 53	0.36	Duxbury
48.13	R	Valley St	1.17	Pembroke
49.30	R	Forest St	0.20	
49.50	BL	Standish St	0.60	
50.10	R	Hobomock St	0.76	
50.86	L	Mill St	0.37	
51.23	L	Center St. (RTE 36 South)	0.97	
52.20	X	RTE 27 (School St.)	1.10	
53.30	S	Entering Halifax, road name is Holmes St.	2.10	Halifax
55.40	R	RTE 106 West (Plymouth St.)	0.69	
56.09	X	RTE 58 (Monponsett St.)	0.98	
57.07	R	<b>Rest Stop #6 Halifax Town Hall</b>		
	R	Out of Rest Stop onto RTE 106 W	0.04	
57.11	L	South St	0.26	
57.37	BL	South St	0.99	
58.36	R	River St	2.00	
60.36	L	Thompson St (RTE 105 S)	3.38	Middleborough
63.74	R	Plympton St	0.55	

L=Left, R=Right, X=Cross, S=Straight, B=Bear, @=at

2012 Bike MS Cape Cod Getaway - Saturday 100 mile

781-697-9058

Miles	Direction	Description	Go	Town
64.29	BL	toward traffic light	0.03	
64.32	X	RTE 44	0.26	
64.58	BL	Wood Rd	0.02	
64.60	X	Plymouth St, stay on Wood Rd	1.62	
66.22	L	Sachem St	0.45	
66.67	L	Thomas St	1.94	
68.61	BR	road name becomes Chestnut St	0.35	
68.96	S	road name becomes Purchase St	1.83	
70.79	R	Rocky Gutter Rd	0.09	
70.88	BL	Miller St	0.09	
70.97	X	RTE 28, stay on Miller St	0.19	
71.16	BR	@ fork, stay on Miller St	0.02	
71.18	L	@ stop sign onto Miller St (aka Cushman St)	0.63	
	R	<b>Rest Stop #7 - Country Store, 91 Miller St</b>		
71.81	R	Out of rest stop onto Miller St	0.44	
72.25	S	stay on Miller St - Highland on left	0.52	
72.77	S	Perry St	0.52	
73.29	L	Marion Rd	1.45	
74.74	R	Long Point Rd - rough pavement	2.00	Lakeville
76.74	L	RTE 105 South	2.07	
78.81	X	North Ave.	1.65	Rochester
80.46	S	Entering Acushnet	1.51	Acushnet
81.97	L	RTE 105 - Robinson Rd	0.87	
82.84	S	Entering Rochester	0.57	Rochester
83.41	R	Cushman Rd	0.51	
83.92	L	RTE 105 - Rounseville Rd	2.67	
	R	<b>Rest Stop #8 - First Congregational Church, 11 Constitution Way</b>		
86.59	R	Out of Rest Stop onto Rounseville Rd.	0.09	
86.68	BL	Mary's Pond Rd	3.30	
89.98	X	County Rd, onto Fearing Hill Road	1.55	Wareham
91.53	R	Main St	1.10	
92.63	BR	Main St - Tremont St on left	0.40	
93.03	R	Gibbs Ave	0.10	
93.13	L	High St	0.39	
93.52	X	Marion Rd. (RTE 6), stay on High St.	0.34	
93.86	L	Center St	0.10	
93.96	R	Main St	0.11	
94.07	BL	Sandwich Rd, over bridge	0.10	
94.17	R	Narrows Rd, becomes Minot Ave.	1.82	
95.99	X	Depot St/Great Neck Rd	0.05	
96.04	BR	Onset Ave - through village of Onset	3.25	
99.29	R	Cranberry Highway - RTEs 28/6	0.32	
99.61	CAUTION	<b>Narrow bridge - use right lane</b>	0.16	Bourne
99.77	S	Enter Rotary - stay right	0.05	
99.82	BR	Take 1st Exit out of Rotary onto Main St	0.15	
99.97	R	Academy Dr	0.40	
100.37	R	Finish Chute		
	FINISH	<b>Finish Line - Congratulations! You made it!</b>		
<b>Route closes at 4:00PM</b>				

L=Left, R=Right, X=Cross, S=Straight, B=Bear, @=at

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0 - 2012

***Town of Middleborough***

*Massachusetts*

Department of Public Works

48 Wareham Street

Middleborough, MA 02346

Phone 508-946-2481 Fax 508-946-2484

**DIVISIONS**

Highway

Sanitation

Insect & Pest Control

Tree Warden

Wastewater

Water

Andrew P. Bagas  
D. P. W. Director

October 29, 2012

To: Charles Cristello, Town Manager

From: Andrew Bagas

A handwritten signature in black ink, appearing to read "Andrew Bagas".

RE: Stormwater Services FY13

Attached is a proposal from Environmental Partners to continue their work on the Town's Municipal Separate Stormwater System.

I recommend that the Board of Selectmen sign the proposal and return it to me. I shall then forward it to Environmental Partners.

October 24, 2012

Mr. Andrew Bagas  
Middleborough Department of Public Works  
48 Wareham Street  
Middleborough, MA 02346

RE: Stormwater Services – FY13

Dear Mr. Bagas:

Environmental Partners Group Inc. (EPG) is pleased to present this letter proposal for the continuation of our work on the Town's municipal separate storm water system (MS4). The scope of work mirrors our September 13<sup>th</sup> letter to you in advance of the Board of Selectmen Meeting.

### ***Background***

Last fiscal year, Environmental Partners Group significantly updated the map of the municipal separate storm sewer system (MS4) map for the Urbanized Area of the Town of Middleborough. This included the collection of data for 1339 drainage structures (e.g., catch basins, manholes, outfalls, detention basins) including their condition, size, material, photo. Updated maps and an outfall database report were submitted to the Town for their records. EPG also drafted an Illicit Discharge Detection and Elimination (IDDE) Plan which outlined the methodology for proactively addressing illicit discharges. Additionally during this period EPG provided draft stormwater language to add to the Town's water bills, and drafted the annual stormwater report to EPA/DEP. Lastly, EPG proposed amendments to the Water Resources Protection District bylaws to incorporate requirements of the EPA General Permit for stormwater. Following rejection of those proposed edits to the bylaw, EPG provided draft language to the Town for a General Bylaw that was separate from the WRPD bylaws.

### ***Fiscal Year 2013 Stormwater Services***

EPA's 2003 General Permit outlines a host of minimum control measures which the Town of Middleborough is required to implement. While the re-issuance of the 2003 permit has been delayed, the draft general permit that was issued in 2010 added detail to 2003 General Permit. The scope of work outlined herein builds on the 2003 General Permit requirements by using the detail contained in the 2010 draft permit, and also what EPG learned during an EPA audit of a South Shore municipality's storm water permit in August. During this audit, EPA specifically requested documentation on the items outlined in Tasks 2 thru 8.

### ***PROPOSED STORMWATER ACTIVITIES***

Our proposed scope of work is as follows:

*Hyannis:*  
297 North Street, Suite 311, Hyannis, MA 02601  
TL 508.568.5103 • FX 508.568.5125

*Headquarters:*  
1900 Crown Colony Drive, Suite 402, Quincy, MA 02169  
TL 617.657.0200 • FX 617.657.0201

*Woburn:*  
18 Commerce Way, Suite 2000, Woburn, MA 01801  
TL 781.281.2542 • FX 781.281.2543

***Task 1: Notice of Intent (NOI)***

Under this task, EPG will draft the Notice of Intent (NOI) for submittal to the EPA and DEP within 90 days of the effective date of the final Permit. The NOI will be based on the requirements of Section 1.7.2 of the draft 2010 EPA Stormwater General Permit requirements.

***Task 2: Buildings and Facilities***

Under this task (detailed in Section 2.4.7.1.b & c of the draft permit), EPG will conduct a follow-up audit of the 18 municipal facilities conducted in 2008 where potential stormwater pollutant sources/practices were observed to document that corrective actions were taken. The deliverable under this task would be a report documenting each inspection with a summary of observations and recommended corrective actions.

***Task 3: Local Bylaw***

Under this task, EPG will support (meetings, rewrites) the Town in seeking to adopt a new bylaw to incorporate the EPA-mandated new Construction Site Stormwater Runoff Control, Post Construction controls, and Illicit Discharge Detection and Elimination program requirements into the Town's bylaws. These are bylaws that the Town is required to adopt per the EPA General Permit.

EPG has been successful in other South Shore communities in their adoption of these regulations during the past year (Norwell, Marshfield). This will require active participation and feedback by Town departments (Conservation, Planning, Public Works, Building, and Board of Health) in order to complete this task. It is assumed that 5 meetings will occur as part of this Task in addition to language changes to the proposed bylaw previously submitted to the Town by EPG.

***Task 4: MS4 Infrastructure Operation and Maintenance (O&M)***

Under this Task (Section 2.4.7.1.d of the draft Permit), EPG will draft an MS4 Infrastructure O&M Program document. The O&M Program will be comprised of the following components: (1) Catch Basin Cleaning Optimization Program (with the crew of the Catch Basin cleaning program being the de facto inspectors of the MS4 infrastructure during regularly scheduled maintenance), (2) Street Sweeping Program (will rely on interviews with DPW representatives to document proposed street sweeping schedule), (3) Winter Road Maintenance Procedures (will rely on interviews with DPW representatives to document procedures), and (4) Inspection/Maintenance frequencies and procedures for the type of structural stormwater BMP's (i.e., swales, retention/detention basins, etc.) that the Town of Middleborough maintains. We will interview DPW representatives to ensure that the different types of BMP's maintained by the Town are included.

**Task 5: Stormwater Pollution Prevention Plan (SWPPP)**

Section 2.4.7.2 of the draft 2010 permit requires a SWPPP for the Middleborough Highway Garage area. This task assumes that a site plan is available for this area. As part of this task, EPG will also conduct a site walkthrough to examine and make recommendations on the Town's management of oil/hazardous waste/solid waste at the Site. A letter report with observations/recommendation will be provided.

**Task 6: Parks and Open Spaces**

Under this task (detailed in Section 2.4.7.1.a of the draft 2010 permit), EPG will develop written O&M procedures for the proper use, storage and disposal of pesticides, herbicides, and fertilizers including minimizing the use of these products. An evaluation of lawn maintenance and landscaping will also be conducted to assess whether the Town's practices are protective of water quality. The plan will include a GIS map showing the areas, signage (pet waste) and required management procedures.

**Task 7: Outfall Sampling**

Under this task, EPG will undertake field sampling of 30 of the Town's approximately 120 stormwater outfalls, as required in section 2.4.4.7 of the draft 2010 permit. Samples would be collected in the Spring of 2013, after issuance of the final General Permit to ensure the proper parameters are collected. It is assumed for budgeting purposes that those parameters are consistent with the draft 2010 permit and what is outlined in the Town's IDDE plan. Outfalls will be sampled in the order outlined in the Town's IDDE plan. The results would be submitted to the Town with the sampling results and findings.

**Task 8: Connectivity**

While the current MS4 map contains over 2200 structures, connectivity between some of these structures is unknown; this connectivity is required to be mapped per the draft 2010 permit. Additional, there are 3 streets (West/East Grove Streets and Bedford Street) within the urbanized area where drainage structures still require mapping. Under this Task, EPG will conduct a 3 field day investigation with a two-man crew in areas where connectivity is unclear and to capture those remaining structures. It is assumed that this two man crew would be accompanied for one of these days with a representative from the DPW with knowledge of the system in an attempt to fill in the data gaps. Results would be mapped in GIS with an updated 11 x 17 map book submitted to the Town as a deliverable.

**PROJECT FEE AND SCHEDULE**

- Task 1 - Notice of Intent (\$6,000)
- Task 2 - Buildings and Facilities (\$4,200)
- Task 3 - Bylaw (\$4,700)
- Task 4 - MS4 O&M Plan (\$10,800)
- Task 5 - SWPPP (\$4,500)
- Task 6 - Parks and Open Space (\$3,000)

Hyannis:

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TL 781.281.2542 • FX 781.281.2543

*Task 7 – Outfall Sampling (\$11,940)*  
*Task 8 – Connectivity (\$4,860)*

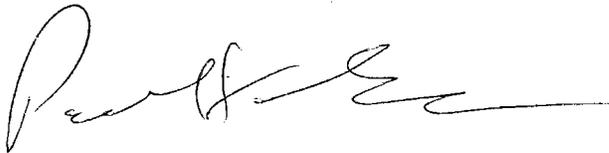
We propose to complete Tasks 1 through 8, as described above, including all labor and expenses, for the not-to-exceed lump sum price of \$50,000. Task 1 would be completed by the deadlines detailed above (dictated by issuance of the draft permit). Tasks 2 through 8 will be completed by June 30, 2013.

**PROPOSAL ACCEPTANCE**

Performance of the scope of work in this Agreement will be governed by Environmental Partners Group, Inc. previous terms and conditions with the Town dated November 4, 2011 for Stormwater services. If this proposal is acceptable to you, please indicate your agreement by signing in the space provided below and returning the executed copy to us. Upon receipt of the executed agreement, we will commence the performance of approved services described in this proposal.

Please do not hesitate to contact me should you have any questions or require additional information.

Very truly yours,  
ENVIRONMENTAL PARTNERS GROUP, INC.



Paul F. Gabriel, P.E., LSP  
*President*



C. Carter Fahy, P.E., LSP  
*Senior Project Manager*

**RE: STATEMENT OF WORK FOR CONSULTING SERVICES IN SUPPORT OF  
FY13 STORMWATER**

ACCEPTED: \_\_\_\_\_

FOR: \_\_\_\_\_

DATE: \_\_\_\_\_

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**Town of Middleborough**

Massachusetts

Department of Public Works

48 Wareham Street

Middleborough, MA 02346

Phone 508-946-2481 Fax 508-946-2484

Andrew P. Bagas  
D. P. W. Director

**DIVISIONS**

Highway  
Sanitation  
Insect & Pest Control  
Tree Warden  
Wastewater  
Water

November 6, 2012

To: Charles Cristello, Town Manager

From: Andrew Bagas 

RE: Salt and Ice Ban Bids 2012-2013

I recommend that the Board of Selectmen award the bid for Salt for snow and ice control to Eastern Minerals, Inc. 134 Middle Street, Suite 210, Lowell, MA 01852, at their bid price of \$47.05 per ton through the Town of Plymouth Regional Salt Bid #21221.

I recommend that the Board of Selectmen award the bid for Liquid Agricultural By-Product, Non-Corrosive De-icing Chemicals to Safe Road Services, LLC, 3 McKinley Road, Franklin, MA 02038, at their bid price of \$ 1.20 per gallon through the Town of Plymouth Regional Salt Bid #21221.

Please return the signed contracts to me and I will mail them to the vendors for their signatures.

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Andrew P. Bagas  
D. P. W. Director

**Town of Middleborough**  
Massachusetts  
Department of Public Works  
48 Wareham Street  
Middleborough, MA 02346  
Phone 508-946-2481 Fax 508-946-2484

**DIVISIONS**  
Highway  
Sanitation  
Insect & Pest Control  
Tree Warden  
Wastewater  
Water

November 8, 2012

NOV 10 2012

To: Charles Cristello, Town Manager  
From: Andrew Bagas   
RE: SERSG - 2013 Contract Award for Services

I recommend that the Board of Selectmen sign the attached 2013 Contract Award Sheet for Services for the Middleboro D.P.W. as submitted to the Southeastern Regional Services Group.

The bids were reviewed by SERSG and determined to be the lowest responsible bidders meeting specifications.

The Board of Selectmen of the **Town of Middleborough** voted at their meeting held on \_\_\_\_\_, 2012 to award contracts to the bidders listed below under the SERSG DPW Services IFB for a thirteen month period commencing 1/1/13. This award is conditioned upon the receipt of the appropriate documents specified in the above IFB. The SERSG Regional Administrator will collect these documents on behalf of the Board of Selectmen and present them to the Board for final approval and signature.

**DPW SERVICES FOR A THIRTEEN MONTH PERIOD COMMENCING 1/1/13.**

<u>ITEM NO. and DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>Quantity</u>	<u>Total Value</u>
<b>1. Pavement Reclamation</b>			
<u>Murray Paving &amp; Reclamation - Holliston, MA</u>			
<i>BIDDER'S NAME</i>			
Pavement Reclamation	\$1.55 per square yard	42,000	\$65,100.00
Adjust Catch Basins	\$260.00 each	30	\$7,800.00
Structure Remodeling	\$400.00 each	0	\$0.00
Structures Rebuilt	\$180.00 per vertical foot	0	\$0.00
Excess Loading of Reclaimed Material	\$5.00 per cubic yard	0	\$0.00
Lower/Raise Manholes	\$400.00 each	16	\$6,400.00
Lower/Raise Water Gates	\$240.00 each	24	\$5,760.00
Lower/Raise Gas Gates	\$220.00 each	0	\$0.00
Trucking	\$85.00 per hour	0	\$0.00
	<b>Item Sub-Total</b>		<b>\$85,060.00</b>
<b>2. In-Place Bituminous Concrete</b>			
<b>Zone E: Bridgewater, Raynham and Middleborough</b>			
<u>PJ Keating - Lunenburg, MA</u>			
<i>BIDDER'S NAME</i>			
In-Place Bituminous Concrete	\$65.15 per ton	10,000	\$651,500.00
Structure Adjustments	\$100.00 each	12	\$1,200.00
Structures Remodeled	\$300.00 each	0	\$0.00
Structures Rebuilt	\$100.00 per vertical foot	0	\$0.00
Hand Work	\$98.00 per ton	60	\$5,880.00
Sawcutting	\$1.00 per linear foot	0	\$0.00
Playgrounds / Parking Lots	\$65.15 per ton	0	\$0.00
	<b>Item Sub-Total</b>		<b>\$658,580.00</b>
<b>3. RANDOM CRACK SEALING</b>			
<u>Crack-Sealing - Raynham, MA</u>	\$7.22 per gallon	8,000	\$57,760.00
<i>BIDDER'S NAME</i>	\$4,318.00 per day		\$0.00
	<b>Item Sub-Total</b>		<b>\$57,760.00</b>

**5. HOT ASPHALT CHIP SEAL**

Comer Contracting Farmington, CT

*BIDDER'S NAME*

Leveling/Shim Course	\$107.00 per ton	200	\$21,400.00
Stone Chip Seal	\$2.05 per square yard	40,000	\$82,000.00
Leveling Course	\$107.00 per ton	0	\$0.00
Double Chip Seal	\$3.95 per square yard	0	\$0.00
Leveling Course	\$107.00 per ton	0	\$0.00
<b>Item Sub-Total</b>			<b>\$103,400.00</b>

**6. COLD PLANING**

PJ Keating - Lunenburg, MA

*BIDDER'S NAME*

\$1.62 per square yard	1,000	\$1,620.00
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**7. MICRO PAVING**

Sealcoating Inc. - Braintree, MA

*BIDDER'S NAME*

Surface Course (1 lift)	\$2.12 per square yard	20,000	\$42,400.00
Leveling Course (2 lifts)	\$3.86 per square yard	0	\$0.00
Leveling Course with crack repair (2 lifts)	\$4.29 per square yard	0	\$0.00
<b>Item Sub-Total</b>			<b>\$42,400.00</b>

**8. HOT IN-PLACE RECYCLING**

Highway Rehab Corp - Brewster, NY

*BIDDER'S NAME*

\$4.23 per square yard	20,000	\$84,600.00
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**10. INSTALLATION OF STEEL BEAM GUARD RAIL**

Commonwealth Guardrail - Westfield, MA

*BIDDER'S NAME*

Straight (Metal Posts)	\$18.25 per foot	500	\$9,125.00
Straight (Wooden Posts-Galvanized)	\$18.20 per foot	0	\$0.00
Straight (Wooden Posts-Rust)	\$18.40 per foot	0	\$0.00
Curved (Galvanized)	\$19.50 per foot	100	\$1,950.00
Curved (Rust)	\$19.60 per foot	0	\$0.00
End Pieces (Galvanized)	\$48.00 each	16	\$768.00
End Pieces (Rust)	\$50.00 each	0	\$0.00
<b>Item Sub-Total</b>			<b>\$11,843.00</b>

**16. CHLORINATED RUBBER TRAFFIC LINE PAINTING**

Markings, Inc. -Pembroke, MA

*BIDDER'S NAME*

4" Yellow Centerline	\$0.037 per linear foot	400,000	\$14,800.00
4" White Line	\$0.037 per linear foot	0	\$0.00
4" Yellow Hatch Lines	\$0.360 per linear foot	0	\$0.00
Crosswalks	\$0.360 per linear foot	8,000	\$2,880.00
Stopline	\$0.360 each	1,000	\$360.00
Stop Words	\$10.000 each	0	\$0.00
Parking Lines	\$0.160 each	0	\$0.00
Ts and Ls	\$1.000 each	0	\$0.00
Directional arrows (federal)	\$15.000 each	0	\$0.00
8' "only"	\$15.000 each	0	\$0.00
3' "only"	\$10.000 each	0	\$0.00
8' "school"	\$33.500 each	0	\$0.00
Traffic Islands	\$24.000 each	0	\$0.00
Railroad Crossings	\$75.000 each	0	\$0.00
Removal of Existing Paint Lines	\$0.250 per square foot	0	\$0.00
Grinding for Inlay	\$0.250 per square foot	0	\$0.00
	<b>Item Sub-Total</b>		<b>\$18,040.00</b>

**Total Estimated Value of All Contracts      \$1,063,303.00**

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**Chair, Board of Selectmen**

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Please note that this is a unit price contract. Contract values above are based on estimated quantities, and it is understood that the contractor will provide the quantities actually required by the municipalities.