

*Incorporated 1669*  
*344 Years of Progress*



CRANBERRY CAPITAL  
OF THE WORLD



**Town of Middleborough**  
*Massachusetts*

CHARLES J. CRISTELLO  
Town Manager

508-947-0928  
FAX 508-946-2320

**TOWN MANAGER'S REPORT**  
**OCTOBER 28, 2013**

Attached please find correspondence from the office of the Town Manager for your review. Thank you.

Charles J. Cristello  
Town Manager



MASSACHUSETTS CULTURAL COUNCIL

10 St. James Avenue  
Boston, MA 02116-3803

617.727.3668  
800.232.0960 Toll Free  
617.338.9153 TTY  
617.727.0044 Fax  
mcc@art.state.ma.us E-mail  
www.massculturalcouncil.org Web

October 16, 2013

OCT 16 2013

Charles J. Cristello, Town Manager  
Town of Middleborough  
Town Hall  
20 Centre St.  
Middleborough MA 02346-2264

Dear Mr. Cristello:

Enclosed is a contract and scope of services for the Town of Middleborough that covers the transfer of FY 2014 Local Cultural Council funds from the Massachusetts Cultural Council to your local cultural council account for the Middleborough Cultural Council.

**State Comptroller regulations require State Agencies to have a signed contract and signature authorization form on file for all transfers of funds from state to local accounts unless the agency is statutorily released from this mandate, which the Massachusetts Cultural Council is not.**

The contract includes: a signature page with the amount of the allocation (\$6,520), dates of service (July 1, 2013 to June 30, 2014), and a place to sign. You only need to sign it and include an email address, if possible. By using some of the contact information you provide, we hope to be able to build a database to allow more specific mailings to the officials of your municipality, including yourself. The second page is the scope of services which defines how the funds are to be expended following Massachusetts Cultural Council regulations. Lastly, the Signature Authorization page is a required form for all contracts with state agencies that clearly identifies the person or persons authorized to sign contracts for a vendor, in this case your municipality.

The contract should be signed with a completed Signature Authorization form and returned to me by November 30, 2013.

I will not be able to transfer the Local Cultural Council allocation until I have a completed contract package from your municipality. If you or any of your staff have any questions, please feel free to call me at 617/858-2722.

Thank you very much.

Sincerely,

Michael Nagle  
Fiscal Officer

Attachments



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Town Manager

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FAX 508-946-2320

October 9, 2013

Mr. Lincoln Mann  
142 Everett Street  
Middleborough, MA 02346

Dear Mr. Mann:

It is my pleasure to offer you the position of Refuse Collector/Operator effective Wednesday, October 9, 2013.

Your hourly pay will be \$19.1225 for 40 hours (Grade 7, Step 1). This position is a DPW Union position and all benefits under the Agreement will apply. According to the contract, you are entitled to a thirty day trial and training period in your new position.

Again, congratulations and best wishes in your new position.

Very truly yours,

Charles J. Cristello  
Town Manager

c: Chris Peck, DPW Director  
David Blanton, DPW Union Steward  
Judy MacDonald, Treasurer

MEMORANDUM

To: Board of Selectmen  
From: Caroline R. LaCroix, Assistant to the Town Manager *CL*  
Re: Middleborough Town Hall sign request and use of town hall parking lot  
Date: October 24, 2013

Please be advised of the following approvals:

Sign Request

Soule Homestead Education Center for electronics and appliance recycling fundraiser to be held November 9 from 10 – 2 in the parking lot of the Middleborough Town Hall.

Thank you.