NEW BUSINESS

10-19-15

Incorporated 1669

CRANBERRY CAPITAL
OF THE WORLD

Town of Middleborough
Massachusetts
Department of Public Works
48 Wareham Street
Middleborough, MA 02346
Phone 508-946-2481 Fax 508-946-2484

Christopher Peck
D. P. W. Director

DIVISIONS
Highway
Sanitation
Insect & Pest Control
Tree Warden
Wastewater
Water

October 16, 2015

Mr. Robert Nunes, Town Manager
Town Hall
10 Nickerson Ave
Middleborough, MA 02346

Subject: **WWTP Upgrade- Change Order #1 Recommendation**

Dear Mr. Nunes,

I have reviewed the change order request from Methuen Construction Company. This work was not part of the contract documents and includes the following:

1. Removal and dewatering of sludge from the existing tanks.- $203, 298.00
2. Removal and disposal of an underground storage tank and fuel.- $6,198.00

The additional work for removal and dewatering of the sludge of the existing tanks is work that was anticipated during design but the amount of sludge in the tanks was unknown at the time and therefore was not included in the original contract documents. The contractor solicited bids for the work and with there being limited contractors that provide this service they only received two proposals in return. It should be noted that there was a difference of approximately $100,000 between the two bids.

The additional work for removal and disposal of the underground storage tank was unforeseen as it was unknown that a tank existed in this location.

It is my recommendation that the Board of Selectmen approve Change Order #1. In addition this change order has been reviewed and approved by the Project Design Engineer, Wright Pierce and by the Town's Owner's Project Manager, Environmental Partners Group. The change order is also contingent upon acceptance by MassDEP which is currently reviewing the change order.

The original contract price was $21,506,433 and with the inclusion of Change Order #1 the new contract price becomes $21,715,929. There is no change to the contract completion time.

Very Truly Yours,

Christopher Peck
Director of Public Works

Environmental Partners
A partnership for engineering solutions.

October 9, 2015

Mr. Christopher Peck
Director, Department of Public Works
Town of Middleborough
Department of Public Works
48 Wareham Street
Middleborough, MA 02346

RE: Middleborough WPCF Upgrades
Methuen Construction Co: Change Order #1
Project #: 283-1505

Dear Mr. Peck:

Environmental Partners Group, Inc. (EPG) has reviewed the change order request from Methuen Construction Co. Inc. for the work associated with the removal of sludge from the existing tanks, and the removal and disposal of the underground fuel storage tank. This work was not part of the contract documents.

It is our recommendation that a change order be executed for this work. The change order form is attached, with supporting documentation from Methuen Construction. The total cost of the work included in this change order is $209,496.00.

Please feel free to contact me at (617) 657-0200 with any questions or concerns.

Very Truly Yours,

ENVIRONMENTAL PARTNERS GROUP, INC.

Paul C. Millett

Paul C. Millett, P.E.
Project Manager

CC: Robert Nunes, Town Manager
Bob Fitzgerald, P.E., EPG Field Office
Jon Hume, P.E., Wright Pierce

Attached: EJCDC Change Order #1

Change Order

No. 1

Date of Issuance: October 9, 2015 Effective Date: October 15 , 2015

Project: **WPCF Upgrades**	Owner: Town of Middleborough	Owner's Contract No.:
Contract: MADEP CWSRF # 3924		Date of Contract: April 13, 2015
Contractor: Methuen Construction Co., Inc.		Engineer's Project No.:

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

1. Removal and Dewatering of Sludge from the existing tanks. Refer to MC Letter dated 10/8/15. *Cost = $203,298.00*
2. Removal and disposal of an underground storage tank and fuel. Refer to MC Letter dated 10/8/15. *Cost = $6,198.00*

Attachments (list documents supporting change):

EPG Cover Letter; Methuen Construction Co. Inc. letters dated October 8, 2015.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: $21,506,433.00	Original Contract Times: ☒ Working days ☐ Calendar days Substantial completion (days or date): 720 Ready for final payment (days or date): 810
[Increase] [Decrease] from previously approved Change Orders No. - to No. -: $0	[Increase] [Decrease] from previously approved Change Orders No. - to No. -: Substantial completion (days): - Ready for final payment (days):-
Contract Price prior to this Change Order: $21,506,433.00	Contract Times prior to this Change Order: Substantial completion (days or date): 720 Ready for final payment (days or date): 810
[Increase] [Decrease] of this Change Order: $209,496.00	[Increase] [Decrease] of this Change Order: Substantial completion (days or date): 0 Ready for final payment (days or date): 0
Contract Price incorporating this Change Order: $21,715,929.00	Contract Times with all approved Change Orders: Substantial completion (days or date): 720 Ready for final payment (days or date): 810

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: _____	By: _____	By: _____
Engineer (Authorized Signature)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Date: _____	Date: _____	Date: _____

Approved by Funding Agency (if applicable):

_____ Date: _____

EPG RECEIVED Oct. 9 2015

Methuen CONSTRUCTION

40 Lowell Road
Salem, NH 03079
Ph : 603-328-2211

Letter of Transmittal

To: Jon Hume
Wright-Pierce
40 Shattuck Road
Suite 305
Andover, MA 01810
Ph: 978-416-8030 Fax: (978)470-3558

Transmittal #: 625
Date: 10/8/2015
Job: 2037 Middleborough

Subject: Change Request - 003: Sludge Dewatering Aeration Basins

WE ARE SENDING YOU ☑ Attached ☐ Under separate cover via the following items:

☐ Shop drawings ☐ Prints ☐ Plans ☐ Samples
☐ Copy of letter ☐ Change order ☐ Specifications ☑ Change Request

Document Type	Copies	Date	No.	Description
Change Request	1	10/8/15	003	Sludge Dewatering Aeration Basins

THESE ARE TRANSMITTED as checked below:

☑ For approval ☐ Approved as submitted ☐ Resubmit ___ copies for approval
☑ For your use ☐ Approved as noted ☐ Submit ___ copies for distribution
☐ As requested ☐ Returned for corrections ☐ Return ___ corrected prints
☐ For review and comment ☐ Other
☐ FOR BIDS DUE ☐ PRINTS RETURNED AFTER LOAN TO US

Remarks: Enclosed for your review and signature is PCO No. 3 Sludge Dewatering Aeration Basins.

We have not included schedule or extended overhead cost impacts as these are still being reviewed and cannot be determined until we realize a work start date.

As noted within, the attached sheet and pricing is estimated per 150 dry tons as measured at a certified landfill scale (by owner) accordingly we reserve the right to adjust quantities per actual measurement of removal.

Finally, please take note of WeCare Organics exceptions such as trucking disposal.

Thank you,

Copy To:

From: Holder, Kelly (Methuen Construction Co., Inc.) **Signature:** KHolder

If enclosures are not as noted, kindly notify us at once.

Methuen CONSTRUCTION

40 Lowell Road
Salem, NH 03079
Ph : 603-328-2211

Change Request

To: Jon Hume
Wright-Pierce
40 Shattuck Road
Suite 305
Andover, MA 01810
Ph: 978-416-8030 Fax: (978)470-3558

Number: 003
Date: 10/8/15
Job: 2037 Middleborough
Phone:

Description: Sludge Dewatering Aeration Basins

Methuen Construction (MC), hereby submits this PCO in accordance with the documentation referenced herein. It is expressly understood and agreed that this proposal is valid for the time as specified within this document from the date of the PCO. The Proposal is based upon current day construction costs and does not include escalation costs for any material items that are either volatile or market sensitive. This Proposal does not include overtime acceleration or expediting costs. This proposal does not include the costs associated with out of sequence construction, interference, impact related delays and disruptions. MC reserves its rights under the agreement to seek additional time, indirect and impact costs associated with the PCO, once the impacts can be fully evaluated. This proposal is submitted based on the understanding that it is exempt from WBE/MBE participation requirements and acceptance of this proposal waives the participation requirements associated with this additional work.

We are pleased to offer the following specifications and pricing to make the following changes:

Sludge Dewatering Aeration Basins.

We have not included schedule or extended overhead cost impacts as these are still being reviewed and cannot be determined until we realize a work start date.

As noted within, the attached sheet and pricing is estimated per 150 dry tons as measured at a certified landfill scale (by owner) accordingly we reserve the right to adjust quantities per actual measurement of removal.

Finally, please take note of WeCare Organics exceptions such as trucking disposal.

The total amount to provide this work is $203,298.00
(see attached recapitulation sheet for breakdown).

If you have any questions, please contact me at (603)328-2234.

Submitted by: Jay Spooner
Methuen Construction Co., Inc.

Approved by: _____
Date: _____

Cc:

MC PCO No. 3:Sludge Dewatering Aeration Basins

1-LABOR

CATEGORY	HRS	RATE/HR	PREMIUM	SUBTOTAL	LINE TOTAL	TOTAL
SUPERINTENDENT		$75.00		$0.00		
FOREMAN	40	$68.12		$2,724.80		
LABORER	40	$30.60		$1,224.00		
CARPENTER		$34.53		$0.00		
OPERATOR	40	$41.65		$1,666.00		
FINISHER		$43.62		$0.00		
PIPELAYER		$30.85		$0.00		
PIPEFITTER		$35.46		$0.00		
MILLWRIGHT		$31.71		$0.00		
IRONWORKER		$34.03		$0.00		
TRUCK DRIVER		$31.32		$0.00		
SUBTOTAL					$5,614.80	

2-MATERIALS

DESCRIPTION	QTY	UNIT	UNIT COST	SUBTOTAL

SUBTOTAL $0.00

3-EQUIPMENT

CATEGORY	HRS	RATE	UNIT	SUBTOTAL
EXCAVATOR PC300	40	$180.35	HR	$7,214.00
EXCAVATOR CAT 330		$100.37	HR	$0.00
EXCAVATOR CAT 320		$58.71	HR	$0.00
DUMP TRUCK		$61.23	HR	$0.00
TOOL TRUCK		$16.00	HR	$0.00
FRONT END LOADER		$66.40	HR	$0.00
DOZER		$54.42	HR	$0.00
COMPACTOR (WALK BEHIND)		$35.88	HR	$0.00
ROAD SAW		$35.88	HR	$0.00
HYDRAULIC BREAKER		$45.51	HR	$0.00
CAT 420 BACKHOE		$41.49	HR	$0.00
FORKLIFT LULL		$30.01	HR	$0.00
COMPRESSOR 185CFM		$15.08	HR	$0.00
SISSOR LIFT 19'		$4.18	HR	$0.00
CORE DRILL		$120.00	DAY	$0.00

SUBTOTAL $7,214.00

MC PCO No. 3:Sludge Dewatering Aeration Basins

4-SUPPLEMENTAL COSTS

DESCRIPTION	QTY	RATE	UNIT	SUBTOTAL
ASBUILT DRAWINGS				$0.00
WARRANTIES				$0.00
TESTING				$0.00
ENGINEERING				$0.00
LEGAL				$0.00
TRAVEL				$0.00
TEMP FACILITIES				$0.00
STORAGE				$0.00
ICE & WATER				$0.00
FUEL				$0.00
TELEPHONE				$0.00
ELECTRICITY				$0.00
OFFICE EQUIPMENT				$0.00
SAFETY				$0.00

SUBTOTAL $0.00

4-BURDEN

CATEGORY	RATE	
BURDEN RATE	35.00%	$1,965 18

5-GC WORK TOTAL

SUBTOTAL (Item 1+2+3+4) $14,793.98

6-SUBCONTRACTORS WORK

SUBCONTRACTOR	UNIT COST	QTY	UNIT	TOTAL	
We Care Mob/Demob	$ 13,500.00	2	ea	$13,500 00	
Dry Ton Removal	$ 940.00	150	ton	$141,000.00	
Griffin	$19,118.00	1.00	ls	$19,118.00	
SUBTOTAL					$173,618.00

7-FEE

GC (15% X Item 5 + 5% X Item 6) $10,900.00

8-SUBTOTAL $199,311.98

BOND (1% X Item8) $1,993.12
GENERAL LIABILITY (1% X Item 8) $1,993.12

9-TOTAL (Item 8 + Bond + General Liability) $203,298

Fax or Email:	jspooner@methuenconstruction.com	**Date:**	9/28/2015
Contact Person:	Jay Spooner		
Title:	Project Manager		
Company:	Methuen Construction		
Street:	40 Lowell Road		
City, State, Zip:	Salem, NH, 03079		
Job Description:	Middleborough Water Polution Control Facility	**Job #**	2086

City State Zip

Proposal Number: 5 **Supersedes Proposal #** _____

Dear: (name) Mr. Spooner

Wayne J. Griffin Electric, Inc. proposes to modify our contract to perform the following lump sum revisions to our work per our enclosed detailed backup:

DESCRIPTION OF WORK:

Provide Labor and material associated with temp power requiremnment for We Care organics pump needed to pump out aeration tank #2.

Material		$8,381
Labor		$6,265
Insurance/Burden		$1,879
Profit/OH		$2,479
Bond		$115
	Total	**$19,118**

DRAFT

The additional work will require _____ days to be added to the completion date.

This is a lump sum forward looking estimate of the above-noted change to our scope of work. This estimate represents a price we are willing to accept to assume the cost risk of this change to our ongoing work given the information provided to us. The labor and material prices contained in this proposal are based upon vendor/subcontractor quotes (if noted) and/or electrical industry pricing guides such as NECA, Trade Service, or R.S. Means, which guides are widely used and accepted in the construction industry to facilitate timely and consistent change order pricing. This estimate is offered for your review, approval and acceptance.

The value included in this proposal does not include any amounts for extended contract duration, overtime, changes in the sequence of work, acceleration, disruptions, interference and/or impacts, and the right is expressly reserved to recover any and all of these related items prior to any final settlement of this contract. The working relationship between your company and ours shall be in accordance with an appropriate AIA contract or other mutually agreed to contract form.

Wayne J. Griffin Electric, Inc. reserves the right to void this proposal after thirty (30) days from the date above.

Very truly yours,
Wayne J. Griffin Electric, Inc.

Alfred J. Church Project Manager

ACKNOWLEDGMENT: The contract modifications stated for the above proposal is acceptable for the work to be performed. The value of the work completed to the date of the next requisition may be billed on that requisition.

Date: _____ Authorized Signature: _____

GRIFFIN ELECTRIC INC.

Wayne J. Griffin Electric, Inc.

116 Hopping Brook
Holliston, MA 01746
Phone: 5084298830

CCN#: -0006: COR-05
Date: 10/01/2015
Project Name: MIDDLEBOROUGH WPCF UPGRADES
Project Number: 2086
Page Number: 1

Work Description

Itemized Breakdown

Description	Qty	Net Price	UM	Total Mat($)	Labor	Total Hours
Material/Quoted Material						
3 PVC SCH 40	250	2.43	FT	606.50	0.10	25.00
3 PVC SCH 40 90-DEG ELBOW	6	17.96	EA	107.76	0.70	4.20
3 PVC SCH 40 45-DEG ELBOW	3	16.82	EA	50.45	0.70	2.10
3 PVC COUPLING	3	4.25	EA	12.75	0.50	1.50
3 PVC MALE ADAPTER	6	4.93	EA	29.61	0.50	3.00
QUART PVC (GLUE) CEMENT	2	15.00	EA	30.00	0.20	0.40
3 LIQUIDTITE CONDUIT	10	29.48	FT	294.80	0.30	3.00
3 LIQUIDTITE ANGLE CONNECTOR	2	95.00	EA	190.00	0.72	1.44
3 LIQUIDTITE STRAIGHT CONNECTOR	2	90.00	EA	180.00	0.60	1.20
4. XHHW ALUM	300	0.39	FT	115.50	0.02	4.50
350 XHHW ALUM	900	2.56	FT	2,307.01	0.03	29.07
3/8-16 HEX NUTS (PLT)	24	0.14	EA	3.30	0.04	0.86
3/8 x 1 1/4" LAG BOLT	24	0.31	EA	7.32	0.15	3.60
3/8 x 1 1/2 - 3" HAMMER DRILLED HOLE	12	0.00	EA	0.00	0.28	3.36
3/8 -16 DROPIN ANCHOR	12	0.89	EA	10.70	0.17	2.04
3 PVC 2-HOLE STRAP	20	4.87	EA	97.44	0.06	1.10
1 5/8" X 7/8"H U-STRUT SGL-CHNL 12G STD GALV	40	7.10	FT	283.90	0.12	4.90
12X12X6 PVC PULL BOX	2	65.00	EA	130.00	0.85	1.70
3/8 X 1 1/4" FENDER WASHER (PLT)	50	0.17	EA	8.64	0.00	0.06
NEMA 3R 400AMP FUSED DISCO	1	2,250.00	EA	2,250.00	3.00	3.00
250A FUSES	3	105.00	EA	315.00	0.00	0.00
NEMA 1 400AMP DISCO	1	1,350.00	EA	1,350.00	4.00	4.00
SHUT/DOWN MCC TAP BUSS	1	0.00	EA	0.00	8.00	8.00
Material/Quoted Material Totals				**8,380.67**		**108.03**

Summary

General Materials		8,380.67
Material Total		**8,380.67**
ELECTRICIAN	(108.03 Hrs @ $57.99)	6,264.89
LABOR BURDEN	(@ 30.00 %)	1,879.47
Subtotal		**16,525.03**
Overhead	(@ 15.00 %)	2,478.75
Bond	(@ 0.60 %)	114.71

DRAFT

WAYNE J. GRIFFIN ELECTRIC INC

Wayne J. Griffin Electric, Inc.

116 Hopping Brook
Holliston, MA 01746
Phone: 5084298830

CCN#:	-0006: COR-05
Date:	10/01/2015
Project Name:	MIDDLEBOROUGH WPCF UPGRADES
Project Number:	2086
Page Number:	2

Change Order Amount: $19,118.50

ConEst Software Systems

WeCare Organics

Delivering green.

August 28, 2015

Methuen Construction
40 Lowell Road
Salem, NH 03079
ATT Mr. Jay Spooner
Project Manager

RE: **Middleborough, MA WWTP Equalization Tanks Cleaning and Dewatering**

Dear Jay,

In accordance with your request and subsequent to our site inspection, we are pleased to submit the following proposal:

Scope of Work: The work will consist of aeration tank cleaning and sludge dewatering of an estimated 150 dry tons of residuals contained in the equalization and sludge holding tanks at the referenced facility. (Proposal Quantity for comparison of prices – actual quantity anticipated to be higher) The work will be accomplished by using a combination of specialized pumps and hoses to create a slurry within the tanks and pump this material to a trailer mounted high G centrifuge for sludge dewatering. (The use of a centrifuge will reduce the volume of sludge cake in comparison to a belt filter press by 250-300 tons.) The resulting filter cake will be conveyed to the Town disposal containers for transportation and disposal by the Owner. More than one mobilization may be required.

WeCare Organics Will Furnish: All equipment required to complete the work, including a portable trailer mounted centrifuge, sludge feed pumps, polymer, discharge conveyor to the City containers, and hoses required to complete the work.

Methuen Construction Will Furnish: All access, openings and rights of way to the work area, a loader, lull, or excavator to place WeCare pumps in the tanks, provision of 250 Amp, 480 volt electric power and payment for consumption, a location to discharge centrate , 100 gpm source of clean water; transportation and disposal of filter cake by the Town including scaling and wet weight reporting; and any additional licenses or permits which may be required to complete the work.

Price: Our price to complete this work is as follows:

A Lump Sum Mobilization of SIX THOUSAND SEVEN HUNDRED FITY DOLLARS ($6,750.00) per event

9293 Bonta Bridge Road · Jordan, New York 13080 · Office: 315-689-1937 · Fax: 315-689-1996
www.wecareorganics.com

WeCare Organics

Delivering green.™

A Lump Sum Demobilization of SIX THOUSAND SEVEN HUNDRED FITY DOLLARS ($6,750.00) per event

A Unit Cleaning and Dewatering Fee of NINE HUNDRED FORTY DOLLARS PER DRY TON ($940.00/dry ton). Dry Tons calculated by multiplying net wet weight of the sludge x cake solids.

Terms: Net 30 Days; 1 1/2 % per month interest on late payments

We hope you find this proposal satisfactory and look forward to being of service to you in the near future.

Respectfully Submitted,
WECARE ORGANICS, LLC

J. Drew O'Hara
Vice President

9293 Bonta Bridge Road · Jordan, New York 13080 · Office: 315-689-1937 · Fax: 315-689-1996
www.wecareorganics.com

EPG RECEIVED Oct. 9 2015

Methuen CONSTRUCTION
40 Lowell Road
Salem, NH 03079
Ph : 603-328-2211

Letter of Transmittal

To: Jon Hume
Wright-Pierce
40 Shattuck Road
Suite 305
Andover, MA 01810
Ph: 978-416-8030 Fax: (978)470-3558

Transmittal #: 626
Date: 10/8/2015
Job: 2037 Middleborough

Subject: Change Request - 004: Underground Storage Tank Removal

WE ARE SENDING YOU ☑ Attached ☐ Under separate cover via the following items:

☐ Shop drawings ☐ Prints ☐ Plans ☐ Samples
☐ Copy of letter ☐ Change order ☐ Specifications ☑ Change Request

Document Type	Copies	Date	No.	Description
Change Request	1	10/8/15	004	Underground Storage Tank Removal

THESE ARE TRANSMITTED as checked below:

☑ For approval ☐ Approved as submitted ☐ Resubmit ___ copies for approval
☑ For your use ☐ Approved as noted ☐ Submit ___ copies for distribution
☐ As requested ☐ Returned for corrections ☐ Return ___ corrected prints
☐ For review and comment ☐ Other
☐ FOR BIDS DUE ☐ PRINTS RETURNED AFTER LOAN TO US

Remarks: Enclosed for your review and signature is PCO No. 4 Underground Storage Tank Removal.

Should you require anything further for processing, please advise our office.

Thank you,

Copy To:

From: Holder, Kelly (Methuen Construction Co., Inc.)

Signature: Kelly Holder

Digitally signed by Kelly Holder
DN: cn=Kelly Holder, o=Methuen Construction, ou=Administration, email=kholder@methuenconstruction.com, c=US
Date: 2015.10.08 11:46:56 -04'00'

If enclosures are not as noted, kindly notify us at once.

Methuen CONSTRUCTION

40 Lowell Road
Salem, NH 03079
Ph : 603-328-2211

Change Request

To: Jon Hume
Wright-Pierce
40 Shattuck Road
Suite 305
Andover, MA 01810
Ph: 978-416-8030 Fax: (978)470-3558

Number: 004
Date: 10/8/15
Job: 2037 Middleborough
Phone:

Description: Underground Storage Tank Removal

Methuen Construction (MC), hereby submits this PCO in accordance with the documentation referenced herein. It is expressly understood and agreed that this proposal is valid for the time as specified within this document from the date of the PCO. The Proposal is based upon current day construction costs and does not include escalation costs for any material items that are either volatile or market sensitive. This Proposal does not include overtime acceleration or expediting costs. This proposal does not include the costs associated with out of sequence construction, interference, impact related delays and disruptions. MC reserves its rights under the agreement to seek additional time, indirect and impact costs associated with the PCO, once the impacts can be fully evaluated. This proposal is submitted based on the understanding that it is exempt from WBE/MBE participation requirements and acceptance of this proposal waives the participation requirements associated with this additional work.

We are pleased to offer the following specifications and pricing to make the following changes:

Underground Storage Tank Removal

The total amount to provide this work is $6,198.00
(see attached recapitulation sheet for breakdown).

If you have any questions, please contact me at (603)328-2234.

Submitted by: Jay Spooner
Methuen Construction Co., Inc.

Approved by: _____
Date: _____

Cc:

MC PCO No. 4:Underground Storage Tank Removal

1-LABOR

CATEGORY	HRS	RATE/HR	PREMIUM	SUBTOTAL	LINE TOTAL	TOTAL
SUPERINTENDENT		$75.00		$0.00		
FOREMAN	8	$68.12		$544.96		
LABORER		$30.60		$0.00		
CARPENTER		$34.53		$0.00		
OPERATOR		$41.65		$0.00		
FINISHER		$43.62		$0.00		
PIPELAYER		$30.85		$0.00		
PIPEFITTER		$35.46		$0.00		
MILLWRIGHT		$31.71		$0.00		
IRONWORKER		$34.03		$0.00		
TRUCK DRIVER		$31.32		$0.00		
SUBTOTAL					$544.96	

2-MATERIALS

DESCRIPTION	QTY	UNIT	UNIT COST	SUBTOTAL

SUBTOTAL $0.00

3-EQUIPMENT

CATEGORY	HRS	RATE	UNIT	SUBTOTAL
EXCAVATOR PC300		$180.35	HR	$0.00
EXCAVATOR CAT 330		$100.37	HR	$0.00
EXCAVATOR CAT 320		$58.71	HR	$0.00
DUMP TRUCK		$61.23	HR	$0.00
TOOL TRUCK		$16.00	HR	$0.00
FRONT END LOADER		$66.40	HR	$0.00
DOZER		$54.42	HR	$0.00
COMPACTOR (WALK BEHIND)		$35.88	HR	$0.00
ROAD SAW		$35.88	HR	$0.00
HYDRAULIC BREAKER		$45.51	HR	$0.00
CAT 420 BACKHOE		$41.49	HR	$0.00
FORKLIFT LULL		$30.01	HR	$0.00
COMPRESSOR 185CFM		$15.08	HR	$0.00
SISSOR LIFT 19'		$4.18	HR	$0.00
CORE DRILL		$120.00	DAY	$0.00

SUBTOTAL $0.00

MC PCO No. 4:Underground Storage Tank Removal

4-SUPPLEMENTAL COSTS

DESCRIPTION	QTY	RATE	UNIT	SUBTOTAL
ASBUILT DRAWINGS				$0.00
WARRANTIES				$0.00
TESTING				$0.00
ENGINEERING				$0.00
LEGAL				$0.00
TRAVEL				$0.00
TEMP FACILITIES				$0.00
STORAGE				$0.00
ICE & WATER				$0.00
FUEL				$0.00
TELEPHONE				$0.00
ELECTRICITY				$0.00
OFFICE EQUIPMENT				$0.00
SAFETY				$0.00

SUBTOTAL $0.00

4-BURDEN

CATEGORY	RATE	
BURDEN RATE	35.00%	$190.74

5-GC WORK TOTAL

SUBTOTAL (Item 1+2+3+4) $735.70

6-SUBCONTRACTORS WORK

SUBCONTRACTOR	UNIT COST	QTY	UNIT	TOTAL	
Dowling	$ 4,225.00	1	LS	$4,225.00	
Misc. Dowling Expenses	$756.00 estimated		ea	$756.00	
SUBTOTAL					$4,981.00

7-FEE

GC (15% X Item 5 + 5% X Item 6) $359.40

8-SUBTOTAL $6,076.10

BOND (1% X Item8) $60.76
GENERAL LIABILITY (1% X Item 8) $60.76

9-TOTAL (Item 8 + Bond + General Liability) $6,198

DOWLING CORPORATION
713 DEDHAM STREET
WRENTHAM, MA 02093
TEL. (508) 384-7617 FAX (508) 384-8236

October 2, 2015
Proposal Number 15-092

Methuen Construction Company, Inc
40 Lowell Road
Salem, NH 03079

E Mail: rczerw@methuenconstruction.com
Phone: 603-328-2222
Cell: 603-327-5586

SUBJECT: 2000 Gallon UST Removal

Dowling Corporation is pleased to submit this proposal addressing your environmental needs at the Water Pollution Control Facility at Joe Ciaglo Way in Middleboro, Massachusetts.

Project Objectives
All work will be completed in a safe and professional manner in accordance with all local, state and federal regulations. Dowling Corporation understands the project to consist of the following tasks:

Task 1- Removal of 2000 gallon #2 Fuel Oil Underground Storage Tank & Backfilling

Project Scope

- Markout and obtain digsafe number for the project.
- Obtain all permits necessary for tank removal project including UST removal permit & trenching permit.
- Excavate to tank top, enter & clean tank with resulting waste generated being transported for disposal.
- Excavate and remove existing piping to foundation wall and patch with cement.
- Excavate, remove, transport and dispose of tank at a licensed facility.
- Obtain & run soil samples from the tank grave for TPH analysis.
- Backfill and compact excavation to grade.
- No shoring or groundwater management is included in this proposal.
- Disposal pricing is based on the waste meeting normal #2 fuel oil sludge parameters.
- Price includes all insurance/fuel surcharges.
- Pricing includes Prevailing Wage Rates & Certified Payroll will be supplied at the end of the project.

Project costs

Labor, Equipment & Materials	Lump sum	$4,225.00
Disposal-#2 fuel Oil/water	Per gallon	$0.78 • 200 gallons $156
TPH Analysis (1 week turnaround)	Per Sample	$200.00 • 3 $600
Permits – Trench & UST Removal	Cost + 15%	

Terms and Conditions
Methuen Construction or the ultimate customer, shall retain title, legal responsibility, liability and all other incidents of ownership of and title to all waste generated by Dowling Corporation during this project.

In the event that Dowling Corporation encounters problems presently unforeseen, including but not limited to, unspecified contamination, impediments not disclosed by Methuen Construction, or delays caused by Methuen Construction, or circumstances requiring services in excess of those described, additional work and charges may become necessary in order to complete the project. In such case, Dowling Corporation will notify you promptly and will obtain authorization before completing the project.

Methuen Construction
Date: 10/2/15
Proposal Number: 15-092

Dowling Corporation will notify Dig Safe as the excavation contractor as it pertains to this specific project however other underground utilities or structures may be in the work area. Your signature below in addition to approving the pricing, scope of work and Terms and Conditions of this proposal indemnifies Dowling Corporation from being responsible for any damage caused to any unmarked utilities in association with performing this project.

Compensation: The project will be payable 30 days from the date of the invoice. A balance due past 30 days of its invoice date, Methuen Construction agrees to pay a finance charge of 1.5% per month, until paid in full. Methuen Construction also agrees to pay court costs plus reasonable attorneys' fees if its account is referred to an attorney for collection.

Prices quoted are valid for 30 days from the date of this proposal.

Dowling Corporation appreciates the opportunity to provide this proposal to Methuen Construction If you find this proposal acceptable, please sign below in the space provided and return a copy of this proposal to me so that we may schedule the project. Should you have any questions or if I may be of any further assistance please feel free to contact me at (508)-384-7617.

Sincerely,

Lawrence J. Hagerty Jr.
Operations Manager

Methuen Construction
Acceptance

06-Oct-15
Date

LEASE PROPERTY
REQUEST FOR PROPOSALS

INSTRUCTIONS FOR SUBMISSION

MIDDLEBOROUGH BOARD OF SELECTMEN
(Awarding Authority)

LEASE OF COMMERCIAL SPACE LOCATED AT 20 CENTER STREET AND 1 SOUTH MAIN STREET

MIDDLEBOROUGH, MASSACHUSETTS

Introduction

This is a high-visibility, high traffic location at Middleborough Four Corners, the commercial center of Middleborough. It has two entrances, one on South Main Street (Route 105) the other on Centre Street. It has been occupied by successful commercial banking operations for many years and houses an ATM inside the Centre Street entrance. It is located minutes from Routes 28, 44 and I-495 allowing easy access from destinations North, South, East and West.

There is 2,750 square feet of first floor space and 1,460 square feet of finished basement area available. There are several nearby off-street public parking lots available for both customers and employee parking as well as on-street customer parking. All public parking is free. It is in the heart of a pedestrian-friendly downtown. Area amenities include local shops and restaurants. The building is zoned B (business). Commercial uses should be complementary to a typical New England downtown. The proposal should enhance the four corners of the center of Town.

I. Instructions to Proposers

The Town of Middleborough is seeking proposals for the lease of 2,750 square feet of first floor space and 1,460 square feet of finished basement area.

Sealed proposals shall be received by the Board of Selectmen, Middleborough Town Hall, 10 Nickerson Avenue, Middleborough, MA 02346 until Friday October 25, 2013 at 12:00 P.M. Seven copies of each proposal shall be submitted in a sealed envelope clearly marked "Lease Property" Proposals received after this time will be deemed non-responsive and will not be accepted. Electronically transmitted proposals (either by fax or email) will be deemed non-responsive and will not be accepted. Applicants are cautioned to hand deliver their proposals or to allow sufficient time for their proposals to be received by the Town.

The Town of Middleborough reserves the right to consider proposals for 120 days after receipt, and further reserves the right to reject any or all proposals, waive any defects, informalities and minor irregularities, to accept exceptions to these specifications; and make such award or act otherwise as it alone may deem in its best interest. In its selection of a proposal the Town of Middleborough reserves the right to interview any or all proposers. It also reserves the right to request additional information from any or all proposers.

II. Site Visit and Briefing

All inquiries or questions regarding this RFP should be in writing no later than Thursday, October 3, 2013 and directed to Caroline LaCroix, Assistant to the Town Manager, Town of Middleborough, 10 Nickerson Avenue, Middleborough, MA 02346, fax at (508) 946-2320, email clacroix@middleborough.com. A tour of

the property can be arranged by appointment.

III. Property Description

Certain areas of the first floor and basement in the building, located at the junction of South Main Street and Center Street in Middleborough, Massachusetts. 2,750 square feet on the first floor and 1,460 square feet in the basement area. The building is zoned B - WRPD Z3 (business).

IV. Terms of Lease

1. The property may be used in any way consistent with the applicable Massachusetts General laws, the Town of Middleborough By-Laws and Zoning By-Laws.
2. The successful proposer will enter into up to a ten year lease mutually satisfactory to the Town and the proposer.
3. Such other terms and conditions as the parties may incorporate into the lease or purchase and sales agreement shall constitute the entire agreement between the parties.

V. Criteria for Evaluation of Proposal

Each proposal must be accompanied by a $1,000 bid bond or certified check payable to the Town of Middleborough.

Minimum Evaluation Criteria: Those proposals that do not meet the Minimum Evaluation Criteria will be judged unacceptable.

Comparative Evaluation Criteria: Price is an important criteria but not the only criteria. In leasing this property, the Town prefers proposals that meet a "double bottom line" in terms of both monthly lease payments and community benefit. The Town reserves the right to select a proposal that is not the highest price offered if such a proposal ranks high on other criteria. All proposals will be rated on the following seven criteria:

1. Price: The proposal that offers the highest price for the property will get the highest rating in this category. Offers through brokers are encouraged but they will ultimately be judged on the basis of the net price to the Town.

2. Restrictions/Conditions: The proposals that are subject to the fewest contingencies will be rated highest.

3. Preservation and restoration of the existing external historical structure of the bank building will be rated highest.

4. Advancement of the objectives of the Town including but not limited to improvement of the socio-cultural environment in the Town.

5. Effect on the existing commercial downtown area: Proposals will be rated according to impact of proposed uses on the neighborhood in terms of type of use, density, traffic, noise and aesthetic effect. Those which are more favorable than existing conditions will be rated highest, those which maintain existing conditions will be rated lower and those which are less favorable than existing conditions will be rated lowest.

6. Economic impact: Proposals will be rated according to enhancement of the property tax base, demand for municipal services, and the creation of employment. The proposal with the greatest enhancement of taxes and jobs and the least demand for services would be rated highest.

VI. Submission Requirements

Complete proposals must include the following:

1. A description of the proposed use of the property and a discussion of zoning and utility issues related to the proposal. A discussion of the physical plan and architectural character of the development. A description of the relationship, explaining both benefits and detriments, of the use to the surrounding area and to the Town of Middleborough.

2. A narrative addressing the minimum and comparative evaluation criteria requirements.

3. A description of proposed restrictions/conditions acceptable to the proposer, which will advance the objectives of the Town

4. Certification of Tax Compliance form available from the Town of Middleborough

5. A signed Certificate of Beneficial Interest form available from the Town of Middleborough

ATTACHMENT 1

TAX COMPLIANCE CERTIFICATION

Pursuant to M.G.L. c. 62C, Sec. 49A, _____ [name of proposer (s)] is/are certifying under the penalties of perjury that, _____ [name of proposer (s)] is/are in compliance with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

_____
*Signature of Individual or
Corporate Name (Mandatory)

_____
By: Corporation Officer
(Mandatory, if Applicable)

_____
**Social Security # (Voluntary) or
Federal Identification Number

*Approval of a contract or other agreement will not be granted unless this certification clause is signed by the applicant.

** Your social security number will be furnished to the Massachusetts Board of Revenue to determine whether you have met tax filing or tax payment obligations. Providers who fail to correct their non-filing or delinquency will not have a contract or other agreement issued, renewed or extended. This request is made under the authority of Mass. G.L. c 62C. s. 49A.

ATTACHMENT 2

DISCLOSURE OF BENEFICIAL INTERESTS IN REAL PROPERTY TRANSACTION

This form contains a disclosure of the names and addresses of all persons with a direct or indirect beneficial interest in the real estate transaction described below. This form must be filed with the Massachusetts Division of Capital Asset Management, as required by M.G.L. c. 7, sec. 40J, prior to the conveyance of or execution of a lease for the real property described below. Attach additional sheets if necessary.

1. Public Agency involved in this transaction: _____
   (Name of jurisdiction)

2. Complete legal description of the property:

3. Type of transaction: _____ Sale _____ Lease or rental for _____ (term):

4. Seller(s) or Lessor(s): _____

   Purchaser(s) of Lessee(s): _____

_____ _____
Signature Date

COMMONWEALTH OF MASSACHUSETTS
TOWN OF MIDDLEBOROUGH
BOARD OF SELECTMEN (BOARD OF HEALTH)

NOTICE OF BETTERMENT AGREEMENT October 7, , 2015 .
NOTICE OF BETTERMENT

TO THE REGISTER OF DEEDS OF PLYMOUTH COUNTY

NOTICE is hereby given that the Board of Selectmen of the Town of Middleborough acting as a Board of Health pursuant to General Laws, Chapter 111, Section 127B 1/2 entered into a Betterment Agreement

Dated May 28,2015 with Donald & Paula Henderson
(insert date) (insert name(s) of property owner(s)

with respect to real estate located at 152 Wareham Street
(insert address of property)

in Middleboro, Massachusetts and described in a deed recorded in the Plymouth County Registry of Deeds in Book 28475 , Page 314
(insert book and page)

or filed as Document Number _____ with the Plymouth
(insert document number of deed)

District of the Land Court. The purpose of the Betterment Agreement is to authorize and enable the aforesaid property owner(s) to cause the said property to be serviced properly

by a septic system funded by financial assistance from the Town of Middleborough in the sum of up to and not exceeding

Seventeen Thousand Seven Hundred Fifty Seven&.00/100($ 17,757.00).
(insert amount in writing) (insert amount in numbers)

The aforesaid property owner(s) shall be responsible to pay the Town of Middleborough for all funds advanced to the owner(s) pursuant to the Betterment Agreement together with interest.

The Betterment Agreement and this Notice shall be subject to the provisions of Chapter 80 of the General Laws relative to the apportionment, division, reassessment and collection of Assessment, abatement and collections of assessments and to interest. The lien for betterment under Chapter 80, the Betterment Agreement and this Notice of Betterment Agreement shall take effect by operation of law on the day immediately following the due date of such assessment or apportioned part of such assessment.

This Notice of Betterment Agreement shall be a betterment under Chapter 80.

_____
Allin Frawley, Chairman

_____
Leilani Dalpe, Vice Chairman

_____
John M. Knowlton

_____
Diane C. Stewart

_____
Stephen J. McKinnon

Board of Selectmen
Town of Middleborough

Commonwealth of Massachusetts
County of Plymouth

On This _____ day of _____20_____ before me the undersigned Notary Public, personally appeared _____, proved to me through satisfactory evidence of identification which was _____ to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he/she signed it voluntarily for its stated purpose(s).

_____ **(Seal)**
Signature of Notary **My commission expires:**
Caroline R. LaCroix

Board of Assessors
5 Palmer Road
Plympton, MA 02367
781.585.3227
Fax: 781.582.1505
http://town.plympton.ma.us/

September 28, 2015

Board of Selectmen
Town of Middleborough
Town Hall, Nickerson Ave.
Middleboro, MA 02346

Re: Assessors Parcel **23-3-19**
0 Prospect Road, Plympton, MA

Dear Board Members:

In accordance with Chap. 59, Sec. 5F regarding In Lieu of Tax Payments for Municipally Owned Lands and Housing Authority Property, the Town of Plympton hereby notifies the Town of Middleborough of the FY 2016 amount of payment due in lieu of tax payment for the above-described parcel.

(Valuation of) $54,900 @ $17.66/1000 (FY '2016 Tax Rate) = $969.53.

Payment of **$969.53** to the Town of Plympton will be due by **November 1, 2015** and should be forwarded to the attention of:

Colleen Morin
Tax Collector
5 Palmer Rd.
Plympton, MA 02367

If you should have any questions please call us Mon.-Thurs., 9-2 p.m.

Board of Assessors

CC: Colleen Morin, Collector of Taxes

Jackie,
BOS Meeting
Pat

NATIONAL MULTIPLE SCLEROSIS SOCIETY
CCG
CAPE COD GETAWAY

Mr. Charles Cristello
Middleborough Town Manager
Town of Middleboro
10 Nickerson Ave.
Middleborough, MA. 02346

September 16, 2015

Dear Mr. Cristello,

We will be holding our 32nd annual Cape Cod Getaway MS Bike Ride on June 25th and 26th, ~~2015~~ 2016. This two day, 150 mile bicycle tour attracts 2100 cyclists, who ride from Boston, Mass. to Provincetown, Mass. to raise funds to support the National Multiple Sclerosis Society.

We respectfully request the use of local and state roads in the town of Middleborough for the ride on June 25th. I have enclosed cue sheets showing our proposed route. Cyclists will be instructed to ride single file, on the right side of the road, and to follow all vehicle laws, including stopping at red lights and stop signs.

We will hire Middleborough police officers to work safety details. We operate a support team consisting of medical personnel, bicycle mechanics, and amateur (HAM) radio operators. Our lead HAM radio operator monitors all emergency radio frequencies, so that we can close or redirect our route should that become necessary.

Please let me know if there are additional steps, permits or permissions I must take to assure approval of the town of Middleborough to host our event. I have also provided an Event Notification Form from the Massachusetts Department of Transportation that you can use to indicate your approval for our request.

If you need any further information or have any questions regarding this request please don't hesitate to call me. Thank you for your continued support of the Cape Cod Getaway MS Bike Ride.

Best Regards,

Bill Sykes
Sport Coordinator
Promoter Line, Inc
East Coast Office, 13 River St, Plymouth, MA 02360
508 746 3207 o / 508 746 1695 f / 508 954 9037 c
www.promoterline.com
bill@promoterline.com

EVENT NOTIFICATION FORM

Date:_____

National MS Society, Cape Cod Getaway – June 25 & 26, 2016

Dear Sir / Madam,

Please be advised that the City/Town of Middleboro has notified the Board of Selectman/City Council, Local Police/Fire Department and if applicable the State Police of its intention to conduct road work/parade/race/or **other events** in or through the City/Town of Middleboro

The Board of Selectmen/City Council understands that it must give the Police and Fire Departments at least 48 hours notice before the commencement of the proposed work or event.

The following signatures are required prior to the issuance of the Permit from the MA DOT. All officials listed below shall assume all responsibility and liability for all activity associated under their jurisdiction.

LOCAL POLICE DEPARTMENT

Signed:_____

Title:_____

City/Town:_____

FIRE DEPARTMENT

Signed:_____

Title:_____

City/Town:_____

BOARD OF SELECTMEN/CITY COUNCIL

Signed:_____

Title:_____

City/Town:_____

STATE POLICE DEPARTMENT

Signed:_____

Title:_____

City/Town:_____

Jacqueline Shanley

From: Diane Stewart <
Sent: Thursday, October 15, 2015 2:18 PM
To: Jacqueline Shanley
Cc: Selectman Allin Frawley
Subject: Bat Run - 9/18/2016
Attachments: Bat Run 2016 - Event Notification.pdf; Bat Run 2016 - Event Notification.docx; Bat Run 2016 - Race Map.jpeg

Hi Jackie -

The Jesse Heikkila Foundation would like permission to use some of the roads in Middleborough again for the second Bat Run on September 18, 2016, beginning at 10:00 a.m. We have received confirmation from Paul Branagan that we may use the high school again, and Chief Benjamino and Chief Perkins have okayed the use of the roads, provided any vehicle barriers are easily movable (I will forward their emails separately).

I have attached the race map and the event notification, which details the roads we will be using.

Can you please put this on the agenda for Monday, 10/19? I know you need things by Wednesdays, but I checked with the chairman and he asked me to forward the request to you - the Foundation would like to put next year's race date in its thank-you letters and we want confirmation from the BoS that we can use the roads first. (If not, it can be placed on 10/26's agenda.)

I will recuse myself from any discussion regarding this matter, as I sit on the Foundation's board. The request is pretty self-explanatory so I don't think anyone from the Foundation needs to attend to speak about it, but let me know if you disagree and I will make sure someone can attend.

Thank you!

-Diane Stewart

JESSE HEIKKILA FOUNDATION
THE BAT RUN
5K ROAD RACE
SUNDAY, SEPTEMBER 18, 2016

Start: Middleborough High School
71 East Grove Street

Straight onto Fairview Street;

Left onto Wareham Street;

Straight onto Center Street;

Left onto Pearl Street;

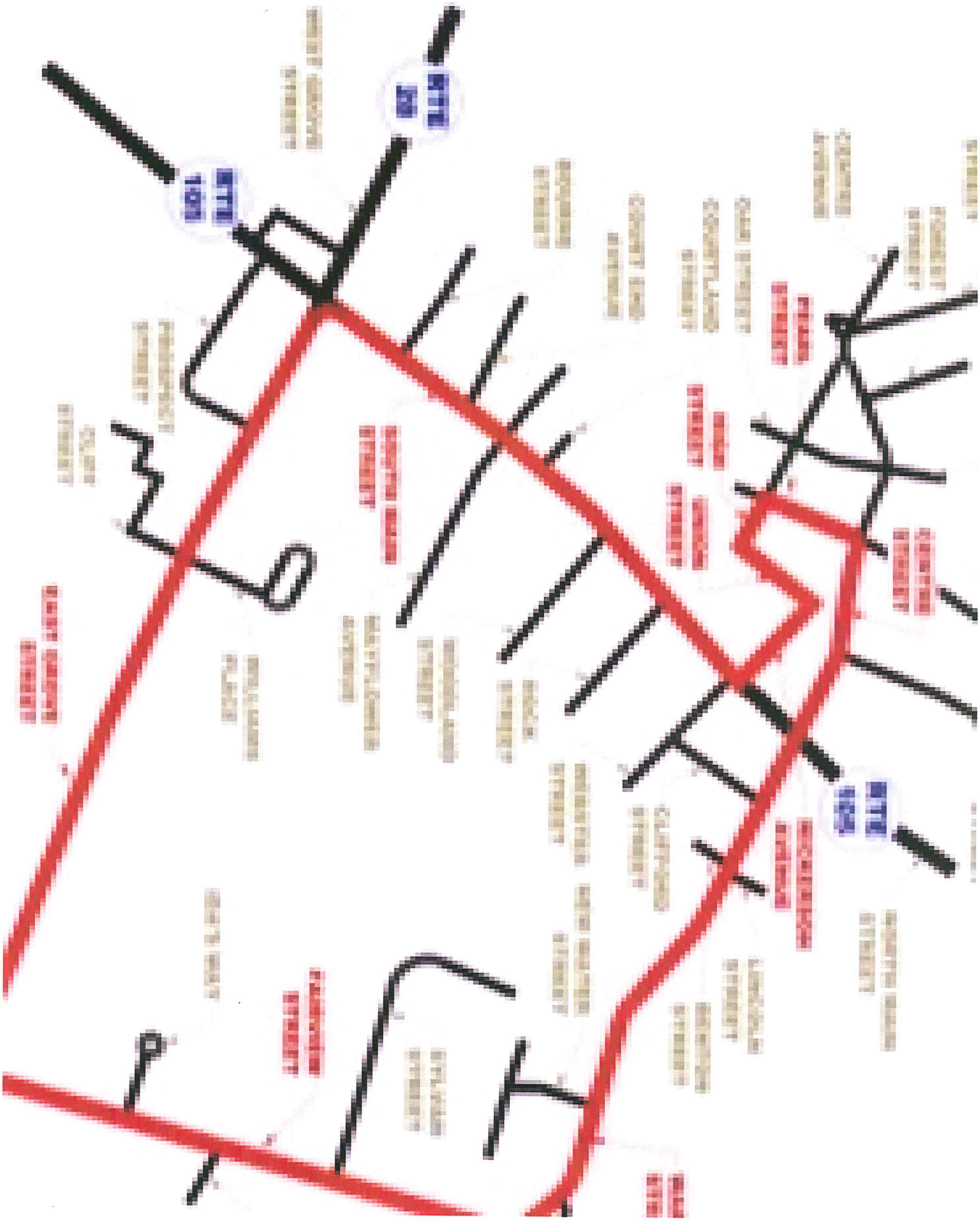
Left onto Union Street;

Right onto Nickerson Avenue;

Right onto South Main Street / MA Route 105;

Left onto East Grove Street / MA Route 28;

End: Middleborough High School
71 East Grove Street



Jacqueline Shanley

From: Diane Stewart <d[illegible]n>
Sent: Thursday, October 15, 2015 2:19 PM
To: Jacqueline Shanley
Subject: Fwd: Bat Run 2016

Sent from my iPhone

Begin forwarded message:

> **From:** "Joseph Perkins" <jperkins@mpdmail.com>
> **Date:** October 15, 2015 at 09:15:17 EDT
> **To:** "'Diane Stewart'" <dstewart84@gmail.com>
> **Subject: RE: Bat Run 2016**
>
> Of course. No issues with the PD. I will have more auxiliary officers next time.
>
> -----Original Message-----
> From: Diane Stewart [mailto:dstewart84@gmail.com]
> Sent: Thursday, October 15, 2015 8:58 AM
> To: Joseph Perkins
> Subject: Bat Run 2016
>
> Hi Chief Perkins:
>
> The Jesse Heikkila Foundation is planning the 2nd Annual Bat Run for Sunday, September 18, 2016. We have obtained permission to use the high school again, but wanted to get the go-ahead from you before requesting use of the roads from the Selectmen. The route will be the same (high school down Fairview, left onto Wareham, through downtown, right onto S. Main, left onto Route 28, back to the high school).
>
> Any vehicle barriers will be readily movable.
>
> Please let me know of any other concerns you may have.
>
> Thank you!
> Diane Stewart
>
> Sent from my iPhone=

Jacqueline Shanley

From: Diane Stewart [illegible]@gmail.com>
Sent: Thursday, October 15, 2015 2:19 PM
To: Jacqueline Shanley
Subject: Fwd: Bat Run 2016

Sent from my iPhone

Begin forwarded message:

> **From:** Lance Benjamino <firechief@middleborough.com>
> **Date:** October 15, 2015 at 09:08:12 EDT
> **To:** Diane Stewart <dstewart84@gmail.com>
> **Subject: Re: Bat Run 2016**
>
> All set!
>
> Chief Lance Benjamino
>
> On Oct 15, 2015, at 8:56 AM, Diane Stewart <dstewart84@gmail.com> wrote:
>
> > Hi Chief Benjamino:
> >
> > The Jesse Heikkila Foundation is planning the 2nd Annual Bat Run for Sunday, September 18, 2016. We have obtained permission to use the high school again, but wanted to get the go-ahead from you before requesting use of the roads from the Selectmen. The route will be the same (high school down Fairview, left onto Wareham, through downtown, right onto S. Main, left onto Route 28, back to the high school).
> >
> > Any vehicle barriers will be readily movable.
> >
> > Please let me know of any other concerns you may have.
> >
> > Thank you!
> > Diane Stewart
> >
> > Sent from my iPhone

October 15, 2015

To Whom It May Concern:

It is with great regret that I must resign my position on the Weston Forest Committee. Due to circumstances with my position as a Program Director for a children's shelter, I do not have the time required to fully engage in the committee. The Weston Forest is a natural treasure for the Town of Middleborough and deserves committee members who have the ability to fulfill all of the required duties.

I believe that my resignation is truly beneficial for the committee as they will be able to seek out a member who can take this position and thrive.

Best of luck with your future endeavors,

Matthew Anderson

Jacqueline Shanley

From: Jane Kudcey
Sent: Wednesday, October 14, 2015 10:10 AM
To: Jacqueline Shanley
Cc: Robert G. Nunes
Subject: CDBG Amendment Form
Attachments: PI Housing Rehab Amendment Req 10-14-2015.pdf

Hi Jackie,

I am attaching the amendment form for Monday's meeting. If possible can you update my previous meeting item to include the dollar amount:

The OECD is requesting that the Board approve the amendment to the FY2010 CDBG Block Grant for the use of $10,000 of Program Income funds to continue with the Emergency Housing Rehab Program and to authorize the Chair to sign the amendment form.

Thanks,

Jane

Massachusetts Community Development Block Grant Program

Budget and Program Revision Form

Community/Grantee: Town of Middleborough	**Original Award:** $911,590.00
Program Name/Year: **Grant #:** CDF I-G-2010-Middleborough-00630	**Revision #:** P-number (program revision) B-number (budget revision) E-number (extensions)
Contract End Date: 12/31/2015	**Date Revision Submitted:** 10/14/2015

This request is for the following change(s). Grantee check all "Requested" that apply; DHCD will initial those that are approved in the approved column

Grantee Requested	An X in the left column indicates the item is included by the Grantee, an X in the right hand column indicates DHCD approval of the item when the form is signed.	**DHCD Approved**
X	**Budget Amendment to increase the grant award to** $1,022,520.00	
X	**Budget Revision for:** • Change in administrative dollars	
	• Transfer of funds from construction to non-construction or vice versa	
	• Cumulative transfers among separately budgeted activities which exceed or are expected to exceed 10% of the approved grant award if the grant award exceeds $100,000	
	Program Extension (to increase period of availability of funds/period of performance) to	
	• This extension will extend period of performance beyond the end of the term of the current grant agreement	
	Program Revision for: • Revision in scope or effectiveness of a project/program design or significant change in the accomplishment of the national objective or beneficiaries to be served.	
	• Changes in key personnel	
	• For non-construction projects, contracting out or subgranting or otherwise obtaining services of a third party to perform activities which are central to the purposes of the award if not specified in the application or grant award	
	• Other, specify	

This request is submitted and all relevant information specified on page 4 is provided in attachments. I understand that tl revision or extension requested is not approved unless and until this form is countersigned as "approved" or "approved with revisions" by the Associate Director and returned to me.

Authorized Signature for Grantee:	**Date / / Print Name & Title:**
Program Rep. initial and date:	**Program manager signature and date:**
This request # _____ is **_____ approved with the modifications shown on the following pages numbered _____.**	**_____ approved as requested** **_____ denied**
_____ **Authorized signature for Mass. CDBG**	Sandra L. Hawes, Associate Director, DCS **Print name, title, and date**

HOUSING AUTHORITY

Jacqueline Shanley

From: Work <jruthwicz.mha@verizon.net>
Sent: Tuesday, October 06, 2015 3:25 PM
To: Jacqueline Shanley
Subject: MAH

Jackie

didn't know if BOS wanted 3 or 5 yr terms, but wrote something up to start discussion

Me - since Chair - 3 yr term and thereafter for 3 year terms
Paul Provencher - since Vice Chair - 3 yr term and thereafter for 3 year terms
Andrea Priest - initial 2 yr term and thereafter for 3 year terms
Sarah Person - initial 2 yr term and thereafter for 3 year terms
vacancy - initial 1 yr term and thereafter for 3 year terms

Also, I think that the Housing Auth and Comm Dvlpmt Office Directors and Town Planner should be on it if town residents, otherwise they should be ex officio members.

Josephine A. Ruthwicz
Executive Director
Middleborough Housing Authority
8 Benton Street
Middleboro, MA 02346
P: 508.947.3824 x16
F: 508.947.6393

Jacqueline Shanley

From: Work <jruthwicz.mha@verizon.net>
Sent: Wednesday, August 05, 2015 3:33 PM
To: Jacqueline Shanley; Jane Kudcey; Robert G. Nunes
Subject: FW: letter of interest

here's the email from Sarah

From: Sarah Person [mailto: [redacted]]
Sent: Friday, June 19, 2015 5:23 PM
To: jruthwicz.mha@verizon.net
Subject: letter of interest

Let me know if you would like anything else, Ruth. Shall I get in touch directly, or through you? Thanks.

To Whom It May Concern,
My name is Sarah Person and I am a minister at the Unitarian Universalist church in Middleborough. I am seeking opportunities to serve the community and I think I would be an asset to Middleboro At Home; please consider me. I have served since August of 2012 and joined Middleboro Area Action Coalition shortly after moving to Middleborough. Since 2012, through the generosity of my congregation, I have assisted many individuals with emergency funding through referrals from the Salvation Army, St. Vincent de Paul Food Pantry, Veterans Services, and Middleborough Gas and Electric. I have accompanied individuals to Old Colony Elder Services, DTA Taunton and Plymouth, various housing agencies, and to Wareham and Plymouth District Courts. Some of these individuals are homeless; most are at risk of homelessness.

While I am proud to be part of an informal array of support systems for those in crisis, I am very concerned about housing security – and supports to keep folks in housing – in Middleborough. Their problems are intensified by the lack of ease of transportation and a host of other issues. Middleboro At Home has positioned itself to be a significant aid to developing and managing housing in our town and I would be grateful for the opportunity to assist in this project. While I don't have direct planning experience in Middleborough, I do have a commitment to the population that will benefit from our efforts. Please let me know if you have further questions, and I look forward to meeting with you.

Rev. Sarah Person

[redacted]
Middleboro, MA 02346

No virus found in this message.
Checked by AVG - www.avg.com
Version: 2015.0.5961 / Virus Database: 4365/10052 - Release Date: 06/19/15

HERRING FISHERY COMMISSION

Jacqueline Shanley

From: David Cavanaugh <herringwarden@yahoo.com>
Sent: Thursday, September 24, 2015 9:58 AM
To: Jacqueline Shanley
Subject: Appointments

Just FYI ... At the Lakeville selectmen last night, they voted to appoint the Herring Fishery Commission as recommended by the Commission.
Dave C.

Jacqueline Shanley

From: David Cavanaugh <herringwarden@yahoo.com>
Sent: Wednesday, September 16, 2015 9:17 AM
To: Executive Asst To the Board of Selectmen Tracie Craig; Jacqueline Shanley
Subject: Appointment requests

Hi Jackie and Tracie .....

On Sept. 15, the Middleborough-Lakeville Herring Fishery Commission voted to recommend the following appointments to both Boards of Selectmen. I will send a formal letter on letterhead in the next couple of days, but here is the text below.
Thanks,
Dave C.

Dear Members of the honorable Boards:

On September 15, 2015, the Middleborough-Lakeville Herring Fishery Commission voted unanimously to recommend the following appointments:

VOLUNTEER OBSERVERS for a one-year term ending September 30, 2016:

Mike Bednarski (reappointment)

Middleborough, MA 02346

Allin Frawley (reappointment)

Middleborough, MA 02346

Cynthia Gendron (reappointment)

Wareham, MA 02571

Cory Leeson (reappointment)

Lakeville, MA 02347

These dedicated volunteers have shown a continuing commitment to the operation of the Commission, protection of the annual herring migration, and protection of herring habitat. We feel they will continue to be an asset to the Commission.

FISH WARDENS for a three-year term ending September 30, 2018:

Tom Barron (reappointment)

Lakeville, MA 02347

Ronald Burgess (reappointment)

Middleborough, MA 02346

Brad Day (new appointment)

Middleborough, MA 02346

Brad is a new appointment to fill a Middleborough resident warden position. He is moving up from a Volunteer Observer slot and has shown much enthusiasm and dedication to the position over two years as an observer.

These dedicated volunteers have shown a continuing commitment to the operation of the Commission, the protection of the annual herring migration, and protection of herring habitat. We feel they will be an asset to the Commission.

We request that you consider the above recommendations for appointment at your earliest opportunity.

We request that home addresses and telephone numbers not be published or placed on appointment cards.

Sincerely,

David J. Cavanaugh
Chairman

Middleborough Board of Selectmen
Town Hall
10 Nickerson Ave.
Middleborough, MA 02346

To the Board of Selectmen:

I am interested in being reappointed as a volunteer observer for the Middleborough-Lakeville Herring Fishery Commission. I have been a volunteer observer since late 2012 and intend to continue to be an active participant in the near future.

Regards,

Michael S. Bednarski

Middleborough, MA 02346

Jacqueline Shanley

From: Brad Day [illegible]
Sent: Friday, September 11, 2015 4:09 PM
To: SelectmenWeb
Subject: Herring Warden Position

Dear Middleboro Board Of Selectmen:

I am writing to you about the opportunity of becoming a warden on the Middleboro Lakeville Herring Fishery Commission.

I have served as a volunteer observer for the past two years, and have been very involved in all aspects of the Commission's charter.

While education of the public is one of the key objectives of the Herring Fishery Commission, the monitoring of the health of the herring population, and field work efforts involved in creating and maintaining successful fish passage, is equally critical.

I look forward to to your consideration of my appointment.

Sincerely,

Brad Day

Cory Leeson

Lakeville, MA 02347

August 10, 2015

Dear Middleborough Board of Selectmen:

In October 2013 I began as a Volunteer Observer for the Middleborough/Lakeville Herring Fishery Commission and have been active with the group since. I would like to continue my involvement with the group and would like to submit my name for consideration to a Warden position for the town of Lakeville.

I enjoy actively working with the group to improve the alewife/herring fishery of Middleborough and Lakeville by volunteering to preserve the Wareham St. and Oliver Mill Fish ladders, actively participating in river cleanup efforts and promoting public education of the Nemasket River system and its resources.

I have always considered the preservation of our resources to be of the utmost importance and know the dedication and hard work it takes by groups like the Herring Commission to help preserve these natural resources for future generations to enjoy. I plan on continuing to be involved with the group, whether in my current capacity as Volunteer Observer or Warden, and look forward to continuing to preserve and promote the alewife/herring fishery.

Thank you for your consideration,

Cory Leeson

August 9, 2015

To the Middleboro Board of Selectmen,

This letter is to indicate my interest in being reappointed to the Middleboro Lakeville Herring Fishery Commission as a Lakeville Herring warden. I have held this position for the past six years, and have found it to be most rewarding. I have attended the monthly meetings and have given large amounts of my time to the needs of the Commission.

During my terms I have volunteered at various venues including the Herring Festival and Middleboro Crazy Days. While counting herring at both Oliver Mill and Wareham Street, I have enjoyed speaking with the public. Public education is vital to preserving, protecting and maintaining the Nemasket River which supports the largest herring run in the state. It is a great and diverse eco system that supports many fish species and wildlife.

Being retired I have been able to devote even more of my time to the needs of the Herring Commission. I have also been actively involved in protecting the herring habitat in the river, and maintaining safe passage of the adult and herring fry for their annual migrations.

My passion for the herring run and the Nemasket River's vast eco-system have encouraged me to request reappointment as a Lakeville Herring Warden. I respectfully request the appointment.

Tom Barron

Tom Barron

Lakeville, MA. 02347

Middleborough Board of Selectman,

I would like to continue as a Warden on the Middleborough/Lakeville Herring Fishery Commission. I have been involved with our Herring Run since the 1970's and have served as an Observer and Warden.

I am a Conservationist who believes in protecting and promoting a healthy environment. The Herring are a great resource which depends on a healthy riverine and pond environment. Protecting these resources is an ongoing challenge and I would like to continue that work.

The Commission has established great working relations with National, State and local governmental agencies in doing the work of the Commission. I would like to continue to grow those relationships to further the goals of the Commission.

Those are the "core" reasons for my request to continue as a Warden.

Ron Burgess

Ron Burgess
Middleborough/Lakeville Herring Fisheries Warden

CC: Middleborough/Lakeville Herring Fishery Commission

CULTURAL COUNCIL

To:
Town of Middleborough Board of Selectmen
Middleborough Town Hall
10 Nickerson Avenue
Middleborough, MA 02346

From:
Arthur Battistini

Middleborough, MA 02346

Re: Middleborough Cultural Council Appointment

To Whom It May Concern:

This letter serves to express my interest in being appointed to the **Middleborough Cultural Council**.

As a lifelong resident of Middleborough and a local business owner, I am deeply invested in our community. In order to help our town grow and improve, I have been involved in Middleborough on the Move and the Tourism Committee over the past year. As such, I have seen the direct benefit of the work that the Middleborough Cultural Council does for this town in providing supporting grants to local groups and events. These include Krazy Days, the Herring Run Festival, Soule Homestead's Harvest Fair and Joe Davies Folk Festival, as well as bringing music to the Farmers' Market. They represent our town as one of 329 local and regional Cultural Councils in the Commonwealth, which operate under the Massachusetts Cultural Council. Last month I attended the local Cultural Council meeting to get a feel for the group and their process. Although the council only meets a few times a year, the work that they do is hugely important to our community.

For these reasons, I am seeking appointment to the Middleborough Cultural Council for a term of 3 years.

Thank you for your consideration.

Sincerely,

Arthur Battistini

Arlyn A. White

Middleboro, Massachusetts 02346

Allin Frawley, Chairman
Board of Selectmen
Town of Middleboro
10 Nickerson Avenue
Middleborough, MA 02346

Dear Mr. Frawley:

On October 17, 2012 I was appointed by the Middleborough Board of Selectmen to serve a three year term on the Middleborough Cultural Council. My term will expire in October of this year and I am writing to express my interest in continuing my service to the town as a member of the Middleborough Cultural Council.

My recent retirement has afforded me the time to become more engaged in community activities and I have enjoyed serving in my position on the Council. Two years ago I was elected to the position of Treasurer and I am confident that I have fulfilled that role very effectively.

I have been encouraged by the Middleborough Cultural Council Chair, Claire Cole to seek re-appointment to the committee and respectfully request the Middleborough Board of Selectmen re-appointment me to the Council. The Council provides an important service to our community and I would be honored to continue to serve as a member.

Thank you for your consideration,

Sincerely,

Arlyn A. White

Arlyn A. White

August 26, 2015

Board of Selectmen
10 Nickerson Ave,
Middleborough, MA 02346

Dear Members of the Board,

This is in response to the notice of the Town's website regarding openings on various committees. I would like to request appointment to the Middleborough Cultural Council. I know how important the council is to many groups and residents within the Town. Now that I have the time, I would be happy to volunteer for this vital committee.

I look forward to hearing from you soon regarding this matter.

Sincerely,

Danielle Bowker

Danielle Bowker

Middleborough,MA 02346

Jacqueline Shanley

From: Clare Cole
Sent: Wednesday, August 26, 2015 2:33 PM
To: Danielle Bowker
Cc: Jacqueline Shanley
Subject: Re: Letter of intent

Jackie

Could you convey to the BOS my fullest support for Danielle for this appointment. Also please notify me in advance of the meeting where the BOS will consider this appointment. I would like to attend.

Thanks
Clare Cole

On Aug 26, 2015 2:19 PM, "Danielle Bowker" <daniellembowker@gmail.com> wrote:
Hi Jackie,

Attached is a letter of intent for the Cultural Council. I see on the website that there are openings on this committee. I looked on the Ethics Commission's website for the regulation on a "cooling off" period after leaving the Town's employ. I don't think there is any problem, but given the discussion a few weeks back, if there's any hint of that, let me know

Thanks

Danielle

Town o Middleborough
Department of Veterans' Services
20 Centre Street, Third Floor
Middleborough, Massachusetts 02346-2252

MEMORANDUM

To Board of Selectmen
Middleborough, MA 02346

From: Paul J. Provencher
Veterans' Services Officer

Subject: Permission for selected activities on and around Veterans' Day 2015

Date: October 12, 2015

The theme for Veterans' Day 2015 will be to honor the Middleborough Veterans' Council Honor Gaurd of the military. This is the group of local veterans from the Simeon L. Nickerson American Legion Post 64, John F. Glass VFW post 2188, Clp William F. Reardon DAV chapter 57, and the William Durnin Oak Point Veterans' Association that take part in the wake and funerals of local veterans. They also conduct formal ceremonies at other events within the community.

Honor guard members Russell Pittsley, a 95 year old member of the 21 gun salute team, and Walter Campbell, the 86 year old bugler for the honor guard, will be the Grand Marshals of the event. Walter has been playing the bulger for these events since he was a member of the Sons of the American Legion going back to age 7.

The Middleboro Veterans' Council requests your permission for the following 5 items:

1. A parade permit for the Middleboro Veterans' Council to hold their annual Veterans' Day Parade on Wednesday the 11th of November 2015. It will step off from the Middleboro Town Hall parking lot at 10:00pm sharp. Parade participants will be asked to begin forming up at 9:30pm so that Bob Lessard, our parade coordinator and his assistants, can put together the order of march. Upon the completion of the parade at or about 11:00pm we will be holding the Veterans' Day Services in the Middleborough Veterans' Memorial Park.

I would like to invite all the Selectmen and the town manager to participate in any or all of the Veterans' Day events. If any of you are interested in making a short speech at the ceremony please let me know as soon as possible so we can schedule it into the program.

The parade route for this year is as follows:

Leaving the Middleboro Town Hall parking lot by taking a right on to Union St.

Turning right on to Nickerson Ave.

Crossing South Main St. on to Webster St.

Left on to Clifford St.

Left on to Wareham St. up Centre St. to Everett Square

Left on to High St.

Left on to Pearl St.

Right on to Centre St.

Right on to South Main St.

Right on to the walkway into the Middleborough Veterans' Memorial Park

2. The Middleborough Veterans' Council would like to request the use of the Selectmen's room in the Middleborough Town Hall on Veterans' Day to have military memorabilia displayed before, during, and after our Veterans' Day activities. We would like to set up the room late in the day on Tuesday the 10th of November 2015 if at all possible. If the selectmen are meeting that night we could get it set up early Wednesday morning.

3 The Middleborough Veterans' Council would like to reserve the Middleborough Town Hall auditorium on Veterans' Day as a backup location for Veterans' Day events in case of rain. Paul Provencher will be the POC for the council to get the key, open, and secure the building.

4. The Middleborough Veterans' Council would like permission to place a sign on the Middleborough Town Hall lawn and at the intersection of routes105 & 28 about 2 weeks prior to Veterans' Day. These signs would show the relevant information on the Veterans' Day events for this year.

5. Simeon L. Nickerson Post 64 of the American Legion would like to request a poppy permit so they can hold their annual poppy drive running from Wednesday November 4th 2015 through Wednesday November 11th 2015.

AMORY ENGINEERS, P.C.

WATER WORKS • WATER RESOURCES • CIVIL WORKS

25 DEPOT STREET, P.O. BOX 1768
DUXBURY, MASSACHUSETTS 02331-1768

TEL.: 781-934-0178 • FAX: 781-934-6499
WWW.AMORYENGINEERS.COM

September 30, 2015

Mr. Robert G. Nunes, Town Manager
Town Hall, 10 Nickerson Avenue
Middleborough, MA 02346

Subject: **Construction of Mizaras Gravel-Packed Well**

Dear Mr. Nunes:

As directed by Mr. Silva, this letter is to advise that sealed bids for the subject contract were opened on September 17, 2015. One bid was received and is summarized on the enclosed Bid Tabulation. F.G. Sullivan Drilling Co., Inc., Lancaster, MA, submitted the only bid for the project. Their bid was in the total amount of $113,558.00. The Contract was advertized in the Central Register, various bid clearing houses and contract documents sent directly to three other well drilling contractors (who normally bid on this type of municipal work). We have contacted the others regarding their lack of submitting a bid for the project. Based on those discussions we understand that the other firms were too busy or unable to meet the specifications. Sullivan Drilling's bid was less than our Engineers' Estimate ($143,000 +/-) which was based on a similar municipal well bid recently in another Massachusetts community[1].

We are satisfied that F.G. Sullivan Drilling has the experience and capability to complete the contract. We therefore recommend award of this contract to F.G. Sullivan Drilling Co., Inc. We have enclosed a copy of Bid and Bid Bond for F.G. Sullivan Drilling Co., Inc. for your files.

Also enclosed is a Notice of Award form. After award of the contract, please forward a signed copy of the Notice to F.G. Sullivan Drilling Co., Inc. for acknowledgement.

Upon notification of award and instruction from the Town, we will forward copies of the appropriate sections of the Contract Documents to F.G. Sullivan Drilling Co., Inc. for completion. Please call if you have any question.

Very truly yours,

AMORY ENGINEERS, P.C.
By:

Richard S. Johnson, P.E.

rsj:RSJ
enc.
cc: Joseph Silva

[1] Marshfield MA, 24 x 36 Gravel Pack Well bid February 2014 – three bidders.

BID COMPARISON SHEET

Construction of Mizaras Gravel-Packed Well
Middleborough, Massachusetts
Bid Opening - 11:00 AM, September 17, 2015

AMORY ENGINEERS, P.C.
P.O. Box 1768
Duxbury, MA 02331

Item No.	Description	Estimated Quantity	F.G. Sullivan Drilling Co. Inc. Lancaster, MA		Engineer's Estimate Amory Engineers Duxbury, MA	
			Unit Price	Amount	Unit Price	Amount
1	Mobilization/Demobilization	lump sum	$12,000.00	$12,000.00	$15,000.00	$15,000.00
2	Gravel-packed well	60 l.f.	695.00	41,700.00	800.00	48,000.00
3	24" Inner casing	50 l.f.	95.00	4,750.00	95.00	4,750.00
4	24" Well screen	10 l.f.	500.00	5,000.00	500.00	5,000.00
5	36" Outer casing	50 l.f.	200.00	10,000.00	215.00	10,750.00
6	Developing the well	80 hours	140.00	11,200.00	190.00	15,200.00
7a	Phosphate	200 lbs	2.60	520.00	1.00	200.00
7b	Inhibited hydrochloric acid	200 gallons	6.00	1,200.00	2.50	500.00
7c	Chlorine (HTH) 65%	20 lbs	2.40	48.00	4.00	80.00
8	Mob/Demob test pumping equipment	lump sum	3,800.00	3,800.00	5,000.00	5,000.00
9	Test pumping	48 hours	180.00	8,640.00	170.00	8,160.00
10	Installing and removing discharge piping	450 l.f.	2.00	900.00	4.00	1,800.00
11	Remove existing 12-in test well casing and screen	lump sum	1,800.00	1,800.00	3,500.00	3,500.00
12	Remove 2-1/2" Observation Wells	2 wells	800.00	1,600.00	500.00	1,000.00
13	Filter Sock	1,300 l.f.	8.00	10,400.00	15.00	19,500.00
	Bidder's Total			**$ 113,558.00**		**$138,440.00**
	Calculated Total			**$ 113,558.00**		

SECTION 00440
NOTICE OF AWARD

TO: F.G. Sullivan Drilling Co., Inc.

394 Parker Road

Lancaster, MA 01523

Project Description: DEVELOPMENT OF MIZARAS WELL GRAVEL-PACKED WELL, MIDDLEBOROUGH, MA

The OWNER has considered the Bid submitted by you on September 17, 2015, for the above described Work in response to its Advertisement for Bid and Information for Bidders.

You are hereby notified that your Bid has been accepted for the **TOTAL SUM PRICE**

of one hundred and thirteen thousand five hundred and fifty-eight dollars and no cents

($113,558.00)

You are required by the Information for Bidders to execute the Agreement and furnish the required CONTRACTOR'S Performance Bond, Labor and Materials Bonds and certificates of insurance within *ten (10)* calendar days from the date of this Notice to you.

If you fail to execute said Agreement and to furnish said Bonds within the *ten (10)* calendar days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your Bid as abandoned and as a forfeiture of your Bid Security. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged ACCEPTANCE OF NOTICE to the OWNER.

Dated this _____ day of _____, 2015.

FOR THE OWNER:

_____
Town Manager
Middleborough, MA

ACCEPTANCE OF NOTICE

Receipt of the Notice of Award is hereby acknowledged by:

_____

this the _____ day of _____, 2015.

By _____

Title _____

END OF SECTION

APPLICATION FOR LICENSE OR LICENSING TRANSACTION
(PLEASE TYPE OR PRINT CLEARLY)

DATE Oct 24
NAME OF **APPLICANT** Muriel Duffy Middleboro Friends
ADDRESS OF APPLICANT 319 Miller St
ASSESSORS MAP & LOT _____
DAYTIME TELEPHONE _____

NAME OF **BUSINESS** Bar lending service of N.E. Bill Fuller
OWNER OF PROPERTY TO BE LICENSED Town Hall - Ballroom
ADDRESS OF PROPERTY TO BE LICENSED _____
ASSESSORS MAP & LOT _____

TYPE OF LICENSE REQUESTED (Check One)

2nd Hand ____
Class I Automobile Dealer License ____
Class II Automobile Dealer License ____
Class III Automobile Dealer License ____
Entertainment ____

WRPD ____
Earth Removal Permit ____
Liquor License ✓ 1 day All Alcohol
Junk Dealer ____
Other ____

Anticipated Start Date for Business: 10-24-15
Days & Hours of Operation: 7pm-11pm

Has the applicant previously held a similar license in the Town of Middleborough or elsewhere?
If yes, explain:

Signature Muriel Duffy

DATE OF HEARING: _____

Please bring to the Treasurer/Collector's office @ the Town Hall Annex, 20 Center Street, 3rd floor to obtain confirmation/signature that no outstanding taxes/municipal charges exist.

Dear Treasurer/Collector:
Please inform this department as to whether or not the above listed property owner/applicant/petitioner owes the Town of Middleborough any outstanding taxes and/or municipal charges that remain unpaid for more than one year.

Does Property Owner/Applicant/Petitioner owe Taxes/Municipal Charges? _____