

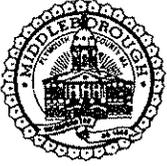
# **NEW BUSINESS**

**1-24-11**

TO: Board of Selectmen  
FROM: Jackie **PER School Superintendent Mike Malone**  
DATE: 1/20/11  
RE: MA S.B.A.

This is a copy of the "Form of Vote". It does NOT have to be read out loud, but yet referred to, and MUST be typed exact for the minutes.

The S.O.I. for Middleborough High School is last year's copy (attached). Mike Malone is presently updating the S.O.I., with minor changes, to reflect work done in both the Computer and Science labs.



# MIDDLEBOROUGH PUBLIC SCHOOLS

FLORA M. CLARK ADMINISTRATION BUILDING, 30 FOREST STREET  
MIDDLEBOROUGH, MASSACHUSETTS 02346  
Telephone 508-946-2000

Michael F. Malone  
Superintendent of Schools

Theresa A. Craig  
Assistant Superintendent

Kathleen C. Piatelli  
Director of Business & Finance

## Form of Vote

The following form of vote should be used by both the City Council/Board of Aldermen, Board of Selectmen/equivalent governing body AND the School Committee in voting to approve this Statement of Interest.

Resolved: Having convened in an open meeting on January 24, 2011, the Board of Selectmen of Middleborough, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest dated January 25, 2011 for the Middleborough High School located at 71 East Grove Street which describes and explains the following deficiencies and the priority category(s) for which Middleborough may be invited to apply to the Massachusetts School Building Authority in the future

Priority #2 - Elimination of existing overcrowding. Our current facility restricts our ability to fulfill our mission. Constraints involve space, equipment and technology.

Priority #3 - Prevention of the loss of accreditation. A Commission visit in June 2007 prompted the New England Association of Secondary Schools and Colleges to place Middleborough High School on warning status for facility based issues.

Priority #5 - Replacement renovation or modernization of the heating system in a schoolhouse to increase energy conservation and decrease energy related costs in the schoolhouse. The present boiler system is original equipment that was installed when the schoolhouse opened in 1971. Despite on-going maintenance to maintain the current system, a modernization of this nearly 40 years' old technology will result in significant efficiencies.

Priority #7 - Replacement of an addition to absolute buildings in order to provide for a full range of programs consistent with state and approved local requirements. Our accreditation warning includes concerns with antiquated science labs, high-class sizes and inadequate space for health, conferences with parents and storage. An addition will provide for immediate remediation to present problems and provide for future educational needs and potential growth.

and hereby further specifically acknowledges that by submitting this Statement of Interest, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Town of Middleborough to filing an application for funding with the Massachusetts School Building Authority.

**CERTIFICATIONS**

The undersigned hereby certifies that, to the best of his/her knowledge, information and belief, the statements and information contained in this statement of Interest and attached hereto are true and accurate and that this Statement of Interest has been prepared under the direction of the district school committee and the undersigned is duly authorized to submit this Statement of Interest to the Massachusetts School Building Authority. The undersigned also hereby acknowledges and agrees to provide the Massachusetts School Building Authority, upon request by the Authority, any additional information relating to this Statement of Interest that may be required by the Authority.

**Chief Executive Officer**

**School Committee Chair**

**Superintendent of Schools**

\_\_\_\_\_  
(print name)

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(print name)

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(signature)

Date \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

## Massachusetts School Building Authority

School District Middleborough

District Contact Robert Sullivan TEL: (508) 946-2000

Name of School Middleborough High

Submission Date 11/13/2009

### Note

This is an update of our SOI submitted October 2008.

### The following Priorities have been included in the Statement of Interest:

1.  Replacement or renovation of a building which is structurally unsound or otherwise in a condition seriously jeopardizing the health and safety of school children, where no alternative exists.
2.  Elimination of existing severe overcrowding.
3.  Prevention of the loss of accreditation.
4.  Prevention of severe overcrowding expected to result from increased enrollments.
5.  Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility.
6.  Short term enrollment growth.
7.  Replacement of or addition to obsolete buildings in order to provide for a full range of programs consistent with state and approved local requirements.
8.  Transition from court-ordered and approved racial balance school districts to walk-to, so-called, or other school districts.

Potential Project Scope: Renovation/ Addition

Is this SOI the District Priority SOI? YES

The MSBA ID for the District Priority SOI: 2010 Middleborough High

### District Goal for School: Please explain the educational goals of any potential project at this school

Mission: To provide students opportunities to excel in life. It includes clear academic, civic and social expectations. Graduates should read, write, speak and listen effectively, analyze and solve problems using appropriate strategies, and utilize technology to communicate, to conduct research and to solve problems. Our current facility restricts our ability to fulfill our mission.

Constraints involve space, equipment and technology. 1) Mathematics classrooms: Instructors are presenting 21st century curriculum using 19th and 20th century tools; i.e. white boards and chalkboards. Lack the technology to utilize electronic teaching tools. 2) Library capacity is 40 students. Student needs unmet because of space and technology. There's no library space available to encourage reading for pleasure. 3) Science labs are too small and antiquated. NEASC placed our school on special warning status. Classrooms aren't designed for computers at lab stations and technology is not able to support the software obtained at trainings or linked to textbooks. Lack of space and equipment forces teachers to rotate students through stations and experiments. 4) There is a two-year foreign language requirement. An out-dated foreign language lab compromises our students' ability to listen, speak, and critique their own efforts. The lab has analog technology and has frequent electrical problems. The teacher station is in a separate room from the learning carrels reduces the ability of the teacher to hear and

correct pronunciation errors. Lack of space forces us to regularly schedule foreign language classes in the lab. 5) For students with severe special needs, specialized instruction and life skills must be delivered in separate spaces which have enough physical space to accommodate assistive technology, speech and language support and physical and occupational therapy. Currently the space used is inadequate. Speech/language services share space with a Community Evening School.

**District's Proposed Schedule: What is the District's proposed schedule to achieve the goal(s) stated above?**

At this time, due to major uncertainties in the Town's budget, there is not a defined schedule to address the needs outlined on this SOI. Recent Town Meeting appropriations has provided some assistance in upgrading science lab equipment and cabinetry at the high school and an appropriation was recently provided at a Fall 2009 Special Town Meeting for design costs to make repairs to the front entrance way of the high school. The Town has been relying on their Capital Planning Committee to develop priorities and recommend to Town Meeting which projects, school and Town should be moved forward. Continuing budget shortfalls have limited the scope and number of projects being moved forward.

**Is this part of a larger facilities plan?** YES

**If "YES", please provide the following:**

**Facilities Plan Date:** 6/1/2007

**Planning Firm:** New England School Development Council (NESDEC)

**Please provide an overview of the plan including as much detail as necessary to describe the plan, its goals and how the school facility that is the subject of this SOI fits into that plan:**

New England School Development Council (NESDEC) entered into an agreement with the Middleborough Public Schools to develop a Report which serves as the basis for the adoption of a PK-12 Long-Range Facilities Master Plan. The scope of the work included an analysis of PK-12 student enrollment trends, present and planned school programs, and the facilities needed to provide these programs. NESDEC visited the six schools while in session, and met with persons in the schools. They studied documents on the schools, including district goals and curriculum and program information. The NESDEC Team also conferred with a number of persons, resulting in the collection of school and community data. In part, NESDEC stated: From 1996 to 2000, the K-12 enrollment rose by 100 students (from 3,554 pupils to 3,654 in 2000-01), then declined to 3,512 students in 2006-07. Assuming the current real estate "pause" continues for a couple of years, Middleborough enrollments are forecast to decline gradually to 3,461 pupils by 2016-17. More importantly for this Report, however, K-5 elementary enrollments are projected to rise very slightly over the next decade (1,706 pupils in 2006-07 v. 1,768 students in 2016-17). Alternatively, Grade 6-8 middle school enrollments are expected to remain steady (currently 868 students v. 881 pupils in 2016-17). High school enrollments, 938 students in 2006-07, are expected to decline to 812 pupils by 2016-17. Clearly, Middleborough will grow in population. There is a possibility, due to several factors explained in the Report, that Middleborough enrollments after 2010-11 may begin to grow a bit larger. This increase could yield as many as 85 additional K-5 students by 2016-17 above the number described on the previous page; 97 additional middle school pupils; and 109 additional high school students. The NESDEC Team identified the following: STATEMENT OF THE PROBLEM LONG TERM • Need to replace/rehabilitate school spaces which do not support 21st Century educational programs • Need to address lack of equity in facilities/programs Middleborough schools are generally well-maintained, although some need to be updated. Partly due to changes in educational programs that have been developed since the original design and construction of the schools, and the age of some facilities elementary schools and high school are at or over capacity. In Grades K-5 and 9-12, new programs or services have moved into regular classrooms, storage areas, alcoves and wherever else space could be carved out. This is one cause of the "crowding" which exists, and the need for storage and conferencing space is significant as well. The NESDEC Team has developed three options for resolving the space and upgrade problems, each of which assumes some rehabilitation of school facilities. The NESDEC Team has included a description of the option and discussion. All of the options are designed to serve as catalysts for further analysis and discussion. Thus, this document should be considered not as an end-product but, rather, as a beginning point for discussion, planning, and ultimate decision-making by school administrators, town officials and citizens. OPTION I Description: .Renovate existing high school and construct eight Science classrooms .Renovate Goode MHS has need for Science classroom/labs, as well as Library workspace, a computer lab, language tech area, nurse/psychologist/OT/PT work areas, a TV studio, office and conference space, and space for the storage of educational materials. Adding Science rooms may be the key to freeing up space for all of these other needs. Goode School has not had the extensive re-build which benefited Burkland after a 1988 fire.

The specific needs at Goode are described in the Report (issues of security and playground, exterior fix ups, replacement of older flooring and of telephone/intercom, parking issues, etc., as well as the educational needs described in Option III). OPTION II Description: .Renovate existing high school and construct eight Science classrooms .Renovate Goode .Assign Preschool to Early Childhood Center (has been done; 9/07) OPTION III Description: • Renovate existing high school and construct eight Science classrooms • Renovate Goode; construct four classrooms at Burkland-Goode • Assign Preschool to Early Childhood Center Assuming all of these issues were addressed, Goode School still would have need for a Media Center, additional gym space, a larger space for small group instruction in Title I, and space for the storage of educational materials. The total number of students at Goode-Burkland (Grades 1-5) is not expected to decline, thus adding classrooms can relieve all of these continuing educational needs.

**Please provide the current student to teacher ratios at the school facility that is the subject of this SOI: 14 students per teacher.**

**Please provide the originally planned student to teacher ratios at the school facility that is the subject of this SOI: 14 students per teacher.**

**Is there overcrowding at the school facility? YES**

**If "YES", please describe in detail, including specific examples of the overcrowding.**

Our facility's capacity is severely limited. The footprint of the building has not changed since it was built in 1971. Public high school programming has changed dramatically since 1971, causing spaces to be converted to address changing student needs. The high school has 30 classrooms, 8 science labs, two arts rooms and one foods classroom. Most are 800 square feet with class sizes reaching 28-33 students. Classrooms are overcrowded with inadequate storage space.

Overcrowding Examples

Health is taught in the cafeteria or auditorium. Calligraphy is taught in the cafeteria and in the special education learning center. Drawing is taught in a converted faculty dining room which serves as a Student Council Office at night. Two science prep labs have been converted into one 12-station computer lab. A small library conference room is used as a classroom for moderately disabled students. Our severely disabled students' classroom is 775 sq. ft. serving 30 students. Foreign language classes are taught in the foreign language lab resulting in ongoing scheduling problems for lab usage.

Guidance Department space has four offices that open to one larger space. The receptionist and School-to-Career Internship teacher share this space. There is no Guidance Conference room. The nurse's office was enlarged with temporary wall partition units. The student dining room is small with students crowded at rectangular lunch tables over four 30 minute lunch periods. The student dining area is cramped with an obstructed view. The Alternative Education program is housed in the former woodshop and an office space previously used for Student Activities. An inadequate weight room area is located behind bleachers in the gym. There is inadequate field space. The faculty dining area was relocated to a school store to create classroom space. To meet the needs of our Community Evening High School, a faculty work area and a study center and a copy center was lost.

**Has the district had any recent teacher layoffs or reductions YES**

**If "YES", how many teaching positions were affected? 6**

**At which schools in the district?** Middleborough High School, Nichols Middle School, Burkland School and the Mary K. Goode School

**Please describe the types of teacher positions that were eliminated(i.e art, math, science, physical education, etc.):**

Social Studies teacher, English Teacher, Elementary classroom teachers, physical education teacher, music teacher and Guidance Counselor

**Has the district had any recent staff layoffs or reductions YES**

**If "YES", how many staff positions were affected? 5**

**At which schools in the district?** Middleborough High School, Nichols Middle School and Central Office

**Please describe the types of staff positions that were eliminated(i.e guidance, administrative, maintenance, etc.):**

Custodian, secretarial

**Please provide a description of the program modifications as a consequence of these teacher and/or staff reductions, including the impact on district class sizes and curriculum.**

Class size at the high school in the social studies and English departments have increased to over 30 in several sections Class sizes at grades 3-5 average over 25 in most classrooms. Class sizes for grades 1 -2 average over 23 in most classrooms

**Please provide a detailed description of your recent budget approval process including a description of any budget reductions and the impact of those reductions on the District's school facilities, class sizes and educational program.**

The district has experienced class size increases, cuts to staff in all personnel areas, the inability to provide adequate and sufficient professional development opportunities, insufficient supply and materials and maintenance budgets, cuts to sport programs and user fees. The FY11 budget development is based on budget forecast information developed by Town Manager and School Department budget projections. The Town Manager's forecast, when compared with school department projections, finds a budget deficit of over one million dollars for FY11. Over the next 3 years, the deficit to nearly \$3,000,000. Outlook Immediate: Kindergarten class size up to 26. Grade 1 and 2 class size to 27 - 30 students. Materials for elementary reading and mathematics programs will not be purchased and professional development will be cut. Reductions will occur to elementary art, music and physical education programs. Middle School class size to 27 -32. High school class size will exceed 30 in major subject areas. Student achievement will decline, with lower MCAS scores, lower SAT scores and a decrease in the availability of Advanced Placement courses. Outlook next three years: Possible elimination of full-day Kindergarten. Grade 1 and 2 class size to 30 -35. Grade 3 -5 class size to 32 - 35. High school accreditation will be severely compromised. A decrease in elective courses and a lowering of graduation requirements will be necessary. Further budget decreases will require a need to consider the elimination of foreign language as a graduation requirement, changes to the block scheduling, cutting all junior varsity sports, and band, music and chorus.

## General Description

**BRIEF BUILDING HISTORY:** Please provide a detailed description of when the original building was built, and the date(s) and project scopes(s) of any additions and renovations (maximum of 5000 characters):.

**TOTAL BUILDING SQUARE FOOTAGE:** Please provide the original building square footage PLUS the square footage of any additions:.

**SITE DESCRIPTION:** Please provide a detailed description of the current site and any known existing conditions that would impact a potential project at the site (maximum of 5000 characters):.

Middleborough High School is a 134,000 square foot, 3-story brick and glass walled "1970's vintage" facility situated on a pristine 45 acre parcel off Route 28. There are no known negative impacts/issues with the site.

**BUILDING ENCLOSURE:** Please provide a detailed description of the building enclosure, types of construction materials used, and any known problems or existing conditions (maximum of 5000 characters):.

Walls are 35+ years old and are masonry and pre-stressed concrete. Many have become porous and moisture penetrates them through to interior.

**Age of EXTERIOR WALLS (In Years):** 37

**Year of Last Repair or Replacement:** 1971

**Description of Last Repair or Replacement:**

Walls are 35+ years old and are masonry and pre-stressed concrete. Many have become porous and moisture penetrates them through to interior.

**Age of ROOF(In Years):** 1

**Year of Last Repair or Replacement:** 2008

**Type Of ROOF**

**Description of Last Repair or Replacement:**

Currently being replaced

**Age of WINDOWS(In Years):** 1

**Year of Last Repair or Replacement:** 2003

**Type Of WINDOWS**

**Description of Last Repair or Replacement:**

Most windows have been replaced since 2001

**MECHANICAL and ELECTRICAL SYSTEMS:** Please provide a detailed description of the current mechanical and electrical systems, and any known problems or existing conditions (maximum of 5000 characters):.

Heating and electrical systems are "original equipment" and in need of upgrade(s) to properly service the building. HVAC system replaced within 5 years

**Age of BOILERS(In Years):** 37

**Year of Last Repair or Replacement:** 0

**Description of Last Repair or Replacement:**

**Age of HVAC SYSTEM (In Years):** 37

**Year of Last Repair or Replacement:** 0

**Description of Last Repair or Replacement:**

**Age of ELECTRICAL SERVICES AND DISTRIBUTION SYSTEM(In Years):** 37

**Year of Last Repair or Replacement:** 0

**Description of Last Repair or Replacement:**

**BUILDING INTERIOR:** Please provide a detailed description of the current building interior including a description of the flooring systems, finishes, ceilings, lighting, etc. (maximum of 5000 characters):

Walls are masonry and ceramic tile. Floors are VCT and carpet. Lighting is original fluorescent. Ceiling is suspended with antiquated interlocking grids.

**PROGRAMS and OPERATIONS:** Please provide a detailed description of the current programs offered and indicate whether there are program components that cannot be offered due to facility constraints, operational constraints, etc.:

We offer honors, college preparatory and college tech preparatory levels. Eight Advanced Placement courses are offered, as well as Virtual High School. We offer 91 electives and 72 core courses, 14 of which are co-taught classes. The "footprint" of the building has not changed since it was built; yet high school programming has changed dramatically. There are 44 classrooms. Most spaces are 800 square feet or less. Small classrooms have inadequate storage space, lack technology, and science preparation space. One hundred students have expressed interest in taking ceramics, yet we lack space for pottery wheels and a kiln. The Media Center has the capacity for 40 students. Classroom space is needed for health, orchestra, choir, and theater classes. Severely disabled students are taught in a 775 square foot room. Classes are taught in the Language Lab that has analog technology and frequent electrical problems. Its design hampers the ability of the teacher to instruct properly. Mathematics classes lack electronic teaching tools. Classrooms are not designed for computers at lab stations. There is no Guidance Conference room or office space for our internship teacher. The nurse's office was enlarged with wall partition units. The speech and language pathologist and ELA teacher teach in office space. Space is needed to house the offices of the Student Council and other clubs. A weight room is needed and there is inadequate field space.

**CORE EDUCATIONAL SPACES:** Please provide a detailed description of the Core Educational Spaces within the facility, a description the number and sizes (in square feet) of classrooms, a description of science rooms/labs including ages and most recent updates, and a description of the media center/library (maximum of 5000 characters):

- Classrooms vary in size from 495 to 1200 square feet.
- Science labs are antiquated and insufficient in size to accommodate today's curriculum (see also "General Description" and "Priority 7" sections for further details).

**CAPACITY and UTILIZATION:** Please provide a detailed description of the current capacity and utilization of the school facility. If the school is overcrowded, please describe steps taken by the administration to address capacity issues. Please also describe in detail any spaces that have been converted from their intended use to be used as classroom space (maximum of 5000 characters):

HVAC, roof, windows, gymnasium floor, and parking lot have been upgraded with Capital funds during the past 5 years. Currently, a \$200,000 upgrade to the science labs is in process.

**MAINTENANCE and CAPITAL REPAIR:** Please provide a detailed description of the district's current maintenance practices, its capital repair program, and the maintenance program in place at the facility that is the subject of this SOI. Please include specific examples of capital repair projects undertaken in the past, including if any override or debt exclusion votes were necessary (maximum of 5000 characters):

HVAC, roof, windows, gymnasium floor, and parking lot have been upgraded with Capital funds during the past 5 years. Currently, a \$200,000 upgrade to the science labs is in process.

**Priority 2**

*Please describe the existing conditions that constitute severe overcrowding.*

Mission: To provide students opportunities to excel in life. It includes clear academic, civic and social expectations. We believe that graduates should read, write, speak and listen effectively, analyze and solve problems using appropriate strategies, and utilize technology to communicate, to conduct research and to solve problems.

Our current facility restricts our ability to fulfill our mission. Constraints involve space, equipment and technology.

- 1) Mathematics classrooms: Instructors are presenting 21<sup>st</sup> century curriculum using 19<sup>th</sup> and 20<sup>th</sup> century tools; i.e. white boards and chalkboards. Lack the technology to utilize electronic teaching tools.
- 2) According to the standards put forth by the Massachusetts School Library Association in 2003, we should have a library of 5,268 square feet with a seating capacity in various configurations (tables, carrels, recreational reading areas) for 92 students based on a population of 878 students. Our library is 4,216 square feet with a seating capacity for 40 students. Included in this space are 29 computer stations, which should not be included in the standards allowance for library square footage. (The library should be able to hold 15% of enrollment with 40 square feet for each student. Seating capacity should be 12% of the student population.) Although it is part of our mission to have all students become independent researchers who are able to discern fact from misinformation, we can't facilitate the needs of classes because of space and technology. We also have no library space available to encourage reading for pleasure.
- 3) Science labs are too small and antiquated. NEASC placed our school on special warning status. Classrooms aren't designed for computers at lab stations and technology is not able to support the software obtained at trainings or linked to textbooks. Lack of space and equipment forces teachers to rotate students through stations and experiments.
- 4) There is a two-year foreign language requirement. An out-dated foreign language lab compromises our students' ability to listen, speak, and critique their own efforts. The lab has analog technology and has frequent electrical problems. The teacher station in a separate room from the learning carrels reduces the ability of the teacher to hear and correct pronunciation errors. Lack of space forces us to regularly schedule foreign language classes in the lab.
- 5) For students with severe special needs, specialized instruction and life skills must be delivered in separate spaces which have enough physical space to accommodate assistive technology, speech and language support and physical and occupational therapy. Currently the space used is inadequate. Speech/language services share space with a Community Evening School.

**Priority 2**

*Please describe the measures the School District has taken to mitigate the problem(s) described above.*

In order to address overcrowding and obtain the needed space the district has done the following:

- 1) Converted non-traditional space into classrooms.
- 2) Relocated district-wide Special Education Department to another building.
- 3) Continued to support an extensive Senior Internship program that moves 75% of the senior class out of the building two blocks during their senior year.
- 4) Added two mobile computer labs to the high school.
- 5) Classes meet in the auditorium or cafeteria.
- 6) Town has committed \$250,000 to provide minimal upgrades to the science labs.

## Priority 2

*Please provide a detailed explanation of the impact of the problem described in this priority on your district's educational program. Please include specific examples of how the problem prevents the district from delivering the educational program it is required to deliver and how students and/or teachers are directly affected by the problem identified.*

Because of the size of our severe special education classroom (775 square feet), all of our students cannot be together at one time. Scheduling of the educational instructional assistants, special education instructors and vocational instructor must be driven by space availability rather than by when programs need to take place. Although some of our students are in inclusion settings throughout the day, the opportunities for programming are limited. Students lose focus when lessons are simultaneously given in one room on mathematics, English, reading and life skills. A partition is located in the room so that a vocational education teacher can call vocational sites. The room houses the work area for two teachers and nine instructional assistants. Limited space also delays the introduction of daily living skill instruction and practice until students are experience enough to acquire these skills off site at vocational settings.

Our classroom (formerly Library Conference Room) for our moderately disabled students is too small. When assistive technology such as Write Out Loud or Intellitalk is being used, the remaining students in the room must move to the library. This interrupts instruction and does not maximize learning time for each student in the class.

Four of our eight science classrooms are too small (800-900 square feet). This limits the use of two of the rooms to physics and technology instruction. The other two small rooms are used for freshman science and biology classes, and class size for these rooms is kept small. This limits our ability to schedule classes and this creates academic imbalance in student schedules over the course of a school year. With the science-technology MCAS requirements for graduation, these constraints hinder our ability to continue to offer a wide range of electives that prepare our students for higher education and the 21<sup>st</sup> century workforce.

Our alternative high school allows us to provide a program that encourages our high-risk students to remain in school and obtain a high school diploma. Our current program educates 32 students. Because of space constraints we have a waiting list of 7-10 students each year. The students on the waiting list remain in regular education, and despite district curriculum accommodation plans, they are likely to leave school or transfer to the Community Evening School.

Because our library can accommodate only 40 students, only one class can come to the library at a time. Teachers must wait as long as two weeks for research time in the library. This diminishes our efforts to have our students become independent researchers and discern fact from misinformation.

Our auditorium and cafeteria have been used over the years for health instruction. These spaces are not designed for classroom instruction and they hamper our ability to provide our students with an adequate learning environment. Our students continue to make poor choices regarding their health and this can be attributed in part to the overcrowded health classes being taught in non-traditional space.

Cafeteria Seating- Our cafeteria dining area is large enough to seat 384 students. The design of the space is semi-circle with 4 concrete 4-foot wide pillars that obstruct view for effective supervision.

Number of Lunches Per Day- There are four 30-minute lunches per day.

Have non-traditional classroom spaces been converted to be used for classroom spaces?—Yes

1- A library conference room is a classroom for moderate special needs students. Students are taught English, mathematics and Life Skills in this room. This room is too small for assistive technology so that students must move to the library to do research.

2- A faculty dining room was converted into a classroom with rectangular tables so that drawing could be taught. Although there is

a need for a third art room at MHS, this room can only be used as a drawing room. Because there are no sinks, no other art classes can be taught in it. Social studies, music and foreign language classes are also taught in this room. Although there is strong interest at MHS to expand our art offerings to include ceramics, our current overcrowding does not permit us to offer this program. Our serious art students leave MHS without any experience in this medium.

3- A former office located between two classrooms has been converted into a small classroom for MCAS remediation and Wilson Reading Instruction. This former office is 495 square feet.

4- The Foreign Language Lab is used for foreign language classes. There is insufficient board space for instruction. This room is 800 square feet accommodating round tables for instruction as well as the carrels for the monitors.

5- A former Student Council Office has been converted to a small classroom for behaviorally and emotionally at-risk students. This room is 528 square feet.

6- A former woodshop has been transformed into an alternative high school classroom. This room although large has poor acoustics and is not conducive as an instructional space.

7- An interior office space once used as a department office is now used as a mathematics classroom in the alternative high school.

8- Two science preparation rooms have been converted into one 12-station computer lab.

9-The foreign language department office, formerly transformed into a special education district office, has recently been converted to a small mathematics classroom.

10- Health classes are taught in the cafeteria when lunches are not served.

11- An English classroom and an English Resource Center were converted into two of the three existing computer labs.

12. -A mathematics classroom has been converted into a small physics lab (806 square feet).

13.- A 600 square foot choir practice room has been converted to a music classroom with 11 musical technology workstations. This has been used for classroom space for mathematics and rock/jazz music class.

**Please also provide the following:**

**Cafeteria Seating Capacity:** 384

**Number of lunch seatings per day:** 4

**Are modular units currently present on-site and being used for classroom space?:** NO

**If "YES", indicate the number of years that the modular units have been in use:**

**Number of Modular Units:**

**Classroom count in Modular Units:**

**Seating Capacity of Modular classrooms:**

**What was the original anticipated useful life in years of the modular units when they were installed?:**

**Have non-traditional classroom spaces been converted to be used for classroom space?:** YES

**If "YES", indicate the number of non-traditional classroom spaces in use:** 13

**Please provide a description of each non-traditional classroom space, its originally-intended use and how it is currently used:**

1- Library conference room is a classroom for moderate special needs students. Students are taught English, mathematics and Life Skills in this room. This room is too small for assistive technology so that students must move to

**Please explain any recent changes to the district's educational program, school assignment policies, grade configurations, class size policy, school closures, changes in administrative space, or any other changes that impact the district's enrollment capacity (maximum of 5000 characters):**

No recent changes to any programs have recently taken place due to overcrowding. The issues have already existed and program delivery has continued as in the past.

**What are the district's current class size policies?:**

The district does not have a class size policy.

**Has the district closed, taken off-line, or converted to another, non-school use, any school facilities within the last 10 years?:** YES

**If "YES", please provide the name and address of any such school facility and provide a description of the reasons for removing the school from service.:**

The Lincoln D. Lynch School and the School Street School were not used for our PreK and Kindergarten programs beginning September 2007 with the opening of the newly renovated Early Childhood Center.

**Priority 3**

***Please provide a detailed description of the "facility-related" issues that are threatening accreditation. Please include in this description details related to the program or facility resources (i.e. Media Center/Library, Science Rooms/Labs, general Classroom space, etc.) whose condition or state directly threatens the facility's accreditation status.***

A commission-directed visit on June 13, 2007 prompted the New England Association of Secondary School and Colleges to place Middleborough High School on warning status for the following facility based issues:

**Curriculum Standard**

- the location of computers sitting on lab stations in two science rooms, making use of such stations difficult or impossible and negatively impacting the delivery of the curriculum
- inoperable faucets in many science rooms making lab experiences difficult, if not impossible
- generally antiquated science labs which impede the delivery of a current science curriculum that focuses on lab experiences and the collection of data
- a foreign language lab which has the teacher on one side of a glass partition, preventing interaction with students and appropriate supervision
- high class-sizes in some areas of the school which make personalization particularly challenging
- ventilation problems plaguing many interior classrooms, with poor circulation and inadequate fresh air, causing student inattentiveness

**Community Resources for Learning Standard**

- numerous roof leaks, stained ceiling tiles, buckets, coffee cans and pails positioned to catch water throughout the school as well as plastic sheeting spread across book cases and other furniture to catch water, causing health and safety concerns
- the inability of the Town of Middleborough to support the school's plans to replace the roof and other Capital Planning Projects developed by the school and district
- considerable lifting and rotting of wood on counters
- on-going need to repair leaks and attendant damage to ceiling tiles, causing additional work load for custodial and maintenance staff
- no immediate plans or targeted funds to repair the 1980's brittle roof
- nearly half the desks in the school are in need of replacement due to rough edges, seating punctures and mismatched legs, sets, and tops
- a tired and worn interior to the school including worn and cracked treads on some stairs; dents in many univents; peeling veneer and splintered edges on numerous cabinets; worn, frayed, and taped carpet in the library; worn bleachers; and worn and dirty interior doors
- a cafeteria which is small and designed in a way which makes supervision difficult

- weight room equipment located in a section of the gym without walls, posing a safety hazard
- a lack of storage space throughout the school, causing, among other things, risers to be stored in the hallways
- hanging electrical cords in the physics room
- an inadequate health suite which is small and does not afford appropriate privacy for students
- the paucity of safety equipment in some science classes necessitating the sharing of eye wash and shower equipment for two adjacent science classrooms
- blinds which are inoperative in many classrooms
- lockers in need of paint
- a general lack of space for private meetings and conferences
- inadequate technology

As cited in our commission-directed visited of June 13, 2007, there is an inadequate health suite that is small and does not afford appropriate privacy for students and a general lack of space for private meetings and conferences.

With inadequate conferencing space teachers, counselors and educational support personnel find it more difficult to meet to coordinate instruction, review curriculum standards, assess student achievement, and interpret student assessment results. With inadequate conferencing space our ability to meet the emotional, social, and academic needs of our students is compromised.

It is difficult to have private conversations with students regarding health issues while the space available is also needed to treat students. Confidentiality is difficult as the nurse's desk and the cots are separated by thin walled partitions that lead to office spaces for the school psychologist and two adjustments counselors. The cots are located 8.5 feet away from the clinic restrooms, which also contribute to a lack of privacy and possible embarrassment.

**Priority 3**

*Please describe the measures the School District has taken to mitigate the problem(s) described above.*

- 1) Hired NESDEC to provide a demographic and space report for the school district
- 2) Roof repair project currently underway
- 3) Town has committed \$250,000 to provide minimal upgrades to the science labs
- 4) Hired the architectural firm of Drummey Rosane Anderson Inc (D.R.A.) to create options for the expenditure
- 5) Reviewed safety standards for all labs and have found them all to be up to appropriate standards
- 6) Added a second mobile lab at Middleborough High School to service the needs of mathematics and science classes on the third floor
- 7) Repaired all inoperable faucets in science labs
- 8) Replaced roof-top air handlers in 2004
- 9) Received used furniture from other districts

### Priority 3

*Please provide a detailed explanation of the impact of the problem described in this priority on your district's educational program. Please include specific examples of how the problem prevents the district from delivering the educational program it is required to deliver and how students and/or teachers are directly affected by the problem identified.*

According to the standards put forth by the Massachusetts School Library Association in 2003, we should have a library of 5,268 square feet with a seating capacity in various configurations (tables, carrels, recreational reading areas) for 92 students based on a population of 878 students. Our library is 4,216 square feet with a seating capacity for 40 students. Included in this space are 29 computer stations, which should not be included in the standard allowance for library square footage. (The library should be able to hold 15% of enrollment with 40 square feet for each student. Seating capacity should be 12% of the student population.) Although it is part of our mission to have all students become independent researchers who are able to discern fact from misinformation, we can't facilitate the needs of classes because of space and technology. We also have no library space available to encourage reading for pleasure.

Our science labs are too small, and they are antiquated. The New England Association for Schools and Colleges has placed Middleborough High School on special warning status and awaits an action plan to address this facility need. Renovation of our science labs would enable us to meet the goals set forth in our mission statement by providing students with laboratory opportunities to prepare them for higher education and employment in the 21<sup>st</sup> century. Our teachers attend trainings and professional development programs where they learn how to simulate science models and demonstrate experiments that are too dangerous to be performed in a classroom setting. They then return to classrooms that are not designed for computers at lab stations and technology that is not able to support the software they have obtained at their trainings, or even the software that is linked to their textbooks. Although our teachers are eager to present hands-on applications in the laboratory, a lack of space and equipment forces them to rotate students through stations and experiments. Ventilation problems in interior science rooms impact staff and student performance.

Classrooms have been created out of non-traditional classroom space. These space are crowded and lack storage space and hinder the used of technology. The following spaces have been converted over the last three years:

- 1- Library conference room is a classroom for moderate special needs students. Students are taught English, mathematics and Life Skills in this room. This room is too small for assistive technology.
- 2- Faculty dining room was converted into a temporary drawing room which does not meet the need for a third art room. There are no sinks available so other art classes cannot be taught in this space. Social studies, music and foreign language classes are also taught in this converted space.
- 3- A former office located between two classrooms has been converted into a small classroom for MCAS remediation and Wilson Reading Instruction. This former office is 495 square feet.
- 4- The Foreign Language Lab is used for foreign language classes. There is insufficient board space for instruction. This room is 800 square feet accommodating round tables for instruction as well as the carrels for the monitors.
- 5- A former Student Council Office has been converted to a small classroom for behaviorally and emotionally at-risk students. This room is 528 square feet.
- 6- A former woodshop has been transformed into an alternative high school classroom. This room although large has poor acoustics.
- 7- An interior office space once used as a department office is now used as a mathematics classroom in the alternative high school.

8- Two science preparation rooms have been converted into one 12-station computer lab.

9- The foreign language department office, transformed into a special education district office, has recently been transformed into a small mathematics classroom. This room is 625 square feet.

10- Health classes are taught in the cafeteria when lunches are not served.

11- An English classroom and an English resource center were converted into two of the three existing computer labs.

12. -A mathematics classroom has been converted into a small physics lab (806 square feet).

13.- A 600 square foot choir practice room has been converted to a music classroom with 11 musical technology workstations. This has been used for classroom space for mathematics and rock/jazz music class.

As cited in our commission-directed visited of June 13, 2007, there is an inadequate health suite that small and does not afford appropriate privacy for students and a general lack of space for private meetings and conferences.

With inadequate conferencing space teachers, counselors and educational support personnel find it more difficult to meet to coordinate instruction, review curriculum standards, assess student achievement, and interpret student assessment results. With inadequate conferencing space our ability to meet the emotional, social, and academic needs of our students is compromised.

It is difficult to have private conversations with students regarding health issues while the space available is also needed to treat students. Confidentiality is difficult as the nurse's desk and the cots are separated by thin walled partitions that lead to office spaces for the school psychologist and two adjustments counselors. The cots are located 8.5 feet away from the clinic restrooms, which also contribute to a lack of privacy and possible embarrassment.

The weight area continues to be a safety hazard that requires the entire gym to be shut down if no weight room supervisor is present.

The cafeteria design and size continues to be a problem. In the morning, all underclassmen are present in the cafeteria for 20 minutes awaiting the arrival of our staff. This crowded condition is unsafe and difficult to supervise.

The general "tired" and worn interior of the building, the poor lighting in the corridors and stairwells, the cracked treads on some stairs; dents in many univents, peeling veneer, splintered edges on numerous cabinets in our science labs, frayed and taped carpets in the library and auditorium, lockers in need of painting and blinds inoperative in most classrooms, all contribute in an atmosphere that does not promote excellence in education, pride in one's school and community and support our mission to provide opportunities for all students to excel in life.

**Please also provide the following:**

**Current Accreditation Status: Please provide appropriate number as 1=Passed, 2=Probation, 3=Warning:** 3  
**If "WARNING", indicate the date accreditation may be switched to Probation or lost::** 12/1/2008  
**If "PROBATION", indicate the date accreditation may be lost::**  
**Please provide the date of the first accreditation visit that resulted in your current accreditation status.:** 3/5/2003

Please provide the date of the follow-up accreditation visit:: 6/13/2007

Are Facility related issues related to Media Center/Library? If yes, please describe in detail in Question 1 below.:

YES

Are Facility related issues related to Science Rooms/Labs? If yes, please describe in detail in Question 1 below.:

YES

Are Facility related issues related to general Classroom spaces? If yes, please describe in detail in Question 1 below.:

YES

Are Facility related issues related to SPED? If yes, please describe in detail in Question 1 below: NO

Are Facility related issues related to support spaces? If yes, please describe in detail in Question 1 below.: YES

Are Facility related issues related to "Other"? If yes, please identify the other area below and describe in detail in Question 1 below.: NO

Please describe(maximum of 100 characters):

**Priority 5**

*Please provide a detailed description of the energy conservation measures that are needed and include an estimation of resultant energy savings as compared to the historic consumption.*

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The District has recently contracted with Energy Education, Inc. to begin a comprehensive energy conservation program. Over time, a consumption reduction of 25% or more is anticipated!

**Priority 5**

*Please describe the measures the School District has already taken to reduce energy consumption.*

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The District has recently contracted with Energy Education, Inc. to begin a comprehensive energy conservation program. Over time, a consumption reduction of 25% or more is anticipated!

**Priority 5**

*Please provide a detailed explanation of the impact of the problem described in this priority on your district's educational program. Please include specific examples of how the problem prevents the district from delivering the educational program it is required to deliver and how students and/or teachers are directly affected by the problem identified.*

If there were a decrease in the money spent on energy through a replacement, renovation or modernization of the heating system, funds could be used for the following:

- 1) additional staff in Social Studies, PE Health & Wellness
- 2) upgrade computers/provide teacher and student laptops
- 3) purchase of smartboards, LCD projectors, graphic calculators, probes, more video microscopes, additional site licenses for educational software
- 4) upgrade of physical education equipment, i.e. mountain bikes, stationary bikes, enhanced weight training equipment, Dance Dance Revolution, Wii Nintendo
- 5) basic supplies
- 6) speakers and educational programs
- 7) updated health curriculum
- 8) TV, video, webcast production equipment
- 9) School newspaper
- 10) Eliminate athletic user's fees

**Please also provide the following:**

Age of Exterior Walls (Years): 37  
 Were any major repairs or renovations of the exterior walls undertaken in the past?: YES  
 If "YES", please provide the year of the last major repair/renovation of the exterior walls: 1971  
 Age of Roof (Years): 1  
 Were any major repairs or renovations of the roof undertaken in the past?: YES  
 If "YES", please provide the year of the last major repair/renovation of the roof: 2008  
 Age of Windows (Years): 1  
 Were any major repairs or renovations of the windows undertaken in the past?: YES  
 If "YES", please provide the year of the last major repair/renovation of the windows: 2003  
 Age of Boilers (Years): 37  
 Were any major repairs or renovations of the boilers undertaken in the past?: YES  
 If "YES", please provide the year of the last major repair/renovation of the boilers: 0  
 Age of HVAC (Years): 37  
 Were any major repairs or renovations of the HVAC undertaken in the past?: YES  
 If "YES", please provide the year of the last major repair/renovation of the HVAC: 0  
 Age of Electrical System (Years): 37

Were any major repairs or renovations the electrical system undertaken in the past?: YES

If "YES", please provide the year of the last major repair/renovation of the electrical system: 0

Have the systems identified above been examined by an engineer or other trained building professionals?: YES

If "YES", please provide the name of the individual and his/her professional affiliation:

Russo Barr, roofing consultants

Please also provide the date of the inspection:: 9/1/2008

Please describe how addressing the system will extend the useful life of the facility that is the subject of this SOI (maximum of 5000 characters):

Replacement of all 37 year old systems will assist in energy savings and more importantly will provide for a reliable and consistently safe and healthy learning environment.

**Priority 7**

*Please provide a detailed description of the programs not currently available due to facility constraints, the state or local requirement for such programs and the facility limitations precluding the programs from being offered.*

The programs provided by our Science, Foreign Language, Special Education, Fine Arts, Physical Education and Wellness Departments and our Media Center are negatively impacted by our lack of space and our obsolete facilities. Middleborough High School is a comprehensive high school, educating students in grades 9-12, along with serving post-graduate special education students for vocational education. We require students to take and pass 126 credits over four years, with requirements in the following areas:

four English core courses, three mathematics core courses, three laboratory science courses, three history courses, two years of one foreign language, two Fine Arts courses, two technology courses, and four years of physical education and wellness.

Our science labs are too small, and they are antiquated. The New England Association for Schools and Colleges has placed Middleborough High School on special warning status and awaits an action plan to address this facility need. Renovation of our science labs would enable us to meet the goals set forth in our mission statement by providing students with laboratory opportunities to prepare them for higher education and employment in the 21<sup>st</sup> century. Our teachers attend trainings and professional development programs where they learn how to simulate science models and demonstrate experiments that are too dangerous to be performed in a classroom setting. They then return to classrooms that are not designed for computers at lab stations and technology that is not able to support the software they have obtained at their trainings, or even the software that is linked to their textbooks. Although our teachers are eager to present hands-on applications in the laboratory, a lack of space and equipment forces them to rotate students through stations and experiments.

Middleborough High School requires that all students pass at least two years of a foreign language (Russian, French, or Spanish) because we believe that the study of a foreign language offers every student improved skills in order to excel in life. However, our out-dated foreign language lab compromises our students' ability to listen, speak, and critique their own efforts. Not only is our current lab based on analog technology, but it also suffers from frequent electrical problems. The teacher station is awkwardly placed in a separate room from the learning carrels, thus reducing the ability of the teacher to hear and correct pronunciation errors. Compounding the problem, a lack of space forces us to regularly schedule foreign language classes in the lab, thus requiring the faculty to switch rooms when their students need to use the lab.

The mission and expectations for Middleborough High School apply to all students. In order for students with severe special needs to access the curriculum, specialized instruction and life skills must be delivered in separate spaces which have enough physical space to accommodate assistive technology, speech and language support and physical and occupational therapy. Currently the space used to educate 30 students is 775 square feet. Although these students are never all present at the same time, this space is inadequate. Speech and language services are provided several times per week in space that is shared with our Community Evening School. Our alternative high school allows us to provide a program that encourages our high-risk special education and regular education students to remain in school and obtain a high school diploma. Our current program educates 32 students. Because of space constraints we have a waiting list of 7-10 students each year. The students on the waiting list remain in regular education, and despite district curriculum accommodation plans, they are likely to leave school or transfer to the Community Evening School.

Due to a need for an additional art room, calligraphy has been taught in the cafeteria and in the special education learning center when that room has not been in use. Drawing has been taught in a shared space that serves as a conference area during the day and a Student Council Office at night. Although over 100 students have expressed interest in taking ceramics, we currently lack space to house pottery wheels and a kiln. Orchestra and Choir, as well as theater classes, are taught in the auditorium.

Our auditorium and cafeteria have been used over the years for health instruction. These spaces are not designed for classroom instruction and they hamper our ability to provide our students with an adequate learning environment. Our students continue to make poor choices regarding their health and this can be attributed in part to the overcrowded health classes being taught in non-traditional space.

Our library has the capacity for 40 students. Although it is part of our mission to have all students become independent researchers who are able to discern fact from misinformation, we can't facilitate the needs of classes because of space and technology. We also have no library space available to encourage reading for pleasure.

**Priority 7**

*Please describe the measures the School District has taken or is planning to take in the immediate future to mitigate the problem(s) described above.*

- 1) Hired NESDEC to provide a demographic and space report for the school district
- 2) Town has committed \$250,000 to provide minimal upgrades to the science labs
- 3) Hired the architectural firm of Drummey Rosane Anderson Inc (D.R.A.) to create options for the expenditure
- 4) Added a second mobile lab at Middleborough High School to service the needs of science classes on the third floor

### Priority 7

*Please provide a detailed explanation of the impact of the problem described in this priority on your district's educational program. Please include specific examples of how the problem prevents the district from delivering the educational program it is required to deliver and how students and/or teachers are directly affected by the problem identified.*

Four of our eight science classrooms are too small (800-900 square feet). This limits the use of two of the rooms to physics and technology instruction. The other two small rooms are used for freshman science and biology classes, and class size for these rooms is kept small. This limits our ability to schedule classes and thus creates academic imbalance in student schedules over the course of a school year. Because of a combination of the following factors: the science-technology MCAS requirements for graduation, room size constraints, and certification requirements in each content area for science instructors, the ability to offer a wide range of electives that prepare our students for higher education and the 21<sup>st</sup> century workforce is hindered.

Our out-dated foreign language lab compromises our students' ability to listen, speak, and critique their own efforts. Not only is our current lab based on analog technology, but it also suffers from frequent electrical problems. Language Lab malfunctions disrupt the delivery of instruction in two of four skill areas; speaking and listening. Students thus lose the opportunity to practice their speaking skills and listen to native speakers.

Because of the size of our severe special education classroom (775 square feet), all of our students cannot be together at one time. Scheduling of the educational instructional assistants, special education instructors and vocational instructors must be driven by space availability rather than by proper programming sequencing. Although some of our students are in inclusion settings throughout the day, the opportunities for programming are limited. Students lose focus when lessons are simultaneously given in one room on mathematics, English, reading and life skills. A partition is located in the room so that a vocational education teacher can call vocational sites. The room houses the work area for two teachers and nine instructional assistants. Limited space also delays the introduction of daily living skill instruction and practice until students are experienced enough to acquire these skills off site at vocational settings. Our classroom (formerly Library Conference Room) for our moderately disabled students is too small. When assistive technology such as Write Out Loud or Intellitalk is being used, the remaining students in the room must move to the library. This interrupts instruction, and does not maximize learning time for each student in the class.

This year, our faculty dining room was converted into a classroom with rectangular tables so that drawing could be taught. Although there is a need for a third art room at MHS, this room can only be used as a drawing room. Because there are no sinks, other art classes cannot be taught in it. Although there is strong interest at Middleborough High School to expand our art offerings to include ceramics, our current overcrowding does not permit us to offer this program. Our serious art students leave Middleborough High School without any experience in this medium. This also limits the art options students have to fulfill their fine arts requirement. Because of a shortage of space, orchestra, theater and choir classes are taught in the auditorium. When the auditorium is needed for large group presentations regularly scheduled classes must move. This disrupts instruction and sends a negative message to our students regarding the value of their performing arts course.

Since health became part of the Massachusetts Curriculum Frameworks, it has been taught in the auditorium or cafeteria. The course is part of a Physical Education Wellness course taken one term each year by all students, grades 9-12. Without classroom space dedicated to health education we are only minimally meeting this standard.

Because our library can accommodate only 40 students, only one class can come to the library at a time. Teachers must wait as long as two weeks for research time in the library. According to the standards put forth by the Massachusetts School Library Association in 2003, we should have a library of 5,268 square feet with a seating capacity in various configurations (tables, carrels, recreational reading areas) for 92 students based on a population of 878 students. Our library is 4,216 square feet with a seating capacity for 40 students. Included in this space are 29 computer stations, which should not be included in the standards allowance for library square footage. (The library should be able to hold 15% of enrollment with 40 square feet for each student. Seating capacity should be 12% of the student population.) Although it is part of our mission to have all students become independent researchers who are able to discern fact from misinformation, we can't facilitate the needs of classes because of space and

technology. We also have no library space available to encourage reading for pleasure.

## Vote

---

Vote of Municipal Governing Body YES: 5 NO: 0 Date: 9/29/2008

Vote of School Committee YES: 6 NO: 0 Date: 10/9/2008

Vote of Regional School Committee YES: NO: Date:

**Form of Vote**

The following form of vote should be used by both the City Council/Board of Aldermen, Board of Selectmen/equivalent governing body AND the School Committee in voting to approve this Statement of Interest.

If a regional school district, the regional school district should use the following form of vote.

Resolved: Having convened in an open meeting on \_\_\_\_\_, the \_\_\_\_\_ [City Council/Board of Aldermen, Board of Selectmen/Equivalent Governing Body, School Committee] of \_\_\_\_\_ [City/Town/School District], in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest dated \_\_\_\_\_ for the \_\_\_\_\_ [Name of School] located at \_\_\_\_\_ [Address] which describes and explains the following deficiencies and the priority category(s) for which \_\_\_\_\_ [Name of City/Town/District] may be invited to apply to the Massachusetts School Building Authority in the future

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ [Insert a description of the priority(s) checked off on

the Statement of Interest and a brief description of the deficiency described therein for each priority]; and hereby further specifically acknowledges that by submitting this Statement of Interest, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the \_\_\_\_\_ [Name of City/Town/District] to filing an application for funding with the Massachusetts School Building Authority.

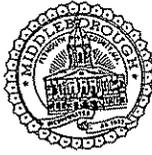
**CERTIFICATIONS**

The undersigned hereby certifies that, to the best of his/her knowledge, information and belief, the statements and information contained in this statement of Interest and attached hereto are true and accurate and that this Statement of Interest has been prepared under the direction of the district school committee and the undersigned is duly authorized to submit this Statement of Interest to the Massachusetts School Building Authority. The undersigned also hereby acknowledges and agrees to provide the Massachusetts School Building Authority, upon request by the Authority, any additional information relating to this Statement of Interest that may be required by the Authority.

**LOCAL CHIEF EXECUTIVE OFFICER/DISTRICT SUPERINTENDENT/SCHOOL COMMITTEE CHAIR  
(E.g., Mayor, Town Manager, Board of Selectmen)**

<b>Chief Executive Officer</b>	<b>School Committee Chair</b>	<b>Superintendent of Schools</b>
_____ (print name)	_____ (print name)	_____ (print name)
_____ (signature)	_____ (signature)	_____ (signature)
_____ Date	_____ Date	_____ Date

CRANBERRY CAPITAL  
OF THE WORLD



Phone: 508-946-2405  
Fax: 508-946-0058

# Town of Middleborough Massachusetts

BOARD OF SELECTMEN

## APPLICATION FOR LICENSE (PLEASE TYPE OR PRINT CLEARLY)

DATE 1-18-2011

NAME OF APPLICANT Don Trivena

ADDRESS OF APPLICANT 13 HANDING ST, Lakewood, MA

ASSESSORS MAP & LOT \_\_\_\_\_

NAME OF BUSINESS Muckey's Liquors

OWNER OF PROPERTY TO BE LICENSED Bill Seckinger

ADDRESS OF PROPERTY TO BE LICENSED 200 OAK POINT DRIVE

ASSESSORS MAP & LOT \_\_\_\_\_

TYPE OF LICENSE REQUESTED (Check One)

2<sup>nd</sup> Hand Furniture \_\_\_\_\_  
Class I License \_\_\_\_\_  
Class III License \_\_\_\_\_  
Commercial Vehicle \_\_\_\_\_

2<sup>nd</sup> Hand Clothing \_\_\_\_\_  
Class II License \_\_\_\_\_  
Liquor License follows day  
Other \_\_\_\_\_

Anticipated Start Date for Business 1/28/2011

Hours requested: 4 PM TO 11:00 PM

Has the Applicant previously held a similar license in the Town of Middleborough or elsewhere? If yes, explain:

AT OAK POINT

Signature Don Trivena

DATE OF HEARING 1/21/11

APPROVED/DENIED

Do not write below line: To be Completed by Treasurer/Collector:

Please inform this department as well as the Board of Selectmen, as to whether or not the above listed property owner/applicant/petitioner owes the Town of Middleborough any outstanding taxes and/or municipal charges that remain unpaid for more than one year.

Does Property Owner/Applicant/Petitioner owe Taxes/Municipal Charges? N/A

*RECEIVED*  
*POSTED*  
*1/28/2011*  
*11:00 AM*  
*GOOD*

CRANBERRY CAPITAL  
OF THE WORLD



Phone: 508-946-2405  
Fax: 508-946-0058

Town of Middleborough  
Massachusetts

BOARD OF SELECTMEN

APPLICATION FOR LICENSE  
(PLEASE TYPE OR PRINT CLEARLY)

DATE 1/7/11  
NAME OF APPLICANT William Fuller  
ADDRESS OF APPLICANT BAATENDING SERVICE of New England, LLC  
ASSESSORS MAP & LOT 13 WEST END AVE  
NAME OF BUSINESS 498 Alley Theatre  
OWNER OF PROPERTY TO BE LICENSED Howland Investment Trust  
ADDRESS OF PROPERTY TO BE LICENSED 133 CENTER ST.  
ASSESSORS MAP & LOT \_\_\_\_\_

TYPE OF LICENSE REQUESTED (Check One)

2<sup>nd</sup> Hand Furniture \_\_\_\_\_  
Class I License \_\_\_\_\_  
Class III License \_\_\_\_\_  
Common Victualler \_\_\_\_\_  
2<sup>nd</sup> Hand Clothing \_\_\_\_\_  
Class II License \_\_\_\_\_  
Liquor License  (Beer, wine)  
Other \_\_\_\_\_

Anticipated Start Date for Business 1/29/11  
Hours requested: 6pm - 11pm

Has the Applicant previously held a similar license in the Town of Middleborough or elsewhere? If yes, explain:

YES, SIMILAR REQUESTS AND SUBSEQUENT APPROVAL

Signature WMJ

DATE OF HEARING 1.31.11

APPROVED/DENIED

Do not write below line: To be Completed by Treasurer/Collector:

Please inform this department, as well as the Board of Selectmen, as to whether or not the above listed property owner/applicant/petitioner owes the Town of Middleborough any outstanding taxes and/or municipal charges that remain unpaid for more than one year.

Does Property Owner/Applicant/Petitioner owe Taxes/Municipal Charges? \_\_\_\_\_

**Boards of Health Mini-grant Application  
Cover Sheet FY 11**

Application package should be mailed to:  
Sarah McColgan, MHOA, 23 Mountainbrook Road, Wilbraham, MA 01095

**NOTE: Boards of Health who are receiving services under a regional program funded by the Massachusetts Tobacco Cessation and Prevention Program (MTCP) are not eligible for funding under this grant.**

Applications will be accepted and approved on a rolling basis until January 31, 2011 or until funds have been expended.

Application packets should include:

1. Mini-grant Cover Sheet with original signature.
2. Application form
3. Personnel Summary
4. Copy of tobacco retailers list including name, street address and zip code
5. Copy of youth access regulation

**Upon completion of all funded activities, you will be responsible for submitting the attached Invoice and Summary. Final checks will not be distributed until these documents are received.**

Name of Board of Health: Town Of Middleborough

Contact person for this application: Catherine Hassett

Phone: (508)-946-2408 Fax: (508)-946-2321

E-mail address: chsstt@middleborough.com

Street Address (mailing address): 20 Center Street

City/Town: Middleborough Zip code: 02346

Name of Board of Health Chair or Health Department Commissioner:

Marsha Brunelle

Email: boardofselectmen@middleborough.com Phone: (508)-946-2405

Name of Health Department Director or Health Agent (if different from contact above):

Jeanne Spalding, Health Officer

Email: jspldng@middleborough.com Phone: (508)-946-2408

**The information in this application is accurate. If the Board of Health/Health Department receives funding, we plan to conduct deliverables as agreed upon in this application. We understand that reimbursement is available at a rate of \$30 per permitted tobacco vendor, unless special circumstances are approved, in which case, the reimbursement rate would be \$40 per permitted vendor.**

\_\_\_\_\_  
Signature of BOH Chair or Health Dept Commissioner

\_\_\_\_\_  
Date

## BOH Mini-grant Application - FY 11

Name of municipality Town of Middleborough

Total number of tobacco sales permits issued in this municipality 30

### Required Activities:

The following activities are required. Please check off each item as an indication of your commitment:

- Attend the following trainings conducted by MTCP/MHOA staff: compliance check training, retail inspection training, RDMS training. Attend RDMS Update training (Webinar) if staff has previously been trained in RDMS. *For municipalities that have not received RDMS training or compliance check training there will be an additional training stipend of \$250 per staff person to attend the required trainings.*
- Ensure that local board of health tobacco control regulations meet or exceed the state and federal standards. Agree to work with MMA Tobacco Control Program to revise regulations as necessary.
- Conduct one profile/retail inspection of each establishment with a tobacco permit to ensure that required signs are posted, local and DOR tobacco permits are available, determine that there are no self-service displays and provide vendor with FDA education material. Retail inspection forms are available on RDMS, and mhoa.com.
- Provide MHOA with information regarding any local retailers that are not listed in RDMS, update RDMS with profile and inspection forms
- Select one **OPTIONAL ACTIVITY**

## Optional Activities:

The following activities are options which you can chose from:

- Promote links on your municipal and/or department web sites to the following:  
[makesmokinghistory.org](http://makesmokinghistory.org)  
[the84.org](http://the84.org)  
& post information about the following three MTCP telephone lines: (Draft Language will be available through MHOA Tobacco Control Program)  
Information and complaint line about violations of state tobacco control laws: (800) 992-1895  
Information and complaint line regarding smoke free housing: (877) 830-8795  
Quitline/help line for smokers who want to quit: (800) 784-8669 (QUITNOW)
- Conduct inspections of high schools within school district to ensure that schools are in compliance with Educational Reform Act regarding smoke free schools and ensure that schools in your district have signage promoting Smokefree Schools. (Signs are available for free at: [maclearinghouse.com](http://maclearinghouse.com))
- Conduct a compliance check of all retailers that have sold tobacco products to minors during compliance checks in the last three years. Data of these sales is available on RDMS or through MHOA. **(Data sheets of all compliance checks must also be sent to MHOA after their entry into RDMS) IF YOU CHOOSE COMPLIANCE CHECKS AS AN OPTIONAL ACTIVITY, FINAL PAYMENTS WILL NOT BE PROCESSED UNTIL DATA SHEETS ARE RECEIVED BY MHOA.**
- Conduct one compliance check of permitted retailers by trained staff, between the date of your application approval and April 30, 2011, along with resulting enforcement based on local regulations. Enter compliance check results into the RDMS by the 10<sup>th</sup> of the following month. **(Data sheets of all compliance checks must also be sent to MHOA after their entry into RDMS)**

NOTE: If you would like to provide local print media with one educational press release regarding results of the compliance check, MHOA free has technical assistance available to you to develop this press release. Please provide MHOA with a copy of any print media.

## Personnel Summary:

### Retail Tobacco Inspections:

Who will be conducting the retail tobacco inspections? Unknown \_\_\_\_\_

Name: Catherine Hassett

Has this person attended the Retail Tobacco Inspection training? Yes \_\_\_\_\_ No X

### Compliance Checks:

If you have chosen compliance checks as an Optional Activity:

Who will be the adult conducting compliance checks? Unknown \_\_\_\_\_

Name: Bob Collett

Has this person completed the required training? Yes X No \_\_\_\_\_

Has the required CORI check been completed? Yes X No \_\_\_\_\_

### Retail Data Management System Entry:

Who will be inputting the data into the RDMS system? Catherine Hassett

Has this person attended the RDMS training? Yes \_\_\_\_\_ No X

## Availability of Independent Contractors to Conduct Retail Inspections and Compliance Checks:

If you do not already have someone selected to conduct the retail inspections/compliance checks MHOA has a list of trained inspectors who do contract work. Would you like contact information for independent contractors available in your area? Yes \_\_\_\_\_

## Jacqueline Shanley

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**From:** Soule Homestead [soule1@verizon.net]  
**Sent:** Friday, January 14, 2011 4:04 PM  
**To:** Jacqueline Shanley  
**Cc:** soule homestead  
**Subject:** Electronics Recycling Event

**Attachments:** Picture (Metafile); Green Day Event 3 2010.doc



Soule Homestead Education Center  
46 Soule Street  
Middleboro, MA 02346  
508-947-6744  
Tax ID # 043-123-966

January 14, 2011

Board of Selectmen  
Town Hall  
10 Nickerson Ave.  
Middleboro, MA 02346

Dear Friends on the Board of Selectmen,

I'm writing to ask if the Soule Homestead Education Center could use the back corner of the Town Hall parking lot on Saturday, April 16, 2011 for an electronics and appliance recycling event. We held a similar event last fall in conjunction with the Green Energy Committee's "Green Day Event" and it went very well. We used CRT Recycling in Brockton as our licensed recycling company and hope to again. We will accept electronics and appliances only (please see attached flier from last year). We'll leave the place cleaner than we found it.

We'd like to set it up like last year. Between 10am and 2pm recycling traffic would enter the back corner of the lot by the handicap ramp, circle toward the Veterans Memorial, unload into the CRT truck on the far side of the lot and exit along that side. This layout would have little impact on the larger section of the parking lot and allow for easy traffic flow.

I'd ask you to waive any fees associated with our use of the lot for the day.

Sincerely,  
Frank V. Albani, Jr., Director, SHEC



Green Day Event  
3 2010.doc (47...

Please visit our website for program and event information at [www.soulehomestead.org](http://www.soulehomestead.org)

Soule Homestead Education Center  
46 Soule St.  
Middleboro, MA 02346  
(508) 947 6744

APPLICATION AND UTILIZATION AGREEMENT  
TOWN HALL  
MIDDLEBOROUGH, MASSACHUSETTS

\*PLEASE SUBMIT PAYMENT WITH APPLICATION\*

DATE OF APPLICATION 1/6/11

ORGANIZATION/INDIVIDUAL Stacey Ann Le Roy Foundation

ADDRESS PO Box 44

CITY, STATE, ZIP Middleboro, MA. 02346 TEL 508-789-0544

CO-APPLICANT (BARTENDING SERVICE) The Bartending Service of New England

OWNER NAME Bill Fuller

ADDRESS PO Box 425

CITY, STATE, ZIP Middleboro, MA. 02346 TEL. 508-923-4744

DATE(S) OF EVENT 3/26/11 APPROXIMATE NUMBER OF PARTICIPANTS 300  
(ATTACH SEPARATE SHEET IF NECESSARY)

TIME OF DAY(S) REQUIRED 10 AM TO 1 AM

*Be sure to include any set-up or dismantling day(s)/time requirements.*

BRIEFLY DESCRIBE TYPE OF ACTIVITY Third annual dinner dance fundraiser.

ASSIGNED SPACE  MEETING ROOM  GRAND BALLROOM  GROUNDS If using grounds, will building access be required for sanitary facilities?

\*Note - There is no air conditioning available in the Grand Ballroom

Are you requesting a one-day alcoholic beverage license? Yes Licensing fee of \$ \_\_\_\_\_ plus \$100.00 required at time of application. This will be refunded if license denied prior to event or activity.

Food will be served Yes Name of Caterer Crisp's Italian Cuisine Telephone # 508-697-6733  
\*If food is to be served, please contact the Health Department for the appropriate permits.

We expect to bring in the following additional equipment/furnishings Caterer w/equipment, bartender w/equipment, DJ w/equipment, large video screen

Any required insurance policy/indemnification agreement must be attached to application.

Rental Deposit (Bond) \$500.00 Check # \_\_\_\_\_ (must be tendered with application and will be returned within two-weeks if no damage to building, grounds or equipment has been reported).

Rental Cost \_\_\_\_\_ One-day alcoholic beverage license fee \_\_\_\_\_ Personnel Cost \_\_\_\_\_ Total Cost \_\_\_\_\_

Name of Designated Town Official volunteering to perform security service We currently have a call into

Signature of Volunteer Margaret C. [Signature] our volunteer from last year and will contact the town hall as soon as we have confirmation

Application Approved by Board of Selectmen (date) \_\_\_\_\_ Fees Waived \_\_\_\_\_ Fees Due \_\_\_\_\_

*we have confirmation*

I/we \_\_\_\_\_ hereby acknowledge return of our \$500.00 bond payment.

**APPLICATION AND UTILIZATION AGREEMENT  
TOWN HALL**

In connection with my/our planned use of the Town Hall and/or grounds, I/we hereby agree to the following:

I/we agree to abide by all conditions as set forth in this application and the rules and regulations as established by the Board of Selectmen.

I/we agree that no activities unrelated to this purpose will be conducted on the premises.

I/we agree to hold harmless and indemnify and defend the Town of Middleborough, its agents, servants, employees and volunteers from and against any and all claims for injury to any person and/or damage to or loss of any personnel property of any nature arising out of my/our contracted use of the property or facilities of the Town for this function and that which may occur outside of the Town Hall premises or arise from activities which occur on or about the Town Hall premises.

I/we agree to assume total responsibility for assuring that:

- a. the participants at the meeting/event will conduct themselves in a safe and orderly fashion;
- b. no dangerous or unlawful activities will take place on the premises or grounds;
- c. no Town or other property will be removed from the building or grounds;
- d. participants will confine themselves to the specified areas of the building and grounds designated for the event;
- e. participants will leave the building and grounds in a clean and orderly condition;
- f. the participants will promptly leave the premises at the time scheduled for their departure.
- g. participants will abide by all rules and regulations as established by the Board of Selectmen

I/we agree to refrain from placing signs or decorations anywhere on the premises except as specified below. And if allowed will not place or cause to be placed in contradiction to the rules and regulations.

Decorations & signage will be placed within the grand ballroom.

I/we understand that Town employees and/or designated volunteers in attendance at the scheduled event/meeting, except as specified below, are there for the sole purpose of providing participants with access to the portion of the building and grounds that have been set aside for their use. If payment for custodial services has been made, please note here.

We would like custodial services. *message left for CARD regarding that we don't order custodial services.*

I/we agree to abide by all requests of Town employees and designated volunteers who are present at the event pertaining to the use of the building and grounds.

I/we hereby certify that no alcoholic beverages of any type will be consumed at the event/activity, unless authorized and appropriate licensing has been obtained in advance and as established by the rules and regulations.

I/we agree to provide a security deposit in the amount of \$500.00 refundable to me/us within two weeks after the event if, in the sole judgement of the Board of Selectmen, I/we have fully complied with the terms of this Agreement and the Rules and Regulations.

I/we require/request use of the following

Chair set up  PA system/Podium set up  Piano \_\_\_\_\_

I/we agree to the following additional conditions:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The governing body of the renting organization named below met on December 2010 and, a quorum being present, authorized the individual named below to sign this agreement. The minutes of that meeting, or a letter of authorization from the President of the renting organization, are attached to this agreement.

APPLICATION AND UTILIZATION AGREEMENT  
TOWN HALL

By signing below I/we acknowledge receipt of a copy of the rules and regulations and agree to abide by them and any other conditions established in this application.

Brighid S. Lynch

Authorized Signature of Organization

Brighid S. Lynch

Name - Please Print

Brighid S. Lynch

Individual Signature

Brighid S. Lynch

Name - Please Print

W.A. J.M.

Signature of Owner - Co-Applicant (Bartending Service)

BAR SVC. of N.E. LLC

Business Name - Please Print

\* Bill Fuller will be in  
at his earliest convenience,  
to sign this contract. \*

Original to be kept with security bond/deposit in the Selectmen's office. Two copies given to applicant (one for your records and the other given to the custodian/security personnel in charge of the event/activity.)

Agreement made by and between the Town of Middleborough acting by and through its Board of Selectmen (hereafter "Middleborough") and the Town of Lakeville acting by and through its Board of Selectmen (hereafter "Lakeville").

The parties hereto covenant and agree as follows:

1. Middleborough acting through its Health Department shall provide the following added services (the "services") for the Town of Lakeville Board of Health:

### SCOPE OF SERVICES

#### I. General Administration - Procedures

- Receive all reports relative to communicable disease identified as reportable by the Department of Public Health, process all reports notifying the status and follow up investigation with the patient and with physician referrals.
- Make contact with patients and physicians for follow-up.
- Refer patients to resources for treatment and care guidelines.
- Maintain contact with the Lakeville Board of Health relative to trends in illness in the schools and the community.
- Provide monthly reports to the Lakeville Board of Health on Communicable Disease Investigation and Reporting Activities.

#### II. Communicable Diseases

- Investigate and report all diseases dangerous to the public health and reportable to Massachusetts Department of Public Health.
- Investigate outbreak of suspected food poisoning and obtain food intake history and request specimens as needed.
- Restrict employment of food handlers when necessary under the guidelines of Massachusetts Department of Public Health.
- Provide health information and health education to patients and families to prevent further disease spread.

#### III. Tuberculosis Control

- Investigate and report tuberculosis cases to tuberculosis control.
- Investigate and check all contacts and possible sources of disease.
- Ensure prompt diagnostic follow-up of patients and suspects.
- Monitor medications of patients and tuberculin positive contacts.
- Coordinate with state and patient's doctor for follow through.

IV. Body Art Establishment Inspections

- Inspection of Body Art Establishment for compliance with Lakeville Board of Health Regulations for Body Art.
- Verification of required record keeping.
- Submission of inspection reports to the Lakeville Board of Health.
- Assist Lakeville in the investigation of complaints relative to the Body Art Establishment and/or a Body Art Practitioner.

2. Middleborough shall perform the services for Lakeville for a term commencing on January 28, 2011 and ending on January 28, 2012.

3. Middleborough's Health Department employees shall provide the services. All administrative support and equipment needed to perform the services shall be the responsibility of Middleborough and its Health Department. The services shall be performed during normal, regular working hours of the Middleborough Health Department (Monday, Tuesday, Wednesday and Friday from 8:30 a.m. to 5:00 p.m., excepting legal holidays and time off). The primary nurse contact is also certified for food inspections. The part-time nurse is available during the work week with office hours, clinics and home visits. The part-time nurse shall be under the oversight and direction of the Middleborough Health Department during the performance of services for Lakeville under this agreement.

4. Lakeville shall pay Middleborough for the services rendered hereunder by Middleborough at the rate of forty dollars (\$40.00) per hour for each hour that a Middleborough Health Department employee is engaged in carrying out services for Lakeville hereunder. Middleborough shall bill Lakeville monthly for services performed. Each monthly bill shall include the cost of services for the month prior to the bill. Lakeville shall pay Middleborough the amount of each bill within thirty days of the date of billing.

5. Middleborough Health Department personnel will meet with the Lakeville Board of Health at a minimum annually for a joint review of services provided under this agreement and to discuss modification or amendment of the agreement on which the parties may agree.

6. Either party may terminate this agreement at any time by written notice to the other party. Any such termination shall take effect sixty (60) days after the date a notice of termination is given. The parties may also by mutual agreement terminate this agreement.

7. This agreement is made pursuant to and shall be subject to the provisions of General Laws Chapter 40, Section 4A.

Witness the hands and seals of the undersigned this \_\_\_\_\_ day of January, 2011.

Town of Middleborough  
By:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Board of Selectmen

Town of Lakeville  
By:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Board of Selectmen