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Town of Middleborough

Massachusetts

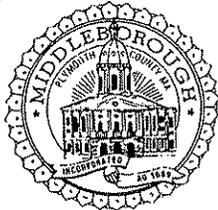
Town Manager

508-947-0928
FAX 508-946-2320

TOWN MANAGER'S REPORT JANUARY 18, 2012

Attached please find correspondence from the office of the Town Manager for your review. Thank you.

Charles J. Cristello
Town Manager



Town of Middleborough
Finance Committee
Savings Bank Building
20 Centre Street
Middleborough, Massachusetts 02346-2250

Reserve Fund Transfer Request

3 copies of this completed form should be delivered to the chairperson of the Finance Committee

Date: 1/13/12 Requestor: Charles J. Cristello Department: Town Manager

Dept. No: 193 Account Name: Administrative Services Budget Account number: 01.193.543000

Amount Requested \$2,942.23 Original Budgeted amount: \$144,379.00

Amount remaining in ledger total: \$86,465.61 (1/4/12) Amount encumbered to year end: 0

Please provide a detailed description of the **unforeseen** shortage and the reason for the request. A copy of any outstanding bills drawn against this account and any other substantiating documentation supporting this request should be attached to this form. Use additional sheets if necessary.

Reimbursement to Massachusetts Emergency Management Agency (MEMA)
for overpayment of flood grant funds received in 2010 in the amount of \$2,942.23 for
water damage to the bank building. The Town must pay the reimbursement to MEMA
in order to receive FEMA reimbursement money awarded to the Town in the amount
of \$64,506.77.

Negative Impact of Non-Funding:

FEMA reimbursement in the amount of \$64,506.77 will not be received.

FINANCE COMMITTEE ACTION

Approved ___ Denied ___ Amount: \$ _____ Date: _____

Reason for Denial:

Signature of Finance Committee chairperson: _____



THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY



MASSACHUSETTS EMERGENCY MANAGEMENT AGENCY

400 Worcester Road Framingham, MA 01702-5399

Tel: 508-820-2000 Fax: 508-820-2030

Website: www.mass.gov/mema

Deval L. Patrick
Governor

Kurt N. Schwartz
Director

Timothy P. Murray
Lieutenant Governor

Mary Elizabeth Heffernan
Secretary

October 6, 2011

Town of Middleborough
Charles J Cristello, Town Manager
10 Nickerson Ave.
Middleborough, MA 02346

RE: FEMA 1895-DR PW-00410

Dear Mr. Cristello:

The project for the Town Offices approved by FEMA for reimbursement under DR-1895 PW-00410 was obligated by FEMA on 8/11/2010. Under MEMA contract CTFEMA1895MIDDL00410 with the Town of Middleborough, our records indicate that a 100% payment for the project, in the amount of \$3,255.25, was paid to the town on 11/12/2010. FEMA de-obligated a portion of PW-00410 on 11/15/2010 due to a reasonable cost reduction. A copy of the de-obligation PW is attached. Pursuant to Attachment B, which was signed and returned with the contract package, a copy of which is attached, the applicant agrees to repay any overpayment funds to MEMA as outlined by the MEMA Contract Manager.

Please return funds paid against PW-0000410 in the amount of \$2,942.25, as it was determined that \$5,313.00 was reimbursable, via a check made payable to the Commonwealth of Massachusetts and sent to:

Massachusetts Emergency Management Agency
Attn: Fiscal Department
400 Worcester Rd.
Framingham, MA 01702

If you have any questions please feel free to call me at (508) 820-2017.

Sincerely,

David Mahr
Chief Fiscal Officer
Massachusetts Emergency Management Agency

Attachments

CC: File

Region I
P.O. Box 116
365 East Street
Tewksbury, MA 01876
Tel: 978-328-1500 Fax: 978-851-8218

Region II
P.O. Box 54
12-1 Rear Administration Road
Bridgewater, MA 02324-0054
Tel: 508-427-0400 Fax: 508-697-8869

Region III / IV
1002 Suffield Street
Agawam, MA 01001
Tel: 413-750-1400 Fax: 413-750-1499

Caroline R. LaCroix

From: Charles Cristello
Sent: Monday, January 09, 2012 5:36 PM
To: Caroline R. LaCroix
Cc: Steven Dooney; Lance Benjamino
Subject: FW: FEMA Reimbursement
Attachments: Over Payment Notice.pdf
Prepare a reserve fund transfer request

From: Lance Benjamino
Sent: Monday, January 09, 2012 4:51 PM
To: Charles Cristello
Subject: RE: FEMA Reimbursement

Charlie,

We apparently were overpaid for the Project Worksheet (PW-00410) for work performed on the Town Offices and Bookbinding as a result of the water damage from the March 2010 Floods. We were paid **\$8,255.25** on November 12, 2010 when FEMA determined that only **\$5,313.00** was reimbursable (see attached).

Lance Benjamino
Chief of Department
125 North Main Street
Middleborough, MA 02346
508-946-2461
Firechief@middleborough.com

From: Charles Cristello
Sent: Mon 1/9/2012 4:11 PM
To: Steven Dooney; Lance Benjamino
Subject: RE: FEMA Reimbursement

Lance,

What was the overpayment for?

Charlie

From: Steven Dooney
Sent: Monday, January 09, 2012 3:33 PM
To: Charles Cristello; Lance Benjamino
Subject: RE: FEMA Reimbursement

It seems to fall under the situation as extraordinary, so either reserve fund transfer or pay it out of a budget and have it on article 1 at the spring meeting.

Steve

-----Original Message-----
From: Charles Cristello

From: Lance Benjamino
Sent: Monday, January 09, 2012 2:59 PM
To: Charles Cristello
Subject: FEMA Reimbursement

Charlie,

I have been working with FEMA on the reimbursement for the roadwork from March 2010, they want a few things from the DPW (as indicated in the email). They indicate they are ready to release the money. However, they **Will Not** deduct the overpayment from what they owe us, so until we pay the **\$2,942.25** they will not release our \$64,506.77.....makes sense doesn't it?

How shall we pay that?

Lance Benjamino
Chief of Department
125 North Main Street
Middleborough, MA 02346
508-946-2461
Firechief@middleborough.com

1/10/2012