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CRANBERRY CAPITAL
OF THE WORLD



Town of Middleborough
Massachusetts

CHARLES J. CRISTELLO
Town Manager

508-947-0928
FAX 508-946-2320

TOWN MANAGER'S REPORT
JANUARY 13, 2014

Attached please find correspondence from the office of the Town Manager for your review. Thank you.

Charles J. Cristello
Town Manager



*****MIXED AADC 080

Charles Cristello, Town Manager / Human Resources
Middleborough, Town of
10 Nickerson Ave
Middleboro, MA 02346-2279



December 6, 2013

RE: Notice of Mailing to Middleboro Homeowners

Dear Charles Cristello:

We are writing to you as a municipal leader in the Middleboro area to inform you of our upcoming mailing and educational efforts.

As you may know, most Middleboro homeowners are not aware that they are responsible for the water line running through their property. American Water Resources will soon send a letter to Middleboro residents, informing them of their service line maintenance responsibility. The mailing will explain that: (i) normal wear and tear can cause water line leaks, (ii) homeowners are responsible for making the necessary repairs, and (iii) repairs can cost thousands of dollars. The Water Line Protection Program offered by American Water Resources provides homeowners with an optional means to affordably protect themselves from the expense and aggravation of service line repairs.

Please be assured that this letter explains that our programs are offered by American Water Resources and that we are independent of Middleboro.

In case Middleboro homeowners have questions about American Water Resources , below is a list of key information:

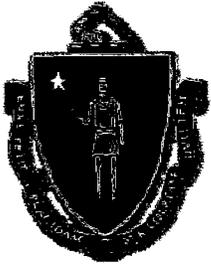
- American Water Resources is a subsidiary of American Water, which has served homeowners for over 127 years.
- Servicing over one million customer contracts nationwide.
- American Water Resources has an A+ Rating and is a Better Business Bureau accredited business.
- American Water Resources will only use licensed, Middleboro area contractors for repairs.
- We have been selected by the New York City Water Board as their official service line protection provider.
- Over 90% of our customers are very satisfied with the overall value of our program.

In addition, Middleboro can partner with American Water Resources to jointly educate homeowners in your area about their service line responsibilities and programs available to protect them from any unexpected service line repair bills. If your city is interested in partnering with us and receiving a licensing fee, we would provide you with a turn-key program that requires minimal effort by your city.

For additional information about AWR, our programs, or how to partner and create a new revenue stream, please visit www.AWRUSA.com/info, contact me at BarbaraB@amwater.com or 856-359-2794.

Respectfully,

Barbara Boyarsky
Vice President and General Manager
American Water Resources
1025 Laurel Oak Road, Voorhees, NJ 08043
856-359-2794



The Commonwealth of Massachusetts
Executive Office of Housing and Economic Development

DEVAL L. PATRICK
GOVERNOR

GREGORY BIALECKI
SECRETARY

December 11, 2013

Charles Cristello, Town Manager
Town of Middleborough
20 Centre St., 3rd Floor
Middleborough, Massachusetts 02346

Dear Mr. Cristello,

Thank you for submitting an application for consideration during the 2013 MassWorks Infrastructure Program funding round.

During this funding round, the Executive Office of Housing and Economic Development (EOHED) received 108 applications totaling over \$263 million in funding requests. EOHED and our partner agencies were pleasantly surprised to find that a great number of applications met both our minimum readiness standard and were consistent with our MassWorks Infrastructure Program spending goals. Therefore, we selected those projects that were most ready and most closely aligned with our priorities. I regret to inform you that we are unable to fund the Downtown Middleborough Revitalization Project at this time.

The next MassWorks Infrastructure Program Grant Round will be held in September 2014. I recommend you review the MassWorks Infrastructure Program guidelines and consider ways to increase the project readiness or consistent with our spending goals. If you plan to re-submit your application for consideration during the 2014 MassWorks Infrastructure Program round please note that all of the information from the 2013 application will be saved and available for you to revise in the online application system. We hope that this will simplify the reapplication process for 2014. In addition, you will have the opportunity to initiate, complete, and submit a new application if you wish to do so.

MassWorks Infrastructure Program staff will be available to set up a call or a meeting to discuss the results of the application review with you or your staff upon your request. If you require additional information, please feel free to contact the MassWorks Infrastructure Program at 617-788-3601 or by email at MassWorks@state.ma.us.

Sincerely,

A handwritten signature in black ink, appearing to read 'Gregory Bialecki', written in a cursive style.

Gregory Bialecki
Secretary, Housing &
Economic Development



Lynch, Malloy, Marini, LLP

Certified Public Accountants & Advisors

www.lmmcpas.com

RECEIVED

STEVES

DEC 30 2013

TOWN OF MIDDLEBOROUGH
TREASURER / COLLECTOR

Town Of Middleborough
20 Center St.
Middleborough Ma 02346
Charles Cristello

Dear Charles,

MLBCPA, LLP has gone through various changes and will continue to grow and evolve as the partners strive to exceed client expectations.

The firm is pleased to announce that MLBCPA, LLP will be changing its name to Lynch, Malloy, Marini, LLP. With the addition of Anthony Marini last year and the withdrawal of Richard Bienvenue during 2013, we decided this name better represents the firm.

Lynch, Malloy, Marini, LLP provides, accounting, audit, tax, consulting and business valuation services. The firm has three locations in Brewster, Natick, and Norwell.

Phone numbers to all three locations will remain the same however, the firm website and professional staff e-mails will change to reflect the new corporate identity. The new website will be www.lmmcpas.com. Our existing emails will continue to be forwarded to us.

Thank you for your continued support and loyalty. We are grateful that you allow us to help you with accounting, tax, and consulting services. Our 24 person firm stand ready to help in any way needed. Please contact us for any questions.

Brewster, Partner George Malloy 508.255.2240

Natick, Partner Anthony Marini 508.650.0018

Norwell, Partner Robert Lynch 781.871.5850

Sincerely,

Lynch, Malloy Marini LLP.

Lynch, Malloy, Marini, LLP

FIVE YEAR FORECAST

1/13/2014

	ACTUAL FY 2013	ESTIMATE FY 2014	FORECAST FY 2015	FORECAST FY 2016	FORECAST FY 2017	FORECAST FY 2018	FORECAST FY 2019
SOURCES							
Tax Levy							
Levy	31,692,835	32,846,113	34,276,205	35,483,110	36,770,188	38,139,442	39,542,928
2 1/2 % increase	792,321	821,153	856,905	887,078	919,255	953,486	988,573
New growth	360,957	608,939	350,000	400,000	450,000	450,000	450,000
Debt exclusions	341,708	283,905	208,751	144,699	76,982	12,550	12,550
Capital exclusions / Overlay Reserve	100,000	0	0	0	0	0	0
Override	0	0	0	0	0	0	0
Total Tax Levy	33,287,821	34,560,110	35,691,861	36,914,887	38,216,424	39,555,478	40,994,052
Other Revenue							
State Aid (net of offsets)	20,094,630	20,222,922	20,222,922	20,222,922	20,222,922	20,222,922	20,222,922
SBAB Reimbursement	1,313,437	1,313,437	1,313,437	1,313,437	1,313,437	1,313,437	1,313,437
Local Receipts	5,351,894	5,140,000	5,350,000	5,457,000	5,566,140	5,677,463	5,791,012
Free cash	0	259,122	0	0	0	0	0
Enterprise Funds	6,459,583	6,605,636	6,514,683	6,668,859	6,872,332	7,088,709	7,319,114
Offsets	5,874,587	5,820,922	5,796,012	6,018,481	6,248,502	6,496,432	6,763,843
FAM	0	0	0	0	0	0	0
Debt Stabilization	300,000	260,000	240,000	220,000	200,000	200,000	200,000
Total Other Revenue	39,394,131	39,622,039	39,437,054	39,900,700	40,423,333	40,998,962	41,610,328
Total Sources	72,681,952	74,182,149	75,128,915	76,815,587	78,639,757	80,554,440	82,604,380
USES							
State assessments @5%	629,168	697,202	732,062	768,665	807,098	847,453	889,826
Overlay	382,740	474,622	400,000	400,000	450,000	400,000	400,000
Other expenses	0	0	230,000	0	0	0	0
Total	1,011,908	1,171,824	1,362,062	1,168,665	1,257,098	1,247,453	1,289,826
Appropriations							
Article 2	71,310,271	72,771,295	74,093,232	76,717,943	79,096,178	81,526,107	84,349,888
Article COLA's @2%	0	0	309,617	525,427	751,746	993,099	1,254,314
Trash Disposal	0	0	0	0	0	0	0
Other articles	395,016	275,025	106,902	106,902	106,902	106,902	106,902
Total approp.	71,705,287	73,046,320	74,509,751	77,350,272	79,954,826	82,626,107	85,711,104
Total Uses	72,717,195	74,218,144	75,871,813	78,518,937	81,211,924	83,873,561	87,000,930
EXCESS (Shortfall)	-35,243	-35,995	-742,898	-1,703,351	-2,572,167	-3,319,120	-4,396,551

ARTICLE 2 - DETAIL

	ACTUAL FY 2013	ESTIMATE FY 2014	FORECAST FY 2015	FORECAST FY 2016	FORECAST FY 2017	FORECAST FY 2018	FORECAST FY 2019
SALARIES & WAGES - TOWN							
General Government	3,648,063	3,730,311	3,730,311	3,730,311	3,730,311	3,730,311	3,730,311
Police	3,548,816	3,532,519	3,532,519	3,532,519	3,532,519	3,532,519	3,532,519
Fire	2,439,238	2,449,025	2,449,025	2,449,025	2,449,025	2,449,025	2,449,025
Public Works	649,378	669,016	669,016	669,016	669,016	669,016	669,016
Total Town Salaries	10,285,495	10,380,871	10,380,871	10,380,871	10,380,871	10,380,871	10,380,871
Other Town Expenses @ +2%	<u>2,077,865</u>	<u>1,865,894</u>	<u>1,903,212</u>	<u>1,941,276</u>	<u>1,980,102</u>	<u>2,019,704</u>	<u>2,060,098</u>
TOTAL TOWN EXPENSES	12,363,360	12,246,765	12,284,083	12,322,147	12,360,973	12,400,575	12,440,969
ENTERPRISE FUNDS							
Salaries & Wages @2%	1,597,583	1,651,859	1,693,155	1,735,484	1,778,871	1,823,343	1,868,927
Expenses	4,931,848	4,953,777	4,821,527	4,933,375	5,093,460	5,265,365	5,450,187
	6,529,431	6,605,636	6,514,683	6,668,859	6,872,332	7,088,709	7,319,114
EDUCATION COSTS							
Salaries & Wages @ 2%	22,477,244	22,950,442	23,409,451	23,877,640	24,355,193	24,842,297	25,339,142
Other Expenses @+2%	4,067,106	4,148,448	4,231,417	4,316,045	4,402,366	4,490,414	4,580,222
Transportation @5%	2,467,921	2,601,817	2,731,908	2,868,503	3,011,928	3,162,525	3,320,651
TOTAL EDUCATIONAL EXPENSES	29,012,271	29,700,707	30,372,776	31,062,189	31,769,487	32,495,235	33,240,015
EMPLOYEE BENEFITS							
Health Insurance @10%	9,560,673	10,047,796	10,012,007	11,013,207	12,114,528	13,325,981	14,658,579
Retirement	4,704,887	4,898,883	5,487,780	5,762,169	6,050,277	6,352,791	6,670,431
Workmen's Comp	371,370	370,000	370,000	370,000	370,000	370,000	370,000
FICA @ 5%	542,393	542,393	569,513	597,988	627,888	659,282	692,246
Unemployment	175,000	175,000	175,000	175,000	175,000	175,000	175,000
Other Post Employment Benefits	0	0	0	200,000	225,000	250,000	275,000
TOTAL EMPLOYEE BENEFITS	15,354,323	16,034,072	16,614,299	18,118,365	19,562,693	21,133,054	22,841,256
DEBT SERVICE							
New Debt Service	5,178,597	4,898,778	4,570,249	4,409,241	4,243,551	4,021,392	4,021,392
	0	0	150,000	500,000	600,000	700,000	800,000
UNCLASSIFIED	2,725,289	3,087,142	3,337,142	3,337,142	3,337,142	3,337,142	3,337,142
CAPITAL OUTLAY	147,000	198,195	250,000	300,000	350,000	350,000	350,000
TOTAL APPROPRIATIONS	71,310,271	72,771,295	74,093,232	76,717,943	79,096,178	81,526,107	84,349,888