

Incorporated 1669
344 Years of Progress



CRANBERRY CAPITAL
OF THE WORLD



Town of Middleborough
Massachusetts

ROBERT G. NUNES
Town Manager

508-947-0928
FAX 508-946-2320

TOWN MANAGER'S REPORT
JANUARY 12, 2015

Attached please find correspondence from the Office of the Town Manager for your review:

- Bylaw Study Committee
- Southeastern Regional Services Group 2014 Annual Report
- Online Permitting
- Health Officer Appointment
- Report of Economic Development Team Meeting
- Chapter 90

Robert G. Nunes
Town Manager

**Southeastern Regional Services Group
2014 Annual Report**

The Southeastern Regional Services Group (SERSG) was initiated in 1993 with a mission "to serve as a catalyst and implementer for member communities that desire to act jointly to solve governmental problems or to deliver services to their citizens more effectively or efficiently." The member communities of SERSG benefit from shared administrative services provided by a regional administrator. Lara Thomas has served as regional administrator of SERSG since 2004. SERSG's work is supported by dues from the member communities. In the fall of 2014, the Town of Lakeville became SERSG's twentieth member.

Annual procurements designed to save municipalities time and money are a major part of SERSG's services. Cooperative procurements for Paper, DPW Supplies and Water and Sewer Treatment Chemicals were held in the spring of 2014. More than twenty different categories of supplies are procured for the Middleborough Department of Public Works (DPW). In the fall, SERSG coordinated procurement of more than twenty categories of DPW Services as well as an RFP for Drug & Alcohol Testing Services for CDL drivers.

As a participant in SERSG's office supply contract, Middleborough currently enjoys a discount of 76.52% off non-excluded office supplies in the United Stationer's Supply wholesaler's catalog and more than 50% off ink and toner cartridges. When comparing Middleborough's office supplies spending to catalog list prices, the town saved more than \$100,000 by using the SERSG contract. The Town also pays a fixed competitive price for cartons of paper through the SERSG paper contract.

The estimated value of supplies and services procured for the DPW totaled more than \$1.9 Million during 2014. In addition to the savings of time due to SERSG handling the entire procurement up until contract execution, additional savings per year result from highly competitive contract pricing. For example for Middleborough's zone for Ultra Low Sulfur Diesel, purchases on the state contract would cost the town almost seven cents more per gallon. Gasoline purchases on the state contract would cost Middleborough almost six cents per gallon more than the SERSG contract. Liquid potassium hydroxide purchases through SERSG save the town more than 30 cents per gallon. Heating oil pricing on the state contract is almost 12 cents per gallon more than on the SERSG contract. Taking into account these items alone, Middleborough is saving more than \$25,000 per year based on estimated usage.

In response to new continuing education requirements for employees who carry hoisting licenses, SERSG held two continuing education training sessions in April at a greatly reduced rate for SERSG member communities. With Middleborough sending 7 employees, employees saved a total of \$1295 on training fees based on what it would have cost employees to take the class individually with the contracted training company.

SERSG also coordinated a joint application for a 2014 Community Innovation Challenge (CIC) Grant to fund the establishment of a regional stormwater collaborative to address municipal stormwater management issues. This collaborative will directly help communities improve the quality of their local watersheds and comply with the current and newly drafted mandates of EPA's MS4 general permit through collaborative education and training and development of standardized policies and procedures for municipal stormwater management. The grant was funded for \$80,000.

Finally, monthly meetings of the Board of Directors and the Highway and DPW Superintendents continued to provide valuable opportunities for representatives from member communities to share concerns and receive ideas and feedback about a wide variety of issues affecting municipalities.

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MEMORANDUM

TO: Board of Selectmen
FROM: Bob Nunes, Town Manager
RE: Health Officer Appointment
DATE: January 7, 2015

Please be advised that I am appointing Robert Buker of 48 Oakland Street, Brockton, MA to the position of Health Officer. Bob is currently the Registered Environmental Health Specialist and Sanitarian for the City of Taunton. He has all the necessary certifications required of the position. Attached is his resume.

The screening committee interviewed Bob on two occasions. He handled himself professionally and was enthusiastic about the possibility of working here in Middleborough. His team approach management style will be an asset to the department. I am extremely confident that he will work well with staff, department heads and all of you.

He comes highly recommended by his peers and colleagues. Bob is well respected, knowledgeable and a true professional. He will be an asset to the Middleborough Health Department.

Bob was a squad and platoon leader at Mass Maritime Academy (MMA). The leadership skills he displayed at the Academy are transferable to the role he will have as Health Officer. Also, the emergency planning exercises he was involved in at MMA will be invaluable to the town.

If you have any questions or comments, please do not hesitate to contact me.

Robert E. Buker REHS/RS

48 Oakland Street
Brockton, MA 02302

Profile

Well rounded environmental professional with experience in both public and private sectors.

Professional Experience

January 2008–Present: City of Taunton, Board of Health

Registered Environmental Health Specialist / Registered Sanitarian

Diverse activity in the area of public health and safety. Duties include maintaining compliance with local, state and federal laws, statutes and codes in areas including but not limited to: Housing, food safety, wastewater treatment, water supply quality, air quality, occupational safety, pool operation, permitting processes, et al.

March 2004 – December 2007: Otis Air Force Base, CH2MHill

Environmental Scientist

Groundwater remediation / Environmental Monitoring. Performed various duties throughout duration of employment. Activities ranged from basic sampling and monitoring, to plume modeling, subcontractor oversight and operation of Geoprobe drilling rig.

January 2002 – March 2002: Leadville National Fish Hatchery

Intern

Rearing of Snake River Cut Throat Trout in Leadville, CO. Duties included managing water quality and aquatic environment for trout and tracking of mortality rates and potential disease. Also, provided informational tours to general public.

Robert E. Buker REHS/RS

Licenses and Certifications

- Registered Environmental Health Specialist / Registered Sanitarian
- DEP Approved Soil Evaluator: SE12873
- DEP Certified Title 5 Inspector: SI12873
- National Environmental Health Association member
- OSHA 40 certified
- OSHA 10 Construction Safety & Health
- Massachusetts Association of Health Boards certification
- ServSafe Certification: 5766557
- Certified Pool Operator
- First Aid / CPR / blood borne pathogens
- FEMA Emergency Management Institute training: IS 00700, 100, 200 and ICS 100

Education

August 1999 – June 2003: **Massachusetts Maritime Academy**

- **Bachelor of Science** in Marine Safety and Environmental Protection.
- 3.2 Graduating GPA
- **Orientation Squad Leader.** Responsible for the training and regimental operations of 42 incoming cadets to the academy.
- **Platoon Leader.** Responsible for regimental operations of 40 peers.
- **Company Adjutant.** Create and manage watch keeping schedules for regimental company of 120 cadets.
- **Captain.** NCAA baseball team.

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MEMORANDUM

TO: Board of Selectmen
FROM: Bob Nunes 
RE: Economic Development Team Report
DATE: January 9, 2015

- I. Economic Development Team Meeting
 - a. Team approach
 - b. Benefits of community and economic development
- II. Downtown
 - a. Middleborough on the Move
 - i. Holiday Gift Shoppe
 - b. Downtown Business Coalition
 - c. Outreach to property owners
- III. Shoe Shop Project
- IV. Cumberland Farms
- V. Oak Point Expansion
- VI. Tourism
- VII. Residential Subdivisions
 - a. Falconieri – Marion Road

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Cont. Residential Subdivisions

- b. Gateway Estates
- c. Harvestwood Estates
- d. Trush Hollow

VIII. High Point runoff storm water issue

IX. MS4 Plan of Action

X. Campanelli and Middleborough Park @495

XI. Outreach to Development and Business Community

XII. Monthly Economic Development Report to the Board of Selectmen