

# **NEW BUSINESS**

**1-10-11**

## Jacqueline Shanley

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**From:** Charles Cristello  
**Sent:** Wednesday, January 05, 2011 9:23 AM  
**To:** Jacqueline Shanley  
**Cc:** Andy Bagas  
**Subject:** FW: Snow and ice Deficit Spending

Vote for Monday

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**From:** Andy Bagas  
**Sent:** Wednesday, January 05, 2011 8:00 AM  
**To:** Charles Cristello  
**Subject:** Snow and ice Deficit Spending

Charlie: The \$55,000.00 Snow Removal Account #422-15293 is nearly depleted. I request that the Board of Selectmen evoke Chapter 44 E to allow deficit spending for Snow Removal. Andy

APPLICATION AND UTILIZATION AGREEMENT  
TOWN HALL  
MIDDLEBOROUGH, MASSACHUSETTS

\*PLEASE SUBMIT PAYMENT WITH APPLICATION\*

DATE OF APPLICATION 1/4/2011

ORGANIZATION/INDIVIDUAL LOUISE DERY-WELLS LICSW

ADDRESS 9 CHESTNUT STREET

CITY, STATE, ZIP MIDDLEBORO MA 02346 TEL # \_\_\_\_\_

CO-APPLICANT (BARTENDING SERVICE) N/A

OWNER NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_ TEL # \_\_\_\_\_

DATE(S) OF EVENT 3/19/2011 APPROXIMATE NUMBER OF PARTICIPANTS 100+  
(ATTACH SEPARATE SHEET IF NECESSARY)

TIME OF DAY(S) REQUIRED 9AM TO 5PM

*Be sure to include any set-up or dismantling day(s)/time requirements.*

BRIEFLY DESCRIBE TYPE OF ACTIVITY STAGE READING AND DISCUSSION  
OF PLAY "TO KILL A MOCKINGBIRD" BY HARPER LEE

ASSIGNED SPACE \_\_\_\_\_ MEETING ROOM  GRAND BALLROOM \_\_\_\_\_ GROUNDS If using grounds, will building access be required for sanitary facilities? \_\_\_\_\_

\*Note - There is no air conditioning available in the Grand Ballroom

Are you requesting a one-day alcoholic beverage license? NO Licensing fee of \$ \_\_\_\_\_ plus \$100.00 required at time of application. This will be refunded if license denied prior to event or activity.

Food will be served NO Name of Caterer \_\_\_\_\_ Telephone # \_\_\_\_\_

\*If food is to be served, please contact the Health Department for the appropriate permits.

We expect to bring in the following additional equipment/furnishings SOUND EQUIPMENT POTENTIALLY

Any required insurance policy/indemnification agreement must be attached to application. YES

Rental Deposit (Bond) \$500.00 Check # 3151 (must be tendered with application and will be returned within two-weeks if no damage to building, grounds or equipment has been reported).

Rental Cost 100 One-day alcoholic beverage license fee N/A Personnel Cost \_\_\_\_\_ Total Cost \_\_\_\_\_

Name of Designated Town Official volunteering to perform security service MIMI DUPERLY

Signature of Volunteer X

Application Approved by Board of Selectmen (date) \_\_\_\_\_ Fees Waived \_\_\_\_\_ Fees Due \_\_\_\_\_

I/we \_\_\_\_\_ hereby acknowledge return of our \$500.00 bond payment.

**APPLICATION AND UTILIZATION AGREEMENT  
TOWN HALL**

In connection with my/our planned use of the Town Hall and/or grounds, I/we hereby agree to the following:

I/we agree to abide by all conditions as set forth in this application and the rules and regulations as established by the Board of Selectmen.

I/we agree that no activities unrelated to this purpose will be conducted on the premises.

I/we agree to hold harmless and indemnify and defend the Town of Middleborough, its agents, servants, employees and volunteers from and against any and all claims for injury to any person and/or damage to or loss of any personnel property of any nature arising out of my/our contracted use of the property or facilities of the Town for this function and that which may occur outside of the Town Hall premises or arise from activities which occur on or about the Town Hall premises.

I/we agree to assume total responsibility for assuring that:

- a. the participants at the meeting/event will conduct themselves in a safe and orderly fashion;
- b. no dangerous or unlawful activities will take place on the premises or grounds;
- c. no Town or other property will be removed from the building or grounds;
- d. participants will confine themselves to the specified areas of the building and grounds designated for the event;
- e. participants will leave the building and grounds in a clean and orderly condition;
- f. the participants will promptly leave the premises at the time scheduled for their departure.
- g. participants will abide by all rules and regulations as established by the Board of Selectmen

I/we agree to refrain from placing signs or decorations anywhere on the premises except as specified below. And if allowed will not place or cause to be placed in contradiction to the rules and regulations.

\_\_\_\_\_  
I/we understand that Town employees and/or designated volunteers in attendance at the scheduled event/meeting, except as specified below, are there for the sole purpose of providing participants with access to the portion of the building and grounds that have been set aside for their use. If payment for custodial services has been made, please note here.

\_\_\_\_\_  
I/we agree to abide by all requests of Town employees and designated volunteers who are present at the event pertaining to the use of the building and grounds.

I/we hereby certify that no alcoholic beverages of any type will be consumed at the event/activity, unless authorized and appropriate licensing has been obtained in advance and as established by the rules and regulations.

I/we agree to provide a security deposit in the amount of \$500.00 refundable to me/us within two weeks after the event if, in the sole judgement of the Board of Selectmen, I/we have fully complied with the terms of this Agreement and the Rules and Regulations.

I/we require/request use of the following

Chair set up  PA system/Podium set up  Piano \_\_\_\_\_

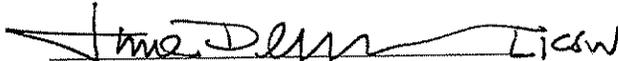
I/we agree to the following additional conditions:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

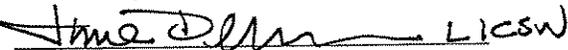
The governing body of the renting organization named below met on \_\_\_\_\_ 201\_\_ and, a quorum being present, authorized the individual named below to sign this agreement. The minutes of that meeting, or a letter of authorization from the President of the renting organization, are attached to this agreement.

APPLICATION AND UTILIZATION AGREEMENT  
TOWN HALL

By signing below I/we acknowledge receipt of a copy of the rules and regulations and agree to abide by them and any other conditions established in this application.

 LICSW  
Authorized Signature of Organization

LOUISE DERY-WELLS LICSW  
Name ---Please Print

 LICSW  
Individual Signature

LOUISE DERY-WELLS LICSW  
Name—Please Print

\_\_\_\_\_  
Signature of Owner -- Co-Applicant (Bartending Service)

\_\_\_\_\_  
Business Name—Please Print

Original to be kept with security bond/deposit in the Selectmen's office. Two copies given to applicant (one for your records and the other given to the custodian/security personnel in charge of the event/activity.)

**TOWN OF MIDDLEBORO  
INSURANCE REQUIREMENTS  
FOR  
USE OF TOWN OWNED FACILITIES**

Name of Organization: LOUISE DERY-WELLS L.I.C.S.W.  
Address: 9 CHESTNUT STREET  
City, State, Zip: MIDDLEBORO MA 02341

Description of Function: PERFORMANCE OF STAGE READING OF  
"TO KILL A MOCKINGBIRD" AND DISCUSSION FOLLOWING THE PLAY  
Location of Town Facility: TOWN HALL BALLROOM 10 WICKERSON AVE  
Date and Time of Use: MARCH 19 (SAT) 9-5 PM

*A. Workers Compensation Insurance*

Insurance Company: LIBERTY MUTUAL  
Policy #: 1  
Policy Term: AUGUST 8 2011

Coverage A	Statutory, Commonwealth of Massachusetts
Coverage B	\$500,000 per insuring agreement

*B. Commercial General Liability Insurance*

Insurance Company: LIBERTY MUTUAL INSURANCE  
Policy #: 1  
Policy Term: AUGUST 8 2011

Each Occurrence	\$1 Million
Fire Damage (any one fire)	Policy Minimum
Medical Expense	Policy Minimum
Personal Injury & Advertising Injury	\$1 Million
General Aggregate	\$1 Million **
Products/Completed Operations Aggregate	\$1 Million

\*\*applies solely to Town of Middleboro activities

*C. Commercial Automobile Liability:*

Insurance Company: \_\_\_\_\_  
Policy #: \_\_\_\_\_  
Policy Term: \_\_\_\_\_

Combined Single Limit, Bodily Injury & Property Damage	\$1 Million
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Applicable to: "owned, non-owned & hired automobiles"

D. *Other Insurance Requirements:*

Type of Insurance (i.e. liquor liability, etc) N/A

Insurance Company: \_\_\_\_\_

Policy #: \_\_\_\_\_

Policy Term: \_\_\_\_\_

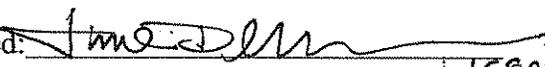
Limits of Liability \_\_\_\_\_ \$

Additional Conditions:

- a. Except for the Workers' Compensation coverage, the Town of Middleboro is included on all policies as an additional insured.
- b. The Town of Middleboro, Office of the Town Manager, will be provided at least a 30 day advance written notice of cancellation, material change in coverage, or intention not to renew.
- c. The insurance coverage referenced above is provided on the "occurrence" form of coverage.
- d. If an "Acord" form of certificate is used, this document must be attached to the Acord form and referenced as a special policy provision in the Description of operations section of the Acord form.
- e. Terms and conditions contained on any form to which this document is attached will not reduce the coverage or minimize the benefit of this document to the Town of Middleboro.

I, a licensed insurance agent/broker, have the authority to bind the insurance companies listed above to the terms of this agreement.

Date: 12/30/2010

Signed:   
LICSW

Agency: LOUISE DERY-WELLS LICSW

Address: 9 CHESTNUT STREET  
MIDDLEBORO MA 02341



Certificate of Insurance

This is to certify that Lousie M Dery Wells is insured for the coverage and  
Name of Policyholder (s)

provisions of a Homeowner policy under \_\_\_\_\_  
(Type of Policy) (Policy Number)

Section II Liability Coverages is hereby extended to the following location:

The Middleboro Town Hall, 10 Nickerson Ave, Middleboro MA 02346

(Name and/or Address of Location)

for the following specific period of time 03/19/2011 and is subject to all terms, exclusions and conditions of the above  
(Date of Event)  
policy.

Personal Liability Limit \$ 1,000,000

Medical Payments to Others Limit \$ 1,000

Mail address if different from  
property address.

Louise M Dery Wells  
9 Chestnut St  
Middleboro MA 02346-2909

This certification or verification of insurance is not an insurance policy and does not amend, extend or alter the coverage afforded by the policies listed herein. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate or verification of insurance may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies.

*Dexter R. Fogg*  
SECRETARY

*David M. Jany*  
PRESIDENT

Date 12/30/2010

Countersigned by: *Stephen J. McAnnis*  
Authorized Representative

Incorporated 1669  
341 Years of Progress



CRANBERRY CAPITAL  
OF THE WORLD



***Town of Middleborough***

*Massachusetts*

Department of Public Works

48 Wareham Street

Middleborough, MA 02346

Phone 508-946-2481 Fax 508-946-2484

**DIVISIONS**

Highway

Sanitation

Insect & Pest Control

Tree Warden

Wastewater

Water

Andrew P. Bagas  
D. P. W. Director

January 3, 2011

To: Charles Cristello, Town Manager

From: Andrew Bagas

A handwritten signature in black ink, appearing to read "Andrew Bagas".

RE: Waste Water Department – Award of Trailer Mounted Sewer Cleaner Bid

Bids were received for the Waste Water Department Trailer Mounted Sewer Cleaner Bid as indicated on the attached bid summary sheet.

Howard Fairfield LLC is the lowest responsible bidder meeting specifications.

I recommend that the bid be awarded to Howard Fairfield LLC, 373 SW Cutoff Road, Worcester, MA 01601, in the net amount of \$48,138.00 plus the optional items to be determined by Superintendent Todd Goldman.

MIDDLEBORO DPW BID SUMMARY 12 29 10

ITEM 1  
BACKHOE

	BASE	OPTIONAL ITEMS	FORK COUPLER	SNOW PLOW	MANUAL	TOTAL
	NET BID	SPARE TIRE	HYD. CPLR	SNOW PLOW	MANUAL	BID WITH
						OPTIONS
CASE OF NEW ENGLAND		1,805	840	3,800	600	\$102,155
MAKE AND MODEL	98,710					
CASE 590SN	7,000					
	<b>91,710</b>					
SCHMIDT EQ.						
MAKE AND MODEL	97,800					
JOHN DEERE 410J	5,000	2,825	2,100	9,150	605	\$109,815
	<b>92,800</b>	FRT & RR				
CASEY DUPUIS *						
MAKE AND MODEL	90,625					
JCB 3CX15 *	5,000	2,179 IN BASE BID				
	<b>85,625</b>					
			570	10,070	450	\$98,894

\* JCB 3CX15 DOES NOT MEET BID SPECIFICATIONS

ITEM 2  
TRAILER MOUNTED SEWER CLEANER

CASEY & DUPUIS	
MAKE AND MODEL	BASE BID
O'BRIEN 3540-SC	48,678
FAIRFIELD LLC	
MAKE AND MODEL	BASE BID
JOHN BEAM	48,138

BID FORM-ITEM #2 - TRAILER MOUNTED SEWER CLEANER

NAME OF BIDDER:

Howard P. Farduel LLC.

To the Awarding Authority:

The undersigned proposes to furnish

One (1) Trailer Mounted Sewer Cleaner

In accordance with bid specifications for the price specified below:

The proposed base bid is: \$ 48,138.00 Dollars (\$ 48,138.00)

Company Name

Howard P. Farduel LLC.

Business Address

373 SW Cotack Rd (Rt 20)  
Worcester MA 01601

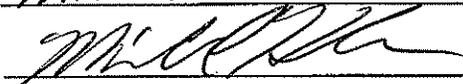
Business Phone No.

508-755-8984

Name/Title Authorized Rep.

Mike Harbar Sales Representative

Signature/Authorized Rep.



Date

12/27/10

OPTIONAL  
ADD'N

The following items shall be available for purchase; items circled are to be included in the basic bid price:

1. Articulating Hose Reel. Rotates 180°. 17" radius. 13 positions. Operator panel also rotates. \$885.00
2. Hose footage meter. May be attached to hose reel to indicate the amount of hose which has been paid out; thereby, permitting determination of the position of cleaning nozzle in the sewer. \$1,000.00
3. Upper hose roller guide including clamps for securing the guide at the top of the manhole. (This guide may be used to decrease the possibility of damage by rough castings or broken tiles. It is also helpful when the rear of the unit cannot be positioned over the manhole.) \$488.00
4. Lower hose roller guide including adjustable brackets for positioning the guide at the bottom of the manhole. \$595.00
5. KEG 3 piece Nozzle Upgrade package, (flusher, penetrator, traction) \$1,900.00
6. KEG Chain Cutter Kit, with toolbox. \$2,756.00
7. Wash off gun. 705 or 757 Bean spray gun or 785 long range spray gun with trigger shut off and stream adjustment from straight stream to fine fog. The gun must have selection of 5 muzzle discs. \$450.00
8. Wash off hose shall be of customer choosing from 1/2" to 3/4" ID and available in lengths of 25 to 200 feet in both PVC and rubber. \$165.00
9. Hose reel for wash off available in either manual, spring loaded or electric rewind models. \$470.00
10. Warthog Controlled Rotation Nozzle. \$2,300.00
11. Lateral line cleaning kit includes 1/2" high pressure hose, cleaning nozzle, cut-off valve, and cart mounted hose reel. \$1,860.00
12. Pintle type hitch. \$58.00
13. 2 1/2" fire hydrant refill hose. \$176.00
14. Mounted Arrowboard for traffic safety. \$1,175.00
15. Sewer Jetter Hose - Choice of 100 ft., 400 ft., 600 ft. or 800 ft. of reinforced plastic hose. The hose shall have minimal I.D. of 3/4", minimum bend radius of 6" and rated minimum burst pressure of 5000 PSI. The hose shall be the type specifically designed for a sewer cleaning operation. 10 ft. leader hose with contrasting color available. Included
16. Dual rear mounted spotlights. \$411.00
17. Optional Pump. John Bean / FMC M0610SC positive displacement, pump capacity 18 GPM @ 4000 PSI. \$4,000.00
18. True Count Digital Footage meter. Provides accuracy of hose distance to within +/- 1%. \$2,650.00
19. Wireless remote control consisting of three functions: Hose reel in/out, Water on/off, E-Stop. \$2,750.00
20. KEG 6 Jet floor cleaner nozzle for use in larger diameter storm drain pipes. \$1,665.00
21. Unit can be painted specific color to match the customer's current equipment. \$500.00
22. 20' leader hose of contrasting color. \$200.00

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OF THE WORLD



***Town of Middleborough***  
*Massachusetts*

Department of Public Works  
48 Wareham Street  
Middleborough, MA 02346  
Phone 508-946-2481 Fax 508-946-2484

**DIVISIONS**

Highway  
Sanitation  
Insect & Pest Control  
Tree Warden  
Wastewater  
Water

Andrew P. Bagas  
D. P. W. Director

January 3, 2011

To: Charles Cristello, Town Manager

From: Andrew Bagas 

RE: Water Department – Award of Backhoe Bid

Bids were received for the Water Department Backhoe as indicated on the attached bid summary sheet.

Case of New England is the lowest responsible bidder meeting specifications.

I recommend that the bid be awarded to Case of New England, 800A Hartford Turnpike, Shrewsbury, MA 01545, in the net amount of \$91,710.00 plus the optional items for a total bid of \$102,155.00.

TOWN OF MIDDLEBORO - BID FORM-ITEM #1 - BACKHOE

NAME OF BIDDER: Sunbelt Rentals Inc dba Case of New England

To the Awarding Authority: The undersigned proposes to furnish:

One (1) Backhoe for the Middleboro DPW in accordance with bid specifications:

Year/Make/Model 2011 Case 590SN

The proposed base bid is: \$ ninety eight thousand seven hundred ten dollars Dollars (\$ 98,710.<sup>00</sup>)

Trade-in 1986 JCB Backhoe \$ seven thousand dollars Dollars (\$ 7,000.<sup>00</sup>)

Net Bid \$ ninety one thousand seven hundred ten dollars Dollars (\$ 91,710.<sup>00</sup>)

Optional bids:

Spare Tire \$ one thousand eight hundred - five Dollars (\$ 1,805.<sup>00</sup>)

Coupler blank  
Hydraulic Coupler \$ eight hundred forty Dollars (\$ 840.<sup>00</sup>)

Fork  
Coupler Attachment \$ three thousand four hundred Dollars (\$ 3,400.<sup>00</sup>)

Snow Plow \$ three thousand eight hundred Dollars (\$ 3,800.<sup>00</sup>)

Hard Copies of Manuals \$ six hundred Dollars (\$ 600.<sup>00</sup>)

Business Address 800A Hart Ford Turnpike  
Shrewsbury MA 01545

Business Phone No. 508 845-4343

Name/Title Authorized Rep. Michael Rice, G.M.

Signature/Authorized Rep. [Signature]

Date 12/17/10

**MIDDLEBORO DPW BID SUMMARY 12 29 10**

**ITEM 1  
BACKHOE**

	BASE BID	TRADE-IN	BASE NET BID	OPTIONAL ITEMS SPARE TIRE HYD. CPLR	FORK COUPLER SNOW PLOW MANUAL	TOTAL BID WITH OPTIONS
CASE OF NEW ENGLAND MAKE AND MODEL CASE 590SN	98,710	7,000	91,710	1,805	3,400	600 \$102,155
SCHMIDT EQ. MAKE AND MODEL JOHN DEERE 410J	97,800	5,000	92,800	2,825 FRT & RR	2,335	605 \$109,815
CASEY DUPUIS * MAKE AND MODEL JCB 3CX15 *	90,625	5,000	85,625	2,179 IN BASE BID	570	450 \$98,894

\* JCB 3CX15 DOES NOT MEET BID SPECIFICATIONS

**ITEM 2  
TRAILER MOUNTED SEWER CLEANER**

CASEY & DUPUIS MAKE AND MODEL O'BRIEN 3540-SC	BASE BID	48,678
FAIRFIELD LLC MAKE AND MODEL JOHN BEAM	BASE BID	48,138

## Jacqueline Shanley

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**From:** Sean L. Kinney [skinney@middleboro.k12.ma.us]  
**Sent:** Wednesday, January 05, 2011 11:42 AM  
**To:** Jacqueline Shanley  
**Subject:** RE: MHS Class of 2011 Sign

Jackie,

Thank you for getting back to me regarding the sign. The class of 2011 would like to advertize our Harlem Wizard's vs. the Faculty basketball game with a sign on the front lawn of the town hall. Please see the information below:

Sign Size 4' x 4'  
Date erected 11/12  
Date Taken down 11/20  
Information on the sign:

Middleboro High School Class of 2011 Presents the HARLEM WIZARDS vs the Middleboro Schools Faculty  
In the High School Gymnasium on January 19th at 7:00, Doors open at 6:00  
Price for general admission is 15 Dollars at the door  
Students and Seniors admission is 12 Dollars at the door

Sincere thanks  
Sean L. Kinney  
Foreign Language Department Chairperson  
Head Coach of Cross Country and Track & Field Middleboro High School  
71 East Grove St.  
Middleboro, MA 02346  
(508)946-2010 x137

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