Middleboro Board of Selectmen **August 22, 2016**
Meeting Minutes

Vice-Chairman McKinnon opened the meeting at 7:00 PM by inviting those in attendance to join in the Pledge of Allegiance.

In attendance were: Selectman A. Frawley, L. Dalpe, J. Knowlton and S. McKinnon; Town Manager R. Nunes and Executive Assistant, Colleen Lieb. Absent was D. Stewart.

Vice-Chairman McKinnon asked for a moment of silence for Arthur Turcott.

UNANTICIPATED
There was nothing discussed.

ANNCOUNCMENTS AND RECOGNITIONS
Wayne Perkins, Ginny Landis and Amanda Heroux made a presentation of pictures of the 2016 Krazy Days. Selectman Dalpe spoke about the upcoming Tavern Night to be held at the Oliver Estate on September 3, 2016. Rob Desrosiers spoke about the upcoming "1st Community Forum" for the High School project.

MINUTES
Upon motion made by Selectman Frawley and seconded by Selectman Dalpe, the Board voted unanimously to approve the July 25, 2016 minutes as presented.

WARRANTS
Upon motion made by Selectman Dalpe and seconded by Selectman Frawley, the Board voted unanimously to approve and authorize the Chairman, as a designee to sign the warrants for the weeks ending August 27, 2016 and September 3, 2016.

NEW BUSINESS
The joint meeting with the Community Preservation Committee began at 7:15 pm to re-appoint at-large members Kimberly French and Ted Eayrs to the Community Preservation Committee for three years terms. It was noted that neither the CPC nor the Selectmen's office received any other letters of interest for these positions.

By the Community Preservation Committee:
Upon motion made by Member D. Thomas and seconded by Member J. Miller, the Committee voted unanimously to re-appoint Kimberly French and Ted Eayrs as at-large members of the Community Preservation Committee for three years terms to expire June 30, 2019.

Upon motion made by Selectman Dalpe and seconded by Selectman Frawley, the Board voted unanimously to re-appoint Kimberly French and Ted Eayrs as at-large members of the Community Preservation Committee for three years terms to expire on June 30, 2019.

Upon motion made by Selectman Dalpe and seconded by Selectman Frawley, the Board voted unanimously to appoint Adam Butler as Auxiliary/Special Police Officer as requested by the Chief of Police.

Upon motion made by Selectman Dalpe and seconded by Selectman Frawley, the Board voted unanimously to sign the Order of Taking for Sheffield Estates as presented.

Derek Adamiec, Weston Forest Committee Chairman, was present for the discussion. He offered that the bill submitted from the Committee is for the purchase of the stone bench. The bench has not been placed yet but it is expected to be done in the next few weeks. Mr. Adamiec spoke about the work of the Committee in clearing out the area to get it ready for the bench.

Upon motion made by Selectman Frawley and seconded by Selectman Dalpe, the Board voted unanimously to approve the payment of the bill for a stone bench in the amount of $500.

Jane Lopes, Oliver Estate Advisory Committee, spoke about the Request for Quote (RFQ) for an architect to design the permanent handicap ramp for the Oliver House. Ms. Lopes spoke about the sloped access to the front door instead of the ramp and installing handicap accessible bathrooms. The fee is not to exceed $7,000 and this will be advertised in the Central Register.

Upon motion made by Selectman Dalpe and seconded by Selectman Frawley, the Board voted unanimously to approve the bid documents for the RFQ with a fee not to exceed $7,000.

Selectman Dalpe spoke briefly about the hiring of ADT services and the use of the existing lines that are already in the home. She offered that since there is no phone or internet services a wireless modem will be installed. The total cost will be $44 per month.

Upon motion made by Selectman Knowlton and seconded by Selectman Frawley, the Board, voted unanimously to approve the hiring of ADT Security Services to install and provide security services for the Oliver Estate home.

Upon motion made by Selectman Knowlton and seconded by Selectman Frawley, the Board, voted unanimously to resume the Ghost Tours starting September 10 2016, and running through the end of October on Saturday nights, with an increase of two nights for the month of October.

Upon motion made by Selectman Knowlton and seconded by Selectman Frawley, the Board voted unanimously to approve the Oak Point Quilt Show to be held on October 15, 2016 from 12 PM to 5 PM, to benefit the Oliver Estates.

Upon motion made by Selectman Knowlton and seconded by Selectman Frawley, the Board voted unanimously to sign the release of the image of the Oliver Estate blueprint to be used in the upcoming Destination America program.

Mr. Nunes spoke to the Board regarding the Beta Engineering contract and confirmed that the Planning Board voted to release $20,000 in generated fees to pay the Beta Group to put together the documents to bid the work. Upon motion made by Selectman Knowlton and seconded by Selectman Frawley, the Board, voted unanimously to sign the contract for Beta Engineering Services.

Upon motion made by Selectman Frawley and seconded by Selectman Dalpe, the Board, voted unanimously to sign the betterment agreement for 9 Terrace Way as presented.

Upon motion made by Selectman Frawley and seconded by Selectman Dalpe, the Board, voted unanimously to appoint Chris Peck to the South Shore Cooperative for a three year term to expire on June 30, 2019.

Upon motion made by Selectman Dalpe and seconded by Selectman Frawley to acknowledge the receipt of the Town Manager's written intention to extend his contract for one year to expire on November 18, 2017.

HEARINGS, MEETINGS, LICENSES

Discussion on Setting a Hearing for Non-Compliance – Used Automotive Dealers – Inspection & Report Findings

Vice Chairman McKinnon spoke on the inspection done at the direction of the Town Counsel to check on all the Class II Car Dealers in Town. It was noted that two businesses were over their limit. Mr. McKinnon recommended sending letters to the two businesses informing them of the inspection results and giving them a deadline to bring their business into compliance. Selectman Frawley asked about previous inspections and questioned if these businesses have been non-compliant previously. This will be looked into. The Board agrees to postpone action until the next meeting on this matter to allow for additional research.

Public Hearing – Roadway Acceptance – Eastwood Estates (Captain Hall Road, Augustus Way, Hayden Way and Leland Way

Attorney Robert Mather was present for the discussion. Vice Chairman McKinnon opened the hearing for Roadway Acceptance of Eastwood Estates and reads the legal notice. Attorney Mather respectfully requested that the Board please continue the hearing until the September 12, 2016 meeting to allow for the Planning Board to provide their report which will be presented and discussed at the August 30 2016 Planning Board meeting.

Upon motion made by Selectman Dalpe and seconded by Selectman Frawley, the Board, voted unanimously to continue the Roadway Acceptance Hearing for Eastwood Estates to September 12, 2016 at 7:40 PM.

Public Hearing – Earth Removal Permit – D&D Harju Cranberries, LLC

Upon motion made by Selectman Dalpe and seconded by Selectman Frawley, the Board, voted unanimously to continue the Earth Removal Permit hearing for D&D Harju Cranberries to August 29, 2016 at 7:15 PM.

TOWN MANAGER'S REPORT
Mr. Nunes provided a brief overview of the articles to be placed on the Special Town Meeting warrant for the Special Town Meeting to be held on October 3, 2016. There are 24 articles to be placed on the warrant that are due to be advertised by September 8, 2016. Mr. Nunes provided a summary on each article.

Selectman Frawley asked if Free Cash can be put toward the OPEB balance. Mr. Nunes will look at doing this.

HEARINGS, MEETINGS, LICENSES (continued)
Public Hearing – Earth Removal Permit - Costello Dismantling
Upon motion made by Selectman Frawley and seconded by Selectman Dalpe, the Board, voted unanimously to continue the hearing for the Earth Removal Permit Application for Costello Dismantling to October 17, 2016 at 7:30 PM.

CORRESPONDENCE
#4 - Selectman Frawley referenced the letter from Senator Pacheco's Office regarding the receipt of a $25000 grant to improve the Animal Shelter.

#7 – Selectman Frawley referenced the MEMA Grant award for the Health Department in the amount of $3,490.

ADJOURNMENT
Upon motion made by Selectman Frawley and seconded by Selectman Dalpe, the Board, voted unanimously to adjourn at 8:04 PM.

Respectfully submitted by,

Colleen M. Lieb, Executive Assistant