Middleborough Board of Selectmen **January 12, 2015**
Meeting Minutes

Chairman opened meeting at 7:00 PM by inviting those in attendance to join in the Pledge of Allegiance.

In attendance were Selectmen A. Frawley, L. Dalpe, D. Stewart, J. Knowlton and S. McKinnon; Town Manager R. Nunes and Executive Assistant J. Shanley.

The meeting was broadcast live by MCCAM and recorded by MCCAM and Verizon.

Town Clerk Allison Ferreira addressed the Board to present an offer by Donald Thompson to donate the bookkeeping ledger of the E.W. Peirce Post No. 8 of the Grand Army of the Republic to the Town for permanent safe keeping. Upon motion by Selectman Dalpe and seconded by Selectman Knowlton, Board voted unanimously to accept as a gift of tangible persona property. Upon motion by Selectman Dalpe and seconded by Selectman McKinnon, Board voted unanimously to send a letter of thanks to Mr. Thompson.

TOWN MANAGER'S REPORT (item taken out of order)
Reorganize existing Bylaw Study Committee, Town Clerk, I.T. Administrator & a member of the BOS to serve. Town Clerk Allison Ferreira offered that she would like to move the codification process forward. Upon motion by Selectman Dalpe and seconded by Selectman Knowlton, Board voted unanimously to appoint Selectman Stewart to the Committee as the Selectmen's representative and to reorganize the existing Bylaw Study Committee to organize, make recommendations, and codify the Town Bylaws and to also appoint the Town Clerk and the I.T. Administrator as members.

Upon motion by Selectman Dalpe and seconded by Selectman Stewart, Board voted unanimously to approve Betterment Agreement in the amount of $20,904.96 for 100 Highland Street.

Upon motion by Selectman Dalpe and seconded by Selectman Stewart, Board voted unanimously to approve the addition of Video Production Technician position to the MCCAM staff. Chairman Robert Silva addressed the Board to explain the position and that it won't cost the Town any money. Karen Foye addressed the Board to announce local Channel programming.

Upon motion by Selectman Dalpe and seconded by Selectman McKinnon, Board voted unanimously to approve the 2nd Annual Collen Celia Memorial 5K Walk/Run, subject to the understanding that the applicant is responsible to clean the roads of any event related debris and to the approval by the Fire and Police Chiefs.

Upon motion by Selectman Dalpe and seconded by Selectman McKinnon, Board voted unanimously to approve the Forget-Me-Not fundraising drive to be held by the Disabled American Veterans for 7/3/15 through 7/6/15.

Upon motion by Selectman Dalpe and seconded by Selectman Knowlton, Board voted unanimously to acknowledge notification from Capeway Convenience of their intention to sell alcoholic beverages beginning at 10 a.m. on Sundays.

Upon motion by Selectman Dalpe and seconded by Selectman McKinnon, Board voted to authorize Chairman to sign letter to Planning Board certifying Fernway Estates as complete. Selectman Stewart opposed.

Upon motion by Selectman Dalpe and seconded by Selectman McKinnon, Board voted unanimously to approve payment to Wright Pierce for invoice #96721 in the amount of $23,810.67 for Final Design and to authorize the Town Manager to sign said invoice.

Upon motion by Selectman Dalpe and seconded by Selectman McKinnon, Board voted unanimously to approve payment to Wright Pierce for invoice #96722 in the amount of $4,621.30 for Subcontractor Services and to authorize the Town Manager to sign said invoice.

Upon motion by Selectman Dalpe and seconded by Selectman McKinnon, Board voted unanimously to award contract to T-Mobile Northeast LLC for Leased Space for Wireless Communications Facility in the Middleborough Town Hall, subject to the correction of names of the Board of Selectmen. Board will sign contract upon clarification of where to sign. Jane Lopes of the Historical Commission asked to make sure nothing will be visible on the outside

Upon motion by Selectman Dalpe and seconded by Selectman McKinnon, Board voted unanimously to accept the proposed 2,300' extension of the City of Taunton water system to serve a proposed 16,000 s.f. medical office facility at 15 Cordial Road. Richard Tabaczynski, P.E. of Atlantic Design Engineers, Inc. addressed the Board and gave an overview. DPW Director Chris Peck addressed the Board and noted that he will be working with the applicant to move this forward.

Upon motion by Selectman Dalpe and seconded by Selectman Stewart, Board voted unanimously to authorize Richard Johnson of Amory Engineers to proceed with the design & construction of the new Mizaras well site/pumping station. DPW Director Chris Peck addressed the Board to explain the request.

Upon motion by Selectman Dalpe and seconded by Selectman Stewart, Board voted unanimously to establish a Gift Fund account for the Middleborough Agricultural Commission to hold funds to support activities or projects. Selectman Dalpe explained to Bill Rogers, Agricultural Commission Chairman, that they may have to open two accounts separating donations from grants. Town Manager will verify with the Town Accountant. Chairman Rogers offered that the Commission needs the account to fund installing Right-to-Farm signs on the Town's roadways.

Upon motion by Selectman Dalpe and seconded by Selectman Stewart, Board voted unanimously to authorize Town Manager Robert Nunes to contact Lakeville officials to learn more about the possibility of a shared police facility as requested by the Police Station Building Committee. Town Manager and Police Chief Perkins will meet with the Lakeville Police Chief tomorrow.

Upon motion by Selectman Dalpe and seconded by Selectman McKinnon, Board voted unanimously to approve payment to Atlantic Design Engineers, Inc. in the amount of $1,600 for its review of Lorden Propane's WRPD application from June 2014.

Upon motion by Selectman Dalpe and seconded by Selectman McKinnon, Board voted in favor of having the Town Manager call CSX re train idling complaint filed by Robert Norvish.

Upon motion by Selectman Dalpe and seconded by Selectman McKinnon, Board voted to approve the Jesse Heikkila Foundation 5K Road Race to be held on Sunday, September 20, 2015,subject to the understanding that the applicant will clean the roads of any event related debris. Jesse's mom, Susan Heikkila addressed the Board. A donation link may be located at www.jesse.foundation and on home page is a donation link. Four in favor. Selectman Stewart abstained.

HEARINGS, MEETINGS & LICENSES

Chairman opened public hearing on application made by B&B Village Enterprises, Inc., d.b.a. Village Market for a Change of Manager, New Officer/Director, New Stockholder, Transfer of License & Transfer of Stock at 7:45 PM by reading aloud the public hearing notice. Attorney Joseph Gallitano addressed the Board to explain the application on behalf of applicant Kerry Bearse. Chairman asked to hear any further comments/questions. Hearing none, Chairman declared hearing closed. Upon motion by Selectman Dalpe and seconded by Selectman McKinnon, Board voted unanimously to approve the application as presented.

TOWN MANAGER'S REPORT

Town Manager reviewed the following for the Board:

- Southeastern Regional Services Group 2014 Annual Report

Town Manager asked for authorization for on-line permitting in the following departments: Building, Health, & Fire departments. He will have the vendor come in to do demonstration for these departments. Upon motion by Selectman McKinnon and seconded by Selectman Dalpe, Board voted unanimously to authorize.

Town Manager offered that he has appointed Robert Buker of Brockton as the Town's new Health Officer and gave an overview of how well Mr. Buker interviewed and of his background/experience. He will begin on 2/2/15.

Town Manager noted that Economic Development team meetings are being held. They will meet every two weeks. He asks that anyone doing business in Town, start with the Town Manager's office and he will coordinate the various department processes for them to lend them guidance and make it a simpler experience. He will be holding roundtable meetings with the downtown property owners and business owners.

Shoe Shop project will consist of 25 units of housing. They will be paying property taxes and securing building permits, which will be generating building permit fees. Construction is expected to

begin in April with a twelve month construction period. The General Contractor, out of Quincy, has been strongly encouraged to hire local subcontractors for the trades.

Cumberland Farms has two locations currently under construction on S. Main and E. Grove Street. This will be new growth for FY17.

Oak Point/Home Town America expansion is moving forward. They are a major entity and taxpayer in the Town. It is currently before the Planning Board and Conservation and will hopefully come to completion soon.

Tourism Committee led by Selectman Dalpe has been quite successful over the past year and is run by volunteers. Tourism is a huge part of Economic Development. The more people see what they are doing, the more it will be embraced and recognized by state agencies.

There are currently four residential subdivisions before the Planning Board.

The High Point water runoff issues have been resolved.

DPW Director & Conservation Agent are currently developing a plan re MS4 Plan of Action and Town Manager will report back upon completion of that plan.

The Town Manager will be reaching out to the owners of both Campanelli & Middleborough Parks and the real estate brokers. They are vital business partners here in Town and we want to see more expansion. He needs to get a better idea of what their outstanding issues are and help them to resolve.

Town Manager announced that he will provide a monthly Economic Development report to the Board.

Town Manager announced that Governor Baker released an additional $100 million dollars in Chapter 90 funds, which means an additional $465,000 for the Town of Middleborough.

Town Manager spoke with Senator Pacheco re SBA. The High School project will be on the SBA agenda for January 14, 2015.

CORRESPONDENCE

#3 Selectman McKinnon noted Fire Captain Glenn MacNayr's retirement after 36 years.

#7 Selectman McKinnon asked Town Manager to look into whether the Town can revoke Sports Ltd. Class II Automobile Dealership license for this violation.

#11 Selectman McKinnon noted the SAFE Grant obtained by Fire Chief Benjamino on behalf of the Town in the amount of $8,018.

#12 Selectman McKinnon noted the HMEP Grant obtained by Fire Chief Benjamino on behalf of the Town in the amount of $1,577.

#7 Chairman Frawley asked about the recent violation of the conditions of the Robert Weaver, d.b.a. Sports Ltd. Class II Automobile Dealership license. Executive Assistant J. Shanley offered some feedback. Chairman asked Town Manager to have someone from the Police department visit Sports Ltd. tomorrow and count the cars on the lot. Motion made by Selectman McKinnon and seconded by Selectman Knowlton, to request/authorize the Building Commissioner, as the Zoning Enforcement Officer, to visit this site and count the cars. Chairman offered that Town Counsel suggested that doing this would be incorrect. Selectman McKinnon will ask Town Counsel and report back. Motion and second rescinded.

#11 & 12 Selectman Dalpe offered thanks to Fire Chief Benjamino for bringing in money for the Town with these grants.

#14 Selectman Dalpe noted the 2/5/15 meeting invite by the Town of Wareham.

#15 Selectman Dalpe noted the NSTAR announcement that they will begin herbicide application.

#2 Selectman Stewart noted that the Cable Committee has a vacancy. Letters of interest may be sent to the Board of Selectmen's office.

Upon motion by Selectman McKinnon and seconded by Selectman Stewart, Board voted unanimously to adjourn at 8:33 PM.