

The School Building Committee  
Middleboro High School – Career Center  
May 6, 2015  
Approved Minutes

The meeting was called to order at 6.31 PM by Chairman Rob Desrosiers. Members present were Paul Branagan, Rob Desrosiers, Allin Frawley, Brian Giovanoni, Michael Malone, Kathleen Piatelli, George Randall, Diane Stewart, Robert Whalen, Jennifer Wolfe, Jennifer Wrynn and Rich Young. Absent were Ellen Driscoll, Alan Harris, Bob Nunes and Judy MacDonald. Also present was Colleen Lieb, Recording Secretary.

Chairman Desrosiers began the meeting with a review of minutes. There was a review of the April 1, 2015 minutes. There is one change noted.

Motion is made by Member G. Giovanoni and seconded by R. Whalen to approve the April 1, 2015 minutes as amended. Motion Carries. 11-0-1 (*Michael Malone abstains*)

There is a review of the April 15, 2015 minutes. There are no changes noted.

Motion is made by Member B. Giovanoni and seconded by Member R. Young to approve the April 15, 2015 minutes as presented. Motion Carries. 11-0-1 (*Michael Malone abstains*)

The next item reviewed is the update on the Educational Profile Application. Kathy Piatelli updates the Committee on the enrollment figures and the update done with the Assessors Office. A three inch binder was submitted and is available for review by the Committee and public. Member Jenn Wolfe asks for an electronic copy of the filing.

Kathy Piatelli noted that the next submission is going to be the Certified Enrollment, the is where the Town's enrollment and the states enrollment figures are matched up and certified to be in agreement. That submission is due in July.

There was discussion on another submission for the Maintenance and Capital Planning Information. It was noted that there already is a detailed document that covers both of these items but there is a question as to whether the format of the document is correct for the submission. It was confirmed that Jim Harding did a three year maintenance plan and capital plan is very detailed and shows every building, capital projects and budget costs. The due date for this submission is July 27, 2015. Member B. Giovanoni spoke about a Best Practices submission done by another Town that can be mirrored

The Committee discussed the Feasibility Study and the cost related to that. It was estimated that a study like this could potentially cost between \$500,000 and 1 Million dollars. It was noted that even if the project doesn't proceed, the study will be reimbursed at 54%. Member Kathy Piatelli noted that there are MSBA Designer guidelines.

Member Rich Young spoke about how it still has to be decided whether the existing building is going to be renovated; or, the existing building demolished and a new one put in its place; or

look at doing a School Complex over where the Middle School is located. There was discussion on bringing in other Town's Building Committee's or representatives to talk to them about the process and what worked best.

The Committee discusses the Owner's Project Manager (OPM) and what the budget will be for that. It was noted that the OPM is needed at the beginning of the process and will guide the group through the process.

Chairman Rob Desrosiers discussed with the Committee doing regular Press Releases on the project. There was discussion on what should be drafted for the first press release and what details should be included. The Committee discussed issuing regular press releases to keep the public's interest as well as holding tours of the school so that interested parties can see the condition. The press release will include the Mission Statement, Meeting Schedule, Committee Members and where to find information on the project. It will also note that informational meetings will be held.

It is noted that the next meeting of the School Building Committee will be on Wednesday, May 20, 2015 at 6:30 PM at the Middleboro High School Career Center.

Motion is made by Member B. Giovanoni and seconded by Member R. Young to adjourn at 7:30 PM. All are in favor.

Respectfully submitted by,

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Colleen Lieb, Recording Secretary

Packet Items\*  
May 6, 2015

1. Draft Minutes 4/1/15 & 4/15/15
- 2.
- 3.